



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

December 21, 2022 – 6:00 PM
6:00 p.m. CLOSED SESSION
7:00 p.m. OPEN SESSION

This meeting will be conducted by webinar and teleconference only in accordance with AB 361. To protect our residents, officials, and staff, and in accordance with AB 361, all public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the Meeting:

By Phone: 1-669-900-6833

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/86453721104>

Webinar ID: 864 5372 1104

Public Participation is encouraged by joining via the ZOOM link or the dial-in information above. You can access it either via a smartphone or computer App (Zoom) or via phone.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand feature. If participating by phone, dial *9 to *raise your hand*. Staff will call on participants by the name provided or last 4 digits of phone number for dial-in attendees. When your name or number is called, a notification is sent requesting that you unmute your microphone. Participants will be called in the order of hands raised to comment.

Written Public Comment can be provided via email at info@mofd.org.

- Emails received by **3pm** on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5pm on the day of the meeting by following this link mofd.org/agendas
- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes.

If you are participating via meeting link (i.e. web platform), and experience technological difficulties, please re-join the meeting by phone via phone number provided above. In the event the meeting broadcast is disrupted, or if a technical issue on the agency's end disrupts public comment, the board will pause the meeting and will not take any further action on items on the agenda until access is restored. The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

1. OPENING CEREMONIES

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

2. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

3. CLOSED SESSION

- ##### 3.1 Conference with Real Property Negotiators (Government Code Section 54956.8)

Agency Negotiator: David Winnacker
Negotiating parties: Moraga School District
Under Negotiations: Consideration of and authorization to proceed with real estate negotiations by the Fire Chief regarding potential acquisition of the real properties concerning price and terms of payment. Real Property: 257-210-013-5

3.2 Conference with Labor Negotiator - Local 1230, IAFF

(Government Code Section 54957.6)

Employee Organization: Local 1230, International Association of Firefighters IAFF

Agency Designated Representative: David Winnacker, Fire Chief

4. RECONVENE THE MEETING

- Call the Meeting to Order
- Roll Call

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

7. ANNOUNCEMENTS

7.1 Brief information only reports related to meetings attended by a Director at District expense.

(Government Code Section 53232.3(d))

7.2 Questions and informational comments from Board members and Staff

7.3 Communications Received

[Attachment: Jonathan Goodwin_Redacted.pdf](#)

7.4 Fire Chief Updates

- Finance Report**
- Human Resources**
- Fire Marshal**
- Tunnel East Bay Hills Fuel Break Project**
- Emergency Preparedness**
- Operations**

[Attachment: Monthly Fire Marshal Report](#)

8. CONSENT AGENDA

8.1 Meeting Minutes – November 16, 2022 (Special), November 16, 2022 (Regular)

Staff Recommendation: Approve and File

[Attachment: 11-16-22 Special Minutes DRAFT.pdf](#)

[Attachment: 11-16-22 Regular Minutes DRAFT.pdf](#)

8.2 Monthly Incident Report – November 2022

Staff Recommendation: Approve and File

[Attachment: Monthly Incident Report November 2022.pdf](#)

8.3 Monthly Check/Voucher Register – November 2022

Staff Recommendation: Approve and File

[Attachment: Check Register Nov 2022.pdf](#)

8.4 Monthly Financial Report – November 2022

Staff Recommendation: Approve and File

[Attachment: Monthly Financial Report November 2022.pdf](#)

8.5 2023 Regular Board Meeting Schedule

Staff Recommendation: Receive and File.

8.6 **Approval of the Annual Operating Budget Timeline Fiscal Year 2024**

Staff Recommendation: Approve and File

Attachment: [Budget Timeline.pdf](#)

9. REGULAR AGENDA

9.1 **Election of Board Officers**

Staff Recommendation: 1) Discuss; 2) Elect new board officers to be effective immediately.

9.2 **Review of Standing and Ad Hoc Committees to Approve and/or Dissolve the Committees for 2023**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve and/or Dissolve the Standing and Ad Hoc Committees for 2023

9.3 **Appointment of Standing and Ad Hoc Committee Members and District Liaisons**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Appoint new Audit Committee members, Ad Hoc Committee members, and District Liaisons to be effective immediately

9.4 **Adopt Resolution 22-32, a Resolution of the Moraga-Orinda Fire Protection District Approving the Grant of Funds from the State Coastal Conservancy for the Moraga-Orinda Fire District Grazing Project in the Amount of \$250,000 and Finding that Adoption of Resolution 22-32 is Exempt Pursuant to CEQA Guidelines; Approve a General Fund Revenue Budget Adjustment Increase in the Amount of \$250,000 and Approve a General Fund Expenditure Budget Adjustment Increase in the Amount of \$250,000**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 22-32, a Resolution of the Moraga-Orinda Fire Protection District Approving the Grant of Funds from the State Coastal Conservancy for the Moraga-Orinda Fire District Grazing Project in the Amount of \$250,000 and Finding that Adoption of Resolution 22-32 is Exempt Pursuant to CEQA Guidelines; Approve a General Fund Revenue Budget Adjustment Increase in the Amount of \$250,000 and Approve a General Fund Expenditure Budget Adjustment Increase in the Amount of \$250,000

Attachment A - Coastal Conservancy Grant.pdf

Attachment B - 22-32 Resolution State Coastal Conservancy Grazing Project.docx

9.5 **Wildland Fire End of Season Report**

Staff Recommendation: 1) No action required; Informational purposes only

9.6 **Request for Records Received**

Staff Recommendation: 1) No action required; Informational purposes only

10. COMMITTEE REPORTS

10.1 **Audit Committee (Directors Danziger and Jex)**

10.2 **Ad-Hoc Committee to investigate with the Contra Costa County Board of Supervisors if MOFD Members are eligible to receive the federal COVID-19 relief one-time \$2,500 payment (Directors Danziger and Donner)**

10.3 **East Bay Hills Wildfire Prevention and Vegetation Management Joint Powers Agency Meetings (Directors Danziger and Jorgens)**

10.4 **Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)**

10.5 **Joint Fire Prevention Ad Hoc Committee w/City of Orinda (Directors Donner and Jorgens)**

11. ANNOUNCEMENTS

11.1 **Future Agenda Items**

12. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available

for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at www.mofd.org/agendas.

I hereby certify that this agenda in its entirety was posted on December 16, 2022, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.

A handwritten signature in black ink that reads "Marcia Holbrook". The signature is written in a cursive, flowing style.

Marcia Holbrook
District Secretary/Clerk

From: [Holbrook, Marcia](#)
Cc: [Winnacker, David](#); [Sasser, Gloriann](#); [Jon Holtzman](#); [Holbrook, Marcia](#)
Subject: Correspondence received November 18, 2022
Date: Friday, November 18, 2022 4:02:45 PM

Hi Directors,
Please see the below correspondence received Friday, November 18, 2022.

Thank you,
Marcia

Marcia Holbrook, District Secretary/District Clerk
Moraga-Orinda Fire District
1280 Moraga Way, Moraga, CA 94556
Phone: (925) 258-4501
Fax: (925) 376-1699

From: jonathan@ [REDACTED]
Sent: Friday, November 18, 2022 10:00 AM
To: Holbrook, Marcia < [REDACTED] >
Subject: A View from Outside the Bubble

Mrs. Holbrook, please forward this to all directors. Thank you.

Director Danziger,

This past Veterans' Day when the kids were out of school I chanced to see three boys. The oldest looked middle school age and the others a bit younger. The smallest was in a submissive position, seated on the ground, leaning back with his palms open on the dirt. The biggest was wildly swing a stick about the size of a policeman's baton and sometimes throwing clods of earth at the second biggest who was making weak efforts to throw clods back at the biggest. I thought, these kids are acting just like beasties out on the savanna, defining their dominance hierarchy. I'm thinking now that they might soon become MOFD directors.

I want to point out that the belligerent actions of you and your cadre are setting a markedly poor example for those who look up to you. To forcibly advance policy without a clear sense that this policy is good for our fire district is to abuse the power entrusted to you, and the tone of "we can do whatever we want because we have the power to do it," I would argue, is irresponsibly destructive to District morale in the sense that it sends the message throughout the organization that abuse of power is permissible.

Are you aware that MOFD has had problems in the past with fire captains hazing probationary firefighters? One narrative involved a captain leaving a firefighter a mile away from a station to walk back in full turnout gear after being threatened not to report it lest his captain give him a bad report, thus preventing his hiring. And I'm sure you must be well aware that because of the arrangement with the union, such inappropriate behavior is very difficult curtail.

I am suggesting that your cadre's inappropriately displaying dominance by forcing movement on questionable policy in a belligerent manner--wholly disregarding the prior consensus that the proper course of action was not yet clear in factual terms--contributes to the corruption of our agency, because it is well known that when those at the top of an organization abuse power, this gives a feeling of license to others on down the line to act similarly. I would add that this particular action follows another arguable abuse where you three have chosen to hog the position of president of the Board, disregarding what has been institutional precedent since the founding of this fire district.

Myself, I would prefer you hadn't done all that, but here we are.

Just to be clear, on a personal level, I'm not claiming moral superiority because I know I am perfectly capable of doing similar things. I also have a temper and I understand that behind the scenes behavior all around has been sometimes underhanded. I'm just attempting to show that I view this as a serious matter. I hope I am being of service here by holding up a mirror to the situation your group has set in motion by choosing with your votes to shout that "might makes right," irrespective of precedent and sufficient understanding. I look forward to a day when the process of District governance becomes more mature and upstanding, and something which inspires virtue, rather than selfish mammalian dominance displays, in those around us. In my view, this would be a more salubrious approach to public service.

~Jonathan Goodwin,
Canyon, Calif.



Moraga-Orinda Fire District

Office of the Fire Marshal

Fire Prevention Report November 2022

Number/Types of Complaints: YTD

- Dead tree – **120**
- Exterior Hazard –**182**
- Property Transfer Inspections- **510**
 - Property Transfer Initial Pass- **168**
 - Property Transfer Initial Fail- **342** (mostly 2 foot non-combustible zone)

Exterior Hazard Inspections: YTD

- Number of Assessments 2022 – **3555**
- Initial Pass – **1610** Initial Failed – **1945**
- Number of 30-day Notices – **234**
- Number of Cases Closed – **1710**
- Number of Open Cases 2022– **235**
- Number of Open Cases 2021 - **4**
- Number of Notice to Abate – **1**
- Number of Pre-citations – **1587**
- Number of Citations – **472**
 - **471** Exterior Hazards Violations
 - **1** Other CFC Violations

Exterior Hazard Inspections: Nov 1 – Nov 30

- Number of Assessments and re-inspections – **189**
- Pass – **76** Failed – **113**
- Number of 30-day Notices – **0**
- Number of Cases Closed - **76**
- Number of Open Cases – **235**
- Number of Notice to Abate – **0**
- Number of Pre-citations – **9**
- Number of Citations – **27**
 - **27** Exterior Hazards Violations
 - **0** Other CFC Violations

CHIPPING:

Total YTD – **11** Days, Tons **23**

- Total Number of Days– **11**
- Total Estimated Tons of Material Removed– **23**

PLAN REVIEW COMPLETED:

- **2020- 296**
- **2021- 359**
- **2022 - 373**

January– 42	April–31	July-22	October-33
February–44	May–40	August- 24	November-26
March– 39	June–30	September-42	December-

STATE MANDATED INSPECTIONS:

- E-Occupancy (*Public & Private K-12 Schools*)
 - 1st Inspection= **0** (pass = **0**, Fail = **0**)
 - 2nd Inspection= **0** (pass = **0**, Fail = **0**)
 - Citations Issued= **0**
- R-2 Occupancy (*Apartments, Dorms, fraternities, sororities*)
 - 1st Inspection= **0** (pass = **0**, Fail = **0**)
 - 2nd Inspection= **0** (pass = **0**, Fail = **0**)
 - Citations Issued= **0**
- R-1 Occupancy–**0**
Boarding Houses, Motels, Hotels
- I Occupancy– **0**
Jails
- High Rise – **0**

CURRENT PROJECTS

- Re-inspections
- Prescribed Fire Projects
- Property Transfer Inspections
- Monthly Fire Marshal Message

CURRENT PROJECTS

- Winter fuel reduction projects
- Exterior Hazard Abatement Ordinance
- County Fire Code
- Zone Zero Work Group



Moraga-Orinda Fire District

Office of the Fire Marshal

Fire Prevention

Code Enforcement Violation Counts
For Date Period From 11/01/2022 Through 11/30/2022

Violation	Count
20.01 Clearance of Hazardous Vegetation Parcels < 1 acre	12
20.01 2' non combustibile zone	11
20.01 Tree Dead Material	9
20.01 Tree 6 ft. Air Gap	5
20.01 3' & 15' EVA	5
20.01 Sale or transfer of property	4
20.01 Tree 6 ft. from Roof	3
20.01 Roof and Gutters	2
20.01 Annual Grasses	2
20.01 Chimney Clearance	1
20.01 Fire Protection Plan	1
Contact	1
20.01 Fuel Break Required	1
Total	57



Moraga-Orinda Fire District
BOARD OF DIRECTORS
SPECIAL BOARD MEETING/PUBLIC WORKSHOP MINUTES
November 16, 2022
(DRAFT – PENDING APPROVAL)

1. OPENING CEREMONIES

The Board of Directors convened a teleconference Open Session at 6:00 PM on November 16, 2022, via the Zoom application <https://us02web.zoom.us/j/83722328029>, webinar id: 83722328029 and by phone at 669-900-6833. This meeting was conducted by webinar and teleconference in accordance with AB 361. The meeting was not available for in-person attendance.

President Donner called the meeting to order and requested an attendance roll call. Fire Chief Winnacker led the pledge of allegiance.

President Donner	Director Jex	Gloriann Sasser, Admin. Services Director
Director Baitx	Director Jorgens	Mary Smith, Finance Manager
Director Danziger	Dave Winnacker, Fire Chief	District Counsel, Mariam Morley
		Marcia Holbrook, District Clerk

2. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA (audio 01:39.93)
President Donner opened the public comment.

Jonathan Goodwin, Canyon resident, requested the Board focus on what is best for the District when choosing officers at the December meeting. Mr. Goodwin reiterated his previous public comments about the District providing Board training to the presiding officer.

There were no additional requests to address the Board. President Donner closed public comment.

3. SPECIAL AGENDA

3.1 Single Role EMT and Paramedic Positions (audio 00:04:29.)

Fire Chief Winnacker provided the report. Prior discussions were held regarding increasing staffing in June 2019, July 2019, April 2020, and during the 2022 year. The report provides links to previous staff reports which are also available at www.mofd.org/agendas. The Directors submitted 11 questions in response to the request for specific data from the October 2022 meeting. The answers to those questions are outlined in the report. Fire Chief Winnacker stated that for some questions, sufficient information or time was not available to provide answers since the October meeting. Some answers to the questions lend themselves to a more comprehensive answer in the form of an update to the current Standards of Cover report. The District has two Standards of Cover Reports, one dated 2006 and the other dated 2016-2020.

Fire Chief Winnacker reviewed that the City of Berkeley and South San Francisco are undergoing similar Standards of Cover processes. The City of Berkeley anticipates having a report by mid-December 2022 and South San Francisco on December 9, 2022. The San Ramon Valley Protection Fire District engaged in an internal process but cannot share information for publication at this time. In addition, Staff received new information about unit reliability (time on task), which is the percentage of time units are committed to an incident based on the number of hours assigned versus hours in the year. This new information was received after the publication of the board packet and is available as needed at the directors' request.

Fire Chief Winnacker referenced one of the questions asked by the Directors about different service delivery models. As explained in the staff report, different service delivery models are complex and exceed the expertise available in the District. The engagement of an external expert is required to answer that question. Fire Chief Winnacker commented that attachments C, D, E, and F in the packet include modeling different financial scenarios. Staff will cover the scenarios in detail during the November 16, 2022, regular meeting under agenda item 6.1. Administrative Services Director Sasser was in attendance to answer questions if requested but planned to cover that information during the regular agenda.

President Donner requested information about alternative service delivery models utilizing smaller, more mobile apparatus to speed paramedic responses in limited access areas. Fire Chief Winnacker answered alternative models are squads of two paramedics utilizing an F150 standard-size pickup truck

which is used in Southern California extensively. This method is not standard within the region. The information is unavailable to investigate locally, and outside expertise is required. President Donner asked if the question was about getting firefighters to difficult areas in the District. Fire Chief Winnacker deferred to the Director who submitted the question.

Director Danziger inquired about the goal and purpose of a Standards of Cover (SOC) report. Fire Chief Winnacker explained the purpose of the report is to outline the District's service level and ability to cover the District with regard to fire suppression, emergency medical, and other situations. The report consists of an introduction and an overview of the District, a history of what has been done before, and a deployment analysis (where, when, and how calls occur in relation to the location of the fire stations and apparatus). Recommendations are then made on how to reduce deficiencies that are identified. Fire Chief Winnacker discussed the challenges of the benchmarking. As stated by one of the more well-known providers of SOC studies, "a community needs as much fire protection as it can afford." The report breaks down the differences between call receiving and processing, turnout response, and weight of attack. A series of recommendations are provided for changes to procedures relevant to areas where the communication system is subpar, causing delays in response. In addition to the recommendations, there is commentary regarding the fire station locations and possible needs to relocate fire stations or apparatus. Due to geography and the built out nature of the community, the District has few options for station relocation except for station 41.

Director Jorgens commented there are a lot of factors that go into determining the kind of equipment and how that equipment gets deployed. Contra Costa County dynamically places ambulances strategically and does not leave them sitting in the fire stations. The ambulances are placed dynamically based on the probabilities of the ambulances being needed in a particular area. President Donner responded that the Contra Costa County call volume is ten times greater than MOFD's call volume; so it makes sense to stage an ambulance somewhere other than the fire station. President Donner thought that model would not work for our smaller District.

Director Jorgens requested a review of the data and statistics provided in the staff report. Fire Chief Winnacker reviewed the call volumes table provided in the report. Call volume trends had steadily grown until the COVID-19 pandemic, and call volume has yet to return to pre-COVID levels. It is still being determined whether or not there will be a rebound to pre-COVID levels or whether the District will continue to see slow growth over time. Based on year-to-date, the call volume levels match 2014 and 2015 levels.

Fire Chief Winnacker continued to review the ambulance response time data and explained that the Commission on Fire Accreditation International (CFAI) SOC benchmarking used in the 2006 and 2016 Standards of Cover reports used a suburban response density. The District's population density is low, so the District's firefighter ratio per capita is much higher compared to other areas. This ratio is correct. If the same ratio were used as the San Ramon Valley Fire Protection District, the District's response times would be unacceptably high in the outlying parts of the community. Fire Chief Winnacker explained the challenge is the District has outlying areas in the community where it is not possible to have a converging response. A standard per capita ratio is difficult because the District is so spread out.

Fire Chief Winnacker stated the goal (CFAI Superior Service Level) is to reach all medical emergencies within the suburban areas (Moraga and Orinda) within seven minutes (7:00) or all fires and rescues within seven minutes and twenty seconds (7:20), 90% of the time. In 2016, the District achieved that goal 60% percent of the time, with a median response time of five minutes and twenty-two seconds (05:22). The question becomes, what is the appropriate standard for the District? The standard used is seven minutes (07:00). Fire Chief Winnacker noted the slight increase in response times during the COVID-19 pandemic due to the required PPE. Fire Chief Winnacker summarized that the response times are stable.

Engine 90th percentile response times 2014-present:

Year	2014	2015	2016	2017	2018	2019	2020	2021	2022
	8.63	9.47	9.35	9.52	9.07	9.72	9.68	9.79	9.82

Ambulance 90th percentile response times 2014-present:

Year	2014	2015	2016	2017	2018	2019**	2020	2021	2022
M41	7.46	8.42	7.85	8.01	9.32	9.17	10.17	9.68	9.65

M44*	9.06	9.56	11.13	10.82	8.14	XX	XX	XX	XX
M45**	10.23	9.45	11.56	12.38	9.94	10.12	10.12	11.77	10.62

*M44 moved to station 45 in 2019. **M45 assumes primary response duty in 2019.

