



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

September 21, 2022 – 7:00 PM
7:00 p.m. OPEN SESSION
(No CLOSED SESSION)

This meeting will be conducted by webinar and teleconference only in accordance with AB 361. To protect our residents, officials, and staff, and in accordance with AB 361, all public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the Meeting:

By Phone: 1-669-900-6833

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/87917459273>

Webinar ID: 879 1745 9273

Public Participation is encouraged by joining via the ZOOM link or the dial-in information above. You can access it either via a smartphone or computer App (Zoom) or via phone.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand feature. If participating by phone, dial *9 to *raise your hand*. Staff will call on participants by the name provided or last 4 digits of phone number for dial-in attendees. When your name or number is called, a notification is sent requesting that you unmute your microphone. Participants will be called in the order of hands raised to comment.

Written Public Comment can be provided via email at info@mofd.org.

- Emails received by **3pm** on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5pm on the day of the meeting by following this link [mofd.org/agendas](https://www.mofd.org/agendas)
- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes.

If you are participating via meeting link (i.e. web platform), and experience technological difficulties, please re-join the meeting by phone via phone number provided above. In the event the meeting broadcast is disrupted, or if a technical issue on the agency's end disrupts public comment, the board will pause the meeting and will not take any further action on items on the agenda until access is restored. The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

1. OPENING CEREMONIES

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

2. CONSENT AGENDA

2.1 **Adopt Resolution 22-26 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference**

Staff Recommendation: Adopt Resolution 22-26 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference

Attachment: [Resolution 22-26 Re-Ratifying Remote Meetings](#)

3. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

4. PUBLIC HEARING

4.1 [Administrative Citation Hearing for Property Located at 1124 Sanders Drive, Moraga, APN 258193001, Administrative Citation Number 21-2601-005](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Open and Conduct the Administrative Citation Hearing; 4) Adopt Proposed Resolution 22-28, a Resolution of the Moraga-Orinda Fire Protection District upholding Administrative Citation No. 21-2601-005 issued on August 4, 2022 for violation of the District Burn Ban Ordinance number 20-03, on the property located at 1124 Sanders Drive, Moraga, APN 258193001 and imposing a fine in the amount of \$500.00.

[Attachment A: Code Enforcement Case 21-2601_Redacted.pdf](#)

[Attachment B: Incident Report No: 20069874.pdf](#)

[Attachment C: Incident Report No: 20099866.pdf](#)

[Attachment D: Incident Report No: 20133784.pdf](#)

[Attachment E: Incident Report No: 21073311.pdf](#)

[Attachment F: Incident Report No: 21080295_Redacted.pdf](#)

[Attachment G: Incident Report No: 22092381_Redacted.pdf](#)

[Attachment H: 1124 SANDERS DR Appeal Request_Redacted.pdf](#)

[Attachment I: 22-28 Resolution Administrative Citation Hearing 1124 Sanders Drive Moraga APN 258193001.docx](#)

4.2 [Administrative Citation Hearing for Property Located at 556 Miner Road, Orinda, APN 261212004, Administrative Citation Number 22-3307-001](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Open and Conduct the Administrative Citation Hearing; 4) Adopt Proposed Resolution 22-27, a Resolution of the Moraga-Orinda Fire Protection District upholding Administrative Citation NO. 22-3307-001 issued on August 8, 2022 for violation of sections 325.6.1 and 325.6.3.1.2 of Ordinance number 20-01, on the property located at 556 Miner Road, Orinda, APN 261212004 and imposing a fine in the amount of \$100.00.

[Attachment A: Code Enforcement Case 22-3307_Redacted.pdf](#)

[Attachment B: 556 MINER RD APN 261212004 - Appeal_redacted.pdf](#)

[Attachment C: 22-27 Resolution Administrative Citation Hearing 556 Miner Rd Orinda APN 261212004](#)

5. ANNOUNCEMENTS

5.1 **Brief information only reports related to meetings attended by a Director at District expense.**

(Government Code Section 53232.3(d))

5.2 **Questions and informational comments from Board members and Staff**

5.3 **Communications Received**

5.4 **Fire Chief Updates**

a. **Finance Report**

b. **Human Resources**

c. **Fire Marshal**

d. **Operations**

[Attachment: Fire Prevention Report August.pdf](#)

6. CONSENT AGENDA

6.1 **Meeting Minutes – August 17, 2022 (Regular), September 7, 2022 (Special)**

Staff Recommendation: Approve and File

[Attachment: 08-17-22 Regular Minutes DRAFT.pdf](#)

[Attachment: 09-07-22 Special Minutes DRAFT.pdf](#)

