



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

January 19, 2022

6:30 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

This meeting will be conducted by webinar and teleconference only in accordance with AB 361. To protect our residents, officials, and staff, and in accordance with AB 361, all public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance.

Members of the public may attend the meeting by video or phone linked in this agenda.

PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the Meeting:

By Phone: 1-669-900-6833

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/88303612888>

Webinar ID: 883 0361 2888

Public Participation is encouraged by joining via the ZOOM link or the dial-in information above. You can access it either via a smartphone or computer App (Zoom) or via phone.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand or chat function. If participating by phone, dial *9 to *raise* your *hand*. Staff will unmute participants to allow comment. Participants will be unmuted in the order of hands raised or chat request to comment.

Written Public Comment can be provided via email at info@mofd.org.

- Emails received by **3pm** on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5pm on the day of the meeting by following this link www.mofd.org/agendas
- Comments may also be submitted by email during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes.

If you are participating via meeting link (i.e. web platform) and experience technological difficulties, please re-join the meeting by phone via phone number provided above. In the event the meeting broadcast is disrupted, or if a technical issue on the agency's end disrupts public comment, the board will pause the meeting and will not take any further action on items on the agenda until access is restored.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

2. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

3. CLOSED SESSION

- 3.1. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Donna Williamson
Employee Organization: Local 1230, International Association of Firefighters IAFF

4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order
- 4.2. Roll Call

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda

item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

7. CONSENT AGENDA

7.1. **Adopt Resolution 22-01 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference**

Staff Recommendation: Adopt Resolution 22-01 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference

7.2. **Meeting Minutes – November 17, 2021 (Regular), December 08, 2021 (Special)**

Staff Recommendation: Approve and File

7.3. **Monthly Incident Report – December 2021**

Staff Recommendation: Approve and File

7.4. **Monthly Check/Voucher Register – December 2021**

Staff Recommendation: Approve and File

7.5. **Monthly Financial Report –December 2021**

Staff Recommendation: Approve and File

7.6. **Budget Timeline Fiscal Year 2023**

Staff Recommendation: Information Only

7.7. **2022 Listing of Board Assignments**

Staff Recommendation: Information Only

8. PUBLIC HEARING

8.1. **Public Hearing and First Reading of Ordinance 22-01 – An Ordinance of the Moraga-Orinda Fire District of Contra Costa County Revising a Schedule of Fees for District Services**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Introduce and Waive the First Reading of Ordinance 22-01 – An Ordinance of the Moraga-Orinda Fire District of Contra Costa County Revising a Schedule of Fees for District Services and the revised Fee Schedule effective March 19, 2022; 4) Open the public hearing and accept comments from the public; 5) Close the public hearing.

8.2. **First Public Hearing on Redistricting Process; Review District Maps; Review the Criteria for Adopting New District Boundaries/Maps; Receive Input from the Public; and Receive Direction from the Board of Directors**

Staff Recommendation: 1) Open the Public Hearing and take Public Comment; 2) Discuss; 3) Deliberate; 4) Close Public Hearing; 5) Provide direction to Staff.

9. REGULAR AGENDA

9.1. **Asset Allocations and Approval of Investment Guidelines Documents for the Pension Trust and for the Other Post-Employment Benefits Trust**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Investment Guidelines Documents for the Pension Trust and the Other Post-Employment Benefits Trust

9.2. **Request for a MOFD/City of Orinda Joint Meeting**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

9.3. **Adopt Resolution 22-02 A Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District Approving an Investment Policy for District Funds**

Staff will present information to the Board regarding Resolution No. 22-02, A Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District Approving an Investment Policy for District Funds.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 22-02 Approving an Investment Policy for District Funds.

9.4. **Second Reading and Adoption of Resolution 21-08 Adopting Revised Rules of Procedure for Board Meetings and related Functions and Activities**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Resolution 21-08 Adopting revised Rules of Procedure for Board Meetings and related Functions and Activities

9.5. **Adoption of Resolution No. 22-03 Authorizing Investment of Monies in Local Agency Investment Fund**

Staff will present information to the Board regarding Resolution 22-03 Authorizing Investment of Monies in Local Agency Investment Fund.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 22-03 Authorizing Investment of Monies in Local Agency Investment Fund.

- 9.6. **Request For Proposal - General Banking and Cash Management Services and Authorize Staff to Contract with JPMorgan Chase & Co. for a Business Platinum Checking Account and Lockbox Services for the Period February 1, 2022 – January 31, 2027**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize staff to contract with JPMorgan Chase & Co. for a business platinum checking account and lockbox services for the period February 1, 2022 – January 31, 2027.

- 9.7. **Celebrating the 25th Anniversary of MOFD**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

10. COMMITTEE REPORTS

- 10.1. **Audit Committee (Directors Danziger and Jex)**

- 10.2. **Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)**

11. ANNOUNCEMENTS

- 11.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))

- 11.2. **Questions and informational comments from Board members and Staff**

- 11.3. **Fire Chief Updates**

11.3.1. **Human Resources**

11.3.2. **Finance**

11.3.3. **Fire Marshal**

11.3.4. **Operations**

- 11.4. **Communications Received**

- 11.5. **Future Agenda Items**

12. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on **January 14, 2022**, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook
District Secretary/Clerk