

Moraga-Orinda Fire Protection District



BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

January 20, 2016

Approved February 3, 2016

1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 6:04 P.M. on January 20, 2016 in the Orinda Community Center Room 7, 28 Orinda Way, Orinda, California. President Anderson called the meeting to order.

Present were the following Directors and Staff:

President Anderson	Director Weil
Director Barber	Stephen Healy, Fire Chief
Director Evans	Gloriann Sasser, Admin Services Director
Director Famulener	Grace Santos, District Clerk

2. **Closed Session**

At 6:04 P.M., the Board adjourned into Closed Session.

3. **Reconvene the Meeting**

President Anderson reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:00 P.M. Present were the following Directors and Staff:

President Anderson	Director Weil	Gloriann Sasser, Admin Services Director
Director Barber	Stephen Healy, Fire Chief	Grace Santos, District Clerk
Director Evans	Kathy Leonard, Fire Marshal	
Director Famulener	Sean Perkins, Battalion Chief	

4. **Report of Closed Session Action**

There was no reportable action taken during Closed Session on item 3.1 Public Employee Performance Evaluation – District Counsel.

5. **Public Comment**

There were no public comments.

6. **Public Hearing**

In accordance with the California Health and Safety Code, the Board of Directors must hold a public hearing to confirm the costs of abatement incurred by the Fire District in abating separate parcels of land. The purpose of the hearing is to review any objections from property owners legally responsible to be assessed. The confirmation of the costs includes the passing, approval, and adoption of Resolution 16-03, which includes the necessary documents be submitted to the Contra Costa County Auditor-Controller Tax Division for enrollment on the property tax roll.

On April 15, 2015, notices to abate vegetation were sent to all properties within the boundaries of the Fire District with a compliance date of after June 15, 2015. Property owners who were noncompliant and received notices to abate vegetation hazards were given a minimum of 15 days (as required by ordinance) to remove the vegetation. If such removal was not completed by the requested removal date, the Fire District, after inspection and proper second and final notice, conducted the required abatement of the property. A contracted company, in accordance with the instructions from the Office of the Fire Marshal and the vegetation clearance standards, conducted the removal. After the work order was executed, the property owners were billed for the work and had an opportunity to pay prior to the District processing a lien on the property.

Fire Marshal Leonard recommended that the Board of Directors confirm the Report for Costs of Abatement incurred by the Fire District in abating public nuisances on separate parcels of land within the Moraga-Orinda Fire District boundaries.

President Anderson opened the public hearing. There were no comments from the public. President Anderson closed the public hearing.

Motion by Director Famulener and seconded by Director Evans to confirm the Report for Costs of Abatement incurred by the Fire District in abating public nuisances on separate parcels of land within the Moraga-Orinda Fire District boundaries and adopt Resolution 16-03, Confirming and Adopting the Reported Costs Incurred by the Moraga-Orinda Fire District in Abating Public Nuisances on Certain Property within the District Pursuant to Health and Safety Code section 14912. Said motion carried a 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

7. Consent Agenda

Motion by Director Evans and seconded by Director Barber to receive and file all items 7.1 – Board Meeting Minutes, 7.2 – Monthly Incident Report, 7.3 – Monthly Financial Report, and 7.4 – Monthly Check/Voucher Register. Said motion carried a 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

8. Committee Reports

8.1 Finance Committee (Directors Barber & Weil)

Director Weil announced that the Finance Committee will meet on January 22, 2016 in the Sarge Littlehale Conference Room at 22 Orinda Way.

9. Announcements

9.1 Brief information only reports related to meetings attended by a Director at District expense

(Government Code Section 53232.3(d))

There were no comments.

9.2 Questions and informational comments from Board members and Staff

Director Evans stated that the Board restored pay to all District employees except for Fire Chief Healy. He asked the other Board members consider placing the item of pay restoration for the Fire Chief on a future agenda. President Anderson directed staff to include the item on the agenda for a future meeting.


Director Famulener asked if a second reading of an Ordinance can be conducted at a special meeting. District Clerk Santos stated that both first and second readings of Ordinances must be conducted at a regularly scheduled meeting of the Board.

President Anderson stated that he will be unable to attend the February 17, 2016 meeting and Director Famulener is unsure if she can attend or not. Director Evans can attend via conference call. Directors Weil and Barber are both available to attend the February 17 meeting in person. The Board directed District Secretary Santos to report at the February 3 meeting whether or not a Board of three is sufficient to pass a resolution for the fee increase.

Fire Chief Healy reported that on January 18, the District lost a friend and family member. Teri Epperson, wife of Engineer Matt Epperson, passed away after a courageous battle with cancer. The District's thoughts and prayers are with the Epperson family.

10. Adjournment

At 7:15 P.M., President Anderson called for adjournment of the regular meeting.



Grace Santos
Secretary to the Board