Director Jorgens noted that during part of 2014 and 2015, the District had the extra staffing, and the response times did not change when the extra staffing went away. The quality of service did not improve with two variables: the District reduced Staff, and the District had many more calls. Director Jorgens deduced from looking at the District relative to San Ramon and Albany, the District had an average of two calls a day which is 10% of Contra Costa County's calls. The question becomes, if the District increased staffing, it would not make a difference in the District's response times because the District is very well staffed, based on how much time the District is available and sitting in the station. The amount of time that the District is ready to respond is in the high 80s and the standard states that a District would need to be down in the 65s (often) before determining that the District is under Staff. If the District is fully staffed, that leads to believe the response times can absorb the number of calls that have increased and do not seem to vary based on the current staffing.

Fire Chief Winnacker described the unit hour utilization (UHU), otherwise known as either the time-on-task, which is the amount of time the units are committed, or unit reliability, which is the amount of time units are not committed and available for calls. Medic 41 is currently at 12.44%, 12.45% in 2021, 11% in 2020, and 14% in 2019. Medic 45 combined with the Engine 45 is currently at 10.5% and historically in the 10-11% range. Director Jorgens stated since the times do not vary, and the District has not seen a change in the response times with the increased call volume, that shows that the District is handling that extra volume because it has not caused the response times to slow. It also did not seem to matter when the District had more or fewer people as the response times stayed the same, which is the objective.

Director Danziger asked if Medic 41 receives the calls and responds to calls for the North Orinda area. Fire Chief Winnacker answered no. Medic 45 and Medic 41 are both first-out ambulances; whichever unit is closest responds to the call. The District uses AVL (automatic vehicle location) to make that determination. Director Jorgens asked if the Lafayette ambulances would be the fastest for North Orinda calls. Fire Chief Winnacker answered not for ambulance response but for an engine due to an auto aid agreement which includes boundary drop. This only applies to engines and the District only utilizes a ConFire AMR ambulance only when the District has no units available due to the EOA for EMS transport.

President Donner commented that back when there was misinformation about the District possibly consolidating with ConFire, he had received approximately 150 emails and approximately 275-300 additional emails from Orinda and Moraga constituents' supporting increasing the staffing levels. Increasing staffing levels is an insurance policy. If the District has an engine out-of-service and there is either a structure fire or another critical car accident, it would serve the community to staff station 45 with medics. President Donner asked if any of the other Directors had received any emails. Director Jorgens responded that he had received many emails, and all the Directors got the same emails because the emails were generated by a computer program from the Union's website.

Director Jorgens noted that the District has 15 times the calls for ambulances than for fires. If the objective is to ensure good ambulance response times and to have ambulances available, we would not want to send ambulances to fires because they would not be available for ambulance calls. The question remains whether the staffing should be paramedics or firefighter-paramedics, which is why we are waiting for the City of Berkeley and South San Francisco SOC reports. The SOC should provide their logic about how they thought through that question of paramedics or firefighter-paramedics. Information from Contra Costa County, which has paramedic-only ambulances data, is also pending. Director Jorgens concluded that the Directors and the public need that data to answer the questions. The written public comment received from Jonathan Goodwin made good points for consideration and addressed some of the SOC issues and equipment.

President Donner opened the public workshop and public comment.

District Clerk Holbrook confirmed that one written public comment was received from Jonathan Goodwin on November 14, 2022. The comment was forwarded to the directors and posted on the District's website.

Matt Swindle, city unknown resident, expressed appreciation and support for Fire Chief Winnacker and the Board.

Marc Evans, Orinda resident, commented that emails are not a quantifiable record and votes for a director are quantifiable.

Jonathan Goodwin, Canyon resident, commented on the situation's complexity and recommended a committee be formed to dissect the variables and prepare a report for the Directors. Mr. Goodwin suggested inviting the Fire or Operations Chief from one of the agencies that have recently completed a SOC report.

Vince Wells, Local 1230 Union President, reviewed the history of the staffing, and before the economic downturn, the District had two permanently staffed ambulances. Because of the economics and the concern about fire district funding, the District reduced one of the ambulances and made it a cross-staffed ambulance. Mr. Wells defined that a cross-staffed ambulance means the crew will be either on the engine or the ambulance. This reduction was a degradation of service. Before the reduction, both the engine and ambulance were fully staffed. Mr. Wells stated that L1230 is asking that the staffing be returned now that the funding has been restored. The District has done a lot to secure funding by creating a Pension Stabilization Trust Fund, the OPEB Fund, which has paid down the unfunded liability and increased the reserves significantly. Mr. Wells asked for a reevaluation of that situation. Restoring the staffing is an enhancement of service, and it is affordable.

Anthony Stephens, Local 1230 Union Vice President, commented that some presentations were missing information when comparing the Moraga-Orinda Fire District to other agencies that provide similar services. Another significant difference between the MOFD communities versus other communities is that there are no hospitals in the MOFD area. The District does not have some of the same luxuries or relationships with the local hospitals where the ambulance might be able to break away to respond to another call. Restoring the staffing is an insurance policy and enhancement to service. The North Orinda area has been identified as one of the highest fire hazards in the State of California. Mr. Stephens supported putting the ambulance back in service in Orinda with firefighter paramedics.

Director Danziger stated that the Board has been discussing the staffing issue for three and a half years. The District had the staffing at station 45 before 2014, and the response times were better. Staffing the ambulance at station 45 is a better model for the community. It is safer for the residents and firefighters. The District does not want a situation where there is an event; both ambulances are out, and it takes too long for an ambulance to respond. Whichever the model, single-role or firefighter paramedic, the community deserves and will pay for the service. Director Danziger believed the District could afford either model. Director Danziger supported making a decision but did not think the Board could vote on the item and only provide direction. Director Danziger noted that whatever direction the Board gave to Staff would take a couple of months as recruiting is very difficult and could take two years. Director Danziger proposed moving forward.

Director Jex reviewed that one of the reasons the previous predecessors cut the two positions was that the District could not afford to maintain the positions and meet the District's financial obligations. Director Jex completed an analysis, and the District reserves dropped to an unacceptable level in eight of the nine years. (inaudible). President Donner requested Director Jex to repeat his statement. Director Jex restated the reserves have yet to reach the 50% minimum level of being a financially healthy District. The District has \$18M in capital expenditures in the next five years and concluded disastrous results regarding reducing and eliminating the reserves in the next five years. In two of the years, the District had negative reserves.

Director Jex had additional questions on the assumptions used in the long-range financial forecasts (LRFF) and expressed the importance of understanding the economics, affordability, and implications. The balance sheet information is needed and critical when reviewing the information. In the 2019-2022 financial statements, indications of volatility dramatically increased in the deferred outflows and inflows. The deferred inflows and outflows on the disclosed balance sheet go from \$13M for one period to \$21M in 2021. Director Jex proclaimed several financial issues arose based on his analysis which showed \$25M in one of those years that need to be answered. The answers would require expert assistance, particularly on the pension issue.

President Donner asked if his analysis reviewed the firefighter paramedic or single-role models. Director Jex answered that he looked at all nine and analyzed all the models. The risks are a decrease in the reserves. Director Jex explained one analysis showed adding another \$1.5M, and the other issue focused on CCCERA's recent reduction in the discount rate. When CCCERA reduces the discount rate, the costs are dramatic, and the unfunded pension liability of \$25M moves up to about \$60M. The District

is required to fund the unfunded pension liability. Director Jex opposed making any recommendations to incur additional costs until these issues can be addressed.

Daniel Elbanna: L1230 Representative, commented on the expenditures outlined in attachment D, Current Staffing Levels, and pointed out that throughout all the years listed in the LRFF, the District is spending \$500K towards the Home Hardening Grant program. Mr. Elbanna commented that the District continues to fund the OPEB fund and that the pension stabilization fund drops to \$1M and then jumps to almost \$5M in 2028. The Pension Stabilization Fund is designed to offset increases in pension costs. Mr. Elbanna opined there is a ton of money going to these funds, and the District is not locked into running a deficit or running down the General reserves. Mr. Elbanna added that the standard for general reserves is two months (about 17%), not 50%, and the District's reserves are just below that amount. Mr. Elbanna supported adding the six firefighters.

Director Jorgens stated it would benefit the District to learn from other agencies' research and thought processes and supported delaying the decision until the SOCs are developed by the other agencies. The decision is the largest financial decision made in the last six years. The last time the Board increased staffing was in 2008 (from 17 to 19) for ten years of service, less than a third of the time the District has been in operation. The District faced the worst recession it had had in a long time. Currently, the economy has mass lay-offs (Facebook 11,000 people, and Amazon 10,000 people). Director Jorgens said he was not saying the District should or should not have an ambulance at station 45 but has yet to hear any discussion about how to staff that ambulance and what kind of staffing. The studies from the City of Berkeley and South San Francisco and a MOFD SOC will show the best way to accomplish that objective. Director Jorgens proposed getting the data to make an informed decision.

Director Jex voiced that the Pension Stabilization Fund accumulated funds to fund the Unfunded Pension Liability that the District is obligated to support. The Pension Stabilization Fund ensures that the pensions will be there when the firefighters retire. One of the issues is that CCCERA recently reduced their targeted rate of what they anticipate will be on the pension plan. In our 2020 audit, in the disclosure, the unfunded pension liability states that a one percent drop, which has occurred with CCCERA, goes up to \$54M. The District could have a \$54M unfunded pension liability, and some of the analysis states that it will double. Director Jorgens commented this happened in 2010-2011 when it doubled when the CCCERA Rate to Return went down.

At 6:58 PM, Fire Chief Winnacker posted a chat message stating it was time to stop the special meeting and start the regular meeting at 7:00 PM. At 7:00 PM, Fire Chief Winnacker interjected that the Regular Board meeting is set to begin at 7:00 PM.

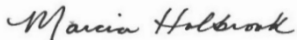
Director Danziger acknowledged the comments and points made by President Donner, Directors Jex, and Jorgens to wait to get the pending information. Director Danziger was in favor of moving on and addressing this again at a later date.

President Donner closed the public workshop and public comment.

No further discussion by the Board.

4. ADJOURNMENT

At 7:02 PM, President Jorgens motioned and seconded by Director Jex to adjourn the meeting. Said motion carried a 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).


District Secretary/District Clerk

*A copy of all Zoom CHAT messages related to this meeting are attached to these minutes
For an audio recording of this and other Board meetings, please visit the MOFD District Board Meeting at www.mofd.org/agendas.*

01:07:13 Fire Chief Winnacker: Directors- we have to stop this special meeting and start the regular meeting at 7:00
02:02:04 Jonathan Goodwin: Please pull item 5.2.
02:35:00 Vince Wells, President IAFF Local 1230: When is public comment available
02:51:09 Fire Chief Winnacker: No motion has been made.
03:03:20 Fire Chief Winnacker: Public comment is required on the motion
03:10:42 Ann Walgenbach: Thank you Chief!

From: jonathan@
To: Holbrook, Marcia
Subject: District Staffing Level
Date: Monday, November 14, 2022 8:45:44 AM

Good Morning, Ms. Holbrook.

Please forward this memo to the District's current directors, to incoming directors and to senior staff.

*Thanks very much.
~Jonathan Goodwin,
Canyon, Calif.*

MEMORANDUM

To: The MOFD Board & Senior Staff
From: Jonathan Goodwin, Canyon, Calif.
Re: Comments on Possible Modification of MOFD Staffing

I have more to say than 3 minutes could contain, therefore I send you this, my response to the staff report for the Special Meeting scheduled for November 16th, 2022. While the report covers its intended scope of information, it fails to offer the full underlying knowledge directors need to make a good decision on this matter because it lacks an alternatives analysis along with a relevant analysis of call data. And it might be fair to note that such a comprehensive document could be considered beyond what can reasonably be expected from a report concerning a single Board meeting agenda item. This is all to say, adjustment of the staffing level should be based upon a deeper understanding of the standards of coverage, and this a specialized matter, not benefited by partial analysis.

For example, two repeated arguments for staffing a dedicated ambulance at Station 45 provide emotional impetus, but no clarity as to specific action. Engine Company 45 could have just as easily been committed to a vehicle accident or have been away for training instead of transporting a patient in Medic 45, and their engine would have been equally unavailable to go to that fire call in Sleepy Hollow. In such a case, would the argument today be that we need two engine companies at Station 45 along with the reserve ambulance? There is no clarity here about whether more medics are needed or more firefighters plus a second engine, etc. Likewise, the argument that more safety personnel means that the community is safer offers no guidance for how many personnel should be hired. Again, if Engine 45 is committed to a call, even if there were a dedicated ambulance at the station, that engine would be equally unavailable in that circumstance as it was for the aforementioned incident.

And then there are various financial questions. Is it appropriate to increase the District's annual financial obligations by ~%5 without increasing revenues to balance that out simply because you can and because it makes you feel safer? History shows that the District can afford higher staffing when the economy is up, but not when it is down. What is the consequence of the this yo-yo effect? And parenthetically, when the economy goes down, and the chief is responsible for submitting a balanced budget to the Board in the face of fallen revenues, typically hiring is frozen and the staffing is reduced by attrition because this is an expedient way to save money. However, if a new class of paramedic-only staff is introduced, this will make the chief's balancing act more cumbersome and reduce the cost savings as paramedic-only staff are slowly replaced by firefighter/paramedics working

overtime. In sum, matters such as these should be mapped out for the Board's consideration prior to making a decision to increase staffing.

Stepping back for a moment, it struck me, in the chief's report, that the northern end of District is vulnerable to fire or medical emergency if Engine Companies 45 & 43 are both engaged with other matters. (And this parallels the medical transport vulnerabilities in the southern end if Medic 41 and M42 or Engine 42 are both out on calls.) A very simple thing other agencies would do is move resources around to cover vacated stations in order to even out response capabilities. In other words, rather than encumbering the District with the cost of increased staffing, if the northern end was needing more fire or medical coverage, then another station could move their apparatus to a vacated station for the needed period of time. But MOFD has tied her shoestrings together and hobbled herself in this regard.

In years past, Station 44--being located in the center of the District--was the logical place where a Type 1 Engine or a reserve ambulance could come from to cover other stations as needed. But nowadays, Station 44 has neither a Type 1 Engine nor a reserve ambulance, owing, I'm guessing, to it being where the District domiciles her too-big-for-this-district ladder truck. If that truck were sent to cover North Orinda, it would be constrained by narrow, twisted streets because its size is incompatible with some portion of the roadway infrastructure there. In fact, my supposition is that if the District could view this situation in a politically unbiased manner, people may recognize that it would be cheaper, more practical and safer to dump the ladder truck and put a quint at both ends of the District so that a quint at Station 41 could cover Ascot Drive, SMC and the new--possibly four story--buildings the Town of Moraga is contemplating approving, and a quint at Station 45 could cover the freeway, San Pablo Dam Road, etc. *(NB: These sorts of operational considerations are absent from Stephen Healy's 2016 Standards of Cover[age] report.)*

My point, as perhaps has been made clear, is this. The business of deciding how to distribute District resources among our five stations in order to avoid sacrificing either financial efficiency or safety is a complex matter. I believe the MOFD Board would benefit, first, by reading Berkeley Fire's and Valley Fire's upcoming reports on their own similar matters when these reports become available and, second, by discussing whether or not to seek professional advice in this regard. Needless to say, such decisions are best made with all deliberate care, not haste.

Lastly, if you're wondering, I have no opinion as to whether or not Medic 45 should be fully staffed because I have seen no call data analysis to suggest that this is or is not needed. Have you seen any such data?



Moraga-Orinda Fire District
 BOARD OF DIRECTORS
 REGULAR BOARD MEETING MINUTES
 November 16, 2022
 (DRAFT – PENDING APPROVAL)

1. OPENING CEREMONIES

The Board of Directors convened a teleconference Open Session at 7:02 p.m. on November 16, 2022, via the Zoom application <https://us02web.zoom.us/j/83722328029>, webinar id: 83722328029 and by phone at 669-900-6833. This meeting was conducted by webinar and teleconference in accordance with AB 361. The meeting was not available for in-person attendance.

President Donner called the meeting to order and requested an attendance roll call. Fire Chief Winnacker led the pledge of allegiance.

President Donner	Dave Winnacker, Fire Chief	Christine Russell, HR Manager
Director Baitx	Gloriann Sasser, Admin. Services Director	Mary Smith, Finance Manager
Director Danziger	Jeff Isaacs, Fire Marshal	District Counsel, Mariam Morley
Director Jex	Lucas Lambert, Battalion Chief	Marcia Holbrook, District Clerk
Director Jorgens		

2. CONSENT AGENDA (audio 00:01:09)

2.1 Adopt Resolution 22-30 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference

President Donner opened the public comment. District Clerk Holbrook announced Vince Wells had his hand raised and then lowered his hand. **There were no other requests to address the Board. President Donner closed public comment.**

Motion by Director Jorgens and seconded by Director Danziger to adopt Resolution 22-30 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference. Said motion carried a 4-1-0-0 roll call vote (Ayes: Danziger, Jex, Jorgens, and Donner; Noes: Baitx; Absent: None; Abstain: None).

District Clerk Holbrook announced Vince Wells had re-raised his hand. **President Donner re-opened the public comment.**

Vince Wells, Local 1230 Union President, inquired as to why the meetings are not going back to in-person as most of the other governing bodies are returning in person, and opposed the remote meetings. President Donner responded the Board is waiting for February 2023 when the Governor is expected to declare the end of the pandemic and believed that the City of Orinda and the Town of Moraga are still holding remote meetings. Director Jorgens added there are a number of medical situations happening. The Federal Government has a state of emergency for the country that Congress is currently debating. President Donner added the Board would review again in December.

There were no other requests to address the Board. President Donner closed public comment.

3. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA (audio 00:05:10)

President Donner opened the public comment. There were no requests to address the Board.

4. ANNOUNCEMENTS (audio 00:05:29)

4.1 Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d)). No Report.

4.2 Questions and informational comments from Board members and Staff. No Report

4.3 Communications Received. Fire Chief Winnacker reported on the communication received from Tracy Scrimshaw which related to a property transfer inspection that identified several fire code violations.

4.4 Fire Chief Updates

a. Finance Report

Finance Manager Smith presented the status of OES reimbursements:

	<u>2021-2022/ Actual</u>	<u>2022-2023 Estimated</u>
OES Strike Team Receivable	\$1,661,062	\$722,800
OES Payments Received	<u>\$1,541,011</u>	<u>\$39,867</u>
Net Receivable Outstanding	\$120,051	\$682,933

b. Human Resources

Human Resources Manager Russell provided a recruitment update for four (4) positions. The two Firefighter Paramedic Trainees are in the final steps of the background process, and the five-call and EMS evaluation will occur once the background investigation is finalized. Staff conducted oral board interviews for the Fire Inspector/Plans Examiner position on 11/9/2022, identified a top candidate, and started the background process. On 11/11/2022, employment applications were reviewed for the Fuels Mitigation Specialist position. Four candidates were identified to participate in the oral board interviews on 11/29/2022. The Battalion Chief Recruitment application period closed on 11/16/2022. Two applicants applied, and the Examination is scheduled for 12/8/2022.

President Donner asked about the third Firefighter Paramedic candidate. HR Manager Russell replied the candidate dropped out due to a medical issue. Director Danziger inquired how the interview panels are staffed and if community members have participated. HR Manager Russell listed herself, the Hiring Manager, and another person, no community members. President Donner inquired when the next Firefighter Paramedic recruitment will be scheduled. HR Manager Russell answered in approximately a year per the recruitment schedule.

