



# Moraga-Orinda Fire District

## Board of Directors

---

### REGULAR MEETING

February 19, 2020

**6:00 p.m. CLOSED SESSION**

**7:00 p.m. OPEN SESSION**

**PLEASE NOTE NEW MEETING ADDRESS:**

Sarge Littlehale Room  
22 Orinda Way  
Orinda, CA 94563

---

#### 1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

#### 2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

#### 3. CLOSED SESSION

##### 3.1 Conference with Labor Negotiator

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee: David Winnacker, Fire Chief

##### 3.2 Conference with Labor Negotiator

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Unrepresented Employees

#### 4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order
- 4.2. Pledge of Allegiance

#### 5. REPORT OF CLOSED SESSION ACTION

#### 6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

#### 7. CONSENT AGENDA

7.1. Meeting Minutes – December 18, 2019, January 8, 2020, and January 8, 2020, Special Board

7.2. Monthly Incident Report – December 2019 and January 2020

Staff Recommendation: Approve and File

7.3. Monthly Check/Voucher Register – January 2020

Staff Recommendation: Approve and File

7.4. Monthly Financial Reports – December 2019

Staff Recommendation: Approve and File

7.5. Quarterly Treasurer's Investment Report – October 2019-December 2019

Staff Recommendation: Approve and File

7.6. Quarterly Ambulance Report – October 2019-December 2019

Staff Recommendation: Approve and File

## 8. REGULAR AGENDA

### 8.1. **Mid-Year Budget Review FY2020 and Approval of General Fund, Capital Projects Fund and North Orinda Emergency Fuel Break Fund Budget Adjustments**

Staff will present the Mid-Year Budget Review Fiscal Year 2020 and Approval of Budget Adjustments.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the following FY2020 Budget Adjustments: 1) Approve a decrease in the General Fund revenue budget in the amount of \$1,385,088; 2) Approve a decrease in the General Fund expenditure in the amount of \$2,257,032; 3) Approve an increase in the Capital Projects Fund revenue budget in the amount of \$1,088,136; 4) Approve an increase in the Capital Projects Fund expenditure in the amount of \$1,055,987; 5) Approve a decrease in the North Orinda Emergency Fuel Break revenue in the amount of \$83,919; 6) Approve a decrease in the North Orinda Emergency Fuel Break expenditure in the amount of \$517,250.

### 8.2. **Determine the Amount of the OPEB Trust Contribution and the Amount of the Pension Rate Stabilization Program Trust Contribution for Fiscal Year 2020 and Authorize the Transfer of District Funds to Complete the Trust Contributions**

Staff will present information to the Board regarding the FY2020 OPEB trust contribution and pension rate stabilization trust contribution.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Determine the amount of the OPEB Trust Contribution and Pension Rate Stabilization Trust Contribution for Fiscal Year 2020 and Authorize the Transfer of District Funds to Complete the Trust Contributions.

### 8.3. **Accept California Fire Foundation Grant and Authorize General Fund Budget Adjustment Revenue and Expenditure Increase of \$15,000.**

Staff will present information to the Board regarding the California Fire Foundation Grant Acceptance

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide approval to accept grant and authorize General Fund budget adjustment revenue and expenditure increase of \$15,000

### 8.4. **Resolution 20-03, a Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District nominating a Director as a Candidate for the position of Contra Costa Local Agency Formation Commission Special District Regular Seat**

The Board of Directors will consider the nomination of a Board member and adoption of Resolution 20-03, a Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District nominating a Director as a Candidate for the position of Contra Costa Local Agency Formation Commission Special District Regular Seat.

Staff Recommendation: 1) Discuss; 2) Consider Nominating a Board Member; 3) If the Board wishes to nominate a Board member, Adopt Resolution 20-03, a Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District nominating a Director as a Candidate for the position of Contra Costa Local Agency Formation Commission Special District Regular Seat.

### 8.5. **Authorize the Purchase of one Ground Ignition System and one Skid Pump; Authorize General Fund and Capital Projects Fund Budget Adjustments in the Amount of \$43,000**

Staff will present information to the Board regarding a purchase of one Ground Ignition System and one Skid Pump in the amount not to exceed \$43,000.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorization to Purchase one Ground Ignition System and one Skid Pump in the amount not to exceed \$43,000, and Approve General Fund and Capital Projects Fund Budget Adjustments in the amount of \$43,000.

## 9 COMMITTEE REPORTS

9.1 **Finance Committee (Directors Danziger and Jorgens)**

9.2 **Audit Ad Hoc Committee (Directors Danziger and Jex)**

9.3 **Facilities Station 41Ad Hoc Committee (Directors Baitx and Donner)**

9.4 **Fire Chief Performance Evaluation Ad Hoc Committee (Directors Baitx and Donner)**

## 10 ANNOUNCEMENTS

10.1 **Brief information only reports related to meetings attended by a Director at District expense**

(Government Code Section 53232.3(d))

- 10.2 **Questions and informational comments from Board members and Staff**
- 10.3 **Fire Chief Updates**
  - 10.3.1 **Human Resources Update**
  - 10.3.2 **New Website Launched**
- 10.4 **Communications Received**
- 10.5 **Future Agenda Items**

## 11 ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on February 13, 2020, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



\_\_\_\_\_  
Marcia Holbrook  
District Secretary/Clerk