6.2 **Monthly Incident Report – August 2022**

Staff Recommendation: Approve and File

[Attachment: Monthly Incident Report August 2022.pdf](#)

6.3 **Monthly Check/Voucher Register – August 2022**

Staff Recommendation: Approve and File

[Attachment: Check Register August 2022.pdf](#)

6.4 **Monthly Financial Report – August 2022**

Staff Recommendation: Approve and File

[Attachment: Capital Projects Fund Actual to Budget - 22.23 08.31.22.pdf](#)

[Attachment: Debt Service Fund Actual to Budget - 22.23 08.31.22.pdf](#)

[Attachment: Tunnel East Bay Hills Actual to Budget - 22.23 08.31.22.pdf](#)

[Attachment: Statement of Revenue & Expenditures - General Fund - 08.31.22.pdf](#)

6.5 **PARS Annual Statement - June 2022**

Staff Recommendation: Receive and File

[Attachment: PARS Annual Statement June 2022.pdf](#)

6.6 Authorize the purchase of two Ford Ranger Pick-Up Trucks from National Auto Fleet Group in the amount of \$77,586 and approve a Capital Projects Fund expenditure budget adjustment increase in the amount of \$7,586.

Staff Recommendation: 1) Authorize the purchase of two Ford Ranger Pick-Up Trucks from National Auto Fleet Group in the amount of \$77,586 and approve a Capital Projects Fund expenditure budget adjustment increase in the amount of \$7,586.

7. **REGULAR AGENDA**

7.1 **Update Fire Risk Reduction Community Application Board of Forestry and Fire Protection**

Staff Recommendation: 1) No Action Required. Informational Only

[Attachment A: Fire Risk Reduction Communities List 060322.pdf](#)

[Attachment B: Press Release Commissioner Lara.pdf](#)

7.2 **Draft GASB 75 OPEB Valuation Report as of June 30, 2022 and Approval of OPEB Funding Policy**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff regarding the Draft GASB 75 OPEB Valuation Report as of June 30, 2022 and approve the OPEB Funding Policy

[Attachment A Moraga-Orinda Draft GASB 75 RF Report 2022.pdf](#)

[Attachment B 15 OPEB Funding Policy 09.21.22 Track Changes Version](#)

[Attachment C 15 OPEB Funding Policy 09.21.22 Final Version.docx](#)

7.3 **Quarter Four Financial Update and Budget Review FY2022**

Staff Recommendation: 1) No action required; Informational purposes only

[Attachment A Financial Update Q4.pdf](#)

7.4 **Pinehurst Fuel Reduction Contract Update and Approve FY2023 General Fund Revenue Budget Adjustment Increase in the Amount of \$115,572 and General Fund Expenditure Budget Adjustment Increase in the Amount of \$103,190**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve FY2023 General Fund Revenue Budget Adjustment Increase in the Amount of \$115,572 and General Fund Expenditure Budget Adjustment Increase in the Amount of \$103,190

7.5 **Approval of Side Letter of Agreement Between Moraga-Orinda Fire Protection District and Moraga-Orinda Fire Chief Officers Association to Amend Section IIIC Retiree Health Savings Account Provisions to Provide Additional Retiree Health Savings Account Provisions**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the Side Letter of Agreement Between Moraga-Orinda Fire Protection District and Moraga-Orinda Fire Chief Officers Association to Amend Section IIIC Retiree Health Savings Account to Add Retiree Health Savings Account Provisions

[Attachment A Side Letter of Agreement with MOFCOA Retiree Health Savings Account.pdf](#)

7.6 **Status Report on Worker's Compensation Claim for Kelly Morris-Nichols**

- Staff Recommendation: 1) No action required; Informational purposes only
- 7.7 [History and Capability of the Wildfire Camera Network](#)
Staff Recommendation: 1) No action required; Informational purposes only
[Attachment: ALERTWildfire-MOFD.pdf](#)
- 7.8 [Single Role EMT and Paramedic Positions](#)
Staff Recommendation: 1) Information only.
- 7.9 [Attendance at Board Meetings by Members of the Board](#)
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff
[Attachment A Memo re Board Meeting Attendance Policies.pdf](#)

8. COMMITTEE REPORTS

- 8.1 **Audit Committee (Directors Danziger and Jex)**
- 8.2 **East Bay Hills Wildfire Prevention and Vegetation Management Joint Powers Agency Meetings (Directors Danziger and Jorgens)**
- 8.3 **Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)**
- 8.4 **Joint Fire Prevention Ad Hoc Committee w/City of Orinda (Directors Donner and Jorgens)**

9. ANNOUNCEMENTS

- 9.1 **Future Agenda Items**

10. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on September 16, 2022, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook
District Secretary/Clerk