Director Danziger proposed having continuous open recruitment for the Firefighter Paramedic position. Fire Chief Winnacker explained continuous recruitment generally only works for larger agencies. For smaller Districts, the list becomes stale, and there are challenges in determining whether or not candidates are still viable. Another challenge is that the District cannot run the necessary academy and relies on spots in other agency's academies. President Donner inquired whether the 911 transport qualification had been dropped from the qualification list and if removing that requirement increased the pool of candidates. Fire Chief Winnacker confirmed and stated that recruitment has remained steady. Other agencies do not require the qualifications that the District requires for a firefighter paramedic 1. Candidates are usually picked up by other agencies that do not require our qualifications. The District has been striving to balance the minimum applicant experience to apply while at the same time ensuring the right member is recruited. The District's current staffing model does not support the hiring of EMTs and limits recruitment to candidates who are licensed paramedics. President Donner clarified the qualifications were not decreased but changed, and the District is still getting qualified candidates.

c. Fire Marshal

Fire Marshal Isaacs provided the report and reviewed the statistics in the Monthly Fire Prevention report included in the Board packet, item 4.4(c). Current projects are re-inspections of the evacuation routes, property assessments, property transfer inspections, state-mandated inspections, complaints, County Fire Code, and Zone Zero Work Group.

Director Jorgens asked when the new version of the County Fire Code will be ready for review. Fire Chief Winnacker answered the Code requires that the District transmit any proposed changes to the fire code to the City of Orinda, the Town of Moraga, and the Contra Costa County for no less than thirty days before the Fire Board can review it. Staff intends to bring the Fire Code and an Exterior Hazard Abatement Ordinance (material which previously resided in the fire code) forward in January 2023 for the first reading and the second reading in February 2023.

Director Jorgens questioned if the public had access to the fire code before the directors. Fire Chief Winnacker clarified that the review is only at the Staff level with the attorneys. District Counsel has transmitted the Fire Code amendments to the City of Orinda, Town of Moraga, and Contra Costa County Counsels. After the lawyers' review, and no recommended changes, Staff will hold the first reading for public and Board review, discussion, and provide input. Fire Chief Winnacker noted that Fire Marshal Isaacs continues to be a statewide Zone Zero Working Group member and is a regional representative.

d. Administrative Citation Program

Fire Chief Winnacker reviewed the citation program's statistics, processes, and Data Ticket contract. Director Danziger appreciated the thoroughness provided in the report.

e. Tunnel East Bay Hills Fuel Break Project

Fire Chief Winnacker presented a map outlining the Project's specific details and the status of each of the six (6) work units. In summary, the District began work in areas owned by East Bay Municipal Utility District (EBMUD) where an existing CEQA or habitat management plan is in effect. Areas with brush piles were scheduled to be burned but delayed due to unfavorable conditions and rescheduled to November 28, 2022. A District Contractor is working to finalize the required environmental review

under CalVTP and the Cultural Resources Review, which the Contractor should complete by late spring.

Fire Marshal Isaacs provided an overview of each of the six (6) work areas:

- Work Area 1: EBMUD land/Val Vista Area. 50-60% of the work has been completed, and the piles are ready to burn, weather permitting
- Work Area 2: Work area 2 is 40% completed and most of the piles have been established and will be burned once the weather conditions allow for burning
- Work Area 3: Wilder/Highway 24 area. The area is on private land and is pending an environmental review. The fuel break in the south of Wilder around the homes and structures.
- Work Area 4: Consists of private parcels in the Sanders Ranch and Rheem areas. The District's environmental consultants are working on getting the required permissions. Staff anticipates completing the CalVTP process in early spring.
- Work Area 5/6: Staff will complete Work areas 5 and 6 towards the end of the Project.

President Donner asked if the piles along Canyon road are part of the Project. Fire Marshal Isaacs answered no; the piles are part of the Pinehurst Fuel Break Project. Director Jex inquired if Staff has submitted billings to the state for reimbursement. Fire Marshal Isaacs answered no, and Staff is working on quarterly reports, which must be attached to the bills. Director Jex inquired how the project estimates compare to the expected budget. Fire Chief Winnacker answered the Project is currently within budget and within the range of estimates for the current stage of work. Director Danziger inquired about hiring a Project Manager. Fire Chief Winnacker explained a Project Manager and Assistant Manager would be hired when the environmental and cultural resources reviews are completed.

f. Home Hardening Grant Program

Fire Chief Winnacker provided the report and reviewed the statistics in the Monthly Fire Prevention report included in the Board packet, item 4.4(f). Fire Chief Winnacker pointed out that two of the requests for reimbursement were denied for work completed before the effective date of the Grant. The number of in-kind applications is higher than reflected because neighborhoods and groups have submitted one application for many homes. The organized groups have picked up rolls of mesh, which are then distributed within that community. Staff has distributed 2,500 feet of mesh and ordered half of a shipping container versus a pallet to reduce shipping costs. Wider mesh has been ordered to accommodate larger areas. Staff continues to research opportunities for gutter guards.

Director Jorgens asked if the 2,500 is linear feet and if the mesh ordered is the seven-inch wide or the four-foot wide. Fire Chief Winnacker confirmed linear feet, and the mesh size is 7.5 inches. Fire Chief Winnacker made an anecdotal note that many residents have figured out how to install the mesh themselves and are offering quasi-handyman services to the neighbors to help spread the mesh throughout the area. Staff has seen a couple of licensed contractors ready to start offering installation services. Staff will look for opportunities to partner with the contractors. Director Jorgens asked if the residents can apply for reimbursement if they hire a licensed contractor to install the mesh. Fire Chief Winnacker answered the Board approved reimbursement for materials only and labor is outside of the grant program's scope.

g. Operations

Battalion Chief Lambert provided the report, attached as item 4.4(g). MOFD crews consistently see an increase in vehicle accidents throughout our District due to wet weather and dangerous road conditions. Battalion Chief Lambert reviewed the most recent incidents and operational activities.

- November 8, 2022, crews responded to a single-vehicle rollover on WB Hwy 24 east of Camino Pablo. Upon arrival, crews discovered two trapped occupants inside a vehicle on its roof. Crews stabilized the vehicle, and the occupants were extricated and transported to the trauma center.
- On November 12, 2022, crews arrived on the scene of a single-vehicle rollover on Moraga Way and Lloyd Lane. Upon arrival, crews determined that the vehicle had compromised overhead power line poles and created a small fire in the trees. The patient was extricated, and electrical crews assisted with mitigating the electrical hazards. Moraga Way remained closed for the majority of the next day to restore service to the nearby area. The incident

damaged one of the transformers that contained hazardous insulating oil. The oil spilled below the power pole and prolonged the roadway closure.

- On November 10, 2022, a Contra Costa County Fire Protection District's Engine 16 was struck by a passenger vehicle on Hwy 24 just before the St. Stephens off-ramp. Engine 16 was responding with Engine 43 to the report of a vehicle fire. Shortly after arriving on the scene, a passenger vehicle struck the driver's side front tire of Engine 16 just before the Engineer was preparing to exit the apparatus. Engine 43 arrived at the incident and parked their apparatus in a "block left" position. A preliminary investigation of the incident considers the possibility of a distracted driver. Personnel on-scene took precautions to create a safe working space on the freeway's right shoulder. No injuries were initially reported.
- On November 13, 2022, MOFD assisted Contra Costa County FPD with a "working" structure fire on the 800 block of Acalanes Road. Upon arrival, Engine 44 became the first engine on the scene and assisted with a fire attack as the pumping engine. Engine 43 and Engine 45 established a permanent water supply with a 700 Ft. LDH hose lay and were then assigned to assist with vertical ventilation. An aggressive initial attack allowed Firefighters to confine and extinguish the fire to the area of origin. No injuries were reported on-scene. The fire remains under investigation.
- MOFD assisted the Contra Costa County FPD and East Bay Regional Park District with a mutual aid request for missing persons. Unmanned Aerial Vehicles (UAV) assisted ground crews with the quick deployment of overhead views and thermal imaging cameras that detect body heat.
- On November 5, station 44's crew assisted in a prescribed burn with materials collected throughout the property. The vegetation thinning and clearing project had taken place over the previous months, and the material was arranged in piles to burn. Once cleared, crews spread native grass seeds throughout the property to restore the natural habitat.

Battalion Chief Lambert encouraged everyone to reduce roadway speeds and pay attention to other vehicles and emergency personnel. Stay diligent while operating a vehicle and avoid distractions like cell phones and other wireless devices.

President Donner opened Public Comment for items 4.1-4.4.

Marc Evans, Orinda resident, expressed appreciation for the fuel mitigation efforts. Mr. Evans recommended explaining how citizens can submit self-compliance reports and offered assistance in communicating that message.

Jonathan Goodwin, Canyon resident, appreciated the involvement of Staff presenting the staff reports. Mr. Goodwin requested additional information about CEQA and the District contractor and inquired about the missing person's incident and how the piles were being burned.

Fire Chief Winnacker answered a missing person incident in a wilderness setting is often presumed to be an EMS situation. In this case, the Park District Police Department requested mutual aid, and MOFD was the fire/EMS agency having jurisdiction. Fire Chief Winnacker responded to the pile burning inquiry by explaining piles can be burned from the side or center depending on the timing and size of the piles. When they burn from the center, there is a protocol for shaking the piles to remove any wood rats from the pile. Given the very small nature of those piles, they would not ignite when burning from the side because there is no vertical component and the high dead fuel moisture levels due to the recent weather system. Those piles were lit as the rain was coming. There is a 2018/2019 PG&E project along the tracks at the Canyon school and Fire Chief Winnacker deferred to PG&E about their maintenance plans.

Fire Chief Winnacker addressed the inquiry regarding the Tunnel East Bay Fuel Break Project environmental and CalVTP review process. The District has contracted with Sequoia Environmental Services. Sequoia is the lead for the environmental review and monitors the Project as it moves forward. The CalVTP review is complex and intended to reduce the probability of litigation. Unlike the North Orinda Shaded Fuel Break, the Project did not come with CQEA exemptions.

There were no additional requests to address the Board. President Donner closed Public Comment.

5. CONSENT AGENDA (audio 00:51:50)

- 5.1 **Meeting Minutes – October 19, 2022 (Regular):** Staff Recommendation: Approve and File
- 5.2 **Monthly Incident Report – October 2022:** Staff Recommendation: Approve and File
- 5.3 **Monthly Check/Voucher Register – October 2022:** Staff Recommendation: Approve and File
- 5.4 **Monthly Financial Report – October 2022:** Staff Recommendation: Approve and File

- 5.5 **Quarterly Investment Report - September 30, 2022: Staff Recommendation:** Approve and File
- 5.6 **Authorize Acceptance of the FY2022 United States Department of Homeland Security Urban Areas Security Initiative Grant in the Amount of \$28,800 to Purchase Eighteen Sets of Rescue Taskforce Personal Protective Equipment; Authorize Staff to Enter Into an Agreement with the City and County of San Francisco for the Distribution of FY2022 Urban Areas Security Initiative Grant Funds; Approve a General Fund Revenue Budget Adjustment Increase in the Amount of \$28,800 and Approve a General Fund Expenditure Budget Adjustment Increase in the Amount of \$28,800: Staff Recommendation:** 1) Discuss; 2) Deliberate; 3) Authorize Acceptance of the FY2022 United States Department of Homeland Security Urban Areas Security Initiative Grant in the Amount of \$28,800 to Purchase Eighteen Sets of Rescue Taskforce Personal Protective Equipment; Authorize Staff to Enter Into an Agreement with the City and County of San Francisco for the Distribution of FY2022 Urban Areas Security Initiative Grant Funds; Approve a General Fund Revenue Budget Adjustment Increase in the Amount of \$28,800 and Approve a General Fund Expenditure Budget Adjustment Increase in the Amount of \$28,800

Director Danziger requested item 5.6 be pulled from the Consent Agenda. District Clerk Holbrook noted a typographical error in the October 19, 2022 regular meeting minutes (page 37 of the packet or page seven (7) of the minutes, corrected to read Chief ~~Johnson~~ Johnston).

President Donner opened Public Comment for Consent agenda.

Jonathan Goodwin, Canyon resident, posted a chat message requesting to pull item 5.2.

Jonathan Goodwin, Canyon resident, expressed gratitude for the low turnout times on the monthly incident report.

Fire Chief Winnacker recalled a concerted labor-management partnership in 2018 to reduce turnout times. There were hardware issues associated with ring downs not occurring and causing delays, which were corrected. The improvement in the District's turnout times are exceptional and have been sustained throughout the pandemic and other challenges such as a busy fire season. The turnout times have remained remarkably low and are a testament to the members' commitment to providing superior service to our community.

There were no additional requests to address the Board for items 5.1-5.5. President Donner closed Public Comment.

Motion by Director Jorgens and seconded by Director Danziger to approve Consent Agenda items 5.1-5.5. Said motion carried a 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).

5.6 Authorize Acceptance of the FY2022 United States Department of Homeland Security Urban Areas Security Initiative Grant in the Amount of \$28,800 to Purchase Eighteen Sets of Rescue Taskforce Personal Protective Equipment; Authorize Staff to Enter Into an Agreement with the City and County of San Francisco for the Distribution of FY2022 Urban Areas Security Initiative Grant Funds; Approve a General Fund Revenue Budget Adjustment Increase in the Amount of \$28,800 and Approve a General Fund Expenditure Budget Adjustment Increase in the Amount of \$28,800

Fire Chief Winnacker provided the report. As part of the FY2022 United States Department of Homeland Security Urban Areas Security Initiative (UASI) Grant. The District was awarded up to \$28,800 to purchase eighteen (18) personal protective equipment (PPE) sets for rescue task force personnel. The intent is to allow fire department members to integrate with a law enforcement response during or after an active shooter event. Over the years, there has been a significant initiative in developing the training required to carry out fire and law integration during an extremist event. Purchasing the PPE will set the stage for integration training with law enforcement partners, allowing MOFD members to seamlessly integrate as part of a unified command structure in response to an active shooter or another similar event. The purchase and request for reimbursement must be completed on or before December 31, 2023. There are no matching requirements, and the grant funding is adequate to purchase all required items.

Director Danziger inquired about the training for the members and how the PPE equipment would be assigned. Fire Chief Winnacker answered the training would occur once the PPE is received. The equipment is assigned to a seat on the apparatus. Director Danziger asked if the members shared the equipment between shifts. Fire Chief Winnacker confirmed.

Motion by Director Jorgens and seconded by Director Danziger to approve Consent Agenda items 5.6. Said motion carried a 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).

There were no requests to address the Board for item 5.6. No further discussion by the Board.

6. REGULAR AGENDA

6.1 Long Range Financial Forecast November 2022 (audio 1:00:56)

Administrative Services Director Sasser presented a PowerPoint presentation, attached to these minutes, Item 6.1. At the October board meeting, the Board directed Staff to update the long-range financial forecast (LLRF) based on what could happen with the economy. ASD Sasser reviewed the 2022 economic uncertainties (inflation, rising interest rates, and stock market declines) and prepared three scenarios for discussion. ASD Sasser highlighted three significant items regarding the District's pension costs. The CCCERA Board decreased the discount rate used by CCCERA from 7.00% to 6.75%, which will increase the District's pension rates beginning July 1, 2023. The District's rates increased by 10% primarily due to the decrease in the discount rate. Next, the most recent CCCERA investment returns that have been released are for January 1, 2022, through June 30, 2022, and the investment return was -10.8%. Lastly, CCCERA's actuary, Segal, projected the Moraga-Orinda Fire Safety cost group will reach full funding as of the December 31, 2026 actuarial valuation. However, in the same letter, Segal also noted that this projection was based on the market value of planned assets on December 31, 2021, and that market conditions have changed significantly since that day.

Director Jorgens commented that CCCERA's data is never current. CCCERA states January 1 through June 30; however, in looking back at what data that really is, a lot of that data is actually a year older. Director Jorgens guaranteed CCCERA does not know the values of their private equity investments. Director Jorgens surmised the footnotes say that you must go back almost a year to get half the data in the report. ASD Sasser responded that CCCERA releases quarterly investment reports in their packet, where the data is derived. Director Jorgens stated that is the report from that period, but the actual data they are reporting to the District is from an earlier period. Director Jorgens commented that it would be much worse when the CCCERA reports reflect what has happened in the last six months.

Director Jex asked if there were any updates on the deferred capital inflows and outflows. ASD Sasser answered the GASB 68 Report would be used for the next audit. Director Jex asked for what period. Director Jex stated there were dramatic changes between 2020 and 2021 where the numbers became fairly astronomical because of changes in actual estimates. ASD Sasser responded CCCERA has issued an actuarial valuation as of December 30, 2021, which will be used for the June 30, 2022 audited financial statements for the District. Director Jex commented that the District does not know what dramatic changes will end up on the balance sheet regarding the deferred inflows and outflows. ASD Sasser stated the information is in the report. Director Jex replied that the report is very dated and big changes have occurred since then. ASD Sasser confirmed that December 30, 2021 is the most recent report.

Director Jorgens commented that effective July 1, 2023, CCCERA lowered its discount rate. CalPERS is ahead of CCCERA heading down that curve. CalPERS forecasts they will decrease closer to the District at 6.25%. You see what happened when it changed by a quarter of a point. When you take another half point, the rate could go up by another 20% beyond what CCCERA is now forecasting. Director Jorgens remarked that is why these numbers can change dramatically. Director Jex was concerned about whether or not those kinds of changes were reflected in the LRFF. Since the data is unavailable, it is not reflected in the LRFF.

ASD Sasser reviewed the significant assumptions in each of the three scenarios:

A	B	C
<p>Same as April 2022 Forecast <i>(all assumptions did not change)</i></p> <ul style="list-style-type: none"> • Property taxes: +2%, +3.5% throughout • Salaries: +5%, +3% throughout • CCCERA: Based on CCCERA projections (+6.75% investment return) • PARS: +6.25% throughout 	<p>One year decline <i>(Property taxes and Salaries assumptions did not change)</i></p> <ul style="list-style-type: none"> • Property taxes: +2%, +3.5% throughout • Salaries: +5%, +3% throughout • CCCERA: -22% investment return in 2022 • PARS: -20% investment return in FY2023 	<p>Two-year decline <i>(Salaries assumptions did not change)</i></p> <ul style="list-style-type: none"> • Property taxes: +2%, +2%, +3.5% throughout • Salaries: +5%, +3% throughout • CCCERA: -22% investment return in 2022 and 2023

- Operating expenses: +3% throughout
- Operating expenses: +5% throughout
- Construction costs: +20%
- PARS: -20% investment return in FY2023 and FY2024
- Operating expenses: +5% throughout
- Construction costs: +20%

Scenario A—projects a General Fund deficit of \$61K in FY2024 and a General Fund surplus in the eight future years. Scenario B— projects General Fund deficits in the next six years beginning in FY2024/25, then a surplus in the last three years. Scenario C projects a General Fund deficit every year. Scenario C would require spending reductions.

ASD Sasser summarized the District's long-term debt. The pension obligation bonds were paid-in-full on July 1, 2022, and the District's vehicle/apparatus debt was paid-in-full on May 30, 2022. The District has one outstanding debt issuance for Station 43 construction with an annual debt service payment of \$322K. The outstanding balance for the Station 43 debt is \$2.6M at an interest rate of 2.14%.

ASD Sasser concluded by detailing the capital projects. All three scenarios of the LRFF include the Station 41/Administration rebuild Project and the remodel of Station 45. The LRFF shows all capital projects to be funded using transfers from the General Fund and existing funds in the Capital Projects Fund. Under Scenario C, spending reductions would be required. Staff requested board direction on the LRFF.

Director Jorgens stated that the Board requested the report to help provide information for future discussions. Director Jorgens commended the way the information was presented. Director Jex asked about the scheduled Pension Stabilization Fund payments under the scenarios. The payments are at \$2M through 2023, then decrease to \$900K for a few years, and spike to \$5M in 2029.

