



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

September 19, 2018

6:00 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

PLEASE NOTE NEW MEETING ADDRESS:

Sarge Littlehale Room

22 Orinda Way

Orinda, CA 94563

1. OPENING CEREMONIES
 - 1.1. Call the Meeting to Order
 - 1.2. Roll Call
2. PUBLIC COMMENT

The public is invited to speak on any Closed Session item below. Comments should be limited to three minutes. Please state your name and address for the record.
3. CLOSED SESSION
 - 3.1. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jeff Sloan
Employee Organization: Local 1230, International Association of Firefighters IAFF
 - 3.2. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jeff Sloan
Employee Organization: Local 2700 United Clerical, Technical & Specialized Employees
 - 3.3. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jeff Sloan
Employee Organization: Moraga-Orinda Fire Chief Officers Association (MOFCOA)
 - 3.4. **Conference with Legal Counsel – Anticipated Litigation**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One potential case
4. RECONVENE THE MEETING
 - 4.1. Call the Meeting to Order
 - 4.2. Pledge of Allegiance
5. REPORT OF CLOSED SESSION ACTION
6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
7. CONSENT AGENDA
 - 7.1. **Meeting Minutes – August 15 and September 5, 2018**
Staff Recommendation: Approve and File
 - 7.2. **Monthly Incident Report for August 2018**
Staff Recommendation: Approve and File
 - 7.3. **Monthly Check/Voucher Register**
Staff Recommendation: Approve and File

- 7.4. **Monthly Financial Reports**
Staff Recommendation: Approve and File
- 7.5. **PARS Annual Account Report**
Staff Recommendation: Approve and File
8. REGULAR AGENDA
 - 8.1. **Approval of One Month Extension of District's Payment of Enhanced Medical Insurance Contribution Rates**
Staff will present information to the Board regarding an approval of one month extension of District's Payment of Enhanced Medical Insurance Contribution Rates.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve One Month Extension of District's Payment of Enhanced Medical Insurance Contribution Rates
9. COMMITTEE REPORTS
 - 9.1. **Finance Committee (Directors Anderson and Jorgens)**
 - 9.2. **Pension Review Ad Hoc Committee (Directors Barber and Jorgens)**
 - 9.3. **Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee (Directors Famulener and Jorgens)**
 - 9.4. **Audit Ad Hoc Committee (Director Jex)**
 - 9.5. **Long Range Financial Plan Ad Hoc Committee (Directors Barber and Jex)**
 - 9.6. **Labor Negotiations Ad Hoc Committee (Directors Anderson and Jorgens)**
10. ANNOUNCEMENTS
 - 10.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
 - 10.2. **Questions and informational comments from Board members and Staff**
 - 10.3. **Fire Chief Updates – August 2018**
 - 10.4. **Communications Received**
 - 10.5. **Future Agenda Items**
11. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on September 14, 2018, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, District Clerk

Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

August 15, 2018



1. Opening Ceremonies

The Board of Directors convened in Open Session at 6:00 P.M. on August 15, 2018 at the Sarge Littlehale Community Room, 22 Orinda Way, Orinda, California. President Barber called the meeting to order. Director Jex participated via conference call. Present were the following Directors and Staff:

Director Anderson	Director Jorgens	Gloriann Sasser, Admin Services Director
Director Barber	Dave Winnacker, Fire Chief	Christine Russell, HR Benefits Manager
Director Famulener	Johnathan Holtzman, District Counsel	

2. Public Comment

There was no comment from the public.

3. Closed Session

At 6:00 P.M., the Board adjourned into Closed Session. Director Jex left the conference call at 6:40 p.m.

4. Reconvene the Meeting

President Barber reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:00 p.m. Director Jex was absent. Present were the following Directors and Staff:

Director Anderson	Director Jorgens	Gloriann Sasser, Admin Services Director
Director Barber	Dave Winnacker, Fire Chief	Christine Russell, HR Benefits Manager
Director Famulener	Johnathan Holtzman, District Counsel	Grace Santos, District Clerk

President Barber asked for a moment of silence in honor of all the firefighters currently battling the fires throughout California and the United States.

5. Report of Closed Session Action

There was no reportable action taken during closed session.

6. Public Comment

Director Famulener asked for prayers for the injured MOFD firefighter and voiced her appreciation for his service to the District.

7. Consent Agenda

Motion by Director Famulener and seconded by Director Anderson to approve and file all items on the Consent Agenda – 7.1 Meeting Minutes, 7.2 Monthly Incident Report and 7.3 Monthly Check/Voucher. Said motion carried a 4-0 roll-call vote (Ayes: Anderson, Barber, Famulener and Jorgens; Absent: Jex; Noes: None).

8. Regular Agenda

8.1 Resolution 18-15 – A Resolution of the Moraga-Orinda Fire Protection District of Contra Costa County, Amending the District Conflict of Interest Code

All local government agencies are required by statute to adopt a Conflict of Interest Code that include provisions designating the positions within the agency that will be required to report certain financial interests, the manner of reporting those financial interests, and standards for when the employees will be disqualified from participating in the making of certain decisions.

Conflict of Interest Codes must specifically list positions that make or participate in making decisions for or on behalf of the District. Typically, positions that involve voting on matters, negotiating contracts, or making recommendations on purchases without substantive review must be included in codes.

A primary purpose of the Code is to require disclosure of those types of investments, interests in real property, sources of income and business positions that designated positions may affect in their decision-making.

At a regular Board meeting on September 21, 2016, the Board of Directors adopted Resolution 16-14 – a Resolution of the Moraga-Orinda Fire Protection District of Contra Costa County Adopting a Conflict of Interest Code.

District Council has conducted the required biennial review of the Conflict of Interest Code and has determined to add one position and associated disclosure categories to the list of “Designated Positions” in the Code. In accordance, Section 1 of Resolution 18-15 Amending the District Conflict of Interest Code and Section 2 of the Code have been amended to add one new position of “Emergency Preparedness Coordinator”. Clarifying changes were also made to Sections 1 and 5 of the Code.

Motion by Director Jorgens and seconded by Director Famulener to adopt Resolution 18-15 – A Resolution of the Moraga-Orinda Fire District of Contra Costa County, Amending the District Conflict of Interest Code. Said motion carried a 4-0 roll-call vote (Ayes: Anderson, Barber, Famulener and Jorgens; Absent: Jex; Noes: None).

8.2 Emergency Outdoor Warning Systems

Recent community discussion on NextDoor and other digital community messaging systems has identified a desire for emergency notification in the event of a wildfire. Much of this discussion has centered on the suitability of outdoor warning sirens to wake sleeping residents and alert them of the need for evacuation.

Evacuation orders and implementation are handled by our law enforcement partners. MOFD has worked with Moraga and Orinda PD to develop detailed evacuation polygons to allow for the orderly evacuation of individual neighborhoods. In the event of a fire, the MOFD incident commander will communicate areas to be evacuated with the appropriate police representative who will then activate emergency evacuation notifications. The primary method to do so is through the Contra Costa County Community Warning System (Reverse 9-1-1) resulting in automated phone calls, text messages, media alerts and “weather alert radio” notifications being placed to residents in the selected area. Additional notifications for non-life threatening matters are made on an area-wide basis using Nixle, Nextdoor, Facebook, Twitter and other social media platforms.

Within the MOFD jurisdiction, the Community Warning System is the preferred method as it allows for targeted evacuations of those residents who face the greatest risk. Given the limited number of evacuation routes, attempting a mass evacuation is very likely to result in traffic impacts that will prevent both citizens from departing and first responders from entering the area will expose the population to greater risk.

A recent development that potentially impacts the ability of local government to make emergency notifications is PG&E’s policy to pre-emptively shut down power during high fire threat weather conditions. Combined with the prevalence of VOIP telephone systems and hands free phones, loss of power may effectively eliminate residential telephone services.

Additional concerns have been raised regarding the resiliency of cellular networks and ISP infrastructure in the event of a power outage.

District staff is engaged in conversations with wireless providers to determine the resiliency of local networks, identify critical nodes, and ensure fuels mitigation work has been completed to protect these sites. District staff is also meeting with PG&E to better understand the criteria that will be used to determine in the event that electrical service should be disrupted.

Chief Winnacker reviewed some best practices which included signing up for Nixle and Community Warning System (CWS) alerts. One could set Nixle as an Emergency Bypass contact to enable alerts when the phone is in “Do Not Disturb mode” and to ensure that smart phones are set to receive government alerts under the notifications settings. Residents could purchase an Uninterruptible Power Supply (UPS) to power hands free phone base stations and routers/modems, a weather alert radio for homes or battery powered AM/FM radio to receive notifications and updates in the event of power outages. He also encouraged the community to develop internal neighborhood notification plans, and to clear the defensible space around homes and streets that front properties.

Several local government agencies have installed outdoor emergency notification systems. Older systems are comprised of single function sirens, whose primary purpose is to warn people who are outside to rapidly seek shelter indoors and turn to radio or TV for more information. A 2017 study by the National Institute of Science and Technology (NIST) found that siren efficacy and propagation was negatively affected by high winds and structures. As an example of the siren density required to assure notification, San Francisco uses 109 sites (voice and siren capable) to cover 48 square miles for outdoor warning. The city of Richmond has 17 sites to serve 30 square miles of primarily flat terrain. MOFD serves 42 square miles with 22.3 of these being within Moraga and Orinda proper.

