



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

June 19, 2019

6:30 p.m. OPEN SESSION

PLEASE NOTE NEW MEETING ADDRESS:

Moraga Library Community Room
1500 Saint Mary's Road
Moraga, CA 94566

NOTICE OF TELECONFERENCED MEETING

Pursuant to Government Code Section 54953, Subdivision (b), this meeting will include teleconference participation by Board Member John Jex from:

**Marriott Newport Coast Villas
23000 Newport Coast Drive
Newport Coast, California - 92657-2100
Room number posted in hotel lobby.**

This Notice and Agenda will be posted at the teleconference location. Public comment on the agenda from this address shall be allowed pursuant to Government Code Section 54954.3.

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. NOT USED

4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order
- 4.2. Pledge of Allegiance

5. REPORT OF CLOSED SESSION ACTION

6. CONSENT AGENDA

- 6.1 **Meeting Minutes – May 15, 2019 (special)**
Staff Recommendation: Approve and File
- 6.2 **Monthly Incident Report for May 2019**
Staff Recommendation: Approve and File
- 6.3 **Monthly Check/Voucher Register – May 2019**
Staff Recommendation: Approve and File
- 6.4 **Monthly Financial Report – April 2019**
Staff Recommendation: Approve and File

6.5 **Approval of Payment to Contra Costa County Fire Protection District for Dispatching and Communications Services**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve payment to Contra Costa County Fire Protection District for dispatching and communications services in the amount of \$186,879.

7. REGULAR AGENDA

7.1 **Adoption of Annual Operating Budget Fiscal Year 2020; Authorization to Change Fuels Mitigation Program Manager Position from Part-Time, Non-Benefitted to Full-Time, Benefitted with a Monthly Base Salary Range of \$7,000 to \$8,500; Authorize Establishment of Full-Time, Benefitted Office Specialist Position with a Monthly Base Salary Range of \$5,400 to \$6,564**

Staff will present to the Board the Annual Operating Budget Fiscal Year 2020.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt the proposed Annual Operating Budget Fiscal Year 2020; Authorization to change the Fuels Mitigation Program Manager position from part-time, non-benefitted to full-time benefitted with a monthly base salary range of \$7,000 to \$8,500; Authorize establishment of full-time, benefitted Office Specialist position with a monthly base salary range of \$5,400 to \$6,564.

7.2 **Resolution 19-07 Establishing the District's Annual Appropriations Limit for Fiscal Year 2019/20**

Staff will present information regarding Resolution 19-07 Establishing the District's Annual Appropriations Limit for Fiscal Year 2020.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 19-07 Establishing the District's Annual Appropriations Limit for Fiscal Year 2019/20 Pursuant to Article XIII B of the California Constitution.

7.3 **Resolution 19-08 Adopting a Modified Schedule of Cost Recovery Fees for Emergency Medical Services**

Staff will present information to the Board regarding Resolution 19-08 Adopting a Modified Schedule of Cost Recovery Fees for Emergency Medical Services.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 19-08 Adopting a Modified Schedule of Cost Recovery Fees for Emergency Medical Services.

7.4 **Authorization to Contract with Definitive Networks, Inc. for Information Technology Services for the period July 1, 2019 through June 30, 2022**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize contract with Definitive Networks Inc. for the period July 1, 2019 through June 30, 2022 in an amount not to exceed \$611,640.

7.5 **Resolution 19-09 Authorizing an Agreement that Designates Citibank, N.A. as a Provider of District Banking Services and the Fire Chief, Administrative Services Director and/or Human Resources Benefits Manager to Execute District Checks, Drafts, Notes or Other Instruments for the Payment of Money**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 19-09 Authorizing an Agreement that Designates Citibank, N.A. as a Provider of District Banking Services and the Fire Chief, Administrative Services Director and/or Human Resources Benefits Manager to Execute District Checks, Drafts, Notes or Other Instruments for the Payment of Money.

7.6 **Third Ambulance Response**

Staff Recommendation: Information only.

7.7 **Authorization to Contract with Sequoia Ecological Consulting, Inc. for Environmental Consulting/Monitoring Professional Services for the North Orinda Emergency Fuel Break Project in an Amount Not to Exceed \$500,000**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize Contract with Sequoia Ecological Consulting, Inc. for Environmental Consulting/Monitoring Professional Services for the North Orinda Emergency Fuel Break Project in an Amount Not to Exceed \$500,000.

7.8 **St. Stephen's Episcopal Church Lease Agreement Close Out and Authorize Payment in the Amount of \$55,600 for Upper Parking Lot Paving**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize payment to St. Stephen's Episcopal Church in the amount of \$55,600 for upper parking lot paving

7.9 **CASA Compact Update**
Staff Recommendation: 1) Discuss

8. COMMITTEE REPORTS

- 8.1. **Finance Committee (Directors Danziger and Jorgens)**
- 8.2. **Audit Ad Hoc Committee (Director Jex)**
- 8.3. **Long Range Financial Plan Ad Hoc Committee (Directors Donner and Jorgens)**
- 8.4. **Facilities Ad Hoc Committee (Directors Baitx and Donner)**
- 8.5. **Fire Chief Performance Evaluation Ad Hoc Committee (Directors Baitx and Donner)**

9. ANNOUNCEMENTS

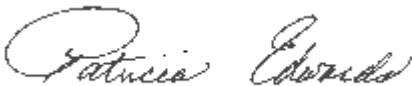
- 9.1 **Brief information only reports related to meetings attended by a Director at District expense** (Government Code Section 53232.3(d))
- 9.1. **Questions and informational comments from Board members and Staff**
- 9.2. **Fire Chief Updates**
- 9.3. **Communications Received**
- 9.4. **Future Agenda Items**

10. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on June 14, 2019, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Interim District Secretary/Clerk