ASD Sasser explained the contribution on line 30 to the Pension Trust is derived from the 6.25% the District anticipates CCCERA will earn. When CCCERA lowered its discount rate to 6.75%, the District has to send more money to CCCERA. The software calculates those rates, but more is going to CCCERA and less to the Trust, which is why the LRFF shows lower contributions to the Trust. The larger number in the out years is because that is when CCCERA (based on December 30, 2021 report) is projecting the District is going to reach full funding, so there is very little going to CCCERA at that point. Theoretically, the unfunded liability would be paid off. More is going into the Pension Trust because the GovInvest software is at 6.25%, and thinks the unfunded liability still needs to be paid off.

Director Jorgens added the sum of those two numbers is always based on the District's 6.25%. ASD Sasser confirmed. Director Jex inquired about the decreased percentage in the General Fund throughout the years. ASD Sasser reviewed line 35 is the Unrestricted Fund balance as a percent of the General Fund Revenue, which per the Board's policy, is how it is measured. Line 35 gives that percentage annually at June 30. Director Jex charted out all nine schedules that were in the packet. In two of the years under scenario A, by 2032, the District will end up with a -17% reserve. Negative 17% in one year and -61% in another scenario. ASD Sasser confirmed that was the comment that spending reductions would be required under Scenario C.

President Donner opened the public comment.

Jonathan Goodwin, Canyon resident, inquired about the cause for the District to be underwater for ten (10) years in Scenario C. ASD Sasser answered that Scenario C assumes that CCCERA's negative investment return of -22% causes all of CCCERA's costs to increase dramatically. Scenario C also anticipates a -20% on the District's portfolio for two years in a row, which increases the amount the District has to set aside for the OPEB Trust. Lastly, ASD Sasser pointed out that the property tax revenue of 2% increase two years in a row, compounded out ten years, is very significant to the revenue flow to the District. Director Jex added the contributions will almost double in 2026 from the current level.

There were no additional requests to address the Board. President Donner closed public comment.
No further discussion by the Board.

6.2 Authorize Staff to Engage in Negotiations with United Professional Fire Fighters of Contra Costa County, IAFF Local 1230 to Modify the Memorandum of Understanding July 1, 2021, to June 30, 2024 (audio 1:18:17)

Fire Chief Winnacker provided the report. At the October 2022 board meeting, a Board member directed Staff to place an action item on the agenda to authorize Staff to engage in negotiations with the United Professional Fire Fighters of Contra Costa County, IAFF Local 1230, to Modify the Memorandum of Understanding July 1, 2021, to June 30, 2024. Staff recommended the Board provide direction regarding

items to be negotiated and authorize Staff to Engage in Negotiations with United Professional Fire Fighters of Contra Costa County, IAFF Local 1230, to modify the Memorandum of Understanding July 1, 2021, to June 30, 2024.

Director Danziger stated he did not feel there was anything to discuss since the item was to be placed on the agenda only if the Board had made a decision on staffing, and the Board made no decision during the workshop. Director Baitx responded that the item was not written correctly on the agenda. The item should have been an action item to move forward with the up-staffing or re-staffing to nineteen (19). Director Baitx stated the action should not be a blanket statement of opening up the MOU but should be to restore minimum staffing to nineteen (19). The workshop was held beforehand to discuss the staffing, but there should still be an action item for tonight for the nineteen (19) up-staffing.

Director Jorgens moved to table the item until further notice. Director Baitx opposed the motion. Director Jorgens commented the Rules of Procedure requires a vote before continuing any further discussion.

Director Danziger requested guidance from District Counsel and asked if the Board could take action on a specific item or does the Board need to open negotiations. District Counsel Morley answered the Board could authorize and direct the Fire Chief to start the process to engage in negotiations to modify the MOU in a way that the Board decides it wants it to be modified: The Board could take action on a specific modification. The item is written generally enough on the agenda to take that action.

Director Jorgens pointed out that at the end of tonight's Public Workshop, it was determined that the Board needed more data to make that decision. Director Baitx agreed some felt that there needed to be more information, but others felt there was enough information to proceed.

Director Jorgens restated his motion to table the item and stated that the motion is not subject to discussion and a vote must be taken. District Counsel Morley asked for the reference on the rule. Director Jorgens referred to the MOFD Rules of Procedure 11-03 and Roberts Rules of Order. If someone motions to table an item, an immediate vote must be taken before the discussion. District Counsel Morley confirmed the rule on page 11 of the MOFD Rules of Procedure 11-03:

Section 7.7 MOTION TO TABLE:

A motion to table shall be used to temporarily bypass the subject. A motion to table shall be undebatable and shall preclude all amendments or debate of the subject under consideration. If the motion shall prevail, the matter may be "taken from the table" at any time prior to the end of the next regular meeting.

Motion by Director Jorgens and seconded by Director Jex to table item 6.2 Authorizing Staff to Engage in Negotiations with United Professional Fire Fighters of Contra Costa County, IAFF Local 1230 to Modify the Memorandum of Understanding July 1, 2021, to June 30, 2024, until further notice. Said motion failed a 2-3-0 roll call vote (Ayes: Jex, Jorgens; Noes: Baitx, Danziger, and Donner; Absent: None; Abstain: None).

At approximately 8:28 p.m., President Donner announced that he had to step away and requested clarification on the recommendation. Fire Chief Winnacker clarified that the action item requested was to increase staffing to nineteen (19). Staffing is addressed in section 24 of the MOU and requires negotiations. All negotiations require the Board to provide direction to Staff to begin the negotiations because it is not during a time when the MOU would be opened as a normal matter of course.

Director Baitx reiterated his point of direction would have been to open the MOU to make nineteen (19) the minimum staffing. Fire Chief Winnacker stated that could be the Board's direction. The Board can provide the direction to open the contract in order to negotiate. The Board could provide direction in open or closed sessions. Director Baitx proposed directing Staff to open the MOU to make nineteen (19) the minimum staffing.

President Donner opened the public comment.

Vince Wells, Local 1230 Union President, requested clarification about the item's action, language and purpose for reopening the contract. Mr. Wells expressed concern about opening the contract for discussion.

President Donner stated if the Board votes to open the MOU to discuss increased staffing specifically, it allows the ability to negotiate about the possibility of increased staffing and does not mean the Board is voting to increase staffing. Fire Chief Winnacker clarified there are two actions. One action item is to open the contract. That needs to occur in an open session and be voted on. The other is to provide direction

regarding the goals of the negotiation (typically provided in a closed session). However nothing in the law precludes the Board from providing that direction in an open session. Mr. Wells requested the purpose and stated there are some legal issues with the discussion about opening the L1230 contract. The contract is a signed contract, and for the Board to take any position to open it is inappropriate. Mr. Wells requested to know more context regarding the purpose and reason for opening the contract.

Fire Chief Winnacker responded nothing suggested that the District would unilaterally open a bilateral contract. The direction would be to begin the negotiation process, and part of that negotiation would include the scope. Currently, the Board has not provided direction that they desired to do so, nor provided the direction to the District's negotiator regarding the Board's objectives for the negotiation. Mr. Wells stated the item should have said to open the contract for this specific issue, not a generic opening of the contract. Fire Chief Winnacker answered the recommendation was to preserve the Board's prerogative to provide that direction to negotiate in an open or closed session.

Marc Evans, Orinda resident, thanked Director Baitx and President Donner for their service. Mr. Evans expressed concern about voting on the item and recommended additional deliberation.

Jonathan Goodwin, Canyon resident, requested the item be reported in an open session when the item is reported back to the Board and to include that direction in the motion.

Gordon Nathan, Moraga resident, agreed with the L1230 Union representative that the item is rather ambiguous. Mr. Nathan suggested the motion be withdrawn and reworded to be more specific with legal guidance.

Fire Chief Winnacker called attention to the staff report, bullet number three (3), under the staff recommendation, which states to provide direction regarding items to be negotiated. The recommendation is explicitly written for the specific direction if the Board chooses to provide in conjunction (as a precursor to) authorizing Staff to engage in negotiations. Staff stands ready to receive any direction the Board chooses to provide regarding what items should be negotiated and then follow the direction to begin the negotiation process with L1230.

Director Baitx asked about the direction that is needed to move forward with increasing the staffing to nineteen (19). Fire Chief Winnacker stated per the staff recommendation, bullet number three (3), the direction would be the desire of the Board to begin negotiations in order to modify the MOU to increase minimum staffing to nineteen (19), and then under bullet number four (4), the authorization directing Staff to begin the negotiation process. The MOU is a bilateral agreement between two parties. To amend it requires negotiations. Board direction is needed to proceed with the first step, which is to approach L1230 regarding the District's desire to open the MOU. Fire Chief Winnacker restated that the Board could provide that direction in a closed session if desired, but nothing precludes that direction from being provided in an open session. Director Baitx recommended moving forward with opening the MOU to up-staff to nineteen (19).

Daniel Elbanna, L1230 Union Representative, commented that the future economy is unpredictable. The cost of firefighter paramedics is in the MOU, and the District has the budget. It could take one or two years to hire the additional Staff. Adjustments can be made if the downturn happens. Mr. Elbanna supported up-staffing to nineteen (19).

Vince Wells, Local 1230 Union President, asked for a point of order. A motion was made, without an opportunity for a second to the motion prior to public comment. Mr. Wells requested an opportunity to speak after determining if there was a second to the motion made by Director Baitx.

President Donner asked if there was a second on the motion made by Director Baitx. Fire Chief Winnacker posted in the CHAT that a motion has yet to be introduced. Director Baitx asked if the message stated that a motion was not made. Fire Chief Winnacker confirmed.

Motion by Director Baitx and seconded by Director Donner to open the MOU specifically to talk about minimum staffing to nineteen (19) firefighter paramedics.

Director Jorgens disagreed that the lack of information on the economy was the sticking point on the decision and clarified that the missing data are the reports from the City of Berkeley. That data is needed to help determine the type of staffing needed (firefighter paramedic or paramedic). Director Jorgens opposed opening the discussions with L1230 and opening the MOU until the data to make a decision is obtained.

President Donner favored directing Staff to open negotiations and discuss increasing Staff to nineteen (19).

Director Jex stated he thought the motion was specific to the nineteen (19) staffing. President Donner replied it is to open up negotiations with L1230 to increase the Staff to nineteen (19). The Board will have to approve that outcome.

District Counsel Morley requested clarification that the motion is directing the Staff to engage in the negotiations, to modify the MOU, and to increase the minimum staffing level of safety personnel. District Counsel Morley was not sure if the motion specified safety. Fire Chief Winnacker confirmed firefighter paramedic was specified.

Director Danziger asked if the vote allowed Staff to talk to L1230 about increasing staffing from seventeen (17) to nineteen (19), and then the decision would have to come back to the Board for more deliberation. Director Baitx added with the direction to increase to nineteen (19). Fire Chief Winnacker clarified it is specifically to negotiate either a modification or amendment to the existing MOU.

Director Danziger asked if the District needed to hire a contract negotiator when opening negotiations. Fire Chief Winnacker confirmed. President Donner asked if the Board would receive the reports from South San Francisco and the City of Berkeley. Fire Chief Winnacker answered South San Francisco and the City of Berkeley would publish the reports as an agenda item at their regular board meetings in December. Staff can bring those reports forward as an additional staff report as directed by the Board.

President Donner restated the direction is that the Board is authorizing opening up the contract to discuss increased staffing, but it does not mean that we are increasing staffing. Fire Chief Winnacker clarified opening the contract is a bilateral decision. It would be authorizing Staff to begin the process of negotiations with L1230 with regard to modifying or amending the MOU. This contract negotiation would be a negotiation of the existing contract.

Director Baitx added the main part of the direction to Staff is to move towards nineteen (19) as the minimum staffing of fire medics. Not just open the contract but give the direction of moving towards nineteen (19) staffing. Director Danziger asked if the services of a contract negotiator have to come back to the Board. Fire Chief Winnacker confirmed.

Director Jex opposed the recommended course of action because of the risks and the issues of adding Staff without exploring and discussing other options and felt the action was negligence. Director Jorgens agreed. Director Baitx disagreed. Director Jex restated the risks and issues associated with the decision and poor timing. Director Jorgens commented the Board had voted not to increase staffing in 2020 when the economy was in great shape. Director Baitx restated the Board has been stating financial issues for the last four years. Director Jorgens disagreed.

President Donner opened the public comment on the Motion by Director Baitx and seconded by Director Donner to open the MOU specifically to talk about minimum staffing to nineteen (19) firefighter paramedics.

Vince Wells, Local 1230 Union President. –*technical Issues with unmuting microphone.*

Marc Evans, Orinda resident, expressed disappointment and disagreed with the recommendation.

Vince Wells, Local 1230 Union President, commented that public comment is typically opened after deliberation. Mr. Wells expressed disappointment as there seems to be an effort to delay the process. There was a motion made to look at nineteen (19) staffing. The Board has an obligation to accept that motion and vote on it. L1230 will not open the contract without direction as to why it is being opened. Mr. Wells questioned how the agenda item was written.

Fire Chief Winnacker responded by outlining Resolution 11-03, MOFD Rules of Procedure, and stated a motion would immediately go to a vote without public comment or debate, which has occurred.

- 5.4 A motion is made and seconded if an action is intended to occur.
- 5.5 The Board shall invite comments or questions from the public relative to that motion. A limitation of three (3) minutes may be imposed upon each person so desiring to address the Board.
- 5.6 The Board deliberates on the motion.
- 5.7 The Board votes.

Fire Chief Winnacker directed attention to Item 6.2 on the agenda, specifically to bullet number three (3) under the staff recommendation. Staff asked the Board to provide direction regarding items to be negotiated. Fire Chief Winnacker contended the staff report provided the opportunity for the Board to

provide direction. The Board could choose to provide that direction in a closed session, before negotiations begin, to specify and define the items to be negotiated, subject to the Board's direction, which has not been provided.

Fire Chief Winnacker disagreed that the item was carried out of order other than the decision of the Board to take board comment before public comment and deferred to the Board regarding the order in which public comment was taken. Fire Chief Winnacker reiterated the way the item is written in the staff report is consistent and appropriate with the Board providing direction and authorization for Staff to enter into negotiation.

Jonathan Goodwin, Canyon resident, commented the item was appropriately written. Mr. Goodwin implored the Directors to come to an understanding before initiating serious action. Mr. Goodwin suggested the Directors act less provocatively to serve the community better.

There were no additional requests to address the Board. President Donner closed public comment.

Motion by Director Baitx and seconded by Director Donner to open the MOU specifically to talk about minimum staffing to nineteen (19) firefighter paramedics; Authorize Staff to Engage in Negotiations with United Professional Fire Fighters of Contra Costa County, IAFF Local 1230 to Modify the Memorandum of Understanding July 1, 2021, to June 30, 2024. Said motion carried a 3-2-0 roll call vote (Ayes: Baitx, Danziger, and Donner; Noes: Jex and Jorgens; Absent: None; Abstain: None).

No further discussion from the Board.

6.3 Establishment of Veteran's and Resident Hiring Preference (audio 2:04:43)

Human Resources Manager Russell provided the report. At the October 2022 board meeting, a director requested a future agenda item regarding a residency and veteran's hiring preference. In accordance with Title 5, United States Code, Section 2108, a veteran's preference is based on dates of active duty service and discharge conditions. The applicant would be required to demonstrate eligibility for veteran's preference. Residency preference for applicants is at the discretion of the organization. If the above-referenced hiring preference components are to be implemented into the hiring process, a five (5) point credit would be added to the qualifying candidate's final examination score. The hiring preference options would not apply to promotional recruitment. Staff requested direction regarding establishing a Veteran's and Resident hiring preference. Staff to present a policy and resolution for adoption if the Board decides to move forward with one or both of the preference hiring options.

President Donner opened the public comment.

Marc Evans, Orinda resident, inquired why the District was considering the hiring preference policy and did not see the value. Mr. Evans recommended Staff consider only those who follow the current process and select the best candidate.

There were no additional requests to address the Board. President Donner closed public comment.

Director Danziger was in favor of both of preferential hiring options. President Donner was in favor of both preferential hiring options as well. Director Jorgens asked how many points are earned altogether. HR Manager Russell explained the (5) five points would be added to the final examination score. The candidates are scored based on their responses during the oral Board interviews. There is a final score, and then they would receive the preference points based if they qualify on top of the final examination score.

Director Jorgens asked if the points are added to a test or interviews. HR Manager Russell answered the points are added to the final score. Director Jorgens asked if the final score included subjective things from interviews. HR Manager Russell confirmed the final score is based on the final interview. Director Jorgens asked how many points are there. HR Manager Russell answered typically 500.

At approximately 9:12 p.m., Director Jorgens temporarily lost internet connection and asked if HR Manager Russell heard his question. President Donner explained the firefighter hiring process, including a physical, a written exam, an oral board interview, and the Fire Chief interview. Once the candidate completes the process, they will receive extra points if they are military, a resident, or both. Director Jorgens asked if the candidate gets points from each of these steps. HR Manager Russell confirmed and stated the points would be added to the final score. Director Jorgens liked adding the preference points if you have two equivalent applicants. However, if a less qualified person is chosen because of the added points, that seems suboptimal for maintaining quality people.

Fire Chief Winnacker responded that the points could be applied in many ways. One way is anyone who breaks a certain threshold to achieve a passing score gets additional points added (the preference points cannot be used to lift someone past the no-pass threshold). A second option would be anyone who achieves an above eighty score automatically gets the provided number of points added. The third option is to use the points as a tiebreaker.

President Donner asked if ex-military typically make good firefighters and recruits. Fire Chief Winnacker recused himself from answering due to his ongoing military service. Specific to the Fire Chief's personal experience at the academy, a person having a military presence in an academy class is helpful to include instilling values and the importance of following instructions.

Director Jorgens commented those traits would also make the person more qualified and disciplined at taking and studying for the tests. Director Jorgens asked why not include women in the policy. There are a number of categories of people that could be included. President Donner agreed it would be great to get some diversity in the department, and military might be one of the ways we do that. Director Jorgens mentioned the District does not get enough recruits in general.

President Donner stated if there is a military or residence incentive, the District might increase the candidate list by 10% or another two people. Director Jorgens asked what happens if a resident applies and then moves out of the District after they get the job. President Donner stated the City of Oakland requires residency for five years. Director Jorgens was in favor of the policy and supported adding the residency requirement. President Donner agreed.

Director Danziger commented that Staff would need to modify the application process, qualifications, and procedures. Director Jorgens commented on increasing advertising and the recruiting of veterans and residents. Director Danziger asked if Staff foresaw any downside to managing the application process. HR Manager Russell did not see a downside to a hiring preference policy. Director Jorgens added the District could be discouraging people that are not veterans from applying. Director Danziger and Director Baitx express different opinions.

Motion by Director Danziger and seconded by Director Jex to establish a Veteran's and Resident hiring preference policy. Said motion carried a 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).

7. COMMITTEE REPORTS (audio 2:22:37)

- 7.1 Audit Committee (Directors Danziger and Jex). No Report
 - 7.2 Ad-Hoc Committee to investigate with the Contra Costa County Board of Supervisors if MOFD Members are eligible to receive COVID-19 relief one-time \$2,500 Payment (Directors Danziger and Donner). No Report
 - 7.3 East Bay Hills Wildfire Prevention and Vegetation Management Joint Powers Agency Meetings (Directors Danziger and Jorgens). No Report
 - 7.4 Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner). No Report.
 - 7.5 Joint Fire Prevention Ad Hoc Committee w/City of Orinda (Directors Donner and Jorgens). No Report.
- President Donner opened the public comment.

Marc Evans, Orinda resident, stated the Board did not take public comment on the hiring preference item, and opposed adding more requirements to the hiring process. President Donner reminded Mr. Evans that public comment was taken.

At approximately 9:27 p.m., President Donner briefly left and rejoined the meeting due to technical issues.

There were no additional requests to address the Board. President Donner closed public comment.

8. ANNOUNCEMENTS (audio 2:24:01)

- 8.1 Future Agenda Items. No items were requested.

President Donner opened the public comment.

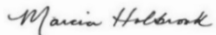
Mark Evans, Orinda resident, thanked President Donner for his service. Mr. Evans believed the staffing item would need to be re-discussed once the new directors are in place.

