



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

July 21, 2021

6:00 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

Pursuant to Executive Order N-29-20, Teleconferencing Restrictions of the Brown Act have been suspended.

PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the Meeting:

By Phone: 1-669-900-6833

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/87941378692>

Webinar ID: 879 4137 8692

Public Participation is encouraged by joining via the ZOOM link or the dial-in information above. You can access it either via a smartphone or computer App (Zoom) or via phone.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand feature. If participating by phone, dial *9 to raise your hand. Staff will call on participants by the name provided or last 4 digits of phone number for dial-in attendees. When your name or number is called, a notification is sent requesting that you unmute your microphone. Participants will be called in the order of hands raised to comment.

Written Public Comment can be provided via email at info@mofd.org.

- Emails received by **3pm** on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5pm on the day of the meeting by following this link www.mofd.org/agendas
- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes. To be read into the record, email must contain in the subject line "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #" with the relevant agenda item indicated.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

2. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

3. CLOSED SESSION

- 3.1. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jonathan Holtzman
Employee: David Winnacker, Fire Chief
- 3.2. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Donna Williamson
Employee Organization: Local 1230, International Association of Firefighters IAFF
- 3.3. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jonathan Holtzman
Employee Organization: Unrepresented Employees
- 3.4. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Donna Williamson
Employee Organization: Moraga-Orinda Fire Chief Officers' Association


- 3.5 **Conference with Real Property Negotiators**
(Government Code Section 54956.8)
Agency Negotiator: David Winnacker
Negotiating parties: Moraga School District
Under Negotiations: Consideration of and authorization to proceed with real estate negotiations by the Fire Chief regarding potential acquisition of the real properties concerning price and terms of payment.
Real Property: Moraga Way, Orinda CA 94563 (APN 270-302-006-1) and 1010 Camino Pablo, Moraga CA 94556 (257-210-013-5).
4. RECONVENE THE MEETING
 - 4.1. Call the Meeting to Order
 - 4.2. Roll Call
5. REPORT OF CLOSED SESSION ACTION
6. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA
At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.
7. CONSENT AGENDA
 - 7.1. **Meeting Minutes – June 16, 2021 (Regular), June 28, 2021 (Special), July 13, 2021 (Special)**
Staff Recommendation: Approve and File
 - 7.2. **Monthly Incident Report – June 2021**
Staff Recommendation: Approve and File
 - 7.3. **Monthly Check/Voucher Register – June 2021**
Staff Recommendation: Approve and File
 - 7.4. **Monthly Financial Report – June 2021**
Staff Recommendation: Approve and File
 - 7.5. **Quarterly Investment Report – June 2021**
Staff Recommendation: Approve and File
8. REGULAR AGENDA
 - 8.1. **PARS OPEB Pre-Funding and Pension Rate Stabilization Trust Program Annual Client Review**
Staff Recommendation: 1) No action required; Informational purposes only.
 - 8.2. **Resolution 21-07 Establishing the FY2021/22 Fire Flow Tax Rates for the Orinda and Moraga Service Zones**
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 21-07 Adopting the Fire Flow Tax rate of six cents (\$.06) in both the Moraga and Orinda service zones.
 - 8.3. **Adopt Resolution 21-14 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy**
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 21-14 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy
 - 8.4. **September and December 2021 Board Meeting Dates**
The Board to review the September and December meeting dates and determine if a date change is needed.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff regarding the September and December 2021 board meeting dates.
 - 8.5. **Planning for Return to In-Person Board Meetings and the Option to Provide Virtual Public Access to Public Meetings Beginning October 2021**
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff regarding the option to provide virtual public access to public meetings beginning October 2021

- 8.6. **Approval of Salary Schedule and Increase in District Contributions for Medical Insurance for Unrepresented Employees Effective July 1, 2021**
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Salary Schedule and Increase in District Contributions for Medical Insurance for Unrepresented Employees Effective July 1, 2021 as follows: a) Employee only: \$733 per month, b) Employee +1 \$1,465 per month, c) Employee +2 or more: \$1,904 per month
9. COMMITTEE REPORTS
 - 9.1. **Audit Committee (Directors Danziger and Jex)**
 - 9.2. **Finance Committee (Directors Danziger and Jorgens)**
 - 9.3. **Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)**
 - 9.4. **Joint Fire Prevention Ad Hoc Committee (Directors Danziger and Jorgens)**
10. ANNOUNCEMENTS
 - 10.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
 - 10.2. **Questions and informational comments from Board members and Staff**
 - 10.3. **Fire Chief Updates**
 - 10.3.1. **Human Resources**
 - 10.3.2. **Finance**
 - 10.3.3. **Fire Marshal**
 - 10.4. **Communications Received**
 - 10.5. **Future Agenda Items**
11. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on **July 16, 2021**, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook
District Secretary/Clerk



Moraga-Orinda Fire District
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
June 16, 2021

1. OPENING CEREMONIES

The Board of Directors convened a teleconference Open Session at **5:02 p.m.** on **June 16, 2021**, via the Zoom application <https://us02web.zoom.us/j/89686567414>, webinar id: 89686567414 and by phone 669-900-6833. Pursuant to Executive Order N-29-20, teleconferencing restrictions of the Brown Act have been suspended. MOFD is closely following the latest Public Health Order from the Contra Costa Health Services issued on March 17, 2020. At this time, all formal public meetings will continue remotely.