Siren only systems have recently fallen from favor as technology has provided more precise systems for rapidly spreading emergency information. The NIST study found that sirens often result in confusion regarding what to do and require significant outreach campaigns to educate the public in the targeted area.

The Contra Costa County Community Warning System operates sirens throughout the county, primarily in areas near refineries. They have estimated that sirens cost approximately \$50,000 per site to field and \$5,000 in annual maintenance. Additional funding would be required for a sound survey to ensure the siren system was properly located to cover the desired population. Given the paucity of public lands throughout MOFD's jurisdiction, additional work would be required to secure MOUs to locate and maintain sirens on private property.

Chief Winnacker announced that a community meeting to discuss Orinda Evacuation and Warning is scheduled for August 22, 2018 at the Orinda Library Auditorium.

9. Committee Reports

9.1 Finance Committee (Directors Anderson and Jorgens)

There was nothing to report.

9.2 Pension Review Ad Hoc Committee (Directors Barber and Jorgens)

There was nothing to report.

9.3 Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee (Directors Famulener and Jorgens)

There was nothing to report.

9.4 Audit Ad Hoc Committee (Director Jex)

There was nothing to report.

9.5 Long Range Financial Plan Ad Hoc Committee (Directors Barber and Jex)

There was nothing to report.

9.6 Labor Negotiations Ad Hoc Committee (Directors Anderson and Jorgens)

There was nothing to report.

10. Announcements

10.1 Brief information only reports related to meetings attended by a Director at District expense

There were no announcements.

10.2 Questions and informational comments from Board members and Staff

Director Famulener announced that the next Contra Costa County Fire Boards and Commissioners meeting is scheduled for September 20, 2018 at the Concord Hilton. Contra Costa Fire Protection District's Chief Carman will be the speaker.

10.3 Fire Chief Updates

Chief Winnacker gave a brief report on the status of the Station 43 construction project.

Chief Winnacker reported that schools at Wagner Ranch and Sleepy Hollow have installed 10,000-gallon water tanks, per the District's request. Personnel will be running a drill to determine how to get water out of the tanks, to understand the process, and to develop a training policy. Chief Winnacker presented at a school board meeting, attended the school open houses, and is working with the schools to make sure he is invited to "back-to-school" nights to present updated site plans and to participate with site emergency councils to ensure the updates reflect that reality. He is working with the school site staff and parents to make sure MOFD has their trust that their kids are safer at the schools in the event of an emergency.

MOFD Captain Lucas Lambert provided a brief update on the out of county mutual aid requests that MOFD personnel is currently assisting with. Captain Lambert recently returned from the Ferguson fire, where he was assigned as the Safety Officer. A number of other MOFD personnel are also currently out on strike teams. He reported that fires this early on in the fire season is uncommon and that the end of July/beginning of August have seen one of the largest and most destructive fires in California history. Captain Lambert commented that the millions of trees affected by the beetle kill are responsible for the deaths of a number of firefighters at the Mendocino and Ferguson fires. The trees are unreliable, dangerous, unpredictable, and have changed the way firefighters do business. No one has written a book on how to fight fires with millions of dead trees, which was his concern as Safety Officer. He thanked all the firefighters around the nation and the world for their assistance with the fires.

Chief Winnacker reported that MOFD currently has five personnel deployed. Based on how things are going now, he anticipates seeing more requests for support until the rains come.

Chief Winnacker gave a brief presentation on the remote sensors, which were purchased through a California Fire Foundation grant. They recently conducted the first field test of the sensor network, and once the live burn ban has been lifted, a live fire test will also be done.

10.4 Communications Received

Chief Winnacker received several letters from residents reporting violations of the Exterior Hazard Abatement Standards. Staff is following up on complaints and is aggressively moving to have the violations mitigated as quickly as possible.

Chief Winnacker reported that, with PG&E funding, the City of Orinda, PG&E and MOFD conducted a major clearing project along Miner Road, between Camino Pablo and Lombardi Lane.

10.5 Future Agenda Items

There was nothing to report.

11. Adjournment

At 8:00 P.M., President Barber called for adjournment of the regular meeting.



Grace Santos, District Secretary/Clerk

Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

September 5, 2018



1. Opening Ceremonies

The Board of Directors convened in Open Session at 6:00 P.M. on September 5, 2018 at the Hacienda Mosaic Room, 2100 Donald Drive, Moraga, California. President Barber called the meeting to order. Director Anderson was absent. Director Jorgens participated via conference call. Present were the following Directors and Staff:

Director Barber	Dave Winnacker, Fire Chief	Gloriann Sasser, Admin Services Director
Director Famulener	Johnathan Holtzman, District Counsel	Christine Russell, HR Benefits Manager
Director Jex	Jeff Sloan, District Counsel	

2. Public Comment

There was no comment from the public.

3. Closed Session

At 6:00 P.M., the Board adjourned into Closed Session.

The Board took a brief recess at 9:04 P.M. At 9:14 P.M., the Board reconvened into Closed Session.

4. Reconvene the Meeting

President Barber reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 9:42 P.M. Present were the following Directors and Staff:

Director Barber	Director Jorgens (teleconference)	Jeff Sloan, District Counsel
Director Famulener	Dave Winnacker, Fire Chief	Gloriann Sasser, Admin Services Director
Director Jex	Johnathan Holtzman, District Counsel	Christine Russell, HR Benefits Manager

5. Report of Closed Session Action

There was no reportable action taken during closed session.

6. Public Comment

There was no comment from the public.

7. Adjournment

At 9:42 P.M., President Barber called for adjournment of the regular meeting.

A handwritten signature in blue ink that reads "Grace Santos".

Grace Santos, District Secretary/Clerk

MOFD Response Time Summary by Incident Type (grouped) for All Code 2 and Code 3 Responses.

Will only show Incident Types that are applicable. EMS/Rescue - Structure Fires (actual type is in structure) - Vegetation Fires - Other Types Grouped (Alarms/Hazards/Pub Svc/Etc) Data Based On Completed RMS Incident Report Data entered by Company Officer - Not based on Raw CAD Data...

	August, 2018					Totals
	All Others (Alarms / Pub Service / Etc.)	EMS / Rescue	Structure Fires	Veg Fires	Vehicle Accidents	
Incident Totals	107	178	2	2	16	305
Median Turnout	1.32	1.23	1.77	1.83	1.42	1.27
Median Resp Time	6.23	5.07	6.10	56.70	7.93	5.60
Resp Time (90th%)	10.62	10.56	11.15	92.68	12.67	10.95

Code 3 Response Time Summary by City and Incident Type. Times shown are based on the First Responding Units Arrival at Scene of Emergency.

		August, 2018			
		Incident Totals	Median Turnout	Median Resp Time	Resp Time (90th%)
Orinda	EMS / Rescue	77	1.11	4.68	9.13
	All Other Types	20	1.21	5.04	8.82
	Totals for City	97	1.16	4.77	9.13
Moraga	EMS / Rescue	68	1.22	4.20	7.95
	Structure Fires	1	1.48	5.32	5.32
	All Other Types	7	1.90	6.98	8.57
	Totals for City	76	1.23	4.33	8.06
Lafayette	EMS / Rescue	8	1.27	6.65	8.73
	Structure Fires	1	1.52	6.10	6.10
	All Other Types	4	1.99	8.10	8.60
	Totals for City	13	1.50	7.37	8.60
Overall Total		186	1.22	4.73	8.52

Response Totals By Incident Type

	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Total
All Others (Alarms / Pub Service / Etc.)	129	147	118	101	107	88	103	80	95	113	110	107	1,298
EMS / Rescue	168	175	161	187	198	163	191	172	185	155	159	178	2,092
Fire in motor home, camper, recreational v..											1		1
Structure Fires	2	4		1	2	1		1	1	5	2	2	21
Veg Fires		2		2		1		1	4	9	3	2	24
Vehicle Accidents	14	20	14	13	18	15	27	24	19	13	15	16	208
Grand Total	313	348	293	304	325	268	321	278	304	295	290	305	3,644

