



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING
November 20, 2024 – 6:00 PM
6:00 p.m. CLOSED SESSION
7:00 p.m. OPEN SESSION

LOCATION:
Orinda Library Auditorium
26 Orinda Way
Orinda, CA 94563

To access the meeting remotely:
please click the link below to join the webinar by Zoom:
<https://us02web.zoom.us/j/87057475772>
or By Phone: 1-669-900-6833
Webinar ID: 870 5747 5772

Public Participation

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. If you are participating via the Zoom meeting link (i.e. web platform), and experience personal technological difficulties, please re-join the meeting by phone via phone number provided above.

For In-person Attendees: Face coverings are strongly encouraged and attendees are encouraged to be up-to-date on the COVID-19 vaccine. Social distance should be maintained when practical. If you are feeling sick, please do not attend the meeting in person.

SPEAKER CARDS: Members of the public may comment on any item on the agenda before or during the Board's consideration of the item. If you would like to speak during the public forum or on an item listed on the agenda, you are invited to submit a speaker card to the District Clerk. You will be permitted to speak even if you elect not to submit a speaker card or decline to provide information requested on the card. After the Board of Directors has heard from everyone who submitted speaker cards, anyone electing not to submit a speaker card may form a line at the lectern. Public comment is limited to 3 minutes per speaker per agenda item.

For Remote Attendees: join via the ZOOM link or the dial-in information above. You can access the meeting via a smartphone or computer App (Zoom) or phone. Live Public Comment can be provided via the Zoom app (during the public comment period) by the raise hand feature. The District Clerk will announce, "the next speaker has been unmuted." A notification will appear for the speaker who has raised their hand, asking them to unmute their microphone. Please unmute your microphone and state your first and last name for the record (not required). If participating by phone, dial *9 to raise your hand. Staff will announce the last four (4) digits of the phone number for dial-in attendees. Participants will be called in the order of hands raised.

Submit Public Comment Before the Meeting: Members of the public can provide public comment by sending an e-mail to info@mofd.org no later than 3:00 p.m. the day of the meeting. Those e-mails will be distributed to the Board of Directors and posted on the District's website as part of the public record by 5:00 p.m. on the day of the meeting. Note: any written public comments received after the deadline will not be distributed to the Board of Directors or posted on the District's website until the following day. Written comments will NOT be read into the record. All written public comments are available to view at mofd.org/agendas.

The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

- 1. OPENING CEREMONIES**
 - Call the Meeting to Order

- Roll Call
- Pledge of Allegiance

2. **PUBLIC COMMENT - CLOSED SESSION ITEMS**

3. **CLOSED SESSION**

3.1 **Conference with Labor Negotiator - Local 1230, IAFF**

(Government Code Section 54957.6)

Employee Organization: Local 1230, International Association of Firefighters IAFF

Agency Designated Representative: Luke Jensen

3.2 **Conference with Labor Negotiator - MOFCOA**

(Government Code Section 54957.6)

Employee Organization: Moraga-Orinda Fire Chief Officers' Association

Agency Designated Representative: Luke Jensen

3.3 **Conference with Labor Negotiator - Unrepresented Employees**

(Government Code Section 54957.6)

Employee Organization: Unrepresented Employees

Agency Designated Representative: Luke Jensen

3.4 **Conference with Labor Negotiator - Interim Fire Chief**

(Government Code Section 54957.6)

Unrepresented Employee: Interim Fire Chief Jeff Isaacs

Agency Designated Representative: Jonathan Holtzman

3.5 **Conference with Legal Counsel - Existing Litigation (Pearson)**

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of Case: Sandia Pearson and Anita K. Pearson v. Moraga-Orinda Fire District

Case No. Case No. N23-2201

3.6 **Conference with Legal Counsel – Anticipated Litigation**

(Paragraph (2) and paragraph (3) of subdivision (d) of Government Code Section 54956.9)

Significant exposure to litigation – One potential case

Dispute with temporary employment staffing agency as to whether certain claimed amounts are allegedly owed.

4. **RECONVENE THE MEETING**

- Call the Meeting to Order
- Roll Call

5. **REPORT OF CLOSED SESSION ACTION**

6. **ANNOUNCEMENTS**

6.1 **Brief information only reports related to meetings attended by a Director at District expense**

(Government Code Section 53232.3(d))

6.2 **Questions and informational comments from Board members and Staff**

6.3 **Communications Received**

1. [Nick Waranoff.pdf](#)

2. [City of Oakland.pdf](#)

6.4 **Fire Chief Updates**

- Finance Report
- Human Resources
- Fire Marshal Report (attached)
- Tunnel East Bay Hills Fuel Break Project
- Home Hardening Grant Program
- Station 45 Remodel
- Operations
- Upcoming Calendar and Events - (next 30 days)

MOFD Events:

December 18: Retirement Reception for Fire Chief Winnacker (5 PM)

December 18: Board of Director Meeting, Orinda Library Auditorium

External Events:

November 30: The Orinda Christmas Shop/Tree Lighting Ceremony

December 6: The Orinda Christmas Shop/Hot Chocolate for First Responders

December 6: The Orinda Country Club/Toys for Tots donations

December 13: Fire Station Tour Cub Scouts Lions Den (Pack 459)