President Jorgens called the meeting to order and requested an attendance roll call. Present were the following Directors and Staff:

President Jorgens	Director Donner	Gloriann Sasser, Admin. Services Director
Director Baitx (absent)	Director Jex	Lisa Franklin, Human Resources Manager
Director Danziger	Dave Winnacker, Fire Chief	Marcia Holbrook, District Clerk

2. PUBLIC COMMENT (audio 3:20)

President Jorgens opened Public Comment on the closed session items. There were no requests to address the Board. President Jorgens closed Public Comment.

At **5:03 p.m.**, the Board adjourned to Closed Session.

3. CLOSED SESSION

3.1 Conference with Labor Negotiator

(Government Code Section 54957.6)
Agency Designated Rep: Donna Williamson
Employee Organization: Employee Organization: Local 1230, International Association of Firefighters IAFF

3.2 Conference with Labor Negotiator

(Government Code Section 54957.6)
Agency Designated Rep: Jonathan Holtzman
Employee Organization: Unrepresented Employees

3.3 Conference with Labor Negotiator

(Government Code Section 54957.6)
Agency Designated Rep: Donna Williamson
Employee Organization: Moraga-Orinda Fire Chief Officers' Association

3.4 Conference with Real Property Negotiators

(Government Code Section 54956.8)
Agency Negotiator: David Winnacker
Negotiating parties: Moraga School District
Under Negotiations: Consideration of and authorization to proceed with real estate negotiations by the Fire Chief regarding potential acquisition of the real properties concerning price and terms of payment.
Real Property: Moraga Way, Orinda CA 94563 (APN 270-302-006-1) and 1010 Camino Pablo, Moraga CA 94556 (257-210-013-5).

4. RECONVENE THE MEETING (audio 6:44)

4.1 Call the Meeting to Order

4.2 Roll Call

President Jorgens reconvened the Moraga-Orinda Fire District Board of Directors' regular business meeting at **7:00 p.m.** and requested an attendance roll call. Present were the following Directors and Staff:

President Jorgens	Director Jex	Lisa Franklin, Human Resources Manager
Director Baitx (absent)	Dave Winnacker, Fire Chief	Mary Smith, Finance Manager
Director Danziger	Gloriann Sasser, Admin. Services Director	Mariam Morley, District Council
Director Donner	Jeff Isaacs, Fire Marshal	Marcia Holbrook, District Clerk

5. REPORT OF CLOSED SESSION ACTION (audio 7:20)

President Jorgens stated that the Board took no reportable action on agenda items 3.1-3.4.

6. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA (audio 7:30)

President Jorgens opened Public Comment.

Written comments received by 3:00 p.m. were forwarded to the Board of Directors and available for viewing on the District website. 1) Steve Cohn; 2) Red Smith.

Laura Abrams, Orinda resident, former Orinda Mayor, and councilmember read a petition statement signed by 1,150 residents of Moraga and Orinda demanding Director Baitx' recusal from the Firefighters employment contract negotiations due to the appearance of a conflict of interest. Ms. Abrams stated that a copy of the petition would be mailed to the administration office.

Laura Abrams, Orinda resident, added a personal statement regarding Director Baitx and requested his recusal from the Firefighter's employment contract negotiations.

Mark, Moraga resident, commented that several fire hydrants around his area are not visible from the road and missing the blue decals. Mark expressed concern about the EBMUD fire hydrant inspection schedule and statements made by EBMUD that no hydrants failed inspections. Mark requested MOFD prioritize the annual inspections of the fire hydrants.

Director Donner mentioned recent observations of Staff performing the annual inspections. Fire Chief Winnacker confirmed the annual inspections have begun. Fire Chief Winnacker recommended the resident contact the EBMUD Board of Directors to express concerns. Director Danziger stated Marguerite Young is the representative for the Moraga-Orinda area.

President Jorgens asked if the District's Council would be submitting a memo to the California Fair Political Practices Commission (FPPC) regarding the petition. District Council Morley confirmed that District Council Holtzman would be seeking an opinion from the FPPC.

There were no further requests to address the Board. President Jorgens closed Public Comment.

7. PUBLIC HEARING (audio 24:06)

7.1 Public Hearing on Failure to Comply with the Notice to Abate Order for the Following Properties; Declare Properties a Seasonal and Recurrent Nuisance and Order Fire Chief to Abate the Properties;

Fire Marshal Isaacs provided the report. The properties located at 231 Rheem Blvd, 56 Orchard Road, and 106 Tappan Lane were mailed 30-day Exterior Hazard Information notices identifying the violations found on the properties. Inspections were performed after the 30 days, and violations were still found on the parcels. Notice to Abate letters were mailed giving the Owners an additional 15 days to abate the identified violations. Re-inspections were performed after the 15 days and the violations were still found on the properties. Abatement Hearing Notifications were issued to the Owners stating that the District would be moving forward with an abatement hearing. Staff recommended open the public hearing, review the documentation for each property and hear public comment from the Property Owners or Agents; close the public hearing, declare properties a seasonal and recurrent nuisance, and order the Fire Chief to abate properties.

President Jorgens asked how much time had passed since Staff started the process with the three properties. Fire Marshal Isaacs answered Staff issued the first notices in the summer of 2020 for properties 231 Rheem Blvd, and 56 Orchard Road, and in March 2021 for property 106 Tappan Lane.

Director Donner recused himself from the abatement hearing for APN 269040007, 56 Orchard Road due to a conflict of interest. Director Donner left the zoom meeting at 7:23 p.m.