7.2

Incident Types

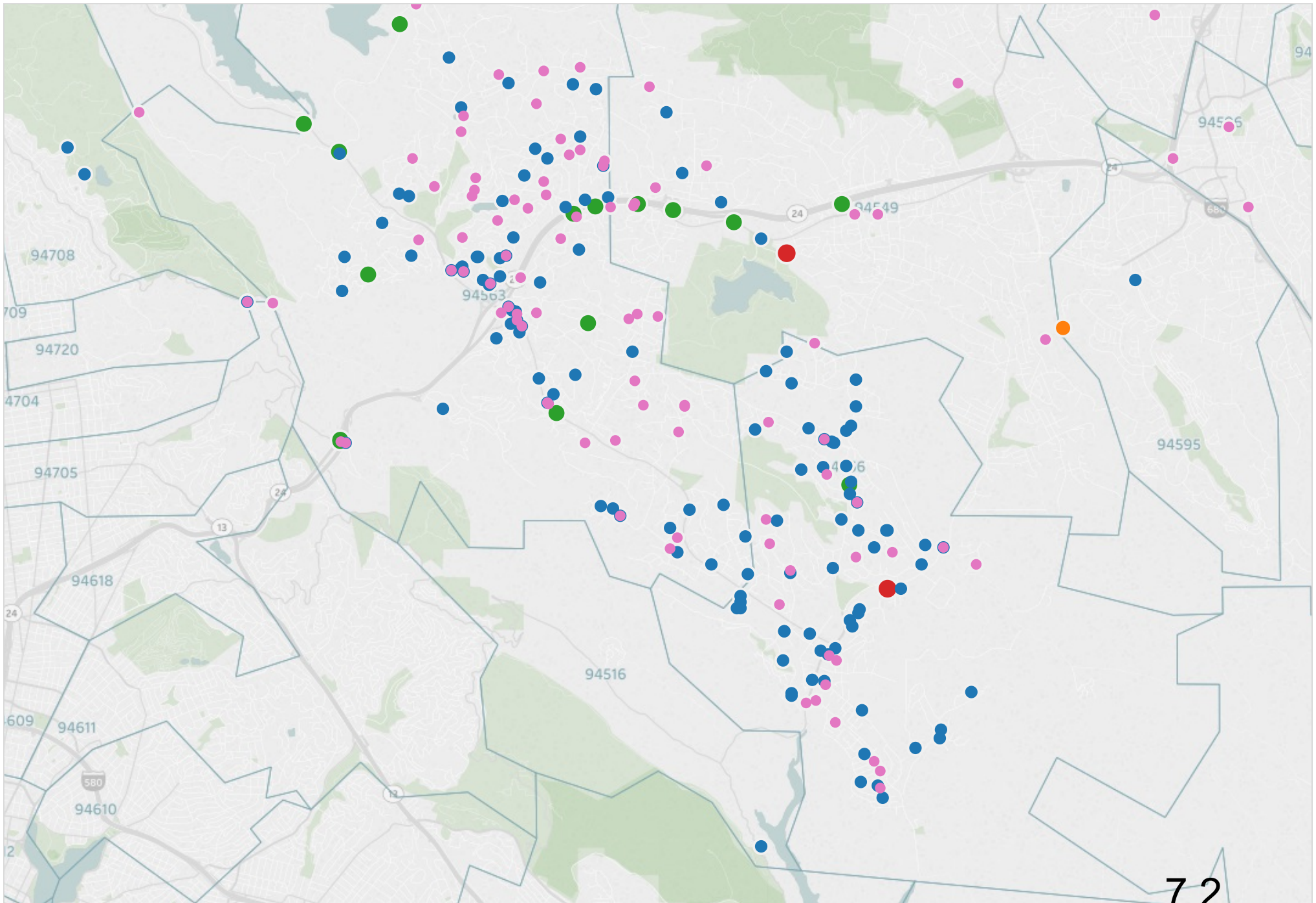
■ All Others (Alarms / Pub Service / Etc.) ■ EMS / Rescue

■ Veg Fires

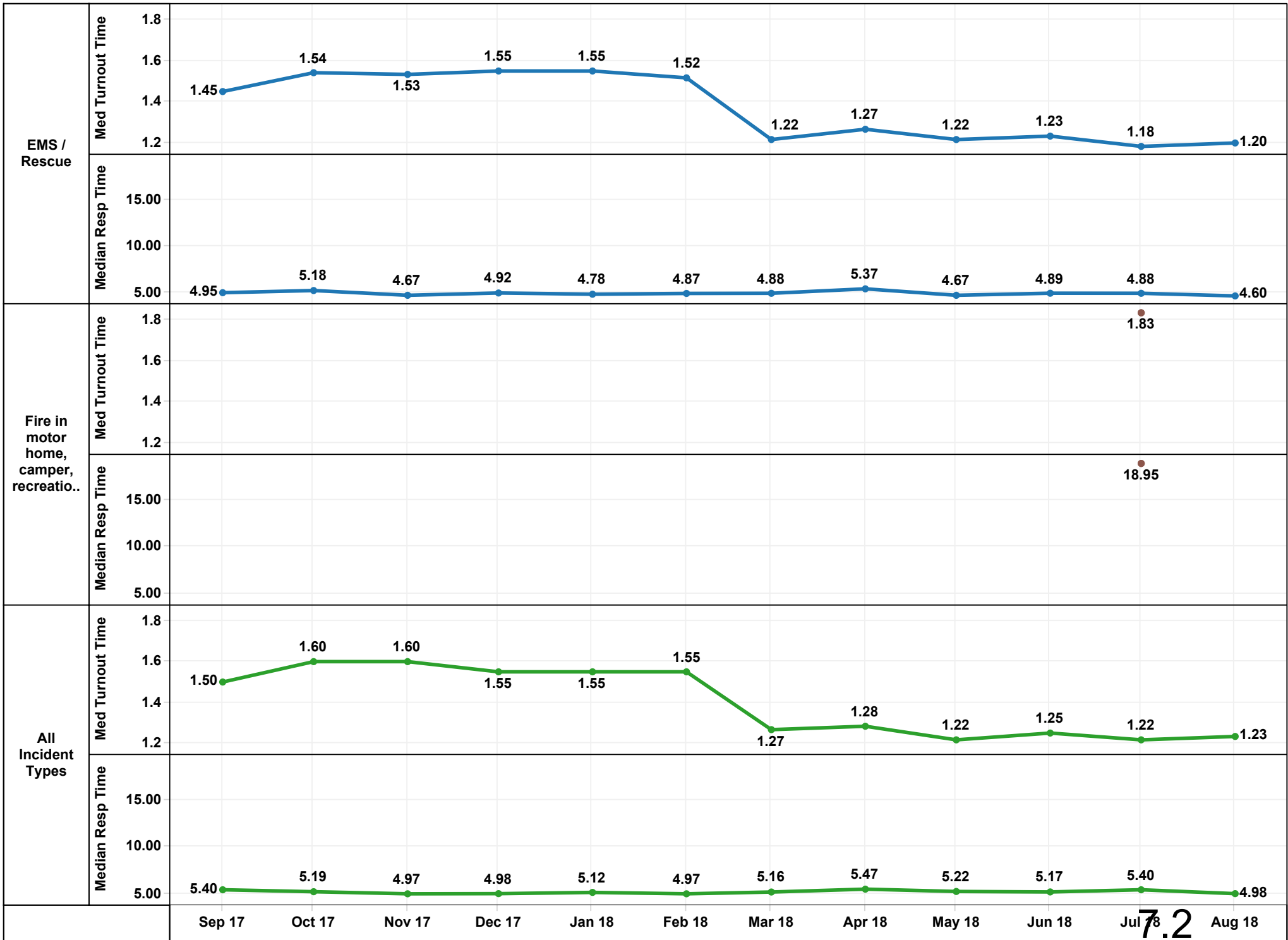
■ Vehicle Accidents

■ Structure Fires

Incident Location Map for MOFD August 2018



Run Chart for MOFD EMS / Rescue and All Incident Types for the last full 12 months. Median Turnout and Response Times By Month for First At Scene Units