There were no additional requests to address the Board. President Donner closed public comment.

The Moraga-Orinda Fire District's Governing Board adjourned in memory of former MOFD Director Pete Wilson, one of the founders of the Moraga-Orinda Fire District, elected to the first Board of Directors and served our community for over 12 years.

9. ADJOURNMENT

At 9:29 p.m., President Jorgens motioned and seconded by Director Jex to adjourn the meeting. Said motion carried a 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).



District Secretary/District Clerk

*A copy of all Zoom CHAT messages related to this meeting are attached to these minutes
For an audio recording of this and other Board meetings, please visit the MOFD District Board Meeting at www.mofd.org/agendas.*

DRAFT

01:07:13 Fire Chief Winnacker: Directors- we have to stop this special meeting and start the regular meeting at 7:00
02:02:04 Jonathan Goodwin: Please pull item 5.2.
02:35:00 Vince Wells, President IAFF Local 1230: When is public comment available
02:51:09 Fire Chief Winnacker: No motion has been made.
03:03:20 Fire Chief Winnacker: Public comment is required on the motion
03:10:42 Ann Walgenbach: Thank you Chief!



Finance Report

November 16, 2022

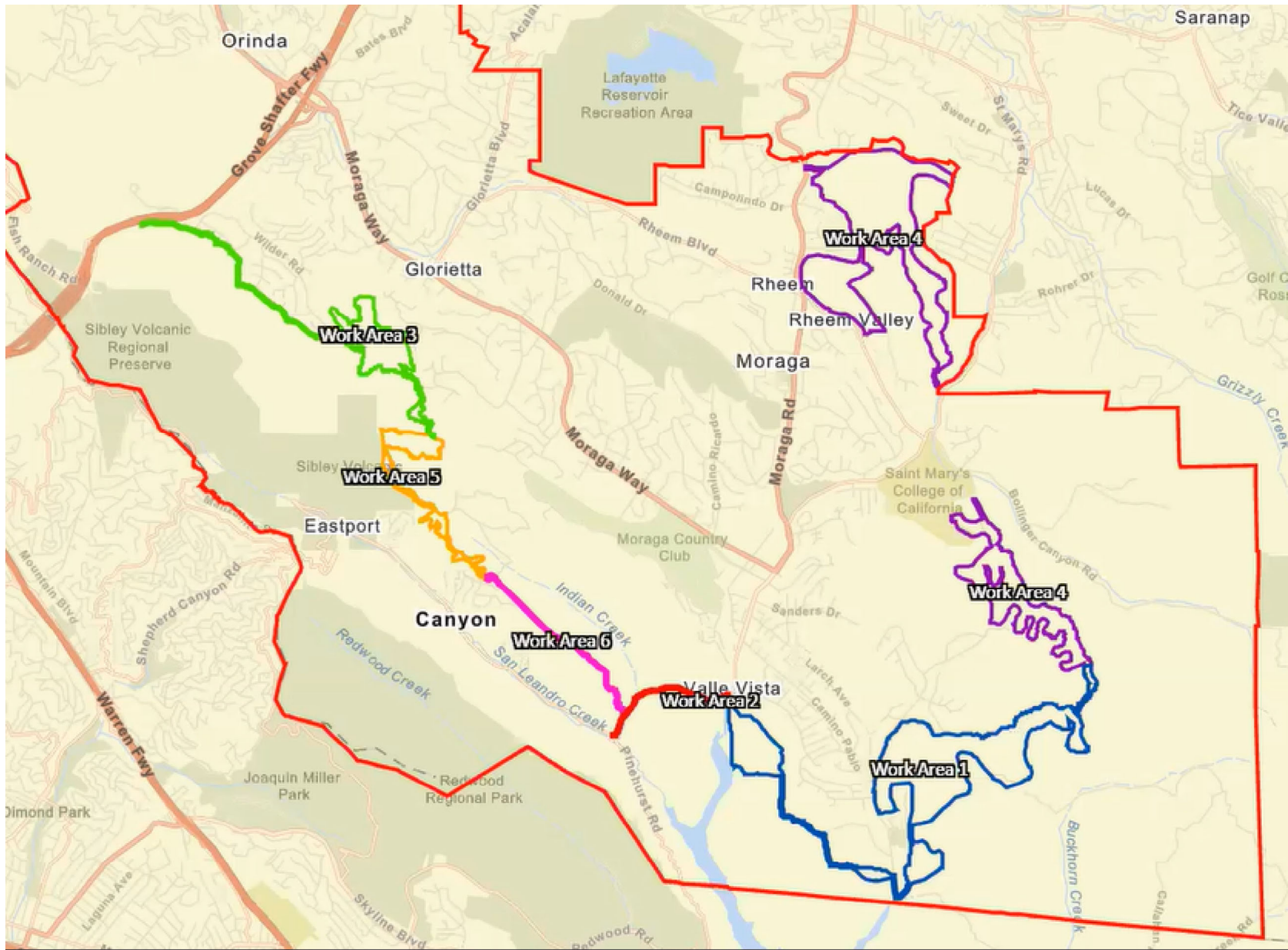
Strike Team Reimbursement - OES



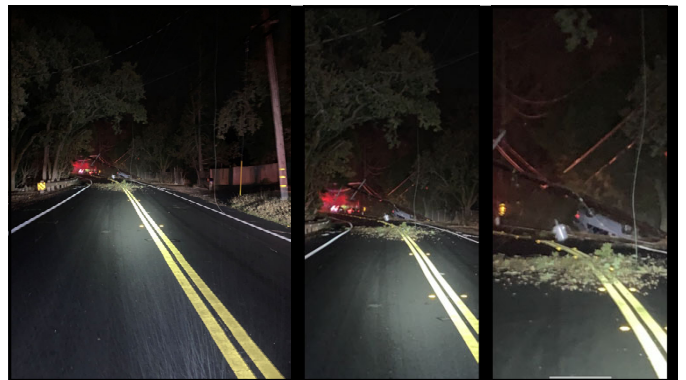
- Strike Team Receivable Update:

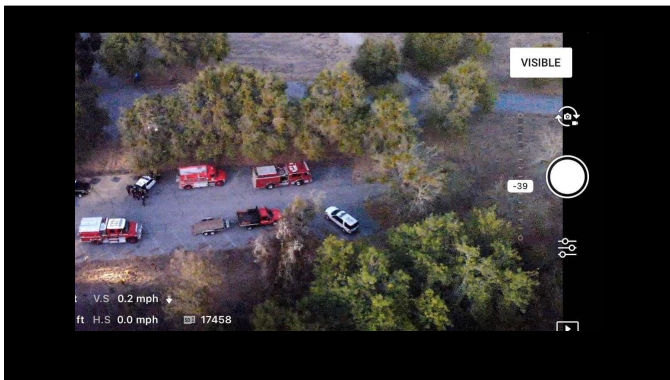
	Actual	Estimated
	<u>2021-2022</u>	<u>2022-2023</u>
OES Strike Team Receivable	\$1,661,062	\$722,800
OES Payments Received	<u>\$1,541,011</u>	<u>\$ 39,867</u>
Net Receivable Outstanding	\$ 120,051	\$682,933

- 2021-2022 - 2 Calf Canyon invoices outstanding
- 2022-2023 – Based on F-42's received



MOFD Board Update
November 16, 2022





**The Moraga-Orinda Fire District
Urges All Drivers To Please
Drive Safely**




6.1 Long-Range Financial Forecast Presentation

LONG RANGE FINANCIAL FORECAST

Board Meeting
November 16, 2022



LONG RANGE FINANCIAL FORECAST THREE SCENARIOS



A
Same as prior Forecast

B
One year decline

C
Two year decline

PENSION COSTS SIGNIFICANT ITEMS

- CCCERA Board decreased discount rate from 7.00% to 6.75%; District costs will increase effective July 1, 2023 (+10% of pensionable salaries)
- CCCERA actual year-to-date investment returns January 1, 2022 through June 30, 2022: -10.8%
- Segal projected the District will reach full funding as of 12/31/2026
- Full funding projection based on the market value of plan assets on 12/31/2021
- Segal noted that market conditions have "changed significantly"

LONG RANGE FINANCIAL FORECAST SIGNIFICANT ASSUMPTIONS

A

Same as April 2022 Forecast

- Property taxes: +2%, +3.5% throughout
- Salaries: +5%, +3% throughout
- CCCERA: Based on CCCERA projections (+6.75% investment return)
- PARS: +6.25% throughout
- Operating expenses: +3% throughout

B

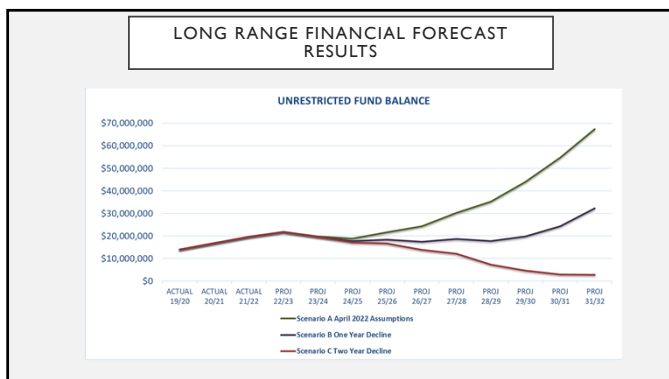
One year decline

- Property taxes: +2%, +3.5% throughout
- Salaries: +5%, +3% throughout
- CCCERA: -22% investment return in 2022
- PARS: -20% investment return in FY2023
- Operating expenses: +5% throughout
- Construction costs: +20%

C

Two year decline

- Property taxes: +2%, +2%, +3.5% throughout
- Salaries: +5%, +3% throughout
- CCCERA: -22% investment return in 2022 and 2023
- PARS: -20% investment return in FY2023 and FY2024
- Operating expenses: +5% throughout
- Construction costs: +20%



LONG-TERM DEBT UPDATE ONE OUTSTANDING DEBT ISSUANCE

- Pension Obligation Bonds paid-in-full July 1, 2022
- Vehicle debt paid-in-full May 30, 2022
- One outstanding debt issuance: Station 43 construction \$322K per year debt payment

CAPITAL PROJECTS

- FY2023 Budget
 - Apparatus/Vehicles \$1.3M
 - Station 41/Administration rebuild \$1M
 - Fire station improvements \$70K
- Rebuild of Fire Station 41 and Administration
 - FY2024 \$4.8M
 - FY2025 \$4.8M
- Remodel of Fire Station 45
 - FY2026 \$618K
 - FY2027 \$2.5M
- Funding from General Fund transfers to Capital Projects Fund
 - FY2023 \$3.1M
 - FY2024 and FY2025 \$3.0M
 - FY2026 and FY2027 \$2M per year
 - FY2028 through FY2032 \$1.1M per year



MOFD Response Time Summary by Incident Type (grouped) for All Code 2 and Code 3 Responses.

Will only show Incident Types that are applicable. EMS/Rescue \ Structure Fires (actual type is in a structure) \ Vegetation Fires \ Other Types Grouped - Alarms/Hazards/Pub Svc/Etc... Data Is Based On Completed RMS Incident Report Data Entered by Company Officer. Resp. Data Based on "First Arriving Unit". "In District" = Moraga, Orinda, Canyon. "Out of District" = Lafayette & any Other City Aid Provided to.

	November, 2022							Totals
	All Others (Alarms / Pub Service / Etc.)		EMS / Rescue		Structure Fires	Vehicle Accidents		
	In District	Out of Dist.	In District	Out of Dist.	Out of Dist.	In District	Out of Dist.	
Incident Totals	66	1	157	2	2	19	3	250
Median Turnout	1.15	0.00	1.15	1.03	0.80	1.10	1.08	1.13
Median Resp Time	5.52	6.80	5.13	10.11	5.98	6.35	7.92	5.40
Resp Time (90th%)	9.87	6.80	9.86	17.62	7.83	9.17	10.82	9.84

Code 3 Response Time Summary by City and Incident Type. Times shown are based on the First Responding Units Arrival at Scene of Emergency.

		November, 2022			
		Incident Totals	Median Turnout	Median Resp Time	Resp Time (90th%)
Orinda	EMS / Rescue	78	1.10	5.48	10.47
	All Other Types	19	1.20	5.72	9.97
	Totals for City	97	1.15	5.62	10.30
Moraga	EMS / Rescue	63	1.18	4.78	7.38
	All Other Types	14	0.88	4.11	7.00
	Totals for City	77	1.10	4.62	7.38
Lafayette	EMS / Rescue	4	0.91	6.80	10.82
	Structure Fires	2	0.80	5.98	7.83
	Totals for City	6	0.80	5.98	9.66
Overall Total		180	1.10	5.28	9.18

Response Totals by Incident Type

	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Total
All Others (Alarms / Pub Service / Etc.)	104	91	78	105	86	73	109	96	116	100	93	119	1,170
EMS / Rescue	170	179	125	157	171	174	196	186	165	182	162	159	2,026
Structure Fires		1	2	2	1	1	2		3	2	2	2	18
Veg Fires		1			1	1	4	1	2	4	2		16
Vehicle Accidents	36	6	17	17	20	18	21	10	12	29	17	22	225
Grand Total	310	278	222	281	279	267	332	293	298	317	276	302	3,455

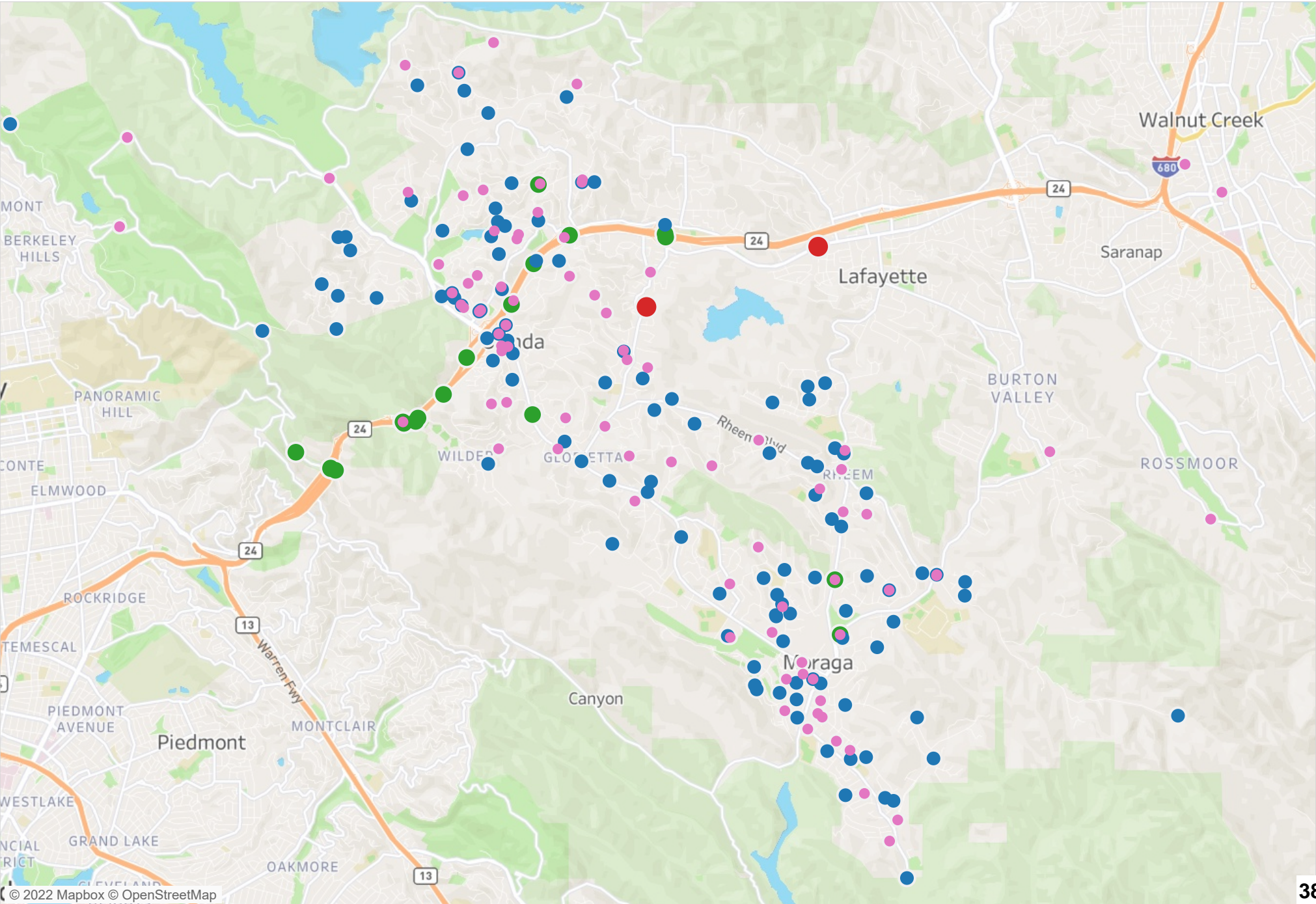
Incident Types

■ All Others (Alarms / Pub Service .. ■ EMS / Rescue

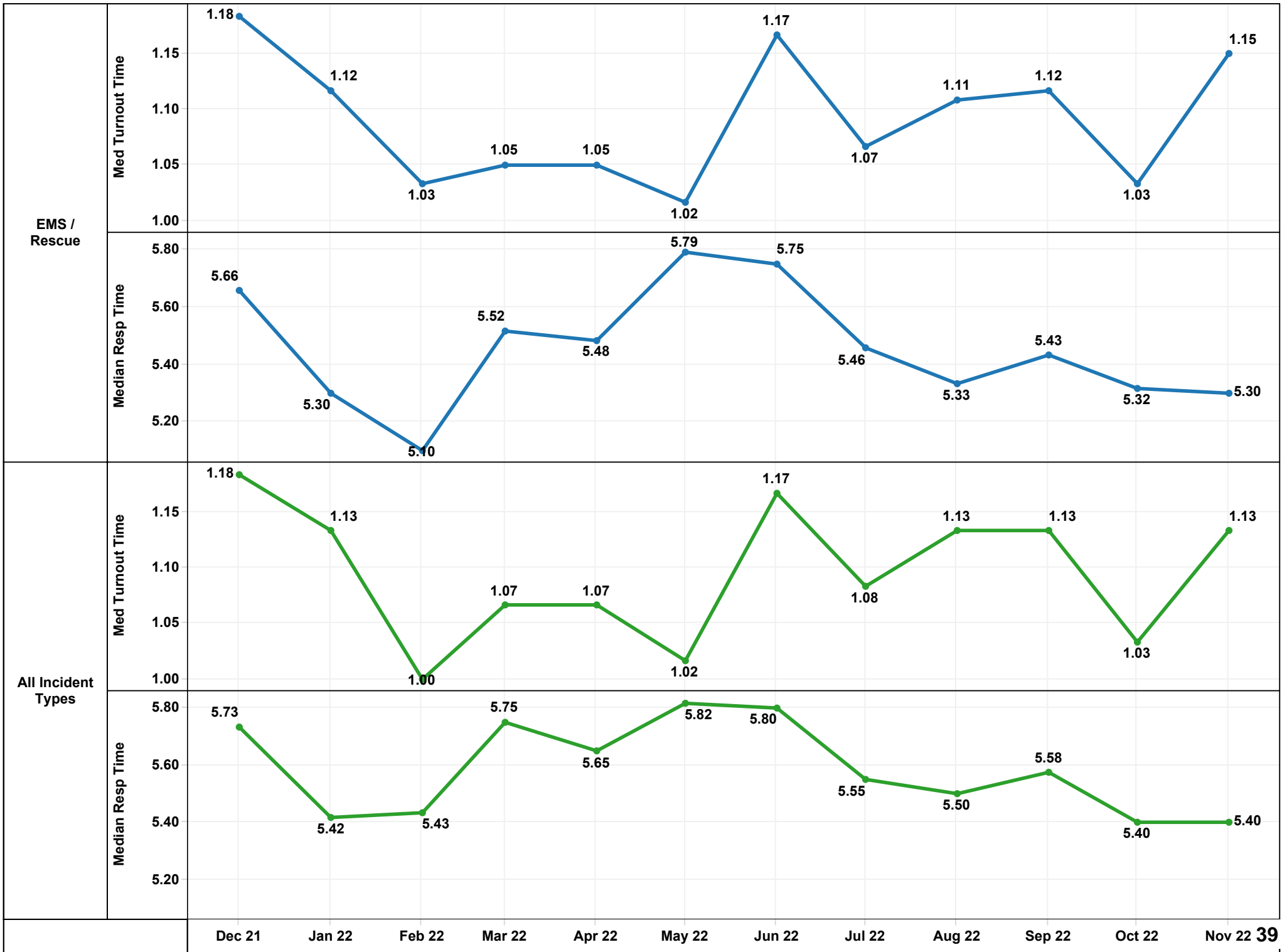
■ Vehicle Accidents

■ Structure Fires

Incident Location Map for MOFD November 2022



Run Chart for MOFD EMS / Rescue and All Incident Types for the last full 12 months. Median Turnout and Response Times By Month for First At Scene Units