Property: APN 269040007, 56 Orchard Road Fire Marshal Isaacs presented and reviewed photos of the violations cited for APN 269040007, 56 Orchard Road, item 7.1, attachment A. Fire Marshal Isaacs stated that the 56 Orchard parcel is under an acre in size and required complete abatement. Fire Marshal Isaacs reviewed the fire code violations for the parcel and stated numerous complaints were received on the property. Staff began working with the Property Owner on October 28, 2020. The property owners are elderly and live out of the area. Staff recommended that the Board order the Fire Chief to abate this property and will continue to work with the property owner to gain compliance.

Director Danziger asked if the house was unoccupied. Fire Marshal Isaacs confirmed. Director Danziger expressed concern over the conditions of the property when he observed the property from the road. Director Danziger asked if the house was abandoned. Fire Marshal Isaacs confirmed. Director Danziger asked about the May 19, 2021 hearing cancellation notice. Fire Marshal Isaacs explained that due to the anticipated length of the May regular board meeting, Staff removed the abatement hearing item from the agenda.

President Jorgens opened the Public Hearing for comment on APN 269040007.

Keitha Demara, Property Owner, explained that she had been in quarantine and her husband in hospice and did not receive the noticed until recently. Mrs. Demara stated she has been working on the property, procured a 30-yard dump box, and the trees were done a month ago. Mrs. Demara commented she had pictures of the completed work, but did not understand how to send them to the District.

Director Danziger asked if Staff noticed any change in the status of the property. Fire Marshal Isaacs answered on June 15, 2021, Staff observed the Property Owner's Son and another individual working on the property. Due to the magnitude of violations, a large crew is needed to complete abatement of the property in order to comply with the fire code. Mrs. Demara reported that the side of the garage is done and people are working on the berries. Ten trees have been chopped in the last three days. The 30-yard

large dump box is full and another dump box is to arrive on Tuesday. Mrs. Demara explained that she intends to move back into the home but is waiting for her husband in hospice to pass away.

President Jorgens asked when the work could be complete. Mrs. Demara answered in one month. President Jorgens asked if a third party would be hired to help clean the property. Mrs. Demara answered her Son, a friend, and hired people would be cleaning the property.

Director Danziger commented that according to the Fire Marshal, the work would require a large crew to complete the required work. Mrs. Demara stated that 1/3 of the work is done, with over 50% of the undergrowth completed. Fire Marshal Isaac acknowledged the efforts by the Property Owner, but stated due to the amount of work that still needs to be completed, it would be difficult to identify any percentage of completed work.

President Jorgens asked if the Owner would be able to hire a crew to complete the work sooner than stated. Mrs. Demara replied that she has already hired more people, and has cleared 30 yards. Mrs. Demara guaranteed the work to be completed in one month.

Director Danziger asked if three weeks was a reasonable amount of time to complete the work. Fire Chief Winnacker deferred to the Board on how to balance the resident's desire to complete the work and slow progress with the broader risk of community concern and the fire danger identified on the parcel. The parcel has been the source of numerous complaints from the community.

Mrs. Demara requested for her son, Ethan Demara to speak on her behalf. Mr. Demara stated that he previously owned a landscape company and has talked to tree trimmers about doing the work. A 30-yard dumpster was delivered and another dumpster is arriving on Tuesday. Mr. Demara reviewed the completed work and the complications encountered with a beehive and poison oak. Mr. Demara stated he has talked with the Fire Marshal and guaranteed to have the work completed in one month. Mr. Demara explained that the Assisted Living facility consumed the family's available funds and requested additional time to complete the work.

President Jorgens commented on concerns for fire code violations. Mr. Demara stated the trees have already been chopped and placed in the dumpsters. Mr. Demara outlined the costs involved in cleaning the property and constraints on available funds. Mr. Demara explained some of the issues with the blackberries on the property.

Jennifer Balducci, Orinda resident and neighbor of the Damara family, expressed appreciation for the work being completed by the Property Owner.

There were no further requests to address the Board.

Director Danziger proposed continuing to work with the Owners but authorizing the abatement. President Jorgens agreed and recommended allowing the Owners three weeks to complete the work as long as they are making progress. Directors Danziger and Jex agreed. No further discussion by the Board.

Director Donner returned to the zoom meeting at 7:51 p.m.

Property: APN# 255072003, 231 Rheem Blvd. Fire Marshal Isaacs presented and reviewed photos of the violations cited on property APN 255072003, 231 Rheem Blvd, item 7.1, attachment A. Fire Marshal Isaacs stated that 231 Rheem Blvd is under an acre in size and required complete abatement. Staff began working with the Property Owner in June 2020. The Property Owner requested numerous extensions to mitigate the property and failed to remove the fire code violations. Staff recommended that the Board order the Fire Chief to abate property. Staff to continue to work with the property owner to gain compliance.

President Jorgens opened the Public Hearing for comment on property APN 255072003. There were no requests to address the Board.

President Jorgens, Directors Danziger, Donner, and Jex agreed to order the Fire Chief to abate this property. Director Jex asked if the property's financial status and other liens placed on the property were known. Fire Marshal Isaacs answered he would look into the financial status of the property. President Jorgens inquired if the property does not have equity, what would happen with the status of the MOFD invoice. Fire Chief Winnacker answered Staff works to ensure that a parcel is paying taxes and has the ability to settle the tax bill. Director Jex supported the process. Director Danziger agreed.

No further discussion by the Board.