7.2

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 8/1/2018 Through 8/31/2018

Check Number	Check Date	Name	Check Amount	Transaction Description
26277	8/2/2018	Alameda County Fire Depart...	26,491.20	Misc. Repairs
26278	8/2/2018	California Bank of Commerce	27,111.27	Sausal Corporation Account #1079128 MOFD-Stat 43
26279	8/2/2018	ECMS, Inc.	142.15	PPE alteration
26280	8/2/2018	L.N. Curtis & Sons	163.13	Web gear accessories
	8/2/2018	L.N. Curtis & Sons	278.59	Wildland boots-Dan Dick
	8/2/2018	L.N. Curtis & Sons	249.04	Wildland pants-Bensley
26281	8/2/2018	Sausal Corporation	244,001.47	Station 43 construction thru 5/31/18
26282	8/2/2018	Sloan Sakai Yeung & Wong L...	3,848.00	AFSCME Negotiations-April and May 2018
	8/2/2018	Sloan Sakai Yeung & Wong L...	4,705.38	AFSCME Negotiations-June 2018
	8/2/2018	Sloan Sakai Yeung & Wong L...	1,183.00	BC Negotiations-April and May 2018
	8/2/2018	Sloan Sakai Yeung & Wong L...	1,959.40	BC Negotiations-June 2018
	8/2/2018	Sloan Sakai Yeung & Wong L...	45,449.28	IAFF Negotiations-April and May 2018
	8/2/2018	Sloan Sakai Yeung & Wong L...	18,913.43	IAFF Negotiations-June 2018
	8/2/2018	Sloan Sakai Yeung & Wong L...	894.00	Reference # SF-CE-1588-M
26283	8/2/2018	Wittman Enterprises, LLC	6,521.47	June 2018
26284	8/9/2018	ADP, Inc.	988.38	HR/Benefit Workforce processing& Payroll fees en 7/15/18
26285	8/9/2018	ADT Security Services	69.27	Services 08/09/18-09/08/18- Station 45
	8/9/2018	ADT Security Services	42.99	Services 08/4/18-09/03/18- Admin bldg. burglar sy:
	8/9/2018	ADT Security Services	42.52	Services 08/4/18-09/03/18- Admin bldg. camera
26286	8/9/2018	AFSCME Council 57	185.30	Period Ending 07/31/18
26287	8/9/2018	Jacob Airola	50.00	Shoes
26288	8/9/2018	Allied Propane Services, Inc	142.10	Commercial propane 07/24/18
26289	8/9/2018	ALSCO - American Linen Divi...	460.55	July 2018 linen
26290	8/9/2018	American Fidelity	2,243.51	Period Ending 07/31/2018
	8/9/2018	American Fidelity	1,138.10	Supplemental deductions-Period Ending 07/31/18
26291	8/9/2018	A T and T	148.90	Acct# 9391053307 07/01/18-07/31/18 Emergency landlines
26292	8/9/2018	Bandwidth.com, Inc.	416.51	Service 08/1/18-08/31/18
26293	8/9/2018	Biomedical Waste Disposal	79.00	July 2, 2018 Medical Waste A/C #0349
	8/9/2018	Biomedical Waste Disposal	79.00	July 2, 2018 Medical Waste A/C #0350
	8/9/2018	Biomedical Waste Disposal	114.00	July 30, 2017 Medical Waste plus additional contai
	8/9/2018	Biomedical Waste Disposal	79.00	July 30, 2018 Medical Waste A/C #0349
	8/9/2018	Biomedical Waste Disposal	79.00	July 30, 2018 Medical Waste A/C #0350
26294	8/9/2018	Bound Tree Medical, LLC	159.20	Epinephrine
	8/9/2018	Bound Tree Medical, LLC	5,232.85	Misc supplies
	8/9/2018	Bound Tree Medical, LLC	107.19	Patient restraints
	8/9/2018	Bound Tree Medical, LLC	197.76	Sodium chloride
	8/9/2018	Bound Tree Medical, LLC	57.88	Sterile irrigation water
26295	8/9/2018	FASIS - Calif Bank and Trust	1,773.26	Overpayment check 134356 Claim # 17002049
26296	8/9/2018	California Bank of Commerce	17,471.61	Sausal Corporation Account #1079128 MOFD-Stat 43
26297	8/9/2018	Comcast	86.28	8155 40 005 0208428 Station 41-07/29/18-08/28/18
	8/9/2018	Comcast	96.28	8155 40 005 0208436 Station 42-07/24/18-08/23/18
	8/9/2018	Comcast	96.21	8155 40 006 0190996 Station 45-07/23/18-08/22/18
26298	8/9/2018	Concord Garden Equipment	122.81	Honda pump repair parts-WT44
26299	8/9/2018	Concord Uniforms	106.36	District aide uniform
26300	8/9/2018	Consolidated CM	23,427.00	Management services 06/23/18-07/20/18
26301	8/9/2018	Dell Financial Services	570.70	Rental & Admin Fee 07/13/18-08/12/18 A/C #001-8402535-008
26302	8/9/2018	EBMUD	253.61	Water 05/01/18-06/28/18
	8/9/2018	EBMUD	307.54	Water 05/04/18-07/03/18 2"
	8/9/2018	EBMUD	460.62	Water 05/04/18-07/03/18 6"
26303	8/9/2018	FDAC EBA	1,281.34	August 2018 vision
26304	8/9/2018	FedEx Kinko's	24.47	R-2 inspection forms
26305	8/9/2018	Hunt & Sons, Inc.	1,651.65	Fuel A/C #72371

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 8/1/2018 Through 8/31/2018

Check Number	Check Date	Name	Check Amount	Transaction Description
	8/9/2018	Hunt & Sons, Inc.	1,581.12	Fuel A/C #72372
	8/9/2018	Hunt & Sons, Inc.	953.40	Fuel A/C #72373
	8/9/2018	Hunt & Sons, Inc.	346.80	Fuel A/C #72375
26306	8/9/2018	IAFF Local 1230 Dues	7,857.98	Period Ending 07/31/18
26307	8/9/2018	IAFF Local 1230 Insurance	1,635.20	Period Ending 07/31/18
26308	8/9/2018	Industrial Safety Supply	2,005.03	4 EPIC 3 voice amplifiers
26309	8/9/2018	Andy Kalenian	28.00	DMV firefighter endorsement
26310	8/9/2018	L.N. Curtis & Sons	455.66	Structure boots-Rogness
	8/9/2018	L.N. Curtis & Sons	249.04	Wildland pants-Airola
	8/9/2018	L.N. Curtis & Sons	233.51	Wildland shrouds
26311	8/9/2018	Mark McCullah	56.12	Dinner for crew-Marsh Creek incident
26312	8/9/2018	Moraga Hardware & Lumber	6.00	Disposal cleaner-Admin
	8/9/2018	Moraga Hardware & Lumber	2.71	Outlet replacement parts-ASD office
	8/9/2018	Moraga Hardware & Lumber	100.68	Red tag stakes
26313	8/9/2018	National Construction Rentals	34.26	Overhead meter pole-0001 monthly rental-07/25/18-08/21/18
26314	8/9/2018	Northern Calif Fire Prevention...	55.00	Annual membership 2018-2019 K. Leonard
26315	8/9/2018	Brad Nygard	200.00	Paramedic Licence renewal-B. Nygard
26316	8/9/2018	Occu-Med, Ltd.	95.80	Pre-employment-Aide
26317	8/9/2018	Office Depot	64.94	Copy paper, envelopes and foam handwash
	8/9/2018	Office Depot	157.37	Copy paper, post-its and cleaning supplies
	8/9/2018	Office Depot	214.89	Copy paper, steno pads, pens, file jackets and envelopes
	8/9/2018	Office Depot	96.34	Folders, writing pads and vertical files
26318	8/9/2018	Brian Oliver	103.48	Shoes and station supplies
26319	8/9/2018	Orinda Hardware & Rental	45.08	Misc. repair supplies
26320	8/9/2018	Orinda Motors, Inc.	1,678.09	Brakes, rotors and radiator repair-Unit 432
26321	8/9/2018	Pacific Gas & Electric	60.93	06/15/18-07/17/18 Station 45 Gas
	8/9/2018	Pacific Gas & Electric	399.49	06/16/18-07/16/18 Station 43
	8/9/2018	Pacific Gas & Electric	2,266.07	07/03/18-08/01/18 Electric
26322	8/9/2018	PLIC- SBD Grand Island	116.55	August 2018
26323	8/9/2018	Sausal Corporation	157,244.49	Station 43 construction thru 6/30/18
26324	8/9/2018	Shah Kawasaki Architects	8,994.94	Services 07/01/18 to 07/31/18
26325	8/9/2018	Staples Advantage	427.85	Misc. supplies
26326	8/9/2018	Ken Tamplen	1,117.75	Parcel #255-281-020, 9 Archer Circle
26327	8/9/2018	TargetSolutions Learning	2,720.00	TS Checkit-A and V 6/1/18-5/31/19
26328	8/9/2018	U.S. Healthworks Medical Gro...	76.00	DMV exam
26329	8/9/2018	Verizon Wireless	610.44	Account 623714059-00001 Service 06/24/18-07/23
	8/9/2018	Verizon Wireless	300.43	Account 623714059-00003 Service 06/24/18-07/23
	8/9/2018	Verizon Wireless	69.06	Account 623714059-00004 Service 06/24/18-07/23
26330	8/9/2018	World Point ECC, Inc.	317.95	CPR supplies
26331	8/9/2018	Wycom Systems, Inc.	160.00	Maintenance 8/28/18-8/28/19
26332	8/13/2018	Central Contra Costa Sanitary...	2,583.00	Permit # 16-1384 Building sewer connection-Static 43
26333	8/13/2018	Michael Murphy	4,775.32	ADPP-M. Murphy August
26334	8/15/2018	ADP, Inc.	396.54	ADP Payroll Fees ending 07/31/18
26335	8/15/2018	Airgas USA, LLC	362.48	Tank Rental-Station 41- #2118770 -July 2018
	8/15/2018	Airgas USA, LLC	39.09	Tank Rental-Station 44- #2902766 -July 2018
	8/15/2018	Airgas USA, LLC	280.27	Tank Rental-Station 45- #2867225 -July 2018
26336	8/15/2018	American Messaging	25.23	Paging Service August 2018
26337	8/15/2018	A T and T Mobility	2,032.19	Phone Acct #287016079073 06/16/18-07/15/18
26338	8/15/2018	Carol Bergren	44.10	Reimburse misc supplies
26339	8/15/2018	Bound Tree Medical, LLC	335.68	Fentanyl
26340	8/15/2018	Creative Networks, Inc.	13,231.84	Board meeting sound system
26341	8/15/2018	Definitive Networks, Inc.	19,366.00	Service coverage for July 2018
26342	8/15/2018	Diablo Rapid Print	95.26	Business cards-J. Costanza
26343	8/15/2018	EBMUD	254.77	Water 06/04/18-08/02/18 3/4" meter

