



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

December 21, 2022 – 6:00 PM
6:00 p.m. CLOSED SESSION
7:00 p.m. OPEN SESSION

This meeting will be conducted by webinar and teleconference only in accordance with AB 361. To protect our residents, officials, and staff, and in accordance with AB 361, all public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the Meeting:

By Phone: 1-669-900-6833

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/86453721104>

Webinar ID: 864 5372 1104

Public Participation is encouraged by joining via the ZOOM link or the dial-in information above. You can access it either via a smartphone or computer App (Zoom) or via phone.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand feature. If participating by phone, dial *9 to *raise your hand*. Staff will call on participants by the name provided or last 4 digits of phone number for dial-in attendees. When your name or number is called, a notification is sent requesting that you unmute your microphone. Participants will be called in the order of hands raised to comment.

Written Public Comment can be provided via email at info@mofd.org.

- Emails received by **3pm** on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5pm on the day of the meeting by following this link mofd.org/agendas
- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes.

If you are participating via meeting link (i.e. web platform), and experience technological difficulties, please re-join the meeting by phone via phone number provided above. In the event the meeting broadcast is disrupted, or if a technical issue on the agency's end disrupts public comment, the board will pause the meeting and will not take any further action on items on the agenda until access is restored. The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

1. OPENING CEREMONIES

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

2. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

3. CLOSED SESSION

- ##### 3.1 Conference with Real Property Negotiators (Government Code Section 54956.8)

Agency Negotiator: David Winnacker
Negotiating parties: Moraga School District
Under Negotiations: Consideration of and authorization to proceed with real estate negotiations by the Fire Chief regarding potential acquisition of the real properties concerning price and terms of payment. Real Property: 257-210-013-5

3.2 Conference with Labor Negotiator - Local 1230, IAFF

(Government Code Section 54957.6)

Employee Organization: Local 1230, International Association of Firefighters IAFF

Agency Designated Representative: David Winnacker, Fire Chief

4. RECONVENE THE MEETING

- Call the Meeting to Order
- Roll Call

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

7. ANNOUNCEMENTS

7.1 Brief information only reports related to meetings attended by a Director at District expense.

(Government Code Section 53232.3(d))

7.2 Questions and informational comments from Board members and Staff

7.3 Communications Received

[Attachment: Jonathan Goodwin_Redacted.pdf](#)

7.4 Fire Chief Updates

- Finance Report**
- Human Resources**
- Fire Marshal**
- Tunnel East Bay Hills Fuel Break Project**
- Emergency Preparedness**
- Operations**

[Attachment: Monthly Fire Marshal Report](#)

8. CONSENT AGENDA

8.1 Meeting Minutes – November 16, 2022 (Special), November 16, 2022 (Regular)

Staff Recommendation: Approve and File

[Attachment: 11-16-22 Special Minutes DRAFT.pdf](#)

[Attachment: 11-16-22 Regular Minutes DRAFT.pdf](#)

8.2 Monthly Incident Report – November 2022

Staff Recommendation: Approve and File

[Attachment: Monthly Incident Report November 2022.pdf](#)

8.3 Monthly Check/Voucher Register – November 2022

Staff Recommendation: Approve and File

[Attachment: Check Register Nov 2022.pdf](#)

8.4 Monthly Financial Report – November 2022

Staff Recommendation: Approve and File

[Attachment: Monthly Financial Report November 2022.pdf](#)

8.5 2023 Regular Board Meeting Schedule

Staff Recommendation: Receive and File.

8.6 Approval of the Annual Operating Budget Timeline Fiscal Year 2024

Staff Recommendation: Approve and File

Attachment: [Budget Timeline.pdf](#)

9. REGULAR AGENDA

9.1 Election of Board Officers

Staff Recommendation: 1) Discuss; 2) Elect new board officers to be effective immediately.

9.2 Review of Standing and Ad Hoc Committees to Approve and/or Dissolve the Committees for 2023

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve and/or Dissolve the Standing and Ad Hoc Committees for 2023

9.3 Appointment of Standing and Ad Hoc Committee Members and District Liaisons

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Appoint new Audit Committee members, Ad Hoc Committee members, and District Liaisons to be effective immediately

9.4 Adopt Resolution 22-32, a Resolution of the Moraga-Orinda Fire Protection District Approving the Grant of Funds from the State Coastal Conservancy for the Moraga-Orinda Fire District Grazing Project in the Amount of \$250,000 and Finding that Adoption of Resolution 22-32 is Exempt Pursuant to CEQA Guidelines; Approve a General Fund Revenue Budget Adjustment Increase in the Amount of \$250,000 and Approve a General Fund Expenditure Budget Adjustment Increase in the Amount of \$250,000

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Attachment A - Coastal Conservancy Grant.pdf

Attachment B - 22-32 Resolution State Coastal Conservancy Grazing Project.docx

9.5 Wildland Fire End of Season Report

Staff Recommendation: 1) No action required; Informational purposes only

9.6 Request for Records Received

Staff Recommendation: 1) No action required; Informational purposes only

10. COMMITTEE REPORTS

10.1 Audit Committee (Directors Danziger and Jex)

10.2 Ad-Hoc Committee to investigate with the Contra Costa County Board of Supervisors if MOFD Members are eligible to receive the federal COVID-19 relief one-time \$2,500 payment (Directors Danziger and Donner)

10.3 East Bay Hills Wildfire Prevention and Vegetation Management Joint Powers Agency Meetings (Directors Danziger and Jorgens)

10.4 Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)

10.5 Joint Fire Prevention Ad Hoc Committee w/City of Orinda (Directors Donner and Jorgens)

11. ANNOUNCEMENTS

11.1 Future Agenda Items

12. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available

for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at www.mofd.org/agendas.

I hereby certify that this agenda in its entirety was posted on December 16, 2022, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.

A handwritten signature in black ink that reads "Marcia Holbrook". The signature is written in a cursive, flowing style.

Marcia Holbrook
District Secretary/Clerk