



Moraga-Orinda Fire District

Board of Directors

CALL AND NOTICE OF A SPECIAL MEETING

September 6, 2023 – 6:00 PM

MEETING LOCATION:

Sarge Littlehale Room
22 Orinda Way
Orinda, CA 94563

To access the meeting remotely:
please click the link below to join the webinar by Zoom:
<https://us02web.zoom.us/j/84268849863>

or By Phone: 1-669-900-6833
Webinar ID: 842 6884 9863

NOTICE OF TELECONFERENCED MEETING:

Pursuant to Government Code Section 54953, Subdivision (b), this meeting will include teleconference participation by Board Member Mike Roemer from:

10230 Colters Run Trl
Victor, ID 83455

This Notice and Agenda will be posted at the teleconference location. Public comment on the agenda from this address shall be allowed pursuant to Government Code Section 54954.3.

Public Participation

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. If you are participating via the Zoom meeting link (i.e. web platform), and experience personal technological difficulties, please re-join the meeting by phone via phone number provided above.

For In-person Attendees, face coverings are strongly encouraged and attendees are encouraged to be up-to-date on the COVID-19 vaccine. Social distance should be maintained when practical. If you are feeling sick, please do not attend the meeting in person.

SPEAKER CARDS: Members of the public may comment on any item on the agenda before or during the Board's consideration of the item. If you would like to speak during the public forum or on an item listed on the agenda, you are invited to submit a speaker card to the District Clerk. You will be permitted to speak even if you elect not to submit a speaker card or decline to provide information requested on the card. After the Board of Directors has heard from everyone who submitted speaker cards, anyone electing not to submit a speaker card may form a line at the lectern. Public comment is limited to 3 minutes per speaker per agenda item.

For Remote Attendees, by joining via the ZOOM link or the dial-in information above. You can access the meeting either via a smartphone or computer App (Zoom) or via phone. Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand feature. If participating by phone, dial *9 to *raise your hand*. Staff will call on participants by the name provided or last 4 digits of phone number for dial-in attendees. When your name or number is called, a notification is sent requesting that you unmute your microphone. Participants will be called in the order of hands raised to comment.

Written Public Comment can be provided via email at info@mofd.org.

- Emails received by 3:00 p.m. on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5:00 p.m. on the day of the meeting by following this link mofd.org/agendas
- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on

the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes. Emails received during the meeting will be made a part of the public record and available to view by 5:00 p.m. the following day of the meeting by following this link mofd.org/agendas

The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

1. OPENING CEREMONIES

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

2. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

3. ANNOUNCEMENTS

3.1 Fire Chief Updates

- a. Finance Report; b. Operations

4. SPECIAL AGENDA

- 4.1 [Introduce and waive the reading of Ordinance No. 23-08, An ordinance of the Moraga-Orinda fire district of Contra Costa County, California, adopting requirements for fuel breaks on certain parcels in both the state responsibility and local responsibility areas within the fire district, adopting findings of fact regarding fire hazards in the fire district, adopting findings of exemption under the California Environmental Quality Act, and repealing ordinance 23-04.](#)
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Introduce and waive the reading of Ordinance No. 23-08, An ordinance of the Moraga-Orinda fire district of Contra Costa County, California, adopting requirements for fuel breaks on certain parcels in both the state responsibility and local responsibility areas within the fire district, adopting findings of fact regarding fire hazards in the fire district, adopting findings of exemption under the California Environmental Quality Act, and repealing ordinance 23-04; 4) Provide direction to Staff
[Attachment: 23-08, Fuel Break Ordinance \(9-6-23\).pdf](#)
- 4.2 [Authorize the Fire Chief to Enter Into Agreements for Wildland Fuel Management, Tree Removal and Hazard Abatement Services; and Authorize the Fire Chief to Enter into an Agreement for Environmental Compliance Services for Wildland Fuels Management](#)
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the Fire Chief to enter into agreements with Atlas Sonoma Tree Surgery, Bay Area Tree Specialists, East Bay Tree Service, Inc., Expert Tree Service, Essential Vegetation Management Services, Rapid Response LLC, Twin Cities Tree Service and Wildland Corporation in the amount not to exceed \$2,000,000 each in order to create a list of which can be used to execute grant funded fuel reduction work; 4) Authorize the Fire Chief to enter into a two year agreement with the option to extend one additional year with Sequoia Environmental for environmental compliance services for wildland fuels management in an amount not to exceed \$500,000
[Attachment A: Summary of Proposals Received.pdf](#)

5. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at www.mofd.org/agendas.

I hereby certify that this agenda in its entirety was posted on September 1, 2023, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.

A handwritten signature in cursive script that reads "Marcia Holbrook".

Marcia Holbrook
District Secretary/Clerk