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 8/1/2018 Through 8/31/2018

Check Number	Check Date	Name	Check Amount	Transaction Description
	8/15/2018	EBMUD	487.95	Water 06/04/18-08/02/18 6" meter
26344	8/15/2018	Government Finance Officer's...	160.00	Annual membership-G. Sasser 3/1/18-2/28/19
26345	8/15/2018	Sandi Gritzer	38.47	Reimburse misc supplies
26346	8/15/2018	L.N. Curtis & Sons	482.31	10 Wildland gloves and Versitol cleaner
	8/15/2018	L.N. Curtis & Sons	3,255.10	Hurst annual service
	8/15/2018	L.N. Curtis & Sons	2,737.89	Misc. equipment-Truck 44
	8/15/2018	L.N. Curtis & Sons	418.69	Structure boots-Trumpf
	8/15/2018	L.N. Curtis & Sons	554.63	Wildland boots-E. Ford and McCullah
	8/15/2018	L.N. Curtis & Sons	679.69	Wildland boots-Nichols and Gehling and structure gloves
	8/15/2018	L.N. Curtis & Sons	808.18	Wildland coat and pants-Guthmiller
	8/15/2018	L.N. Curtis & Sons	727.77	Wildland coat and pants-Winnacker
	8/15/2018	L.N. Curtis & Sons	747.11	Wildland pants-Guthmiller and Schwedhelm
26347	8/15/2018	Matt Lopez	50.00	Shoes
26348	8/15/2018	McKim Co.	8,375.00	Grading trails 41-7, 41-11, 44-3 and 44-4
26349	8/15/2018	Meyers,Nave,Riback,Silver,Wi...	11,130.00	Medical In Lieu Issue-Client Matter 1025.034
26350	8/15/2018	Brad Nygard	50.00	Shoes
26351	8/15/2018	Paymentus Group, Inc.	101.54	Credit card fees-July 2018
26352	8/15/2018	Pacific Gas & Electric	158.29	07/03/18-08/01/18 Station 44
	8/15/2018	Pacific Gas & Electric	1,055.11	07/05/18-08/02/18 Station 41
	8/15/2018	Pacific Gas & Electric	1,072.44	07/05/18-08/02/18 Station 42 Electric
	8/15/2018	Pacific Gas & Electric	339.95	07/05/18-08/02/18 Admin
	8/15/2018	Pacific Gas & Electric	75.22	07/06/18-08/03/18 Station 42 Gas
26353	8/15/2018	Physio-Control, Inc	4,449.60	EMS LifePak Monitor service 7/1/18-6/30/19
	8/15/2018	Physio-Control, Inc	88.20	LifePak monitor parts
26354	8/15/2018	PODS Enterprises, LLC	216.61	Container rental 08/12/18-09/11/18
26355	8/15/2018	Republic Services	485.72	August 2018 Trash A/C#302100093245
	8/15/2018	Republic Services	465.77	August 2018 Trash A/C#302100095331
	8/15/2018	Republic Services	93.09	August 2018 Trash A/C#302100108522
26356	8/15/2018	Sloan Sakai Yeung & Wong L...	47,914.39	Local 1230 Factfinding
26357	8/15/2018	Smart Clean Building Mainten...	245.00	August 2018 cleaning service
26358	8/15/2018	Pete Stathakos	50.00	Boots reimbursement
26359	8/15/2018	St. Stephen's Episcopal Church	6,486.49	Temp Station rent- July and August 2018
26360	8/15/2018	Sun Valley Heating & Air Con...	3,842.00	A/C compressor replacement
26361	8/15/2018	Ken Tamplen	198.00	Parcel #256-400-024, Birchwood Drive
	8/15/2018	Ken Tamplen	148.50	Parcel #265-070-008, Dos Osos
	8/15/2018	Ken Tamplen	198.00	Parcel #269-082-015, 50 Scenic Drive
	8/15/2018	Ken Tamplen	1,285.25	Parcel #273-120-033, 4 Quail Ridge Lane
26362	8/15/2018	TIAA Commercial Finance, Inc.	223.34	Copier Rental August 2018 A/C #20317889-1
26363	8/15/2018	Vavrinek, Trine Day & Co., LLP	8,000.00	FY 2017-18 Interim audit July services
26364	8/24/2018	ADP, Inc.	645.17	HR/Benefits Workforce processing fees ending 8/1
26365	8/24/2018	Jacob Airola	20.00	Reimb. drycleaning damaged uniform from temp. S 43 closure
26366	8/24/2018	Bound Tree Medical, LLC	3,197.26	Misc supplies
	8/24/2018	Bound Tree Medical, LLC	101.70	Onadnsetron
26367	8/24/2018	Contra Costa Tree & Stump R...	250.00	Brush pile chip and removal
26368	8/24/2018	Comcast	86.21	8155 40 006 0191002 Station 44-08/14/18-09/13/18
	8/24/2018	Comcast	86.21	8155 40 006 0191028 Station 43-08/14/18-09/13/18
26369	8/24/2018	Dell Financial Services	363.55	Rental & Admin Fee 07/16/18-09/30/18 A/C #001-8402535-009
26370	8/24/2018	Department of Justice	32.00	Fingerprinting
26371	8/24/2018	EBMUD	616.29	Water 06/13/18-08/13/18
26372	8/24/2018	FirstOnScene, LLC	17,500.00	Contract services through 06/30/19
26373	8/24/2018	Uriel Garcia	1,035.00	GIS services 8/9/18-8/19/18
26374	8/24/2018	Hunt & Sons, Inc.	1,888.17	Fuel A/C #72371
	8/24/2018	Hunt & Sons, Inc.	2,275.62	Fuel A/C #72372
	8/24/2018	Hunt & Sons, Inc.	1,475.96	Fuel A/C #72373

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 8/1/2018 Through 8/31/2018

Check Number	Check Date	Name	Check Amount	Transaction Description
	8/24/2018	Hunt & Sons, Inc.	1,438.95	Fuel A/C #72375
26375	8/24/2018	National Construction Rentals	34.26	Overhead meter pole-0002 monthly rental-08/07/18-09/03/18
26376	8/24/2018	Office Depot	13.47	Cleaning supplies
	8/24/2018	Office Depot	213.06	Folders, bankers boxes, hand sanitizer and cleanin supplies
	8/24/2018	Office Depot	20.42	Monitor stand
	8/24/2018	Office Depot	9.60	Pens
26377	8/24/2018	Brian Oliver	200.00	Paramedic licence renewal-B. Oliver
26378	8/24/2018	Orinda Motors, Inc.	1,399.06	Repairs and oil change-Unit 434
26379	8/24/2018	Pacific Gas & Electric	559.78	07/17/18-08/15/18 Station 43
	8/24/2018	Pacific Gas & Electric	46.50	07/18/18-08/15/18 Station 45 Gas
26380	8/24/2018	Psomas	4,720.00	Fire Prevention sysytem update
26381	8/24/2018	Dennis Rein	126.00	Reimb. exp. Horse Creek and Ferguson fires
26382	8/24/2018	Christopher Sillers	200.00	Paramedic licence renewal-C. Sillers
26383	8/24/2018	Trio Systems LLC	322.29	Soniclear software support renewal 9/27/18-9/26/18
26384	8/24/2018	Ken Tamplen	881.00	Parcel #262-023-018, 6 Linda Vista
	8/24/2018	Ken Tamplen	2,025.60	Parcel #271-340-027, Moraga Way
	8/24/2018	Ken Tamplen	2,020.85	Parcel #271-340-028, Moraga Way
	8/24/2018	Ken Tamplen	2,001.00	Parcel #271-340-029, Moraga Way
	8/24/2018	Ken Tamplen	2,381.50	Parcel #271-340-030, Moraga Way
26385	8/24/2018	Terracon Consultants, Inc	6,791.00	Services through 8/4/18
26386	8/24/2018	Verizon Wireless	56.16	12-lead modem wireless 07/11/18-08/10/18
26387	8/24/2018	WFCA: The Daily Dispatch	280.00	Firefighter-Paramedic recruitment ad
26388	8/24/2018	Wittman Enterprises, LLC	4,842.20	July 2018
26389	8/29/2018	ADT Security Services	69.27	Services 09/09/18-10/08/18- Station 45
	8/29/2018	ADT Security Services	42.99	Services 09/4/18-10/03/18- Admin bldg. burglar sy
	8/29/2018	ADT Security Services	42.52	Services 09/4/18-10/03/18- Admin bldg. camera
26390	8/29/2018	A T and T	391.01	Acct# 9391035207 07/12/18-08/11/18
	8/29/2018	A T and T	13.52	Acct#9391060223 07/13/18-08/12/18 Conference calling
26391	8/29/2018	A T and T Mobility	2,019.34	Phone Acct #287016079073 07/16/18-08/15/18
26392	8/29/2018	CCCFTSOA	400.00	Annual dues and technology fees
26393	8/29/2018	Comcast	96.28	8155 40 005 0208436 Station 42-08/24/18-09/23/18
	8/29/2018	Comcast	96.21	8155 40 006 0190996 Station 45-08/23/18-09/22/18
26394	8/29/2018	Farmers Insurance Exchange	228.80	Refund overpayment- Re: 5004885250-1-3 11/13/18
26395	8/29/2018	HdL Coren & Cone	1,575.00	Contract services-Property taxes 07/01/18-08/15/18
26396	8/29/2018	Kaiser	1,328.00	Refund overpayment -Claim 201813479484900 of 12/31/17
26397	8/29/2018	L.N. Curtis & Sons	209.51	Dual Pac Tracs and brackets
26398	8/29/2018	Raymond Marshall	187.20	Refund overpayment Incident 12/10/17
26399	8/29/2018	Moraga Hardware & Lumber	50.69	Supplies for Emergency Response meeting sand t
26400	8/29/2018	Office Depot	89.60	Copy paper, tape, folders and a wastebasket
26401	8/29/2018	Physio-Control, Inc	258.10	LifePak EKG monitor service
26402	8/29/2018	Mike Rattary	145.37	Reimb. landscaping supplies for station courtyard
26403	8/29/2018	Dennis Rein	16.30	Reimb. adjusted hotel invoices-Strike Team 8/1/18-8/4/18
	8/29/2018	Dennis Rein	700.00	Reimb. costs-Ferguson fire 8/1/18-8/5/18
26404	8/29/2018	Renne Public Law Group, LLP	3,838.44	Services 07/1/18-07/31/18
26405	8/29/2018	Ken Tamplen	920.25	Parcel #264-010-021, 3 Los Amigos
CC-0818	8/14/2018	CCCERA Retirement	165,714.06	CCCERA retirement payment-July 2018 contributic
CP051	8/8/2018	Calif. Public Employees'	173,078.45	CalPers Health Ins
CU-0818	8/14/2018	1st NorCal Federal Credit Union	1,943.20	Period Ending 07/31/18
DD051	8/7/2018	Delta Dental Plan of Calif.	16,731.08	Delta Dental ACH payment
L1764992416	8/17/2018	Employment Development De...	611.00	UI-04/01/18-06/30/18
PFA 0818	8/14/2018	Moraga-Orinda Professional F...	1,638.00	Period ending 07/31/18
Stmt 07/23/18	8/28/2018	U.S. Bank	6,712.04	A/C #4246-0445-5564-6748 07/23/18