Moraga-Orinda Fire District
Check/Voucher Register - Check Register
From 11/1/2022 Through 11/30/2022

27 - Capital Projects Fund

<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Amount</u>	<u>Transaction Description</u>
22607	11/30/2022	Elk Grove Auto Group, Inc.	42,069.80	Elk Grove Auto - Utility Trucks
22608	11/30/2022	Elk Grove Auto Group, Inc.	42,069.80	Elk Grove Auto - Utility Trucks
000721	11/3/2022	Lehr	<u>950.00</u>	Electronic removal /Repurpose Unit 435
Total 27 - Capital Projects Fund			85,089.60	

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 11/1/2022 Through 11/30/2022

Check Number	Check Date	Name	Check Amount	Transaction Description
<u>50 - General Fund</u>				
FASIS-2023-0330a	11/10/2022	FASIS - Calif Bank and Trust	281,689.00	FASIS 2nd Q 2022
ACHCalPers11.07.22	11/30/2022	Calif. Public Employees'	208,623.64	CalPers Nov
ACHCCCERA11.10.22	11/10/2022	CCCERA	187,369.62	CCCERA 11.10.22 Payroll
8703	11/10/2022	Definitive Networks, Inc.	18,471.00	IT Services and Fiber October 2022
ACHDDental11.07.22	11/30/2022	Delta Dental Plan of Calif.	16,738.38	Delta Dental Nov
ACHCalCard10.24.22	11/14/2022	U.S. Bank	14,265.59	Cal Card Statement 10.24.22
000741	11/10/2022	SoftwareOne	13,238.04	Microsoft Enterprise Agreement
000723	11/3/2022	Renne Public Law Group, LLP	13,180.32	Legal Services - Sept 2022
ACHBushfire11.08.22	11/10/2022	Stainless Steel Wire and Mesh Pty	9,028.28	Bush Fire Mesh - 1st Shipment
000734	11/10/2022	EAN Services, LLC	7,498.53	UTI Rental Truck - Strike Team Rental
IAFFDues11.10.22	11/10/2022	IAFF Local 1230 Dues	7,262.61	IAFF Dues 11.10.22 payroll
000749	11/17/2022	Cross Connections Emergency Services, Inc.	4,414.18	BKR 5000 CMD Portable Radio
000730	11/10/2022	Central Contra Costa Sanitary District	4,041.60	Annual Sewer Charge
000726	11/3/2022	TriValley Complete Car Care, Inc	3,669.09	Transmission Rebuild Unit 436
	11/17/2022	L.N. Curtis & Sons	2,886.00	Hurst Extrication Tools annual maintenance
000710	11/3/2022	American Fidelity Assurance	2,664.13	FSA - November
000720	11/3/2022	Keenan & Associates	2,534.51	VSP/Life/Supp Life - November
ACHMOPFA11.10.22	11/10/2022	Moraga-Orinda Professional Firefighters Association	2,036.00	MOPFA 11.10.22 payroll
IAFFIns11.10.22	11/10/2022	IAFF Local 1230 Insurance	1,848.66	IAFF Insurance 11.10.22 payroll
ACHNorcal11.10.22	11/10/2022	1st NorCal Federal Credit Union	1,702.20	Norcal 11.10.22 payroll
000738	11/10/2022	Pacific Gas & Electric	1,674.69	Electric Service Stn 45 10/4-11/1/22 Acct 0546316270-0
000718	11/3/2022	Guaranteed Plumbing	1,550.00	Stn 42 Plumbing Repair
000755	11/17/2022	Brian Oliver	1,470.00	Bachelors Capstone - Purdue Global 2203C
000735	11/10/2022	Hunt & Sons, Inc.	1,461.88	Fuel Stn 41 10/26/22
000740	11/10/2022	Steve Rogness	1,451.93	Strike Team Reimburse - Mosquito Fire 10/9-10/19/22
000729	11/10/2022	Bay Area Windows, LLC	1,244.68	Stn 41 Window Replacement - 5x Dorm Room
000711	11/3/2022	American Fidelity	1,145.48	Supplemental Life - Nov
L0669449872	11/10/2022	Employment Development Dept.	1,143.00	EDD November Payment
000725	11/3/2022	Staples Business Credit	1,066.79	Household Supplies
000750	11/17/2022	Data Ticket Inc.	1,009.81	Citation Processing Service Sept 2022
000757	11/17/2022	James Roethe	1,000.00	Home Hardening Reimbursement
000712	11/3/2022	A T and T	959.53	Phone Service Oct 20-Nov 19 Acct 925-258-9746
	11/17/2022	L.N. Curtis & Sons	725.81	Double Pulley; Sand/Slate Rescue Swivel
000739	11/10/2022	Republic Services	658.77	Trash Service Stn 45 November
	11/17/2022	Dell Financial Services	623.78	Computer leases
000732	11/10/2022	EBMUD	611.74	Water Service Stn 42 8/31-10/28/22 Acct 55307800001
	11/10/2022	Republic Services	605.19	Trash Service Stn 41 and 42 November
000724	11/3/2022	Shred-it	513.40	Shredding Service - May thru Sept 2022 (5 Months)
	11/10/2022	Verizon Wireless	494.15	Wireless Sep 24-Oct 23 Acct 623714059-00006
000744	11/17/2022	Jacob Airola	450.00	Class Reimbursement - Art of Felling Timber
	11/10/2022	EBMUD	442.44	Water Service Stn 42 8/31-10/28/22 Acct 55307900001
INV004672	11/10/2022	BRCK Inc.	440.35	VOIP November
000713	11/3/2022	A T and T Mobility	423.01	Wireless Sep 15-Oct 16 Acct 287016079073
8694714902244	11/21/2022	US Bank Voyager Fleet Systems	390.82	Fuel Card 10.24.22 to 11.18.22
	11/17/2022	L.N. Curtis & Sons	373.08	Dual Certified Pants
000736	11/10/2022	L.N. Curtis & Sons	371.20	Gloves
000752	11/17/2022	Guaranteed Plumbing	305.00	Stn 42 Plumbing Repair
000759	11/17/2022	Smart Clean Building Maintenance Inc	300.00	Monthly Cleaning Service Admin
000717	11/3/2022	EBMUD	286.80	Water Service Stn 45 8/29-10/25/22 Acct 49350800001
	11/17/2022	L.N. Curtis & Sons	281.50	Compressor Repair
000746	11/17/2022	David Azevedo	250.00	Paramedic Recertification
000761	11/17/2022	Lucas Trumpf	250.00	Paramedic Recertification
	11/3/2022	A T and T	246.02	Phone Service Oct 7-Nov 6 Acct 925-258-9731

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 11/1/2022 Through 11/30/2022

Check Number	Check Date	Name	Check Amount	Transaction Description
000756	11/17/2022	Pacific Gas & Electric	235.94	Gas Service Stn 42 10/6-11/3 Acct 4588374985-0
000751	11/17/2022	Dell Financial Services	227.75	Computer Lease
000760	11/17/2022	TIAA Commercial Finance, Inc.	224.28	Copier lease
000716	11/3/2022	Travis Dulli	200.00	Paramedic Recertification
000719	11/3/2022	Tim Jones	200.00	Citation 221793002 Refund
000745	11/17/2022	A T and T	181.06	Cal Net 10/1-10/31 BAN 9391053307
ACHUSbank11.01.22	11/3/2022		180.00	Bank Service Charge - Nov
000728	11/10/2022	ALSCO - American Linen Divison	161.58	Monthly Linen Service Stn 41 October
000714	11/3/2022	Biomedical Waste Disposal	158.00	Waste Disposal - Stn 45 - July and Oct 2022
	11/3/2022	Biomedical Waste Disposal	158.00	Waste Disposal Stn 41 - July and Oct 2022
	11/17/2022	L.N. Curtis & Sons	135.41	CTC 500 Combi Head
	11/10/2022	Republic Services	126.25	Trash Service Stn 43 October
	11/10/2022	Republic Services	126.25	Trash Service Stn 44 November
000731	11/10/2022	Clark Pest Control of Stockton Inc.	125.90	Pest Control Stn 43
000747	11/17/2022	Clark Pest Control of Stockton Inc.	125.90	Monthly Pest Control Stn 44 10.28.22
	11/17/2022	Airgas USA, LLC	124.78	Helium/Nitrogen
	11/10/2022	ALSCO - American Linen Divison	116.28	Monthly Linen Service Stn 42 October
000754	11/17/2022	Office Depot	116.21	Office Supplies
	11/10/2022	ALSCO - American Linen Divison	109.82	Monthly Linen Service Stn 45 October
	11/10/2022	ALSCO - American Linen Divison	104.28	Monthly Linen Service Stn 43 October
	11/10/2022	ALSCO - American Linen Divison	104.28	Monthly Linen Service Stn 44 October
000722	11/3/2022	Abhijit Oak	100.00	Citation 222077001 Refund
000715	11/3/2022	Comcast	93.85	Modem Stn 41 Oct 29-Nov 28 Acct 8155 40 005 0208428
	11/3/2022	Comcast	93.85	Modem Stn 42 10/24-/11/23 Acct 8155 40 005 0208436
	11/3/2022	Comcast	93.85	Modem Stn 45 Oct 23-Nov 22 Acct 8155 40 006 0190996
000748	11/17/2022	Comcast	93.85	Modem Station 44 Acct 8155 40 006 0191002 Nov 14-Dec 1
000758	11/17/2022	Shred-it	86.51	Shredding Service
000709	11/3/2022	ADT Security Services	85.77	Security Service Stn 45 Nov 9-Dec 8 Acct 402025440
000753	11/17/2022	L.N. Curtis & Sons	70.24	Chrome Hex Adapter
000727	11/3/2022	Verizon Wireless	53.04	Wireless Sep 24-Oct 23 Acct 623714059-00007
000743	11/17/2022	Airgas USA, LLC	52.20	Argon
000742	11/10/2022	Verizon Wireless	45.46	Wireless Sep 24-Oct 23 Acct 623714059-00001
000737	11/10/2022	Orinda Hardware & Rental	28.29	Misc Supplies
000733	11/10/2022	Dan Elbanna	<u>18.63</u>	Reimbursement of Cal Card refund

Total 50 - General Fund

831,539.74

Report Total

916,629.34

Moraga Orinda Fire District
General Fund
Actual to Budget Summary 7/1/22-11/30/22

	Current Period	Budget \$	Budget \$	Prior Year	Prior Year	Comments
	Actual		Variance	Period Actual	Change	
Revenue						
Total Taxes	28,099,749.26	30,358,891.00	(2,259,141.74)	24,989,690.77	3,110,058.49	12.45% Tax revenue is trending appropriately
Investment Earnings	33,292.11	5,000.00	28,292.11	3,937.43	29,354.68	745.53% LAF 1st Quarter interest increased from \$5K to \$35K due to interest rate increase from 0.24% to LAF 1st Quarter interest increased from \$5K to \$35K due to interest rate increase from 0.24% to 1.35% and increase in LAF balance from \$4M to \$9M
Total Intergovernmental Revenue	986.00	377,520.00	(376,534.00)	0.00	986.00	Decrease (\$57K) in Weed Abatement Charges partially offset by increase in Citation fees (new this year)
Total Charges for Service	90,454.50	240,350.00	(149,895.50)	135,912.50	(45,458.00)	Withran wrote off \$205K in bad debt in Sept; revenue down about \$90K from same time last year
Total Charges for Service - Ambulance	391,308.58	1,742,242.00	(1,350,933.42)	763,501.82	(372,193.24)	-48.75% excluding write-off
Other Revenue-Strike Team Recovery	667,380.30	930,000.00	(262,619.70)	882,788.34	(215,408.04)	-24.40% Strike team revenue fluctuates from year to year
Other Revenue	3,740.90	2,500.00	1,240.90	3,279.30	461.60	14.08% Permits and Plan Review fees up slightly
Total Revenue	29,286,911.85	33,656,503.00	(4,369,591.35)	26,779,110.16	2,507,801.49	9.36%
Expenses						
Salaries	4,540,037.85	11,477,956.00	6,937,918.15	4,358,923.25	181,114.60	4.16% The current period increase is primarily due to negotiated salary increases for FY23
Overtime	1,012,061.96	1,850,000.00	837,938.04	1,136,920.19	(124,858.23)	-10.98% Overtime fluctuates from year to year
Overtime - Strike Team	598,577.05	630,000.00	61,422.95	761,192.80	(192,615.75)	-25.30% Strike Team overtime fluctuates from year to year
Retirement Contributions	2,382,100.07	5,966,564.00	3,606,463.93	2,306,249.35	55,850.72	2.42% Retirement Contributions are based on salaries and increase when salaries increase
Other Benefits	1,587,845.73	6,379,529.00	4,811,683.27	1,547,651.25	20,194.48	1.30% Other Benefits are trending appropriately
	10,050,622.66	26,306,049.00	16,255,426.34	10,110,936.84	(60,314.18)	-0.60%
Operating and Other Expense	902,098.14	7,046,462.00	6,144,363.86	970,880.82	(68,782.68)	-7.08% Operating Expenses lower than same time last year
Total Expenditures	10,952,720.80	33,352,511.00	22,399,790.20	11,081,817.66	(129,096.86)	-1.16%
Excess of Revenues Over/ (Under) Expenditures	18,334,190.85	303,992.00	18,030,198.85	15,697,292.50	2,636,898.35	16.80%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 202223

From 7/1/2022 Through 11/30/2022

	Current Period		Budget \$	Budget \$ Variance	Percent Budget Remaining	Current Period Actual	Prior Year Change	Prior Year % Change
	Actual	Budget \$						
Total Revenue	29,286,911.65	33,656,503.00	(4,369,591.35)	(12.98)%	26,779,110.16	2,507,801.49	9.36	
Total Expenditures	10,952,720.80	33,352,511.00	22,399,790.20	67.16%	11,081,817.66	(129,096.86)	(1.16)	
Excess of Revenues Over/(Under) Expenditures	18,334,190.85	303,992.00	18,030,198.85	5.931.14%	15,697,292.50	2,636,898.35	16.80	
Other Revenue-Strike Team Recovery	4971	667,380.30	(262,619.70)	(28.24)%	882,788.34	(215,408.04)	(24.40)	
Overtime - Strike Team	5016	568,577.05	61,422.95	9.75%	761,192.80	(192,615.75)	(25.30)	
Net Strike Team Revenue		98,803.25	(201,196.75)		121,595.54	(22,792.29)		
Revenue								
Taxes								
Property Tax-Current Secured	4010	27,176,650.02	29,213,462.00	(2,036,811.98)	(6.97)%	24,238,114.81	2,938,535.21	12.12
Property Tax-Supplemental	4011	205,362.35	300,000.00	(94,637.65)	(31.55)%	154,882.05	50,480.30	32.59
Property Tax-Unitary	4013	0.00	200,000.00	(200,000.00)	(100.00)%	0.00	0.00	0.00
Property Tax-Curr Unsecured	4020	728,212.60	805,429.00	(77,216.40)	(9.59)%	588,185.16	140,027.44	23.81
Prop Tax- Prior Secured	4030	(15,779.18)	(100,000.00)	84,220.82	(84.22)%	(3,478.03)	(12,301.15)	353.68
Prop Tax-Prior Supplement	4031	(157.40)	(50,000.00)	49,842.60	(99.69)%	0.00	(157.40)	(100.00)
Prop Tax Prior Unsecured	4035	5,460.87	(10,000.00)	15,460.87	(154.61)%	11,986.78	(6,525.91)	(54.44)
Total Taxes		28,099,749.26	30,358,891.00	(2,259,141.74)	(7.44)%	24,989,690.77	3,110,058.49	12.45
Use of Money & Property								
Investment Earnings	4181	33,292.11	5,000.00	28,292.11	565.84%	3,937.43	29,354.68	745.53
Total Use of Money & Property		33,292.11	5,000.00	28,292.11	565.84%	3,937.43	29,354.68	745.53
Intergovernmental Revenue								
Homeowners Relief Tax	4385	0.00	147,000.00	(147,000.00)	(100.00)%	0.00	0.00	0.00
Misc State Aid/ Grants	4435	0.00	115,572.00	(115,572.00)	(100.00)%	0.00	0.00	0.00
Intergovernmental Revenue-Federal Grants	4437	0.00	28,800.00	(28,800.00)	(100.00)%	0.00	0.00	0.00
Other/In Lieu of Taxes	4580	986.00	900.00	86.00	9.56%	0.00	986.00	100.00
Measure H-Emerg Med Ser Subsid	4896	0.00	85,248.00	(85,248.00)	(100.00)%	0.00	0.00	0.00
Total Intergovernmental Revenue		986.00	377,520.00	(376,534.00)	(99.74)%	0.00	986.00	100.00
Charges for Service								
Permits	4740	3,560.00	4,000.00	(440.00)	(11.00)%	619.00	2,941.00	475.12
Plan Review	4741	56,363.50	140,000.00	(83,636.50)	(59.74)%	63,257.50	(6,894.00)	(10.90)
Inspection Fees	4742	3,363.00	20,000.00	(16,637.00)	(83.19)%	11,602.00	(8,239.00)	(71.01)
Weed Abatement Charges	4744	0.00	35,000.00	(35,000.00)	(100.00)%	57,530.00	(57,530.00)	(100.00)
Reports/ Photocopies	4746	153.00	350.00	(197.00)	(56.29)%	174.00	(21.00)	(12.07)
Other Charges for Service	4747	2,846.00	1,000.00	1,846.00	184.60%	2,730.00	116.00	4.25
Administrative Citation Fee	4748	24,169.00	40,000.00	(15,831.00)	(39.58)%	0.00	24,169.00	100.00
Total Charges for Service		90,454.50	240,350.00	(149,895.50)	(62.37)%	135,912.50	(45,458.00)	(33.45)
Charges for Service - Ambulance DATE								

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 202223
From 7/1/2022 Through 11/30/2022