Property: APN# 266380009, 106 Tappan Lane. Fire Marshal Isaacs presented and reviewed photos of the violations cited on Property APN# 266380009, 106 Tappan Lane, item 7.1, attachment A. Fire Marshal Isaacs stated that 106 Tappan Lane is greater than one acre in size. The Fire Code requires one hundred

feet of defensible space around the structure, and a fuel break around the perimeter of the parcel. The owner has not shown any attempt to complete the work with heavy vegetation growth. In addition, there is drainage which would affect fire behavior. Staff recommended that the Board order the Fire Chief to abate this property. Staff to continue to work with the property owner to try to gain compliance.

President Jorgens opened the Public Hearing for comment on property APN 266380009.

Fred Sui, Property Owner, shared that he met with Fuel Mitigation Manager Graham and cleared more vegetation from the backside of the house. The downhill side is 90% clear of the coyote brush. Mr. Sui informed the Board that the southern portion of the property belongs to the Petersons. Mr. Sui commented that he received the March 11, 2021 notice two days ago. The envelope states "return to sender" on March 11, 2021. Mr. Sui received another correspondence dated May 3, 2021, but did not receive it until the second part of May. Mr. Sui recommended critical mail should be sent by register mail.

Mr. Sui argued that because the notices were received late, it gives the appearance that he is delinquent in complying, but he has been doing everything to comply once he received the notices. Mr. Sui realized that he did not have the 10' clearance required on the driveway. Mr. Sui expressed confusion over the information provided last year on mitigation. Mr. Sui expressed that he is willing to cut whatever is needed to meet the requirements; however, he has a four-acre downhill lot and it is difficult to clear due to a mudslide that occurred from the previous owner. Mr. Sui outlined the work completed. Mr. Sui requested the MOFD chipping service and a three-to-four-week extension on the deadline to mitigate because the notices were not received until mid-May. Separately, Mr. Sui informed the Board of a potential fire code violation of a wooden sign located near his property that reads Bear Ridge Property and reported a constant leak of water underneath the south side of his property which he suspected was from the fire hydrant waterline.

Fire Marshal Isaacs stated that the roadside vegetation is nowhere near complete. Fire Marshal Isaacs displayed an aerial photo showing the overgrown vegetation and brush. Fire Marshal Isaacs explained that the Owner may have removed some of the vegetation, but the recent photo still shows the accumulation of hazardous combustible material.

Director Danziger recommended ordering the Fire Chief to abate the property and for Staff to continue to work with the property owner for the next three weeks to gain compliance. President Jorgens agreed. Director Jex agreed. Director Danziger explained that the chipper service has a process for signing up and the Owner needs to reassess how the material will get chipped. Fire Chief Winnacker confirmed and stated the community chipping program is intended for vegetation too big for the green bin and too small for a commercial provider.

President Jorgens stated that the Owner has three weeks to work diligently on the property. At the end of the three weeks, if the work is not complete, MOFD will hire a contractor to mitigate the property and issue an invoice for the work. President Jorgens encouraged the Owner to work with Fuel Mitigation Manager Graham or Fire Marshal Isaacs to understand the list of violations. Mr. Sui expressed appreciation for the extension and requested an additional week for a total of four weeks. Mr. Sui asked about the fire hazard concern regarding the wooden sign. Fire Chief Winnacker answered there are no elements of the fire code that prohibit the posting of a wooden sign on the roadside.

There were no further requests to address the Board. No further discussion by the Board.

****District Council Morley noted Director Donner did not participate in, and was not present for the hearing or the vote on the Board's motion related to the specified property located at 56 Orchard Road.****

Motion by Director Danziger and seconded by Director Jex to Declare **APN 269040007, 56 Orchard Road, APN# 266380009, 106 Tappan Lane, and APN 255072003, 231 Rheem Blvd a Seasonal and Recurrent Nuisance and Order Fire Chief to Abate the Properties. Three-week extensions issued to APN 269040007, 56 Orchard Road and APN# 266380009, 106 Tappan Lane, so long as significant progress is made in removing identified fire code violations as determined by the Fire Marshal. Said motion carried 4-0-1-0 roll call vote (Ayes: Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: Baitx; Abstain: None).****

Motion by Director Danziger and seconded by Director Jex to Adopt Resolution 21-13, a Resolution of the Moraga-Orinda Fire District Declaring that the Fire Hazard on Specified Properties Constitute Seasonal and Recurrent Public Nuisances and Directing the Fire Chief to Abate these Nuisances at the Property Owner's expense. Said motion carried 4-0-1-0 roll call vote (Ayes: Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: Baitx; Abstain: None).

8. CONSENT AGENDA (audio 87:57)

- 8.1 Meeting Minutes – May 19, 2021 (Regular), May 21, 2021 (Special), May 27, 2021 (Special).** Staff Recommendation: Approve and File
- 8.2 Monthly Incident Report – May 2021.** Staff Recommendation: Approve and File
- 8.3 Monthly Check/Voucher Register – May 2021.** Staff Recommendation: Approve and File
- 8.4 Monthly Financial Report – May 2021.** Staff Recommendation: Approve and File

President Jorgens opened Public Comment. There were no requests to address the Board. President Jorgens closed Public Comment. No discussion by the Board.

Motion by Director Jex and seconded by Director Danziger to approve Consent Agenda items 8.1 through 8.4. Said motion carried 4-0-1-0 roll call vote (Ayes: Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: Baitx; Abstain: None).