Moraga-Orinda Fire District
Check/Voucher Register - Check Register
From 8/1/2018 Through 8/31/2018

<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Report Total			1,225,911.15	

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Capital Projects Fund Actual to Budget-18/19
From 7/1/2018 Through 7/31/2018

		Current Period Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Use of Money & Property					
Investment Earnings	4181	146.08	10,000.00	(9,853.92)	(98.54)%
Total Use of Money & Property		146.08	10,000.00	(9,853.92)	(98.54)%
Charges for Service					
Impact Mitigation Fees	4743	24,000.00	40,000.00	(16,000.00)	(40.00)%
Total Charges for Service		24,000.00	40,000.00	(16,000.00)	(40.00)%
Other Revenue					
Sale of Surplus Property	4980	0.00	100,000.00	(100,000.00)	(100.00)%
Transfers In	4999	0.00	73,186.00	(73,186.00)	(100.00)%
Total Other Revenue		0.00	173,186.00	(173,186.00)	(100.00)%
Total Revenue		24,146.08	223,186.00	(199,039.92)	(89.18)%
Expenditures					
Other Expense					
Bank Fees	7510	0.00	100.00	100.00	100.00%
Fire Flow Tax Collection Fees	7531	0.00	14,000.00	14,000.00	100.00%
Capital Contingency-Facilities, ...	7700	0.00	150,000.00	150,000.00	100.00%
Apparatus/Vehicles-Fixed Asset...	7703	0.00	160,000.00	160,000.00	100.00%
Buildings-Station #43-Fixed Ass...	7706	38,008.44	3,723,394.00	3,685,385.56	98.98%
FEMA (AFG) Grants-Fixed Asse...	7707	0.00	50,000.00	50,000.00	100.00%
Misc. Equipment Expense	7709	0.00	84,650.00	84,650.00	100.00%
Total Other Expense		38,008.44	4,182,144.00	4,144,135.56	99.09%
Total Expenditures		38,008.44	4,182,144.00	4,144,135.56	99.09%
Excess of Revenues Over/ (Under) Expenditures		(13,862.36)	(3,958,958.00)	3,945,095.64	(99.65)%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 18/19
From 7/1/2018 Through 7/31/2018

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Property Tax-Current Secured	4010	0.00	19,861,594.00	(19,861,594.00)	(100.00)%
Property Tax-Supplemental	4011	0.00	300,000.00	(300,000.00)	(100.00)%
Property Tax-Unitary	4013	0.00	200,000.00	(200,000.00)	(100.00)%
Property Tax-Curr Unsecured	4020	0.00	600,000.00	(600,000.00)	(100.00)%
Prop Tax- Prior Secured	4030	0.00	(55,000.00)	55,000.00	(100.00)%
Prop Tax-Prior Supplement	4031	0.00	(35,000.00)	35,000.00	(100.00)%
Prop Tax Prior Unsecured	4035	0.00	(10,000.00)	10,000.00	(100.00)%
Fire Flow Tax	4066	0.00	1,085,000.00	(1,085,000.00)	(100.00)%
Total Taxes		<u>0.00</u>	<u>21,946,594.00</u>	<u>(21,946,594.00)</u>	<u>(100.00)%</u>
Use of Money & Property					
Investment Earnings	4181	0.00	3,000.00	(3,000.00)	(100.00)%
Total Use of Money & Property		<u>0.00</u>	<u>3,000.00</u>	<u>(3,000.00)</u>	<u>(100.00)%</u>
Intergovernmental Revenue					
Homeowners Relief Tax	4385	0.00	154,000.00	(154,000.00)	(100.00)%
Intergovernmental Revenue-Federal Grants	4437	0.00	480,000.00	(480,000.00)	(100.00)%
CA FF JAC Training Funds	4440	0.00	15,000.00	(15,000.00)	(100.00)%
Other/In Lieu of Taxes	4580	0.00	902.00	(902.00)	(100.00)%
Measure H-Emerg Med Ser Subsid	4896	0.00	85,513.00	(85,513.00)	(100.00)%
Total Intergovernmental Revenue		<u>0.00</u>	<u>735,415.00</u>	<u>(735,415.00)</u>	<u>(100.00)%</u>
Charges for Service					
Permits	4740	0.00	2,000.00	(2,000.00)	(100.00)%
Plan Review	4741	41,725.00	250,000.00	(208,275.00)	(83.31)%
Inspection Fees	4742	604.00	35,000.00	(34,396.00)	(98.27)%
Weed Abatement Charges	4744	0.00	25,000.00	(25,000.00)	(100.00)%
CPR/First Aid Classes	4745	0.00	2,000.00	(2,000.00)	(100.00)%
Reports/ Photocopies	4746	48.00	350.00	(302.00)	(86.29)%
Other Charges for Service	4747	3,760.00	6,000.00	(2,240.00)	(37.33)%
Total Charges for Service		<u>46,137.00</u>	<u>320,350.00</u>	<u>(274,213.00)</u>	<u>(85.60)%</u>
Charges for Service - Ambulance					
Ambulance Service Fees	4898	112,798.67	1,133,000.00	(1,020,201.33)	(90.04)%
Ambulance Service Fee Reimbursements	4899	(3,869.06)	(116,000.00)	112,130.94	(96.66)%
Ambulance Collection Recovery Payments	4900	0.00	2,000.00	(2,000.00)	(100.00)%
Ground Emergency Medical Transportation	4901	0.00	40,000.00	(40,000.00)	(100.00)%
Total Charges for Service - Ambulance		<u>108,929.61</u>	<u>1,059,000.00</u>	<u>(950,070.39)</u>	<u>(89.71)%</u>
Other Revenue					
Other Revenue-Strike Team Recovery	4971	0.00	530,000.00	(530,000.00)	(100.00)%
Other Revenue & Financing Sources	4972	0.00	33,000.00	(33,000.00)	(100.00)%
Other Revenue-Misc.	4974	0.00	1,000.00	(1,000.00)	(100.00)%
Misc Rebates & Refunds	4975	0.00	1,000.00	(1,000.00)	(100.00)%
Sale of Surplus Property	4980	106.00	1,000.00	(894.00)	(89.40)%
Total Other Revenue		<u>106.00</u>	<u>566,000.00</u>	<u>(565,894.00)</u>	<u>(99.98)%</u>
Total Revenue		<u>155,172.61</u>	<u>24,630,359.00</u>	<u>(24,475,186.39)</u>	<u>(99.37)%</u>

Expenditures

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 18/19
From 7/1/2018 Through 7/31/2018

