

# Moraga-Orinda Fire Protection District



## BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

September 19, 2018  
(Approved November 7, 2018)

### 1. Opening Ceremonies

The Board of Directors convened in Open Session at 6:00 P.M. on September 19, 2018 at the Sarge Littlehale Room, 22 Orinda Way, Orinda, California. President Barber called the meeting to order. Present were the following Directors and Staff:

Director Anderson	Director Jorgens	Gloriann Sasser, Admin Services Director
Director Barber	Dave Winnacker, Fire Chief	Christine Russell, HR Benefits Manager
Director Famulener	Jonathan Holtzman, District Counsel	
Director Jex	Jeff Sloan, District Counsel	

### 2. Public Comment

There was no comment from the public.

### 3. Closed Session

At 6:00 P.M., the Board adjourned into Closed Session.

### 4. Reconvene the Meeting

President Barber reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:08 P.M. Present were the following Directors and Staff:

Director Anderson	Director Jorgens	Gloriann Sasser, Admin Services Director
Director Barber	Dave Winnacker, Fire Chief	Christine Russell, HR Benefits Manager
Director Famulener	Jonathan Holtzman, District Counsel	Grace Santos, District Clerk
Director Jex	Jeff Sloan, District Counsel	

President Barber announced that the Board would reconvene to Closed Session at the end of the meeting.

### 5. Report of Closed Session Action

There was no reportable action taken in Closed Session.

### 6. Public Comment

There was no comment from the public.

President Barber announced that they would take items out of order and begin with the Regular Agenda, Item 8.1 Approval of One Month Extension of District's Payment of Enhanced Medical Insurance Contribution Rates.

### 8. Regular Agenda

#### 8.1 Approval of One Month Extension of District's Payment of Enhanced Medical Insurance Contribution Rates

The District is currently in negotiations in pursuit of successor Memoranda of Understanding with International Association of Firefighters Local 1230 (IAFF), AFSCME Local 2700, and the Moraga Orinda Fire Chief Officers Association (MOFCOA). In 2016, the District entered into side letters of agreement with each of the three employee organizations to provide enhanced medical insurance contributions. The side letters provided that on June 30, 2018, the enhanced medical insurance contributions "shall revert" to the previous lower contribution levels.

Previously the board approved extensions of the enhanced medical insurance contributions through September 30, 2018. In light of the status of negotiations with IAFF Local 1230, an extension of the enhanced medical insurance contributions for one additional month, through October 31, 2018 is appropriate. The terms of the side letter between the parties remain in full force and effect. This

extension shall also be applicable to the bargaining units represented by AFSCME Local 2700 and MOFCOA.

The approximate additional cost is \$25,000 and sufficient appropriations are available in the 2018/2019 Annual Operating Budget.

Motion by Director Anderson and seconded by Director Jex to approve One Month Extension of District's Payment of Enhanced Medical Insurance Contribution Rates. Said motion carried a 5-0 roll-call vote (Ayes: Anderson, Barber, Famulener, Jex and Jorgens; Noes: None).

## 7. **Consent Agenda**

President Barber asked to pull items 7.2 Monthly Incident Report, 7.3 Monthly Check/Voucher, and 7.4 Monthly Financial Report to discuss separately.

Motion by Director Famulener and seconded by Director Jorgens to approve and file items 7.1 Meeting Minutes and 7.5 PARS Annual Account Report. Said motion carried a 4-0 roll-call vote (Ayes: Barber, Famulener, Jex and Jorgens; Abstain: Anderson; Noes: None).

### Item 7.2 – Monthly Incident Report

President Barber inquired whether the median response time for vegetation fires was a typo, if Canyon incidents were included with Moraga incident totals on the Code 3 Response Time Summary, and commented on the difficulty he had distinguishing between the different incident types on the Incident Location Map. He directed staff to either print only the map page in color or change the color codes to shapes instead, making it easier to differentiate the incident types.

