



# Moraga-Orinda Fire District

## Board of Directors

REGULAR MEETING

April 17, 2019

**6:00 p.m. OPEN SESSION**

**PLEASE NOTE NEW MEETING ADDRESS:**

Hacienda de las Flores

Mosaic Room

2100 Donald Drive

Moraga, CA 94556

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. CONSENT AGENDA

- 3.1. **Meeting Minutes – March 20, 2019 (workshop), and March 20, 2019**
- 3.2. **Monthly Incident Report for March 2019**  
Staff Recommendation: Approve and File
- 3.3. **Monthly Check/Voucher Register – March 2019**  
Staff Recommendation: Approve and File
- 3.4. **Monthly Financial Report – February 2019**  
Staff Recommendation: Approve and File

4. REGULAR AGENDA

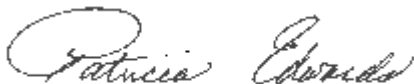
- 4.1 **Long Range Financial Forecast April 2019**  
Staff will present information to the Board regarding the updated Long Range Financial Forecast.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff.
- 4.2 **Increase Emergency Preparedness Coordinator Position from 0.5 to 1.0 for the Period April 18, 2019 through December 31, 2019**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Increase Emergency Preparedness Coordinator position from 0.5 to 1.0 for the period April 18, 2019 through December 31, 2019
- 4.3 **Approval of Unrepresented Employee Handbook Authorizing Salary and Benefits for Unrepresented Employees Effective July 1, 2018; Approval of Salary Schedule for Unrepresented Employees Effective July 1, 2018; Incorporate the terms of the Employment Agreement with Administrative Services Director and Fire Marshal into the Unrepresented Employee Handbook; Eliminate Employment Agreement with Administrative Services Director Dated August 26, 2013; Eliminate Employment Agreement with Fire Marshal Dated June 20, 2013**  
Staff Recommendation: 1) Discuss, 2) Deliberate, 3) Approval of Unrepresented Employee Handbook Authorizing Salary and Benefits for Unrepresented Employees Effective July 1, 2018; Approval of Salary Schedule for Unrepresented Employees Effective July 1, 2018; Incorporate the Terms of the Employment Agreement with Administrative Services Director and Fire Marshal into the Unrepresented Employee Handbook; Eliminate Employment Agreement with Administrative Services Director Dated August 26, 2013; Eliminate Employment Agreement with Fire Marshal Dated June 20, 2013

- 4.4 **Adopt Resolution No. 19-04 Adopting Amendment-2 to Employment Agreement Between Moraga-Orinda Fire District and David Winnacker**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 19-04 Adopting Amendment-2 to Employment Agreement Between Moraga-Orinda Fire District and David Winnacker
- 4.5 **Authorize the Purchase of One Type VI Fire Vehicle from Maintainer Custom Bodies for \$151,240; Approve Capital Projects Fund Budget Adjustment to Reduce Capital Contingency Expenditures \$53,000; and Increase Capital Outlay Expenditures \$53,000**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the Purchase of one Type VI Fire Vehicle from Maintainer Custom Bodies for \$151,240; Approve Capital Projects Fund budget adjustment to reduce Capital Contingency expenditures \$53,000 and increase Capital Outlay expenditures \$53,000
- 4.6 **Commercial Vehicle Purchase – Authorize the Purchase of Two Dodge 2500 Pickup Trucks; Authorize General Fund Budget Adjustments; Authorize Capital Projects Fund Budget Adjustments**  
Staff Recommendation: 1) Discuss; 2) Authorize the Purchase of Two Dodge 2500 Pickup Trucks for \$83,724; 3) Approve the Budget Adjustments
- 4.7 **Discuss CASA Compact**  
Staff Recommendation: 1) Discuss CASA Compact
5. COMMITTEE REPORTS
- 5.1. **Finance Committee (Directors Danziger and Jorgens)**
- 5.2. **Audit Ad Hoc Committee (Director Jex)**
- 5.3. **Long Range Financial Plan Ad Hoc Committee (Directors Donner and Jorgens)**
- 5.4. **Facilities Ad Hoc Committee (Directors Baitx and Donner)**
- 5.5. **Fire Chief Performance Evaluation Ad Hoc Committee (Directors Baitx and Donner)**
6. ANNOUNCEMENTS
- 6.1. **Brief information only reports related to meetings attended by a Director at District expense**  
(Government Code Section 53232.3(d))
- 6.2. **Questions and informational comments from Board members and Staff**
- 6.3. **Fire Chief Updates**
- 6.4. **Communications Received**
- 6.5. **Future Agenda Items**
7. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on April 12, 2019, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Interim District Secretary/Clerk