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Salaries & Benefits					
Permanent Salaries	5011	693,784.93	8,990,032.00	8,296,247.07	92.28%
Temporary Salaries	5013	19,174.48	254,531.00	235,356.52	92.47%
Overtime	5014	142,839.86	1,432,328.00	1,289,488.14	90.03%
Deferred Compensation	5015	1,982.00	22,100.00	20,118.00	91.03%
Overtime - Strike Team	5016	123,438.56	550,020.00	426,581.44	77.56%
Worker's Compensation Recovery	5019	(5,085.60)	(122,000.00)	(116,914.40)	95.83%
Payroll Taxes -FICA,SUI	5042	16,217.78	186,541.00	170,323.22	91.31%
Payroll Processing Fees	5043	988.38	20,000.00	19,011.62	95.06%
Retirement Contributions	5044	307,358.60	5,016,268.00	4,708,909.40	93.87%
Life/Health Insurance-Permanent Employees	5060	90,833.77	1,254,000.00	1,163,166.23	92.76%
Employee's-Health Insurance Contribution	5061	(10,209.00)	(150,168.00)	(139,959.00)	93.20%
Retiree Health Insurance	5062	102,014.08	1,200,000.00	1,097,985.92	91.50%
Retiree-Health Insurance Contribution	5063	(27,421.95)	(325,000.00)	(297,578.05)	91.56%
Unemployment Insurance	5064	0.00	18,000.00	18,000.00	100.00%
Retiree-Health OPEB Contribution	5065	0.00	439,771.00	439,771.00	100.00%
Vision Insurance	5066	2,614.24	19,908.00	17,293.76	86.87%
Pension Rate Stabilization	5067	0.00	1,100,000.00	1,100,000.00	100.00%
Workers' Compensation Insurance	5070	219,694.00	878,775.00	659,081.00	75.00%
Total Salaries & Benefits		1,678,224.13	20,785,106.00	19,106,881.87	91.93%
Operating Expense					
Office Supplies	6100	519.36	11,725.00	11,205.64	95.57%
Postage	6101	168.76	5,000.00	4,831.24	96.62%
Books & Periodicals	6102	0.00	7,650.00	7,650.00	100.00%
Printer Ink Cartridges	6103	0.00	3,000.00	3,000.00	100.00%
Telephone/Communication	6110	2,148.35	50,000.00	47,851.65	95.70%
Dispatch/Comm Center Services w/ AVL MDT	6111	0.00	188,700.00	188,700.00	100.00%
Utilities- Sewer	6120	0.00	5,400.00	5,400.00	100.00%
Utilities-Garbage	6121	1,137.67	12,845.00	11,707.33	91.14%
Utilities-PG&E	6122	460.42	65,690.00	65,229.58	99.30%
Utilities-Water	6123	1,021.77	13,860.00	12,838.23	92.63%
Utilities-Medical Waste	6124	588.00	3,300.00	2,712.00	82.18%
Small Tools & Instruments	6130	0.00	7,000.00	7,000.00	100.00%
Minor Equipment/Furniture	6131	0.00	1,500.00	1,500.00	100.00%
Computer Equipment & Supplies	6132	0.00	3,000.00	3,000.00	100.00%
Gas Power Chain Saw/Other Equipmen	6133	122.81	6,800.00	6,677.19	98.19%
Fire Trail Grading	6135	0.00	20,000.00	20,000.00	100.00%
Fire Fighting Equipment & Supplies	6137	0.00	3,400.00	3,400.00	100.00%
Fire Fighting Equipment-Hoses & Nozzles	6138	0.00	11,000.00	11,000.00	100.00%
Fire Fighting Equipment-Class A Foam	6139	0.00	2,000.00	2,000.00	100.00%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 18/19
From 7/1/2018 Through 7/31/2018

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Medical & Lab Supplies	6140	5,811.12	90,000.00	84,188.88	93.54%
Food Supplies	6150	739.16	4,000.00	3,260.84	81.52%
Safety Clothing & Personal Supplies	6160	938.21	150,300.00	149,361.79	99.38%
Non-Safety Clothing & Personal Supplies	6161	100.00	1,500.00	1,400.00	93.33%
Household Expense	6170	448.03	17,000.00	16,551.97	97.36%
Household Expense-Linen	6171	460.55	6,880.00	6,419.45	93.31%
Public & Legal Notices	6190	0.00	11,000.00	11,000.00	100.00%
Dues, Memberships & Professional Fees	6200	55.00	9,695.00	9,640.00	99.43%
EMT/Paramedic Licensure Fees	6201	200.00	6,500.00	6,300.00	96.92%
Rent & Leases (Equipment)	6250	1,896.88	35,400.00	33,503.12	94.64%
Computer Software & Maintenance	6251	33,777.06	85,750.00	51,972.94	60.61%
Website Development & Maintenance	6252	1,696.00	1,800.00	104.00	5.78%
EPA ID# Verification Fee	6264	0.00	150.00	150.00	100.00%
CCC HazMat Plan (CUPA)	6265	2,575.00	3,000.00	425.00	14.17%
BAAQMD & Environmental Health Fees	6266	589.00	900.00	311.00	34.56%
Air Monitor Maintenance & Replacement	6269	0.00	1,300.00	1,300.00	100.00%
Maintenance -- Equipment	6270	2,087.22	52,500.00	50,412.78	96.02%
Central Garage Repairs	6271	1,678.09	200,000.00	198,321.91	99.16%
Central Garage Gasoline & Oil	6272	4,465.97	65,000.00	60,534.03	93.13%
Central Garage Tires	6273	0.00	7,500.00	7,500.00	100.00%
Service/Repair Fuel System Dispensers	6274	0.00	3,500.00	3,500.00	100.00%
Aerial Ladder & Pump Testing	6275	0.00	1,000.00	1,000.00	100.00%
Smog Inspections	6276	0.00	500.00	500.00	100.00%
Air Compressor Quarterly Service	6278	0.00	1,500.00	1,500.00	100.00%
Hydro Test SCBA & Oxy Cylinder	6279	0.00	2,500.00	2,500.00	100.00%
Tank Testing	6280	0.00	1,000.00	1,000.00	100.00%
Maintenance -- Building	6281	583.64	52,000.00	51,416.36	98.88%
Maintenance -- Grounds	6282	0.00	6,400.00	6,400.00	100.00%
Meetings & Travel Expenses	6303	7.00	1,375.00	1,368.00	99.49%
Medical - Pre-Emp Processing and Annual Exams	6311	171.80	30,000.00	29,828.20	99.43%
Ambulance Billing Administration Fees	6312	0.00	62,000.00	62,000.00	100.00%
Outside Attorney Fees	6313	0.00	150,000.00	150,000.00	100.00%
Outside CPR Instructors	6314	0.00	3,000.00	3,000.00	100.00%
CCC County Tax Administration Fee	6316	0.00	190,000.00	190,000.00	100.00%
Professional Services	6317	0.00	40,000.00	40,000.00	100.00%
Professional Services - Labor Negotiator	6318	0.00	50,000.00	50,000.00	100.00%
Professional Services - Technology	6319	0.00	248,312.00	248,312.00	100.00%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 18/19
From 7/1/2018 Through 7/31/2018

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Professional Services - Pre-Employment Investigations	6320	0.00	15,000.00	15,000.00	100.00%
Professional Services - Promotional Exams & Recruitment	6321	0.00	21,000.00	21,000.00	100.00%
Professional Services-OPEB Actuarial Valuation	6322	0.00	4,000.00	4,000.00	100.00%
Exterior Hazard Removal	6323	2,282.68	25,000.00	22,717.32	90.87%
Professional Services-Prop Tax Audit & Forecasting	6326	0.00	12,600.00	12,600.00	100.00%
Professional Services	6327	0.00	14,000.00	14,000.00	100.00%
Burn Trailer Grant Maintenance	6352	0.00	3,500.00	3,500.00	100.00%
Testing Materials & Training Props	6354	0.00	12,000.00	12,000.00	100.00%
Career Development Classes	6357	28.00	15,000.00	14,972.00	99.81%
Target Safety Online Training	6359	2,720.00	6,500.00	3,780.00	58.15%
Training & Education Classes-Paramedic & EMT CE	6360	0.00	5,000.00	5,000.00	100.00%
District Sponsored Training-Mandated	6361	0.00	35,000.00	35,000.00	100.00%
Election Expense	6465	0.00	22,000.00	22,000.00	100.00%
Recruiting Costs	6470	0.00	75,000.00	75,000.00	100.00%
Strike Team Supplies	6474	0.00	4,500.00	4,500.00	100.00%
Community Emergency Response Team	6475	0.00	6,500.00	6,500.00	100.00%
Exercise Supplies/Maint.	6476	0.00	5,000.00	5,000.00	100.00%
Recognition Supplies	6478	0.00	5,000.00	5,000.00	100.00%
Other Special Departmental Exp	6479	309.56	65,350.00	65,040.44	99.53%
Public Education Supplies	6480	0.00	3,000.00	3,000.00	100.00%
CPR Supplies	6481	317.95	3,000.00	2,682.05	89.40%
LAFCO	6482	11,623.56	12,000.00	376.44	3.14%
Emergency Preparedness Expense	6484	0.00	22,500.00	22,500.00	100.00%
Misc. Services & Supplies	6490	130.83	30,000.00	29,869.17	99.56%
Fire Chief Contingency	6491	439.09	100,000.00	99,560.91	99.56%
Property & Liability Insurance	6540	55,621.00	48,000.00	(7,621.00)	(15.88)%
Total Operating Expense		<u>137,919.54</u>	<u>2,585,582.00</u>	<u>2,447,662.46</u>	<u>94.67%</u>
Other Expense					
Bank Fees	7510	0.00	3,300.00	3,300.00	100.00%
Interest on County Teeter Account	7520	0.00	50.00	50.00	100.00%
County Tax Collection Fees	7530	0.00	300.00	300.00	100.00%
Transfers to Debt Service Fund	7999	0.00	1,085,000.00	1,085,000.00	100.00%
Total Other Expense		<u>0.00</u>	<u>1,085,000.00</u>	<u>1,085,000.00</u>	<u>100.00%</u>
Total Expenditures		<u>1,816,143.67</u>	<u>24,459,338.00</u>	<u>22,643,194.33</u>	<u>92.57%</u>
Excess of Revenues Over/ (Under) Expenditures		<u>(1,660,971.06)</u>	<u>171,021.00</u>	<u>(1,831,992.06)</u>	<u>(1,071.21)%</u>