9. REGULAR AGENDA

9.1 Resolution 21-07 Establishing the FY2021/22 Fire Flow Tax Rates for the Orinda and Moraga Service Zones (audio 89:36)

Administrative Services Director Sasser provided the report. Every year the District is required to set the rate for the Fire Flow Tax in each of the District's two service zones. In order to place the tax on the County Assessor's rolls for fiscal year 2021/22, the tax rate must be established by Board action and then levied against each parcel. Upon formation of the District in 1997, the rate was established at \$.06. This continued the fire flow tax in the Moraga Fire District that preceded the formation of MOFD and extended it to Orinda. This same rate was in effect in 1998 when portions of East Orinda were annexed. On several occasions, the fire flow has been set at \$.05; however, it has been set at \$.06 since 2013. Staff recommends the Board adopt Resolution No. 21-07 adopting the Fire Flow Tax rate of six cents (\$.06) in both the Moraga and Orinda service zones.

President Jorgens opened Public Comment. There were no requests to address the Board. President Jorgens closed Public Comment.

Director Danziger inquired how the rates were established in Orinda and Moraga and the process for rate changes. Fire Chief Winnacker answered the process is by Board Resolution. President Jorgens commented that since the tax rates were established in 1997, the demographics, populations, and tax bases have changed. President Jorgens asked if the Board has ever discussed whether the allocation between the two cities is still proportionate. Director Jex stated that the Orinda tax rate is set at a limit of .06 cents, and Moraga has the ability to modify the tax rate up to .28 cents. Fire Chief Winnacker confirmed.

President Jorgens requested an analysis of the current rates. Fire Chief Winnacker provided a background on how the rates were established. For the first four years of the District's formation, the two service zones had separate accounting. In 2001, by Ordinance, the District abolished the separate accounting and did not recognize sub-political boundaries. Fire Chief Winnacker explained the challenges of determining who is receiving what service. President Jorgens clarified that the analysis is to review the percentage of the budget paid by one entity versus another to determine if the tax should change due to the change in demographics from 20 years ago. Fire Chief Winnacker added that the Orinda tax rate was based on matching the Moraga tax rate currently being charged. Director Jex stated that the fire flow tax goes into the capital fund. Fire Chief Winnacker confirmed.

President Jorgens inquired about the deadline to approve the fire flow tax. ASD Sasser reviewed both Ordinances and read that the Board shall set the tax rate at a regularly scheduled meeting prior to the end of July. President Jorgens requested the population (in both households and population) in Orinda and Moraga since the formation of the District. Fire Chief Winnacker acknowledged and added that the LAFCO documents state the requirement for Orinda to match the Moraga tax rate. President Jorgens expressed an interest in knowing the rationale and if the factors have changed. President Jorgens requested to move the item to the July board meeting. Directors Danziger, Donner, Jex agreed. No further discussion from the Board.

9.2 Adoption of Annual Operating Budget Fiscal Year 2022 (audio 104:50)

Fire Chief Winnacker provided the report. A public budget workshop was conducted on April 21, 2021 and board meeting on May 19, 2021, for the Board and the public to discuss the draft Budget, the additional General Fund property tax revenue due to the upcoming conclusion of the pension obligation bond payments, General Fund discretionary programs and spending priorities, and capital projects for FY2022. October 2021 is the latest date the Board can adopt a Budget per State law.

Fire Chief Winnacker reviewed that the Budget currently accounts for a continuation of staffing (same as prior year): Safety roster strength 57 positions, Fire prevention – 5 positions, Administration – 5.6 positions, and outsource the Fire Inspector/Plans Examiner position. The Budget projects the following: General Fund

– surplus \$744,194, Debt Service Fund – required deficit due to the final payments for the pension obligation bonds \$2,058,721, and Capital Projects Fund - deficit \$269,648. Due to ongoing labor negotiations, the current budget does not include pay raises or benefit increases. Staff recommended the Board adopt the proposed Annual Operating Budget Fiscal Year 2022.

President Jorgens opened Public Comment.

Written Public Comments received after 3 p.m., attached to these minutes, item 9.2 attachment A. 1) Dennis Fay.

There were no further requests to address the Board. President Jorgens closed Public Comment. No discussion by the Board.

Director Danziger asked questions on the budgeted items: technical rescue equipment, dues and memberships, air monitor maintenance, hydro test, testing materials, career development, and public education supplies. Fire Chief Winnacker reviewed and answered each item. Director Danziger asked if the expense for the Station 41 rebuild would be budgeted. Fire Chief Winnacker stated not at this time, given the absence of Board direction regarding different scenarios included in the Long-Range Financial Forecast. Director Danziger asked if a budget revision could be made to the Budget once adopted. Fire Chief Winnacker confirmed. Director Jex inquired why nothing was budgeted for grants in the revenue. Fire Chief Winnacker stated the District has not been awarded any grants. Director Danziger asked if the amount paid for dispatch services is a flat fee or based on call volume. Fire Chief Winnacker answered proportionally based on size. Director Danziger asked if the budget included the purchase of a chipper and truck. Fire Chief Winnacker confirmed. No further discussion by the Board.

Motion by Director Jex and seconded by Director Danziger to Adopt the Annual Operating Budget Fiscal Year 2022 Said motion carried 4-0-1-0 roll call vote (Ayes: Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: Baitx; Abstain: None).