[Attachment: Monthly Fire Prevention Report - October](#)

7. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

8. CONSENT AGENDA

8.1 [Meeting Minutes - October 16, 2024 \(regular\)](#)

Staff Recommendation: Approve and File

[Attachment: 10-16-24 Regular Minutes DRAFT](#)

8.2 [Tri-Agency Meeting Minutes - October 21, 2024 \(special\)](#)

Staff Recommendation: Approve and File

[Attachment: 10-21-24 Tri-Agency Minutes DRAFT](#)

8.3 [Monthly Incident Report - October 2024](#)

Staff Recommendation: Approve and File

[Attachment: Monthly Incident Report - October 2024](#)

8.4 [Monthly Check/Voucher Register - October 2024](#)

Staff Recommendation: Approve and File

[Attachment: Check Register October 2024](#)

8.5 [Monthly Financial Report - October 2024](#)

Staff Recommendation: Approve and File

[Attachment: Monthly Financial Report - October 2024](#)

8.6 [Quarterly Investment Report - September 30, 2024](#)

Staff Recommendation: Approve and File

[Attachment: Quarterly Investment Report 09.2024.pdf](#)

8.7 [Dissolve the Interim Fire Chief Recruitment Ad Hoc Committee Effective November 21, 2024](#)

Staff Recommendation: 1) Dissolve the Ad Hoc Committee for the Recruitment of Interim Fire Chief Effective November 21, 2024

8.8 [Approve the Annual Comprehensive Financial Report as of the Fiscal Year Ended June 30, 2024](#)

Staff Recommendation: Approve the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2024

[MOFPD ACFR 2024 Final 11.15.24.pdf](#)

8.9 [Approval of Pension Funding Policy](#)

Staff Recommendation: 1) Approve the Pension Funding Policy

[Attachment A: Pension Funding Policy Final 2024.pdf](#)

8.10 [Authorize the Fire Chief to Enter Into an Agreement with Gutterglove, Inc. for Stainless Steel Gutter Covering Material in the Amount Not to Exceed \\$99,500.](#)

Staff Recommendation: Authorize the Fire Chief to enter into a purchasing agreement with Gutterglove, Inc. in the amount not to exceed \$99,500.

[Attachment: RFP Gutter Covering](#)

9. REGULAR AGENDA

9.1 [Community Wildfire Risk Reduction Measures](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff regarding a future Zone Zero Ordinance

[Attachment A: California Insurance Commissioner Ricardo Lara 10.28.2024.pdf](#)

[Attachment B: IBHS_Statement of Support_MOFD Zone 0 11.04.24.pdf](#)

[Attachment C: American Property Casualty Insurance Association 11.01.24.pdf](#)

[Attachment D: Contra Costa Association of REALTORS® 11.14.24 11.14.24.pdf](#)

[Attachment E1: Letter to MOFD President Mike Roemer - Tri Agency Meeting Follow Up.pdf](#)

[Attachment E2: MOFD Community Engagement Zone Zero Comment Responses](#)

[Attachment F: Written Public Comments](#)

9.2 [Quarter One Financial Update and Budget Review FY2025](#)

Staff Recommendation: 1) No action required; Informational purposes only

[Attachment A: Quarter One Financial Update.pdf](#)

9.3 [Approval to Invest District Funds held in Section 115 Trust with Public Agency Retirement Services Using the Directed Trustee Approach](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

[Attachment A: Staff Report 09-18-24.pdf](#)

[Attachment B: Staff Report 10-16-24.pdf](#)

9.4 [Approval of Employment Agreement Between Moraga-Orinda Fire District and Jeff Isaacs for Position of Interim Fire Chief](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Employment Agreement Between Moraga-Orinda Fire District and Jeff Isaacs for Position of Interim Fire Chief

[Attachment: Fire Chief Contract Jeff Isaacs 11.12.24](#)

9.5 [Approval of Salary Schedule for Unrepresented Employees Retroactive to July 1, 2024; Approval of Increase in District Contributions for Medical Insurance for Unrepresented Employees Effective December 1, 2024](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Salary Schedule for Unrepresented Employees Retroactive to July 1, 2024; 4) Approve Increase in District Contributions for Medical Insurance for Unrepresented Employees Effective December 1, 2024 as follows:

- o Employee Only: \$920
- o Employee +1: \$1,839
- o Employee +2 or more: \$2,391

[Attachment A: Salary Schedule-Unrepresented July 2024 Revised November 2024.pdf](#)

10. **COMMITTEE REPORTS**

10.1 **Standing Audit Committee (Directors Hasler and Jex)**

10.2 **Ad Hoc Committee Joint Fire Prevention w/City of Orinda (Directors Jorgens and Roemer)**

11. **REQUESTS FOR ITEMS ON FUTURE AGENDAS**

12. **ADJOURNMENT**

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at www.mofd.org/agendas.

I hereby certify that this agenda in its entirety was posted on November 15, 2024, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.

Marcia Holbrook

Marcia Holbrook
District Secretary/Clerk