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Debt Service Fund Actual to Budget-18/19
From 7/1/2018 Through 7/31/2018

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Property Tax-Current Secured	4010	0.00	3,543,473.00	(3,543,473.00)	(100.00)%
Total Taxes		0.00	3,543,473.00	(3,543,473.00)	(100.00)%
Use of Money & Property					
Investment Earnings	4181	27.15	5,000.00	(4,972.85)	(99.46)%
Total Use of Money & Property		27.15	5,000.00	(4,972.85)	(99.46)%
Other Revenue					
Transfers In	4999	0.00	1,011,814.00	(1,011,814.00)	(100.00)%
Total Other Revenue		0.00	1,011,814.00	(1,011,814.00)	(100.00)%
Total Revenue		27.15	4,560,287.00	(4,560,259.85)	(100.00)%
Expenditures					
Other Expense					
Pension Obligation Bond Principal Payment	7900	2,640,000.00	2,640,000.00	0.00	0.00%
Pension Obligation Bond Interest Payment	7901	368,140.50	667,377.00	299,236.50	44.84%
Apparatus Lease Principal Payment	7902	0.00	646,542.00	646,542.00	100.00%
Apparatus Lease Interest Payment	7903	0.00	43,927.00	43,927.00	100.00%
Lease Agreement Station 43 Principal	7906	0.00	245,000.00	245,000.00	100.00%
Lease Agreement Station 43 Interest	7907	0.00	76,345.00	76,345.00	100.00%
Transfers to Other Funds	7997	542.43	0.00	(542.43)	0.00%
Total Other Expense		3,008,682.93	4,319,191.00	1,310,508.07	30.34%
Total Expenditures		3,008,682.93	4,319,191.00	1,310,508.07	30.34%
Excess of Revenues Over/ (Under) Expenditures		(3,008,655.78)	241,096.00	(3,249,751.78)	(1,347.91)%

MORAGA-ORINDA FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
7/1/2017 to 6/30/2018

Gloriann Sasser
Administrative Services Director
Moraga-Orinda Fire Protection District
1280 Moraga Way
Moraga, CA 94556

Account Summary

Source	Beginning Balance as of 7/1/2017	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 6/30/2018
OPEB	\$472,932.99	\$374,000.00	\$36,771.70	\$1,575.85	\$0.00	\$0.00	\$882,128.84
PENSION	\$304,836.60	\$374,000.00	\$22,744.27	\$1,131.87	\$0.00	\$0.00	\$700,449.00
Totals	\$777,769.59	\$748,000.00	\$59,515.97	\$2,707.72	\$0.00	\$0.00	\$1,582,577.84

Investment Selection

Source	
OPEB	Capital Appreciation Index PLUS
PENSION	Capital Appreciation Index PLUS

Investment Objective

Source	
OPEB	The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.
PENSION	The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-0.12%	1.25%	8.14%	6.43%	-	-	5/19/2015
PENSION	-0.12%	1.25%	8.05%	-	-	-	3/9/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



Moraga-Orinda Fire District

TO: Board of Directors
FROM: Dave Winnacker, Fire Chief
DATE: September 19, 2018
SUBJECT: Item 8.1 – Approval of One Month Extension of District’s Payment of Enhanced Medical Insurance Contribution Rates

BACKGROUND

The District is currently in negotiations in pursuit of successor Memoranda of Understanding with International Association of Firefighters Local 1230 (IAFF), AFSCME Local 2700, and the Moraga Orinda Fire Chief Officers Association (MOFCOA). In 2016, the District entered into side letters of agreement with each of the three employee organizations to provide enhanced medical insurance contributions. The side letters provided that on June 30, 2018, the enhanced medical insurance contributions “shall revert” to the previous lower contribution levels.

Previously the board approved extensions of the enhanced medical insurance contributions through September 30, 2018. In light of the status of negotiations with IAFF Local 1230, an extension of the enhanced medical insurance contributions for one additional month, through October 31, 2018 is appropriate. The terms of the side letter between the parties remain in full force and effect. This extension shall also be applicable to the bargaining units represented by AFSCME Local 2700 and MOFCOA.

The approximate additional cost is \$25,000 and sufficient appropriations are available in the 2018/2019 Annual Operating Budget.

RECOMENDATION

- 1) Discuss; 2) Deliberate; 3) Approve One Month Extension of District’s Payment of Enhanced Medical Insurance Contribution Rates



Moraga-Orinda Fire District

Fire Chief Dave Winnacker

TO: Board of Directors
FROM: Dave Winnacker, Fire Chief
DATE: September 19, 2018
SUBJECT: Item 10.3 – District Update and Activity Report: August 2018

Operations

1. “Water Source” CAD mapping icon for Bollinger Canyon (working with Con Fire GIS)

Apparatus

1. Annual apparatus servicing/maintenance

EMS

1. Received and reviewed Contra Costa County Ambulance Contract. No issues
2. Certification audit of all personnel completed (on-going)
3. Ambulance compliance monitored (on-going)
4. CQI & PCR audited (on-going)
5. Ensure medical medication and supplies stock (on-going)
6. LifePak EKG monitors service completed
7. Supported Fireline EMT/Paramedic deployments
8. Monitor budgetary expenditures (on-going)
9. Completed CQI patient care report audits (on-going)

SUPPORT SERVICES

1. Temporary Fire Station 43 water damage insurance claim completed.
2. Provide support for Fire Station 43 construction (on-going)
3. Provided facilities maintenance support (on-going)
4. Monitor budgetary expenditures (on-going)
5. Monitor KB Homes construction project next to Station 41 (on-going)
6. Completed station bed mattress replacement project
7. Annual fuel pump maintenance completed
8. County CUPA inspection completed. No pending issues
9. Facilitated Station 44 repair of Plymovent system
10. Initiated Station 44 traffic signal upgrade project and waiting to receive bids
11. Fire Station landscape cleaned and cleared

TRAINING

1. Conducted 315 hours of Tiller training and T44
2. Conducted 147 hours of EMS Quarter 2 Training
3. Conducted 124 hours of individual company training

FIRE PREVENTION

1. Vegetation Abatement and enforcement

- Inspectors responded to all complaints via email, phone or in person.

2. Vegetation risk reduction projects

- Orinda View HOA vegetation clearance project. The final CalFire workday of the season for brush clearing occurred on August 29th, focusing on the removal of brush on the hillside of Orinda View and Happy valley Road.
- PG&E completed the power line clearance in partnership with the City of Orinda for the Miner Road evacuation route improvement project.
- Del Rey and Sleepy Hollow School tree clearance and removal: Staff met with representatives at the schools to advise staff on trimming, limbing and removal of trees for fire safety.

3. Other projects

- Water tank for additional firefighting resources installed at Sleepy Hollow School.
- Bollinger Valley now has 9 private water supply tanks identified for firefighting use. The sources have the correct fittings, reflective signage was posted and have been entered into CAD for dispatch information.

4. District Projects

- Bella Vista (Formally Rancho Laguna II) Moraga
Framing is underway for the homes off of Sonora Road. Staff met with the Town of Moraga and with the Developer to discuss vegetation management practices for the 200 acres of open space behind the homes. A combination of goat grazing, manual fuels and mechanized measures shall be used.
- Moraga Town Center Homes, Moraga
Grading is nearly completed and sewer and utilities are nearly complete for the 37 unit townhouse project. Grading for the back side of Station 41 is to be completed by the end of September.
- J and J Ranch
Grading has commenced for the 13 single-family home development in Orinda off of Camino Moraga.

5. Inspections

- Twenty-three of the district's public and private educational facilities have been inspected.
- Twenty-five dorm buildings at SMC were completed prior to the return of students for the fall.

ADMINISTRATIVE SERVICES

1. Completed fiscal year-end close process
2. Completed final phase of the annual audit
3. Began preparation of Comprehensive Annual Financial Report for FY2017/2018
4. Continued preparation of updated annual actuarial valuation for OPEB
5. Continued negotiations with Local 1230, Local 2700 and MOFCOA
6. Completed fire flow tax calculations and placed on property tax rolls
7. Completed one new employee on-boarding
8. Continued grant administration for SAFER Grant
9. Continued CCCERA employer audit process
10. Opened recruitment for firefighter paramedic
11. Began open enrollment for medical insurance
12. Attended Contra Costa County Employees' Retirement Association meeting