	Current Period Actual	Budget \$	Budget \$ Variance	Percent Budget Remaining	Current Period Actual	Prior Year Change	Prior Year % Change
Ambulance Service Fees	4898 601,200.68	1,892,302.00	(1,291,101.32)	(68.23)%	783,576.41	(182,375.73)	(23.27)
Ambulance Service Fee Reimbursements	4899 (209,997.10)	(105,060.00)	(104,937.10)	99.88%	(106.77)	(209,890.33)	196,581.75
Ambulance Collection Recovery Payments	4900 105.00	5,000.00	(4,895.00)	(97.90)%	2,423.58	(2,318.58)	(95.67)
Ground Emergency Medical Transportation	4901 0.00	(50,000.00)	50,000.00	(100.00)%	(22,391.40)	22,391.40	(100.00)
Total Charges for Service - Ambulance	391,308.58	1,742,242.00	(1,350,933.42)	(77.54)%	763,501.82	(372,193.24)	(48.75)
Other Revenue							
Other Revenue-Strike Team Recovery	4971 667,380.30	930,000.00	(262,619.70)	(28.24)%	882,788.34	(215,408.04)	(24.40)
Other Revenue-Misc.	4974 587.40	1,000.00	(412.60)	(41.26)%	(5,962.05)	6,549.45	(109.85)
Misc Rebates & Refunds	4975 843.83	1,000.00	(156.17)	(15.62)%	9,039.44	(8,195.61)	(90.67)
Sale of Surplus Property	4980 560.00	500.00	60.00	12.00%	0.00	560.00	100.00
Transfers In	4999 1,749.67	0.00	1,749.67	0.00%	201.91	1,547.76	766.56
Total Other Revenue	671,121.20	932,500.00	(261,378.80)	(28.03)%	886,067.64	(214,946.44)	(24.26)
Total Revenue	29,286,911.65	33,656,503.00	(4,369,591.35)	(12.98)%	26,779,110.16	2,507,801.49	9.36
Expenditures							
Salaries & Benefits							
Permanent Salaries	5011 4,506,585.94	11,380,319.00	6,873,733.06	60.40%	4,314,848.58	191,737.36	4.44
Temporary Salaries	5013 33,451.91	97,637.00	64,185.09	65.74%	44,074.67	(10,622.76)	(24.10)
Overtime	5014 1,012,061.96	1,850,000.00	837,938.04	45.29%	1,136,920.19	(124,858.23)	(10.98)
Deferred Compensation/RHSA	5015 71,993.62	117,504.00	45,510.38	38.73%	11,156.00	60,837.62	545.34
Overtime - Strike Team	5016 568,577.05	630,000.00	61,422.95	9.75%	761,192.80	(192,615.75)	(25.30)
Contract Services	5018 40,156.88	0.00	(40,156.88)	0.00%	78,611.72	(38,454.84)	(48.92)
Worker's Compensation Recovery	5019 (115,767.10)	(100,000.00)	15,767.10	(15.77)%	(99,810.78)	(15,956.32)	15.99
Payroll Taxes -FICA,SUI	5042 86,671.28	212,455.00	125,783.72	59.20%	94,069.67	(7,398.39)	(7.86)
Payroll Processing Fees	5043 4,453.35	25,000.00	20,546.65	82.19%	5,344.65	(891.30)	(16.68)
Retirement Contributions	5044 2,362,100.07	5,968,564.00	3,606,463.93	60.42%	2,306,249.35	55,850.72	2.42
Life/Health Insurance-Permanent Employees	5060 652,841.01	1,765,860.00	1,113,018.99	63.03%	582,410.85	70,430.16	12.09
Employee's-Health Insurance Contribution	5061 (80,026.30)	(200,380.00)	(120,353.70)	60.06%	(28,100.80)	(51,925.50)	184.78
Retiree Health Insurance	5062 472,092.00	1,231,000.00	758,908.00	61.65%	482,044.09	(9,952.09)	(2.06)
Retiree-Health Insurance Contribution	5063 (137,185.02)	(360,000.00)	(222,814.98)	61.89%	(144,435.20)	7,250.18	(5.02)
Unemployment Insurance	5064 1,976.98	5,000.00	3,023.02	60.46%	0.00	1,976.98	100.00
Retiree-Health OPEB Contribution	5065 0.00	350,923.00	350,923.00	100.00%	0.00	0.00	0.00
Vision Insurance	5066 7,261.03	19,248.00	11,986.97	62.28%	6,999.05	261.98	3.74
Pension Rate Stabilization	5067 0.00	2,108,577.00	2,108,577.00	100.00%	0.00	0.00	0.00
Workers' Compensation Insurance	5070 563,378.00	1,204,342.00	640,964.00	53.22%	559,362.00	4,016.00	0.72
Total Salaries & Benefits	10,050,622.66	26,306,049.00	16,255,426.34	61.79%	10,110,936.84	(60,314.18)	(0.60)
Operating Expense	6100 2,506.08	8,500.00	5,993.92	70.52%	3,868.67	(1,362.59)	(35.22)
Office Supplies	6101 571.67	3,000.00	2,428.33	80.94%	1,603.36	(1,031.69)	(64.35)
DATE							Page: 2

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 202223
From 7/1/2022 Through 11/30/2022

	Current Period Actual	Budget \$	Budget \$ Variance	Percent Budget Remaining	Current Period Actual	Prior Year Change	Prior Year % Change
Books & Periodicals	6102 129.00	2,460.00	2,331.00	94.76%	16.28	112.72	692.38
Printer Ink Cartridges	6103 959.55	3,000.00	2,040.45	68.02%	1,486.96	(527.41)	(35.47)
Telephone - Landlines	6109 0.00	16,000.00	16,000.00	100.00%	0.00	0.00	0.00
Telephone/Communication	6110 21,508.34	39,000.00	17,491.66	44.85%	26,554.96	(5,046.62)	(19.00)
Dispatch/Comm Center Services w/ AVL MDT	6111 0.00	210,000.00	210,000.00	100.00%	0.00	0.00	0.00
Utilities - Sewer	6120 4,041.60	4,300.00	258.40	6.01%	0.00	4,041.60	100.00
Utilities-Garbage	6121 7,810.50	18,300.00	10,489.50	57.32%	6,357.56	1,452.94	22.85
Utilities-PG&E	6122 19,462.66	66,000.00	46,537.34	70.51%	24,537.65	(5,074.99)	(20.68)
Utilities-Water	6123 7,600.93	26,650.00	19,049.07	71.48%	9,046.23	(1,445.30)	(15.98)
Utilities-Medical Waste	6124 1,031.79	2,200.00	1,168.21	53.10%	676.85	354.94	52.44
Small Tools & Instruments	6130 1,460.67	9,000.00	7,539.33	83.77%	1,347.56	113.11	8.39
Minor Equipment/Furniture	6131 0.00	2,500.00	2,500.00	100.00%	1,143.23	(1,143.23)	(100.00)
Computer Equipment & Supplies	6132 2,454.13	20,000.00	17,545.87	87.73%	0.00	2,454.13	100.00
Gas Power Chain Saw/Other Equipment	6133 1,531.02	5,000.00	3,468.98	69.38%	1,632.00	(100.98)	(6.19)
Fire Trail Grading	6135 1,172.06	25,000.00	23,827.94	95.31%	9,206.02	(8,033.96)	(87.27)
Fire Fighting Equipment & Supplies	6137 5,265.80	15,200.00	9,934.20	65.36%	38,274.17	(33,008.37)	(86.24)
Fire Fighting Equipment-Hoses & Nozzles	6138 829.83	10,000.00	9,170.17	91.70%	5,717.90	(4,888.07)	(85.49)
Fire Fighting Equipment-Class A Foam	6139 0.00	8,000.00	8,000.00	100.00%	6,953.76	(6,953.76)	(100.00)
Medical & Lab Supplies	6140 35,190.54	130,000.00	94,809.46	72.93%	38,417.54	(3,227.00)	(8.40)
Food Supplies	6150 877.60	5,500.00	4,622.40	84.04%	0.00	877.60	100.00
Safety Clothing & Personal Supplies	6160 15,957.68	105,800.00	89,842.32	84.92%	13,953.81	2,003.87	14.36
Household Expense	6170 5,712.02	22,200.00	16,487.98	74.27%	4,503.51	1,208.51	26.83
Household Expense-Linen	6171 2,964.98	8,700.00	5,735.02	65.92%	2,756.28	208.70	7.57
Public & Legal Notices	6190 137.60	22,000.00	21,862.40	99.37%	0.00	137.60	100.00
Dues, Memberships & Professional Fees	6200 8,498.33	23,020.00	14,521.67	63.08%	2,584.45	5,913.88	228.83
EMT/Paramedic License Fees	6201 3,013.88	4,000.00	986.12	24.65%	1,451.10	1,562.78	107.70
Rent & Leases (Equipment)	6250 8,015.44	30,500.00	22,484.56	73.72%	10,730.00	(2,714.56)	(25.30)
Computer Software & Maintenance	6251 85,704.74	92,300.00	6,595.26	7.15%	47,594.67	38,110.07	80.07
Website Development & Maintenance	6252 0.00	5,292.00	5,292.00	100.00%	5,040.00	(5,040.00)	(100.00)
EPA ID# Verification Fee	6264 0.00	150.00	150.00	100.00%	150.00	(150.00)	(100.00)
CCC HazMat Plan (CUPA)	6265 3,327.00	3,650.00	323.00	8.85%	2,977.00	350.00	11.76
BAAQMD & Environmental Health Fees	6266 0.00	900.00	900.00	100.00%	382.00	(382.00)	(100.00)
Air Monitor Maintenance & Replacement	6269 0.00	800.00	800.00	100.00%	0.00	0.00	0.00
Maintenance -- Equipment	6270 40,120.49	114,800.00	74,679.51	65.05%	6,555.12	33,565.37	512.05
Central Garage Repairs	6271 57,914.17	270,000.00	212,085.83	78.55%	50,791.64	7,122.53	14.02
Central Garage Gasoline & Oil	6272 39,823.73	90,000.00	50,176.27	55.75%	31,328.46	8,495.27	27.12
Central Garage Tires	6273 3,864.75	15,000.00	11,135.25	74.23%	13,529.59	(9,664.84)	(71.43)
Service/Repair Fuel System Dispensers	6274 0.00	2,500.00	2,500.00	100.00%	297.80	(297.80)	(100.00)
Aerial Ladder & Pump Testing	6275 0.00	1,500.00	1,500.00	100.00%	0.00	0.00	0.00

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 202223
From 7/1/2022 Through 11/30/2022

	Current Period Actual	Budget \$	Budget \$ Variance	Percent Budget Remaining	Current Period Actual	Prior Year Change	Prior Year % Change	
Smog Inspections	6276	200.00	500.00	300.00	60.00%	0.00	200.00	100.00
Air Compressor Quarterly Service	6278	2,635.76	6,000.00	3,364.24	56.07%	0.00	2,635.76	100.00
Hydro Test SCBA & Oxy Cylinder	6279	16,728.17	30,000.00	13,271.83	44.24%	2,055.74	14,672.43	713.73
Tank Testing	6280	0.00	1,120.00	1,120.00	100.00%	0.00	0.00	0.00
Maintenance -- Building	6281	34,651.17	97,000.00	62,348.83	64.28%	13,023.83	21,627.34	166.06
Maintenance -- Grounds	6282	3,655.72	12,400.00	8,744.28	70.52%	3,251.90	403.82	12.42
Meetings & Travel Expenses	6303	225.59	1,500.00	1,274.41	84.96%	267.21	(41.62)	(15.58)
Employee Assistance Program	6309	0.00	13,230.00	13,230.00	100.00%	0.00	0.00	0.00
Medical - Pre-Emp Processing and Annual Exams	6311	501.60	30,000.00	29,498.40	98.33%	0.00	501.60	100.00
Ambulance Billing Administration Fees	6312	26,825.11	80,000.00	53,174.89	66.47%	17,258.18	9,566.83	55.43
Outside Attorney Fees	6313	64,664.15	275,000.00	210,335.85	76.49%	17,801.24	46,862.91	263.26
CCC County Tax Administration Fee	6316	0.00	215,000.00	215,000.00	100.00%	0.00	0.00	0.00
Professional Services	6317	11,293.00	56,500.00	45,207.00	80.01%	26,696.00	(15,403.00)	(57.70)
Professional Services - Labor Negotiator	6318	0.00	10,000.00	10,000.00	100.00%	6,308.00	(6,308.00)	(100.00)
Professional Services - Technology	6319	87,460.12	245,000.00	157,539.88	64.30%	80,683.99	6,776.13	8.40
Professional Services - Pre-Employment	6320	6,461.91	10,000.00	3,538.09	35.38%	900.00	5,561.91	617.99
Professional Services - Promotional Exams &	6321	560.00	2,000.00	1,440.00	72.00%	0.00	560.00	100.00
Professional Services-OPEB Actuarial Valuation	6322	0.00	8,000.00	8,000.00	100.00%	6,750.00	(6,750.00)	(100.00)
Exterior Hazard Removal	6323	178.50	35,000.00	34,821.50	99.49%	40,632.50	(40,454.00)	(99.56)
Professional Services-Prop Tax Audit & Forecasting	6326	0.00	7,350.00	7,350.00	100.00%	0.00	0.00	0.00
Professional Services	6327	440.32	14,000.00	13,559.68	96.85%	0.00	440.32	100.00
Residential Fuels Mitigation and Home Hardening	6353	15,169.83	500,000.00	484,830.17	96.97%	0.00	15,169.83	100.00
Testing Materials & Training Props	6354	19,248.49	40,000.00	20,751.51	51.88%	8,423.80	10,824.69	128.50
Career Development Classes	6357	4,744.47	25,000.00	20,255.53	81.02%	1,645.00	3,099.47	188.42
Training & Education Classes-Paramedic & EMT CE	6360	0.00	0.00	0.00	0.00%	410.00	(410.00)	(100.00)
District Sponsored Training-Mandated	6361	141.57	15,000.00	14,858.43	99.06%	300.00	(158.43)	(52.81)
Election Expense	6465	0.00	32,000.00	32,000.00	100.00%	0.00	0.00	0.00
Recruiting Costs	6470	0.00	60,000.00	60,000.00	100.00%	0.00	0.00	0.00
Strike Team Supplies	6474	31,087.98	60,000.00	28,912.02	48.19%	45,146.18	(14,058.20)	(31.14)
Community Emergency Response Team	6475	397.29	8,000.00	7,602.71	95.03%	169.24	228.05	134.75
Exercise Supplies/Maint.	6476	2,011.75	12,000.00	9,988.25	83.24%	5,090.13	(3,078.38)	(60.48)
Recognition Supplies	6478	(34.68)	4,500.00	4,534.68	100.77%	0.00	(34.68)	(100.00)
Other Special Departmental Exp	6479	11,131.29	243,840.00	232,708.71	95.44%	165,903.72	(154,772.43)	(93.29)
Public Education Supplies	6480	1,695.88	6,000.00	4,304.12	71.74%	656.90	1,038.98	158.16
LAFCO	6482	13,010.66	16,000.00	2,989.34	18.68%	12,637.38	373.28	2.95
Emergency Preparedness Expense	6484	4,563.41	11,000.00	6,436.59	58.51%	8,717.53	(4,154.12)	(47.65)
Misc. Services & Supplies	6490	581.28	85,500.00	84,918.72	99.32%	1,328.67	(747.39)	(56.25)
Fire Chief Contingency	6491	6,671.25	100,000.00	93,328.75	93.33%	1,175.25	5,486.00	467.65
Property & Liability Insurance	6540	144,187.00	130,000.00	(14,187.00)	(10.91)%	122,767.00	21,420.00	17.45

Moraga-Orinda Fire District

Statement of Revenues and Expenditures - General Fund Actual to Budget 202223
From 7/1/2022 Through 1/30/2022

	Current Period Actual	Budget \$	Budget \$ Variance	Percent Budget Remaining	Current Period Actual	Prior Year Change	Prior Year % Change
Bad Debt Expense	6666	0.00	0.00	0.00%	6,600.00	(6,600.00)	(100.00)
Total Operating Expense	900,547.17	3,941,162.00	3,040,614.83	77.15%	968,065.52	(67,518.35)	(6.97)
Other Expense							
Bank Fees	7510	1,299.00	3,701.00	74.02%	2,561.41	(1,262.41)	(49.29)
County Tax Collection Fees	7530	251.97	48.03	16.01%	253.89	(1.92)	(0.76)
Transfers to Other Funds	7997	0.00	3,100,000.00	100.00%	0.00	0.00	0.00
Total Other Expense	1,550.97	3,105,300.00	3,103,749.03	99.95%	2,815.30	(1,264.33)	(44.91)
Total Expenditures	10,952,720.80	33,352,511.00	22,399,790.20	67.16%	11,081,817.66	(129,096.86)	(1.16)
Excess of Revenues Over/ (Under) Expenditures	18,334,190.85	303,992.00	18,030,198.85	5.931.14%	15,697,292.50	2,636,898.35	16.80

DATE

Moraga-Orinda Fire District

Statement of Revenues and Expenditures - Capital Projects Fund Actual to Budget - 22.23
From 7/1/2022 Through 11/30/2022

	Current Period Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Taxes				
Fire Flow Tax	4066	1,103,451.46	5,451.46	0.50%
Total Taxes	1,103,451.46	1,098,000.00	5,451.46	0.50%
Use of Money & Property				
Investment Earnings	4181	2,238.61	238.61	11.93%
Total Use of Money & Property	2,238.61	2,000.00	238.61	11.93%
Intergovernmental Revenue				
Misc State Aid/ Grants	4435	0.00	(250,000.00)	(100.00)%
Total Intergovernmental Revenue	4435	250,000.00	(250,000.00)	(100.00)%
Charges for Service				
Impact Mitigation Fees	4743	8,000.00	(2,000.00)	(20.00)%
Total Charges for Service	4743	10,000.00	(2,000.00)	(20.00)%
Other Revenue				
Other Revenue & Financing So...	4972	164,250.00	0.00	0.00%
Sale of Surplus Property	4980	9,600.00	9,600.00	0.00%
Transfers In	4999	0.00	(3,100,000.00)	(100.00)%
Total Other Revenue	173,850.00	3,264,250.00	(3,090,400.00)	(94.67)%
Total Revenue	1,287,540.07	4,624,250.00	(3,336,709.93)	(72.16)%
Expenditures				
Other Expense				
Bank Fees	7510	32.00	168.00	84.00%
Fire Flow Tax Collection Fees	7531	11,651.88	2,348.12	16.77%
Apparatus/Vehicles-Fixed Asset...	7703	93,331.52	1,165,477.48	92.59%
Computer Equip & Software-Fix...	7704	164,250.00	0.00	0.00%
Buildings-Station #41-Fixed Ass...	7705	0.00	35,000.00	100.00%
Buildings-Stations-Fixed Asset ...	7708	1,500.00	33,500.00	95.71%
Station 41 - Construction In Pro...	7712	0.00	1,000,000.00	100.00%
Operating Transfers Out	7999	162,001.90	159,568.10	49.62%
Total Other Expense	432,767.30	2,828,829.00	2,396,061.70	84.70%
Total Expenditures	432,767.30	2,828,829.00	2,396,061.70	84.70%
Excess of Revenues Over/ (Under) Ex...	854,772.77	1,795,421.00	(940,648.23)	(52.39)%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Debt Service Fund Actual to Budget - 22.23
From 7/1/2022 Through 11/30/2022

	Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Use of Money & Property				
Investment Earnings	4181	0.00	1,072.59	0.00%
Total Use of Money & Property	1,072.59	0.00	1,072.59	0.00%
Other Revenue				
Transfers In	4999	321,570.00	(159,568.10)	(49.62)%
Total Other Revenue	162,001.90	321,570.00	(159,568.10)	(49.62)%
Total Revenue	163,074.49	321,570.00	(158,495.51)	(49.29)%
Expenditures				
Other Expense				
Pension Obligation Bond Principal Payment	7900	1,645,000.00	0.00	0.00%
Pension Obligation Bond Interest Payment	7901	42,934.50	0.50	0.00%
Lease Agreement Station 43 Principal	7906	134,000.00	133,000.00	49.81%
Lease Agreement Station 43 Interest	7907	28,001.90	28,568.10	48.69%
Transfers to Other Funds	7997	1,749.67	(1,749.67)	0.00%
Total Other Expense		2,009,505.00	157,818.93	7.85%
Total Expenditures		2,009,505.00	157,818.93	7.85%
Excess of Revenues Over/ (Under) Expenditures		(1,687,935.00)	(676.58)	0.04%

Moraga-Orinda Fire District
 Statement of Revenues and Expenditures - Tunnel East Bay Hills Actual to Budget - 22.23
 From 7/1/2022 Through 11/30/2022

	Current Period Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Intergovernmental Revenue				
Misc State Aid/ Grants	4435	3,360,000.00	(3,360,000.00)	(100.00)%
Total Intergovernmental Revenue	0.00	3,360,000.00	(3,360,000.00)	(100.00)%
Total Revenue	0.00	3,360,000.00	(3,360,000.00)	(100.00)%
Expenditures				
Salaries & Benefits				
Temporary Salaries	5013	100,000.00	100,000.00	100.00%
Payroll Taxes -FICA,SUI	5042	6,250.00	6,250.00	100.00%
Total Salaries & Benefits	0.00	106,250.00	106,250.00	100.00%
Operating Expense				
Professional Services	6317	500,000.00	500,000.00	100.00%
Exterior Hazard Removal	6323	2,000,000.00	1,994,035.58	99.70%
Exterior Hazard Removal - Mac...	6324	391,819.00	391,819.00	100.00%
Public Education Supplies	6480	1,931.00	1,931.00	100.00%
Total Operating Expense	0.00	2,893,750.00	2,887,785.58	99.79%
Total Expenditures	5,964.42	3,000,000.00	2,994,035.58	99.80%
Excess of Revenues Over/ (Under) E...	(5,964.42)	360,000.00	(365,964.42)	(101.66)%



Moraga-Orinda Fire District

TO: Board of Directors
FROM: Dave Winnacker, Fire Chief
DATE: December 21, 2022
SUBJECT: **Item 8.5 2023 Regular Board Meeting Schedule**

BACKGROUND

Per Resolution 11-03 of the Moraga-Orinda Fire District, the District Board shall hold regular meetings on the third Wednesday of each month beginning at 7:00 p.m.- *with closed session beginning at 6pm and open session beginning at 7pm*. When the day for a regular meeting of the District Board falls on a legal holiday, the District Board, at the preceding meeting, shall determine the time and date of any rescheduled meeting. Various other Special meetings are scheduled throughout the year to address time-sensitive District issues.