9.3 Long Range Financial Forecast (audio 119:40)

Fire Chief Winnacker provided the report. At the May 19, 2021 board meeting, the Board directed Staff to place the Long Range Financial Forecast (Forecast) on the next agenda. The Forecast was presented at the March 17, 2021 Public workshop and April 21, 2021 board meeting where three scenarios of a 10-year forecast were presented along with three scenarios of a 10-year forecast of capital and apparatus expenditures, and an outside expert presented a review of the Forecast. The Board has not provided direction regarding the three scenarios presented in April or the timeframe for Station 41/Admin replacement. Staff is seeking direction on the LRFF.

President Jorgens asked how critical the need is for the Station 41 rebuild. Fire Chief Winnacker recommended a new station be commissioned in a three-to-five-year time frame. The timeframe allows more time for the Board to consider how to fund the project and allow planning to include property negotiations and the beginning of architectural work the year after this budget. President Jorgens commented that the Station 41 rebuild was the only open item in the LRFF, and all other questions had been resolved.

President Jorgens opened the public comment. There were no requests to address the Board. President Jorgens closed public comment.

Director Danziger asked if the budget included expenditures for academies and recruitment. Fire Chief Winnacker answered not at this time. No further discussion by the Board.

9.4 Resolution 21-10 Establishing the District's Annual Appropriations Limit for Fiscal Year 2021/22 (audio 125:34)

Administrative Services Director Sasser provided the report. Each year the Board of Directors is required to establish an appropriations limit for the District per California Government Code Section 7910. In accordance with the calculation formula established in the Government Code, the District's appropriations limit for Fiscal Year 2021/22 is \$33,804,130. Staff recommended the Board adopt Resolution No. 21-10, establishing the appropriations limit for Fiscal Year 2021/22.

President Jorgens asked if the appropriations include grant funds. Fire Chief Winnacker answered grant funds are not included. ASD Sasser explained the appropriation amount is a calculation done each year to determine the amount of taxes the District can collect. The District cannot collect taxes that exceed the Appropriations limit. Grants are not included in this amount.

President Jorgens opened the public comment. There were no requests to address the Board. President Jorgens closed public comment. No further discussion by the Board.

Motion by Director Jex and seconded by Director Donner to Adopt Resolution No. 21-10 establishing the appropriations limit for Fiscal Year 2021/22 at \$33,804,130. Said motion carried 4-0-1-0 roll call vote (Ayes: Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: Baitx; Abstain: None).

9.5 Resolution No. 21-11 Adopting a Modified Schedule of Cost Recovery Fees for Emergency Medical Services (audio 127:55)

Administrative Services Director Sasser provided the report. Emergency medical services are partially paid for by ambulance transport cost recovery fees and non-transport emergency medical services cost recovery fees. District Resolution No. 13-02, approved in May 2013, adopted a modified schedule of fees. This Resolution and the District's Ambulance Service Agreement with Contra Costa County EMS include a provision for an annual modification to emergency medical services fees. Staff recommended the Board increase ambulance transport fees based on the Consumer Price Index (CPI) for the San Francisco – Oakland – Hayward, CA area. The April 2021 CPI increased 3.81% and adopt Resolution 21-11 Establishing a Modified Schedule of Cost Recovery Fees for Emergency Medical Services. A comparison of emergency medical services fees for other agencies in Contra Costa County was provided in the staff report.

President Jorgens opened the public comment. There were no requests to address the Board. President Jorgens closed public comment. No further discussion by the Board.

Motion by Director Danziger and seconded by Director Jex to Adopt Resolution 21-11 Establishing a Modified Schedule of Cost Recovery Fees for Emergency Medical Services. Said motion carried 4-0-1-0 roll call vote (Ayes: Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: Baitx; Abstain: None).

9.6 Award Contract to Corda Solar, LLC for Installation of a Rooftop Utility-Interactive Solar Photovoltaic System with Battery Back-Up System in the Amount of \$298,500 (audio 129:33)

Fire Chief Winnacker provided the report. In March 2021, the Board authorized acceptance of a California Governor's Office of Emergency Services Community Power Resiliency Grant for photovoltaic and battery storage in the amount of \$300,000. On May 4, 2021, a request for proposals for the public project was issued with sealed bids due June 1, 2021. The District received two bids from Corda Solar, LLC – to install solar and battery back-up at Stations 42, 43, and 44 in the amount of \$298,500, and Cal Solar, Inc. – to install solar and battery back-up at Stations 42 and 44 in the amount of \$316,772. Staff recommended contract award to the lowest responsible bidder, Corda Solar, LLC. Sufficient appropriations exist in the FY2021 Annual Operating Budget (grant funds in the amount of \$300,000 were received in April 2021).

President Jorgens opened the public comment. There were no requests to address the Board. President Jorgens closed public comment. No further discussion by the Board.

Motion by Director Jex and seconded by Director Danziger to Award Contract to Corda Solar, LLC for Installation of a Rooftop Utility-Interactive Solar Photovoltaic System with Battery Back-Up System in the Amount of \$298,500. Said motion carried 4-0-1-0 roll call vote (Ayes: Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: Baitx; Abstain: None).

9.7 Resolution No. 21-12 Affirming Support of Senate Bill 804 (audio 133:10)

Fire Chief Winnacker provided the report. At the May 2021 board meeting, a director requested a future agenda item to review and support SB 804. SB 804 was introduced in the State Senate by Senator Glazer in April 2021 following extensive engagement between MOFD staff and his office. Fire Chief Winnacker explained that the bill will create a California Conservation Corps forestry training center housing an education and employment reentry program with the intent to establish a pathway for formerly incarcerated persons with experience on CalFire/ Department of Corrections hand crews to enter into careers in forestry and vegetation management. Staff recommended adopting Resolution 21-12 Affirming Support of Senate Bill 804.

