



# Moraga-Orinda Fire District

## Board of Directors

REGULAR MEETING

September 18, 2019

**6:00 p.m. CLOSED SESSION**

**7:00 p.m. OPEN SESSION**

**PLEASE NOTE NEW MEETING ADDRESS:**

Sarge Littlehale Room  
22 Orinda Way  
Orinda, CA 94563

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1. OPENING CEREMONIES

- 1.1 Call the Meeting to Order
- 1.2 Roll Call

2. PUBLIC COMMENT

The public is invited to speak on any matter on any Closed Session item below. Comments should be limited to three minutes. Please state your name and address for the record.

3. CLOSED SESSION

3.1. **Conference with Legal Counsel – Potential Litigation**

Potential litigation pursuant to subdivision (d)(2) of Government Code Section 54956.9

4. RECONVENE THE MEETING

- 4.1 Call the Meeting to Order
- 4.2 Pledge of Allegiance

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

7. CONSENT AGENDA

- 7.1 **Meeting Minutes – July 17, 2019 (special), July 17, 2019 (regular)**  
Staff Recommendation: Approve and File
- 7.2 **Monthly Incident Report for July 2019 and August 2019**  
Staff Recommendation: Approve and File
- 7.3 **Monthly Check/Voucher Register – July 2019 and August 2019**  
Staff Recommendation: Approve and File
- 7.4 **Monthly Financial Report – June 2019 and July 2019**  
Staff Recommendation: Approve and File
- 7.5 **Quarterly Treasurer's Investment Report – June 2019**  
Staff Recommendation: Approve and File
- 7.6 **PARS Annual Statement – June 2019**  
Staff Recommendation: Approve and File

8. REGULAR AGENDA

- 8.1 **Draft OPEB Valuation Report as of June 30, 2019 and Approval of OPEB Funding Policy**

Staff will present information to the Board regarding the Draft OPEB Valuation Report as of June 30, 2019 and approval of OPEB Funding Policy.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff Regarding Draft OPEB Valuation Report as of June 30, 2019 and Approve the OPEB Funding Policy

**8.2 Approval of Engagement Letter with Eide Bailly, LLP for Audit Services for the Fiscal Year Ended June 30, 2019**

Staff will present information to the Board regarding the merger of the District's auditor, Vavrinek Trine Day & Co., Inc. with Eide Bailly, LLP.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize Staff to Sign Engagement Letter with Eide Bailly, LLP for Audit Services for the Fiscal Year Ended June 30, 2019

**8.3 Authorize the Fire Chief to Amend the Contract with the State of California for the North Orinda Shaded Fuel Break to increase the Contract from \$4,000,000 to \$4,250,000; Authorize Revenue and Expenditure Budget Adjustment Increases In the Amount of \$250,000 in the North Orinda Emergency Fuel Break Special Revenue Fund**

Staff will present information to the Board regarding the North Orinda Shaded Fuel Break Project, a \$250,000 increase in the contract and a North Orinda Emergency Fuel Break Special Revenue Fund budget adjustment.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the Fire Chief to Amend the Contract with the State of California for the North Orinda Shaded Fuel Break to increase the Contract from \$4,000,000 to \$4,250,000; Authorize Revenue and Expenditure Budget Adjustment Increases In the Amount of \$250,000 in the North Orinda Emergency Fuel Break Special Revenue Fund

**8.4 Authorize the Fire Chief to Amend the Contract with Firestorm Wildland Fire Suppression, Inc. to Perform All Necessary Services Required for the Construction of the North Orinda Shaded Fuel Break Project in an Amount Not to Exceed \$2,250,000**

Staff will present information to the Board regarding an amendment to increase the contract with Firestorm Wildland Fire Suppression, Inc. from an amount not to exceed \$2,000,000 to \$2,250,000.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the Fire Chief to Enter into a Contract Amendment with Firestorm Wildland Fire Suppression, Inc. to Perform All Necessary Services Required for the Construction of the North Orinda Shaded Fuel Break Project in an Amount not to Exceed \$2,250,000.

**8.5 Authorize the Fire Chief to Amend the Contract with Sequoia Ecological Consulting, Inc. to Perform All Necessary Environmental Research, Consulting and Monitoring Required for the North Orinda Shaded Fuel Break Project in an Amount Not to Exceed \$600,000**

Staff will present information to the Board regarding an amendment to increase the contract with Sequoia Ecological Consulting, Inc. from an amount not to exceed \$500,000 to \$600,000.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the Fire Chief to Enter into a Contract Amendment with Sequoia Ecological Consulting, Inc. to Perform all Necessary Environmental Research, Consulting and Monitoring Required for the North Orinda Shaded Fuel Break Project in an Amount not to Exceed \$600,000.

**8.6 Authorize the Fire Chief to Amend the Contract with Elderd Bros., Inc. to Perform Specialized Fuel Reduction Services Required for the Construction of the North Orinda Shaded Fuel Break Project in an Amount Not to Exceed \$150,000**

Staff will present information to the Board regarding an amendment to increase the contract with Elderd Bros., Inc. from an amount not to exceed \$85,000 to \$150,000.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the Fire Chief to Enter into a Contract Amendment Elderd Bros., Inc. to Perform Specialized Fuel Reduction Services Required for the Construction of the North Orinda Shaded Fuel Break Project in an Amount Not to Exceed \$150,000.

**8.7 Authorize Acceptance of the FEMA Assistance to Firefighters Grant in the Amount of \$75,169 and Authorize a Fiscal Year 2020 Capital Projects Fund Revenue Budget Adjustment Increase in the Amount of \$75,160 and a Capital Projects Fund Expenditure Budget Increase in the Amount of \$82,686**

Staff will present information to the Board regarding a FEMA Assistance to Firefighters Grant in the Amount of \$75,169 to purchase new fire hose.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approval to Accept FEMA Assistance to Firefighters Grant in the Amount of \$75,169 and Authorize a Fiscal Year 2020 Capital Projects Fund Revenue Budget Adjustment Increase in the Amount of \$75,169 and a Capital Projects Fund Expenditure Budget Increase in the Amount of \$82,686.

**8.8 Discussion of Third Ambulance Response and Provide Direction to Fire Chief**

Staff will present information to the Board regarding the District's third ambulance response.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

**9. COMMITTEE REPORTS**

**9.1 Finance Committee (Directors Danziger and Jorgens)**

**9.2 Audit Ad Hoc Committee (Director Jex)**

**9.3 Long Range Financial Plan Ad Hoc Committee (Directors Donner and Jorgens)**

**9.4 Facilities Ad Hoc Committee (Directors Baitx and Donner)**

**9.5 Fire Chief Performance Evaluation Ad Hoc Committee (Directors Baitx and Donner)**

**10 ANNOUNCEMENTS**

**10.1 Brief information only reports related to meetings attended by a Director at District expense** (Government Code Section 53232.3(d))

**10.2 Questions and informational comments from Board members and Staff**

**10.3 Fire Chief Updates**

**a. Website Redesign**

**10.4 Communications Received**

**10.5 Future Agenda Items**

**11 ADJOURNMENT**

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on September 13, 2019, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



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Gloriann Sasser  
Administrative Services Director