



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING
July 19, 2023 – 6:00 PM
6:00 p.m. CLOSED SESSION
7:00 p.m. OPEN SESSION

MEETING LOCATION:
Sarge Littlehale Room
22 Orinda Way
Orinda, CA 94563

To access the meeting remotely:
please click the link below to join the webinar by Zoom:
<https://us02web.zoom.us/j/85027165964>

or By Phone: 1-669-900-6833
Webinar ID: 850 2716 5964
note: *disclaimer below*

Public Participation

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. *Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The meeting will not be cancelled if any technical problems occur during the meeting. If you are participating via the Zoom meeting link (i.e. web platform), and experience personal technological difficulties, please re-join the meeting by phone via phone number provided above.

For In-person Attendees, face coverings are strongly encouraged and attendees are encouraged to be up-to-date on the COVID-19 vaccine. Social distance should be maintained when practical. If you are feeling sick, please do not attend the meeting in person.

SPEAKER CARDS: If you would like to speak during the public forum or on an item listed on the agenda, you are invited to submit a speaker card to the District Clerk. You will be permitted to speak even if you elect not to submit a speaker card or decline to provide information requested on the card. After the Board of Directors has heard from everyone who submitted speaker cards, anyone electing not to submit a speaker card may form a line at the lectern. Public comment is limited to 3 minutes per speaker per agenda item.

For Remote Attendees, by joining via the ZOOM link or the dial-in information above. You can access the meeting either via a smartphone or computer App (Zoom) or via phone. Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand feature. If participating by phone, dial *9 to *raise your hand*. Staff will call on participants by the name provided or last 4 digits of phone number for dial-in attendees. When your name or number is called, a notification is sent requesting that you unmute your microphone. Participants will be called in the order of hands raised to comment.

Written Public Comment can be provided via email at info@mofd.org.

- Emails received by 3:00 p.m. on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5:00 p.m. on the day of the meeting by following this link mofd.org/agendas
- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes. Emails received during the meeting will be made a part of the public record and available to view by 5:00 p.m. the following day of the meeting by following this link mofd.org/agendas

The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

1. **OPENING CEREMONIES**

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

2. **PUBLIC COMMENT - CLOSED SESSION ITEMS**

3. **CLOSED SESSION**

3.1 **Conference with Real Property Negotiators**

(Government Code Section 54956.8)

Agency Negotiator: David Winnacker

Negotiating parties: Moraga School District

Under Negotiations: Consideration of and authorization to proceed with real estate negotiations by the Fire Chief regarding potential acquisition of the real properties concerning price and terms of payment. Real Property: 257-210-013-5

3.2 **Conference with Legal Counsel – Anticipated Litigation**

Significant Exposure to Litigation under Government Code Sections 54956.9(d)(2) and 54956.9(e)(3) – one potential case

4. **RECONVENE THE MEETING**

- Call the Meeting to Order
- Roll Call

5. **REPORT OF CLOSED SESSION ACTION**

6. **PUBLIC COMMENT – ITEMS NOT ON THE AGENDA**

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

7. **ANNOUNCEMENTS**

7.1 **Brief information only reports related to meetings attended by a Director at District expense.**

(Government Code Section 53232.3(d))

7.2 **Questions and informational comments from Board members and Staff**

7.3 **Communications Received**

7.4 **Fire Chief Updates**

- a. **Finance Report**
- b. **Human Resources**
- c. **Fire Marshal**
- d. **Tunnel East Bay Hills Fuel Break Project**
- e. **Operations**

[Attachment: Monthly Fire Marshal Report June 2023](#)

8. **CONSENT AGENDA**

8.1 **Meeting Minutes – June 21, 2023 (regular)**

Staff Recommendation: Approve and File

[Attachment: 06-21-23 Regular Minutes DRAFT](#)

8.2 **Monthly Incident Report – June 2023**

Staff Recommendation: Approve and File

[Attachment: Monthly Incident Report June 2023.pdf](#)

8.3 **Monthly Check/Voucher Register – June 2023**

Staff Recommendation: Approve and File

[Attachment: Check Register June 2023.pdf](#)

8.4 **Monthly Financial Report – June 2023**

Staff Recommendation: Approve and File
Attachment: June 2023 Preliminary Financials.pdf

9. **REGULAR AGENDA**

9.1 **Consider MOU to Coordinate Wildfire Prevention Activities in and Around the East Bay Hills**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff Regarding Future Agenda Items

Attachment A: Email from Wildfire Prevention Working Group Funding Allocation

Attachment B: Oakland Firesafe Council Jon Kaufman and Lisa Jacobs.pdf

Attachment C: Oakland Firesafe Council Request MOFD Letter.pdf

Attachment D: 6.11.2023 MOU for Coordinate Wildfire Prevention Activities in and Around the East Bay Hills.pdf

Attachment E: DRAFT WILDFIRE MOU RESOLUTION.docx

Attachment F: participants_MOUPresentationJune2023.xlsx

9.2 **Discussion regarding the Fire Safe Moraga-Orinda Nonprofit Organization Objectives and Initial Funding Request**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction

Attachment A: Marc Evans Public Comment - Fire Safe Moraga-Orinda at MOFD Board Meeting 21Jun2023.pdf

Attachment B: Fire Safe Moraga-Orinda Purpose and 2H2023 Plan (12Jul2023).pdf

9.3 **Discussion of Pension Funding Update with GovInvest Pension Software Representative**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff

Attachment A: Pension Funding Update.pdf

9.4 **Development of a Pension Funding Policy**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff regarding development of a Pension Funding Policy

Attachment A: Resolution 17-05 PARS.pdf

Attachment B: Core Elements of a Funding Policy for Governmental Pension and OPEB Plans.pdf

Attachment C: Pension Funding Policy Excerpts GovInvest.pptx

Attachment D: Pension Funding Policy Sample Colma.docx

Attachment E: Pension Funding Policy Sample Rolling Hills Estates.docx

Attachment F: Pension Funding Policy Sample.docx

9.5 **Adopt Resolution 23-14 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopt a Revised Fund Balance Policy**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 23-14 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopt a Revised Fund Balance Policy

Attachment A: Fund Balance Policy 07.19.23.docx

Attachment B: GFOA Rethinking Reserves May 2023.pdf

Attachment C: Fund Balance Guidelines for the General Fund.pdf

Attachment D: Resolution 23-14 GASB 54.docx

10. **COMMITTEE REPORTS**

10.1 **Standing Audit Committee (Directors Hasler and Jex)**

10.2 **Ad Hoc Committee Develop Plans for Expanding the Fire Prevention Program (Directors Hasler and Jorgens)**

10.3 **Ad Hoc Committee Facilities Station 41 (Directors Danziger and Jex)**

10.4 **Ad Hoc Committee Joint Fire Prevention w/City of Orinda (Directors Jorgens and Roemer)**

11. **ANNOUNCEMENTS**

11.1 **Future Agenda Items**

12. **ADJOURNMENT**

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at www.mofd.org/agendas.

I hereby certify that this agenda in its entirety was posted on July 14, 2023, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook
District Secretary/Clerk