President Jorgens opened the public comment. There were no requests to address the Board. President Jorgens closed public comment.

Director Donner expressed support for the program and resolution. President Jorgens agreed. Director Danziger requested that the resolution be transmitted to the local representatives. No further discussion by the Board.

Motion by Director Danziger and seconded by Director Donner to Adopt Resolution 21-12 Affirming support of Senate Bill 804. Said motion carried 4-0-1-0 roll call vote (Ayes: Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: Baitx; Abstain: None).

10. COMMITTEE REPORTS (audio 137:04)

- 10.1 Audit Committee (Directors Danziger and Jex).** No report
- 10.2 Finance Committee (Directors Danziger and Jorgens).** No report.
- 10.3 Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner).** No report.
- 10.4 Joint Fire Prevention Ad Hoc Committee (Directors Danziger and Jorgens).** No report.

President Jorgens opened the public comment. There were no requests to address the Board. President Jorgens closed public comment.

11. ANNOUNCEMENTS (audio 138:18)

11.1 Brief information only reports related to meetings attended by a Director at District expense

(Government Code Section 53232.3(d)). No report.

11.2 Questions and informational comments from Board members and Staff.

Director Danziger inquired about future board meetings with the recent change in the COVID-19 restrictions. President Jorgens asked if the change in rules allowed for in-person meetings. Fire Chief Winnacker confirmed and added that Districts are allowed to continue to hold remote meetings through September. District Council Morley suggested adding the discussion of the future of board meetings to the next agenda. President Jorgens requested the item be placed on the next agenda to discuss if the Board will have in-person meetings, Zoom meetings or a hybrid model. Director Jex asked if statistical data was available on the public participation in the zoom meetings. Fire Chief Winnacker answered public participation has increased with the access to the remote setting and the live streaming on the MOFD YouTube channel. President Jorgens requested that Staff look into adding Zoom to the in-person meeting.

11.3 Fire Chief Updates

11.3.1 Human Resources

Human Resources Manager Franklin provided the report. The Captain's exam was conducted on June 4, 2021 and Captain Engineer Elbanna will be promoted to Captain. Steve Chou started on June 14, 2021 as a new Fuels Mitigation Specialist. All Fuel Mitigation Specialists positions are filled. The November 2020 Cal/OSHA requirements are still in effect. Cal/OSHA is scheduled to hold a meeting on June 18, 2021. Director Danziger asked if a recruitment list has been created for the Fuels Mitigation Specialist position. Human Resources Manager Franklin confirmed. Two individuals from the last recruitment were added to an eligible list and will be called on if a future vacancy occurs.

11.3.2 Finance Report

Finance Manager Smith provided the report and gave a presentation on the status of OES reimbursement, attached to these minutes, item 11.3.2, attachment A. OES Strike Team receivables \$3,206,483. OES payments received \$2,326,437, with net receivable outstanding \$880,046. The most recent payment of \$141K was received on June 2, 2021, with 24 invoices paid and 14 invoices outstanding. Primarily the outstanding invoices are for New Invoices in April and May for OES HQ COVID Support Assignments. COVID Vaccine Clinic Reimbursement – no MOFD staffing for COVID clinics in May. Total reimbursement due to date = \$17.5k. The District fuel card program was implemented, fuel cards were placed in vehicles, and policy was adopted to report and reconcile fuel card use/expense. Salary survey forms for 2021/22 received from OES. Completion in process.

Director Danziger inquired if there was a pattern for when invoices get paid. Finance Manager Smith answered no pattern. Director Jex stated that before the completion of the audit, the presumption is that all of the outstanding invoices will have been collected. Fire Chief Winnacker answered the District continues to have reimbursable activity for COVID support and Fire Season activity. As the fire activity continues, outstanding items will remain at the time of the audit. ASD Sasser stated that the invoices will remain in accounts receivable if unpaid. Director Jex responded the Auditors will ask questions on the outstanding receivables.

11.3.4 Fire Marshal

Fire Marshal Isaacs provided the report. The District received 60 dead tree complaints, 90 exterior hazard complaints, 373 property transfer requests, and 298 properties transferred. The District has completed 539 exterior hazard inspections (225 passed/314 failed) and three properties brought to the Board for abatement hearings. One pre-citation has been issued. Staff completed 47 days of chipping and removed 260 tons of material. Staff conducted 16 state-mandated inspections and 181 plan reviews. Fire Marshal Isaacs reviewed current projects and plans for the quarter (new hire orientation, training of the new Fuels Mitigation Staff, inspections, the development of the MOFD App, and the fuel reduction project funded by CAL FIRE.

President Jorgens asked for an update on the FAC-A program. Fire Chief Winnacker provided a status on the program and volunteer productivity. President Jorgens inquired about the use of registered mail for the second violation notices and recommended Staff document conversations with property owners about the receipt of notices. Fire Chief Winnacker answered the current fire code does not require registered mail. Staff documents all contacts, conversations, and property photos. In situations where Staff is having difficulty contacting an Owner, a notice is posted on the property. Fire Chief Winnacker noted in the cases where residents expressed concern of not receiving a notice (in a timely manner), the amount of time elapsed from when they acknowledged receiving letters until the hearing exceeded a month. President Jorgens suggested sending the third notice by registered mail. Fire Chief Winnacker explained that the communication logs in the cases presented during the hearing show four to six weeks of communications with the Owners (including in-person meetings making sure awareness of the fire code violations).