The Regular Board Meeting Schedule for 2023 is as follows:

January	18	July	19
February	15	August	16
March	15	September	20
April	19	October	18
May	17	November	15
June	21	December	20

RECOMMENDATION

Staff Recommendation: Receive and File.



Moraga-Orinda Fire District

Annual Operating Budget Timeline Fiscal Year 2024

January

1/3/23 Fire Chief assigns Goals and Objectives to managers
1/17/23 Management Budget Meeting – Operating, Capital and Personnel budget worksheets distributed

February

2/7/23 Goals and Objectives due to Fire Chief
2/15/23 Quarter Two Financial Update and Board adopts mid-year budget adjustments
2/21/23 Operating, Capital and Personnel budget worksheets due to Finance

March

3/15/23 Long Range Financial Forecast Public Workshop and Request for Board Direction
3/22/23 Draft Budget to Fire Chief
3/27-31/23 Fire Chief meets with managers regarding budget requests

April

4/19/23 Long Range Financial Forecast to Board for Adoption
4/19/23 Quarter Three Financial Update
4/19/23 Public Budget Workshop - Development of Annual Operating Budget FY2024

May

5/17/23 Proposed Budget presented to Board

June

6/21/23 Board adopts Annual Operating Budget



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Dave Winnacker, Fire Chief

DATE: December 21, 2022

SUBJECT: **Item 9.1 Election of Board Officers**

BACKGROUND

Per Resolution No. 11-03, the District Board shall elect the following Officers: President, Vice President, Secretary and Treasurer on an annual basis or as may be required after a general district election. The District Board may also elect such additional officers as may be created.

Board Officer Positions:

- President
- Vice President
- Secretary
- Treasurer

RECOMMENDATION

Staff Recommendation: 1) Discuss; 2) Elect new board officers to be effective immediately.



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Dave Winnacker, Fire Chief

DATE: December 21, 2022

SUBJECT: **Item 9.2 Review of Standing and Ad Hoc Committees to Approve and/or Dissolve the Committees for 2023**

BACKGROUND

The definition of a Standing Committee: a committee of a legislative body, irrespective of their composition, which have either a continuing subject matter jurisdiction or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body. Even if comprised of less than a quorum of the governing body, a standing committee is subject to the Brown Act.

The definition of an Ad Hoc Committee: a temporary advisory committee composed solely of less than a quorum of the legislative body that serves a limited or single purpose, that is not perpetual, and that will be dissolved once its specific task is completed is not subject to the Brown Act.

The Board presently has one (1) standing committee and four (4) ad hoc committees:

2022 Standing Committees

- Audit Committee: Director Danziger and Director Jex

2022 Ad Hoc Committees

- Facilities Station 41: Director Baitx and Director Donner
- Joint Fire Prevention with City of Orinda: Director Donner and Director Jorgens
- Attend Meetings for potential formation of JPA East Bay Hills Wildfire Prevention: Director Danziger and Director Jorgens
- Ad-Hoc Committee to investigate with the Contra Costa County Board of Supervisors if MOFD Members are eligible to receive the federal COVID-19 relief one-time \$2,500 payment: Director Danziger and Director Donner

RECOMMENDATION

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve and/or Dissolve the Standing and Ad Hoc Committees for 2023



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Dave Winnacker, Fire Chief

DATE: December 21, 2022

SUBJECT: **Item 9.3 Appointment of Standing and Ad Hoc Committee Members and District Liaisons**

BACKGROUND

Each year, the Board of Directors appoints new Committee Members and District Liaisons. Per Resolution No. 11-03, the District Board may appoint such standing or ad hoc committees as are necessary to conduct District business.

The Board presently has one (1) standing committee and four (4) ad hoc committees:

2022 Standing Committees

- Audit Committee: Director Danziger and Director Jex

2022 Ad Hoc Committees

- Facilities Station 41: Director Baitx and Director Donner
- Joint Fire Prevention with City of Orinda: Director Donner and Director Jorgens
- Attend Meetings for potential formation of JPA East Bay Hills Wildfire Prevention: Director Danziger and Director Jorgens
- Ad-Hoc Committee to investigate with the Contra Costa County Board of Supervisors if MOFD Members are eligible to receive the federal COVID-19 relief one-time \$2,500 payment: Director Danziger and Director Donner

The Board presently assigns District Liaisons to five (5) outside agencies:

- Contra Costa Special Districts Association
- Contra Costa County Fire Boards and Commissioners Association
- Local Agency Formation Committee (LAFCO)
- Orinda City Council
- Moraga Town Council

RECOMMENDATION

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Appoint new Audit Committee members, Ad Hoc Committee members, and District Liaisons to be effective immediately



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Dave Winnacker, Fire Chief

DATE: December 21, 2022

SUBJECT: **Item 9.4 Adopt Resolution 22-32, a Resolution of the Moraga-Orinda Fire Protection District Approving the Grant of Funds from the State Coastal Conservancy for the Moraga-Orinda Fire District Grazing Project in the Amount of \$250,000 and Finding that Adoption of Resolution 22-32 is Exempt Pursuant to CEQA Guidelines; Approve a General Fund Revenue Budget Adjustment Increase in the Amount of \$250,000 and Approve a General Fund Expenditure Budget Adjustment Increase in the Amount of \$250,000**

BACKGROUND

The District has been awarded a grant from the State of California State Coastal Conservancy in the amount of \$250,000 (Attachment A.) The purpose of the grant is to establish a year-round prescribed grazing program, including purchase of equipment, at Painted Rock Preserve in Contra Costa County.

Coordinating with the John Muir Land Trust (the landowner) and local Moraga cattle ranchers, the District will expand the current grazing program into a long-term, more sustainable version. The project includes purchase of necessary equipment, including fencing and corrals and water meter and line. The Fire District will work with John Muir Land Trust staff and local ranchers to install equipment, implement an annual target grazing schedule, and evaluate program progress against established goals, objectives, and benchmarks. The District will develop and implement a community marketing campaign showcasing the program.

CEQA: The proposed project is categorically exempt under 14 CCR Section 15303 (New Construction or Conversion of Small Structures) because it involves small improvements to land, including installation of fencing. The project is also categorically exempt under Section 15304 (Minor Alterations to Land) because it involves minor alterations to the condition of vegetation through livestock grazing.

All work must be completed by April 30, 2024 and the final request for disbursement of funds must be submitted to the State by May 31, 2024. There are no matching requirements and the grant funding is adequate to complete the project.

Fiscal Year 2023 General Fund Budget Adjustment

A General Fund budget adjustment is required to increase revenue \$250,000 and increase expenditures \$250,000.

RECOMMENDATION

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 22-32, a Resolution of the Moraga-Orinda Fire Protection District Approving the Grant of Funds from the State Coastal Conservancy for the Moraga-Orinda Fire District Grazing Project in the Amount of \$250,000 and Finding that Adoption of Resolution 22-32 is Exempt Pursuant to CEQA Guidelines; Approve a General Fund Revenue Budget Adjustment Increase in the Amount of \$250,000 and Approve a General Fund

Expenditure Budget Adjustment Increase in the Amount of \$250,000

ATTACHMENT

[Attachment A - Coastal Conservancy Grant.pdf](#)

[Attachment B - 22-32 Resolution State Coastal Conservancy Grazing Project.docx](#)

AGREEMENT NUMBER 22-071	AM. NO.
TAXPAYERS FEDERAL EMPLOYER IDENTIFICATION NO. 91-1830550	

THIS AGREEMENT is entered into this _____ day of _____, 2022 in the State of California, by and between:



AGENCY State Coastal Conservancy	and
GRANTEE'S NAME Moraga-Orinda Fire Protection District	

I. SCOPE OF AGREEMENT

Pursuant to Section 31113 of Division 21 of the California Public Resources Code, the State Coastal Conservancy (“the Conservancy”) hereby grants to the Moraga-Orinda Fire Protection District (“the grantee”) a sum not to exceed \$250,0000 (two hundred fifty thousand dollars) (“funds”), subject to this agreement.

(Continued on the following pages)

The provisions on the following pages constitute a part of this agreement. This agreement has been executed by the parties as shown below.

STATE OF CALIFORNIA	GRANTEE
AGENCY State Coastal Conservancy	GRANTEE (If other than an individual, state whether a corporation, partnership, etc.) Moraga-Orinda Fire Protection District
BY (Authorized Signature) 	BY (Authorized Signature) 
PRINTED NAME AND TITLE OF PERSON SIGNING Amy Hutzel, Executive Officer	PRINTED NAME AND TITLE OF PERSON SIGNING David Winnacker, Fire Chief
ADDRESS & PHONE NUMBER 1515 Clay Street, 10 th Floor Oakland, CA 94612 Phone: (510) 286-1015	ADDRESS & PHONE NUMBER 1280 Moraga Way Moraga, CA 94556 Phone: (925) 258-4599

AMOUNT ENCUMBERED BY THIS DOCUMENT \$250,000.00	PROGRAM/CATEGORY Local Assistance	FUND TITLE/PROP NO. General Fund			
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$-0-	FUND ITEM 3760-102-0001(A)	CHAPTER 21	STATUTE 2021	FISCAL YEAR 21/22	
TOTAL AMOUNT ENCUMBERED TO DATE \$250,000.00	PROJECT NAME Moraga Orinda Fire				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.					
NAME AND SIGNATURE OF ACCOUNTING OFFICER			DATE		

I certify that this agreement is exempt from Department of General Services' approval.

Erlinda Corpuz
Procurement and
Contracts Manager

Garland Ranch Regional Park; 2) creation of an approximately 6.2 acre shaded fuel break as a defensible space in Garland Ranch Regional Park less than one mile from Carmel Valley Road and Carmel Valley Village; 3) implementation of ongoing spot-treatment and grazing to maintain treated areas in the park; 4) hiring of a technical specialist, such as a GIS consultant, to collect data and execute GIS mapping recommendations for alternate evacuation routes, safer fire retardant drop zones, additional fuel reduction sites, and/or potential habitat restoration sites; and 5) facilitation of community outreach through in-person meetings, online updates, and educational signage.

Funding: The proposed source of funding is an appropriation from the General Fund to the Conservancy for the purpose of wildfire resilience. The proposed project is consistent with the anticipated funding source.

CEQA: The proposed project is categorically exempt under 14 CCR Section 15304 (Minor Alterations to Land) because the project involves minor alterations in the condition of vegetation without the removal of healthy, mature, scenic trees. The project is also exempt under Section 15301 (Existing Facilities), because it involves maintenance of existing landscaping and native growth, and Section 15269 (Emergency Projects), because it involves fuel management activities necessary to prevent catastrophic wildfire.

MORAGA ORINDA FIRE DISTRICT

\$250,000

Moraga Orinda Fire District Grazing Project

**Bay Area,
Contra Costa County**

The Moraga Orinda Fire District's Grazing Project will provide a year-round prescribed grazing program at Painted Rock Preserve in Contra Costa County. Coordinating with the John Muir Land Trust (the landowner) and local Moraga cattle ranchers, the Fire District will expand their current grazing program into a long-term, more sustainable version. The project includes purchase of necessary equipment, including fencing and corrals and water meter and line. The Fire District will work with John Muir Land Trust staff and local ranchers to install equipment, implement an annual target grazing schedule, and evaluate program progress against established goals, objectives, and benchmarks. The Fire District will develop and implement a community marketing campaign showcasing the program.

Funding: The proposed source of funding is an appropriation from the General Fund to the Conservancy for the purpose of wildfire resilience. The proposed project is consistent with the anticipated funding source.

CEQA: The proposed project is categorically exempt under 14 CCR Section 15303 (New Construction or Conversion of Small Structures) because it involves small improvements to land, including installation of fencing. The project is also categorically exempt under Section 15304 (Minor Alterations to Land) because it involves minor alterations to the condition of vegetation through livestock grazing.

RESOLUTION 22-32

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MORAGA-ORINDA FIRE PROTECTION DISTRICT APPROVING THE GRANT OF FUNDS FROM THE STATE COASTAL CONSERVANCY FOR THE MORAGA-ORINDA FIRE DISTRICT GRAZING PROJECT AND FINDING THAT ADOPTION OF RESOLUTION 22-32 IS EXEMPT PURSUANT TO CEQA GUIDELINES

WHEREAS, the Legislature of the State of California has established the State Coastal Conservancy ("Conservancy") under Division 21 of the California Public Resources Code, and has authorized the Conservancy to award grants to public agencies and nonprofit organizations to implement the provisions of Division 21; and

WHEREAS, the Conservancy awards grants for projects that it determines are consistent with Division 21 of the Public Resources Code and with the Conservancy's Strategic Plan and that best achieve the Conservancy's statutory objectives, in light of limited funding.

WHEREAS, at its September 22, 2022 meeting, the Conservancy adopted a resolution authorizing a grant to Moraga-Orinda Fire Protection District ("grantee") for the Moraga-Orinda Fire District Grazing Project ("the project"). The resolution was adopted by the Conservancy pursuant to and is included in the Conservancy September 22, 2022 staff recommendation, a copy of which is on file with the grantee and with the Conservancy.

WHEREAS, the Conservancy requires that governing body of the grantee certify through a resolution that it approves the award of Conservancy grant funding and authorizes the execution by a representative of the grantee of a grant agreement on terms and conditions required by the Conservancy grant agreement no. 22-071.

NOW, THEREFORE, be it resolved that the grantee hereby:

1. Approves the award of grant funding from the Conservancy for the project.
2. Acknowledges that it has or will have sufficient funds to complete the project and, if any property is acquired as part of the project to operate and maintain the property, and, if any facilities are constructed as a part of the project, to operate and maintain the facilities for a reasonable period, not less than the useful life of the facilities.
3. Agrees to be bound by all terms and conditions of the grant agreement and any other agreement or instrument as may be required by the Conservancy and as may be necessary to fulfill the terms of the grant agreement and to complete the project.
4. Authorizes any person holding any of the following positions with the grantee to act as a representative of the grantee, to negotiate and execute on behalf of the grantee all agreements and instruments necessary to complete the project and to comply with the Conservancy's grant requirements, including, without limitation, the grant agreement: Fire Chief, Fire Marshal, or Administrative Services Director.

PASSED, APPROVED, and ADOPTED this 21st day of December 2022 at a regular meeting of the District Board of Directors held virtually due to the COVID-19 pandemic on December 21, 2022, on motion made by Director ___ seconded by Director ___ and duly carried with the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: **December 21, 2022**

Resolution: **22-32**

_____, President
Board of Directors

I certify that this is a full, true and correct copy of the original document which is on file in my office, and that was passed and adopted by the Moraga-Orinda Fire Protection District on the date shown.

ATTEST:

Marcia Holbrook
District Secretary/District Clerk



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Dave Winnacker, Fire Chief

DATE: December 21, 2022

SUBJECT: **Item 9.5 Wildland Fire End of Season Report**

BACKGROUND

Due to favorable weather conditions and early onset of seasonal rains, 2022 was a moderate fire season. This year, MOFD deployed members in support of the state mutual aid system throughout California and to New Mexico. These deployments included both Type III strike teams and single resource deployments in a variety of line and Incident Management Team (IMT) assignments. Single resource deployments included Line EMTs and Paramedics, Safety Officers, GIS Specialists, Division Supervisors, Medical Unit Leader, Liaison Officers, and Technical Specialists. All of these specialties are relevant to wildfire operations in the District and, through these deployments, MOFD members gain valuable experience and qualifications recognized by the California Incident Command Certification System. This year several members achieved a new qualification and all deployed members maintained certification currency which is required on a 3-5 year cycle. More information about this system and the combination of training and experience required to achieve qualification can be found [here](#).

DEPLOYMENTS

Beginning with the Calf Canyon Fire in New Mexico in April and concluding with the Mosquito Fire in October 22 distinct MOFD members deployed for a total of 7,719 hours or 321 person days to 7 incidents. Through these deployments, MOFD members worked in austere conditions in the face of dynamic and fast moving fires to reduce the loss of life and property. Deployments included the Oak, Washburn, McKinney, Electra, SRF Lightning, Mountain, and Mosquito incidents.

REIMBURSEMENT

Mutual aid deployments are reimbursed by CAL OES for time worked, vehicle usage, and an administrative overhead fee to cover processing costs. It is important to note that staffing reimbursement pays for the deployed member or the backfill used to staff units in district during their absence. Year to date, MOFD has generated the following:

Staffing: \$655,263
 Vehicle Charges: \$80,988
 Admin Fee: \$238,999

Prior years, with less wildfire activity, have resulted in lower amounts of CAL OES reimbursement as deployment revenue is tied to the number of hours members are assigned to incidents:

<u>Fiscal year</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Staffing	\$701,322	\$469,948	\$263,608	\$2,211,190	\$1,217,198	\$655,263
Vehicle reimbursement	\$137,181	\$117,779	\$49,964	\$ 246,983	\$ 123,876	\$80,988
Administrative surcharge	\$305,338	\$262,152	\$111,211	\$873,469	\$287,000	\$238,999

Total net \$442,519 \$379,931 \$161,175 \$1,120,452 \$410,876 \$319,987

RECOMMENDATION

Staff Recommendation: 1) No action required; Informational purposes only



Moraga-Orinda Fire District

TO: Board of Directors
FROM: Dave Winnacker, Fire Chief
DATE: December 21, 2022
SUBJECT: Item 9.6 Request for Records Received

BACKGROUND

For a number of reasons, MOFD has seen an increased number of records requests. A significant portion of the increase is a result of resident requests for records associated with fuel mitigation and fire code enforcement activities. While MOFD remains committed to transparency and compliance with applicable public records laws, the number of requests is noteworthy due to the significant amount of staff time required to be responsive. This is particularly true for wide ranging records requests associated with fuel mitigation activity and enforcement activities.

Request for Records Received

Year	Fire /Ambulance Incident Records	Subpoena	California Public Records Act	TOTAL	time period
2020	32	7	0	39	*4/1-12/31
2021	32	9	16	57	1/1-12/31
2022	33	8	40	81	1/1-12/9

California Public Records Act by Department

Year	Administration	Fire Prevention	Operations	TOTAL
2021	2	14	0	16
2022	11	27	2	40

RECOMMENDATION

Staff Recommendation: 1) No action required; Informational purposes only