Chief Winnacker confirmed that the median response time for vegetation fires was incorrect due to a simple error, which threw off the numbers. He also confirmed that Canyon incidents were currently included with Moraga incident totals and would make sure that going forward, Canyon will have a separate column on the report.

Director Jex asked why the Capital Projects Fund Actual to Budget report includes \$38,008.44 in total expenditures for the Station 43 construction project but checks for \$300-400K are included on the report. ASD Sasser stated that the fiscal year closed on June 30, 2018. The checks that Director Jex questioned accrued as expenses in that year.

Motion by Director Famulener and seconded by Director Jorgens to approve and file items 7.2 Monthly Incident Report, 7.3 Monthly Check/Voucher, and 7.4 Monthly Financial Report. Said motion carried a 4-0 roll-call vote (Ayes: Barber, Famulener, Jex and Jorgens; Abstain: Anderson; Noes: None).

## 9. **Committee Reports**

### 9.1 **Finance Committee (Directors Anderson and Jorgens)**

The Committee did not meet and there was nothing to report.

### 9.2 **Pension Review Ad Hoc Committee (Directors Barber and Jorgens)**

The Committee did not meet and there was nothing to report.

### 9.3 **Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee (Directors Famulener and Jorgens)**

The Committee did not meet and there was nothing to report.

### 9.4 **Audit Ad Hoc Committee (Director Jex)**

The Committee met to discuss timeframe for 2018 Audit and will have another meeting in October.

### 9.5 **Long Range Financial Plan Ad Hoc Committee (Directors Barber and Jex)**

The Committee did not meet and there was nothing to report.

### 9.6 **Labor Negotiations Ad Hoc Committee (Directors Anderson and Jorgens)**

The entire Board met. There was nothing to report.

## 10. **Announcements**

### 10.1 **Brief information only reports related to meetings attended by a Director at District expense**

There was nothing to report.

### 10.2 **Questions and informational comments from Board members and Staff**

There was nothing to report.

### 10.3 **Fire Chief Updates**

Chief Winnacker reported that the new Truck 44 was put into service and currently operates out of Station 44. The last of MOFD's mutual aid units that were deployed on strike teams have all returned. The framing of the Station 43 construction project is wrapping up, trusses should be in place by the end of the month and a roof by mid-October. The final stage of the paramedic hiring process is currently underway. In conjunction with CalFIRE, MOFD District Aides completed 98 Firewise inspections in Canyon. The District continues to work with PG&E and EBMUD on the accelerated line clearance projects. PG&E is currently clearing around the lines within the district, increasing fire safety, and anticipates completion by the end of November. The District received notification from PARS that the depooling of \$1.582M of its assets is complete. Construction continues at the City Ventures project behind Station 41 with the District's portion of the lot lowered, graded, compacted and graveled in time for the open house on October 6.

**10.4 Communications Received**

Chief Winnacker reported that he received a significant number of communications expressing interest in the recovery of the MOFD firefighter who suffered a cardiac event.

**10.5 Future Agenda Items**

There was nothing to report.

**11. Adjournment**

At 7:29 P.M., President Barber called for adjournment of the regular meeting. The Board reconvened into Closed Session.

**12. Reconvene the Meeting**

President Barber reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 8:57 P.M. Present were the following Directors and Staff:

Director Anderson	Director Jorgens	Gloriann Sasser, Admin Services Director
Director Barber	Dave Winnacker, Fire Chief	Christine Russell, HR Benefits Manager
Director Famulener	Jonathan Holtzman, District Counsel	
Director Jex	Jeff Sloan, District Counsel	

**13. Report of Closed Session Action**

There was no reportable action taken in Closed Session.

**14. Public Comment**

There was no comment from the public.

**15. Adjournment**

At 8:57 P.M., President Barber called for adjournment of the regular meeting.



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Grace Santos, District Secretary/Clerk