



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

November 20, 2019

6:00 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

PLEASE NOTE NEW MEETING ADDRESS:

Sarge Littlehale Room
22 Orinda Way
Orinda, CA 94563

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1. **OPENING CEREMONIES**
 - 1.1 Call the Meeting to Order
 - 1.2 Roll Call

 2. **PUBLIC COMMENT**

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

 3. **CLOSED SESSION**
 - 3.1 **Conference with Legal Counsel – Potential Litigation**

Potential litigation pursuant to subdivision (d)(2) of Government Code Section 54956.9
 - 3.2 **Conference with Legal Counsel – Existing Litigation**

(Paragraph (1) of subdivision (d) of Section 54956.9)
Pacific-Mountain Contractors of California, Inc. v. Moraga-Orinda Fire District, Contra Costa County Superior Court C18-02124
 - 3.3 **Conference with Labor Negotiator**

(Government Code Section 54957.6)
Agency Designated Representative: Jonathan Holtzman
Employee Organization: Local 2700 United Clerical, Technical & Specialized Employees
 - 3.4 **Public Employee Performance Evaluation**

(Government Code Section 54957)
Public Employee Appointment Title: Fire Chief

 4. **RECONVENE THE MEETING**
 - 4.1 Call the Meeting to Order
 - 4.2 Pledge of Allegiance

 5. **REPORT OF CLOSED SESSION ACTION**

 6. **PUBLIC COMMENT**

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

 7. **CONSENT AGENDA**
 - 7.1 **Meeting Minutes – May 15, 2019 (regular), October 16, 2019 (regular)**

Staff Recommendation: Approve and File
 - 7.2 **Monthly Incident Report for October 2019**

Staff Recommendation: Approve and File

- 7.3 Monthly Check/Voucher Register – October 2019**
Staff Recommendation: Approve and File
- 7.4 Monthly Financial Report – September 2019**
Staff Recommendation: Approve and File
- 7.5 Quarterly Treasurer’s Investment Report**
Staff Recommendation: Approve and File
- 7.6 Quarterly Ambulance Billing Report**
Staff Recommendation: Approve and File
- 7.7 Approve Changes to the Audit Ad Hoc Committee and Dissolve the Long Range Financial Forecast Ad Hoc Committee into the Finance Standing Committee**
Staff Recommendation: Add President Danziger to the Audit Ad Hoc Committee; Approve the purpose of the Audit Ad Hoc Committee to provide guidance to the new auditor regarding board expectations to remain in force until June 2020; Dissolve the Long Range Financial Forecast Ad Hoc Committee into the Finance Standing Committee.
- 7.8 Approval of Resolution NO. 19-11 Approving the Sixth Amended Joint Powers Agreement of the Fire Agencies Insurance Risk Authority and the Updated Liability Risk Coverage Agreement**
Staff Recommendation: Approve Resolution NO. 19-11 Approving the Sixth Amended Joint Powers Agreement of the Fire Agencies Insurance Risk Authority and the Updated Liability Risk Coverage Agreement

8. REGULAR AGENDA

- 8.1 Annual Audit and Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019**
Staff will present information to the Board regarding the Annual Audit and Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019, the Independent Accountant’s Report on Applying Agreed-Upon Procedures for Appropriations Limit Calculation for the Year Ended June 30, 2019 and the Communication With Those Charged With Governance June 30, 2019.
- 8.2 Discussion of Reclassification of District Aide Positions to Fuels Mitigation Specialists and Transition From Part Time to Full Time Positions**
Staff will present information to the Board regarding the reclassification of District Aide positions to Fuels Mitigation Specialists and transition from part time to full time positions.
Staff Recommendation: 1) Discussion Only.
- 8.3 North Orinda Shaded Fuel Break Biology and Cultural Resources Summary Reports**
Staff will present information to the Board regarding the biology and cultural resources summary reports.
Staff Recommendation: 1) Information Only.
- 8.4 Approval of Amendment 2 to the Consulting Services Agreement Between the Moraga-Orinda Fire Protection District and Consolidated CM, Inc. in the Amount of \$160,000 for Fire Station 43 Construction Management Services and Approval of Capital Projects Fund Expenditure Budget Adjustment Increase in the Amount of \$65,087**
Staff will present information to the Board regarding Amendment 2 to the Consulting Services Agreement Between the Moraga-Orinda Fire Protection District and Consolidated CM, Inc. in the Amount of \$160,000 for Fire Station 43 Construction Management Services and Capital Projects Fund Expenditure Budget Adjustment Increase.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Amendment 2 to the Consulting Services Agreement Between the Moraga-Orinda Fire Protection District and Consolidated CM, Inc. in the Amount of \$160,000 and Approve Capital Projects Fund Expenditure Budget Adjustment Increase in the Amount of \$65,087.

8.5 Approval of Amendment No. 1 to the Cooperative Funding Agreement with East Bay Regional Park District for Fuels Management in an Amount Not to Exceed \$313,000

Staff will present information to the Board regarding Amendment No. 1 to the Cooperative Funding Agreement Among the East Bay Regional Park District and the Moraga-Orinda Fire District for Fuels Management in an Amount Not to Exceed \$313,000.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the Fire Chief to Enter into Amendment No. 1 with East Bay Regional Park District to Conduct Fuels Management in an Amount Not to Exceed \$313,000.

9. COMMITTEE REPORTS

- a. **Audit Ad Hoc Committee (Director Jex) (and Director Danziger – pending approval under Item 8.3)**
- b. **Finance Committee (Directors Danziger and Jorgens)**
- c. **Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)**
- d. **Long Range Financial Forecast Ad Hoc Committee (Directors Donner and Jorgens)**
- e. **Fire Chief Performance Evaluation Ad Hoc Committee (Directors Baitx and Donner)**

10. ANNOUNCEMENTS

10.1 Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d))

10.2 Questions and informational comments from Board members and Staff

10.3 Fire Chief Updates

10.3.1 Human Resources Update

10.3.2 Delivery of New Apparatus

10.3.3 Holiday Party

10.3.4 North Orinda Shaded Fuel Break Update

10.4 Communications Received

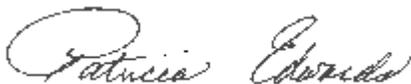
10.5 Future Agenda Items

11. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on November 15, 2019, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Interim District Secretary/Clerk