Director Danziger inquired about the status of the City of Orinda chipper. Fire Chief Winnacker answered the Orinda chipper is currently in service. Director Danziger asked if the Orinda stats will be included in the fire prevention report. Fire Chief Winnacker answered the City of Orinda is working on tracking options.

Fire Chief Winnacker continued with the Fire Chief update. Staff is preparing for the Wildfire season by conducting joint drills with ConFire and surrounding agencies. Battalion Chief Lambert organized a sand table exercise for wildfire scenarios in North Orinda with all members participating. Emergency Preparedness Manager Dennis Rain organized a meeting of the Fire and Police Chiefs for the Lamorinda area to ensure evacuation planning is coordinated and synchronized. A series of virtual evacuation exercises will be conducted in July and August. The exercises will include a stress test on the Community Warning System (CWS) to ensure that the messages issued are being received. Residents will have an opportunity to confirm receipt of the message or follow up with CWS to figure out what went wrong in the information transfer. Fire Chief Winnacker encouraged everybody to comply with the fuel mitigation regulations. Fire prevention resources continue to be absorbed by a small number of parcels who are very aware of the requirements of the fire code, but choose not to comply. Staff is unable to move on to other areas of the community that require education and outreach because of the resources focused on these non-compliant parcels. Staff is working on the major roadsides, major evacuation routes, and large Parcels to get those into compliance.

11.4 Communications Received

District Clerk Holbrook reported communications received from M. Anderson opposing consolidation.

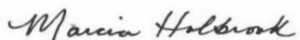
11.5 Future Agenda Items

President Jorgens reviewed the discussion of adding the different types of meetings for future meetings that Director Danziger requested and the ability to add Zoom or camera to the room to show the meeting without requiring the public to be physically present. Director Danziger agreed.

President Jorgens opened the public comment. There were no requests to address the Board. President Jorgens closed public comment. No further discussion by the Board.

12. ADJOURNMENT

At 9:43 p.m., Director Donner motion and seconded by Director Danziger to adjourn the meeting. Said motion carried 4-0-1-0 roll call vote (Ayes: Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: Baitx; Abstain: None).


Marcia Holbrook,
District Secretary/District Clerk

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231 Rheem



231 Rheem



231 Rheem



231 Rheem



56 Orchard



56 Orchard



56 Orchard



56 Orchard



106 Tappan



106 Tappan



106 Tappan



From: [Dennis Fay](#)
To: [Info](#)
Cc: [Winnacker, David](#)
Subject: Agenda Item 9.2 MOFD Annual Budget - Chipper/Truck Purchase
Date: Wednesday, June 16, 2021 3:52:51 PM

President Jorgens and Board Members,

I am writing to you today as a citizen of the district rather than the Vice Mayor of Orinda.

I will be unable to attend your meeting tonight, but I wanted to encourage you to adopt Chief Winnacker's recommendation to purchase a chipper and truck for your chipping program. As you know, the citizens of Orinda are taxing themselves to expand this important service in our community. By making this purchase rather than continuing a lease, MOFD is not only making a good financial decision but is also demonstrating its continuing commitment to this program and assuring Orinda residents that we have a committed partner.

Thank you in advance for approving the Chief's recommendation on this matter.

Regards,
Dennis Fay
Orinda



Finance Report

June 16, 2021

Strike Team Reimbursement - OES



• **Strike Team Receivable Update:**

OES Strike Team Receivable	\$3,206,483
OES Payments Received	<u>\$2,326,437</u>
Net Receivable Outstanding	\$ 880,046

- Most recent payment was June 2nd - \$141k
- New Invoices in April and May for OES HQ Covid Support Assignments
- 24 Invoices Paid, 14 Invoices Outstanding

Finance – Other items



- Covid Vaccine Clinic Reimbursement – no MOFD staffing for Covid clinics in May
 - Total reimbursement due to date = \$17.5k
- District fuel card program implemented – fuel cards placed in vehicles and policy adopted for reporting and reconciling fuel card use/expense
- Salary survey forms for 2021/22 received from OES. Completion in process.



Moraga-Orinda Fire District
BOARD OF DIRECTORS
SPECIAL BOARD MEETING MINUTES
June 28, 2021

1. OPENING CEREMONIES

The Board of Directors convened a teleconference Open Session at **9:33 a.m.** on **June 28, 2021**, via the Zoom application <https://us02web.zoom.us/j/81404372173> webinar id: 814 0437 2173 and by phone 669-900-6833. Pursuant to Executive Order N-29-20, teleconferencing restrictions of the Brown Act have been suspended. MOFD is closely following the latest Public Health Order from the Contra Costa Health Services issued on March 17, 2020. At this time, all formal public meetings will continue remotely.

Vice President Donner called the meeting to order and requested an attendance roll call. President Jorgens was present, but experiencing audio issues. Present were the following Directors and Staff:

President Jorgens	Director Donner	Gloriann Sasser, Admin. Services Director
Director Baitx	Director Jex	Jonathan Holtzman, District Council
Director Danziger	Dave Winnacker, Fire Chief	Donna Williamson, District Council

2. PUBLIC COMMENT (audio 6:00)

President Jorgens opened Public Comment on the closed session items. There were no requests to address the Board. President Jorgens closed Public Comment.

At **9:35 a.m.**, the Board adjourned to Closed Session.

3. CLOSED SESSION

3.1 Conference with Labor Negotiator

(Government Code Section 54957.6)
Agency Designated Rep: Donna Williamson
Employee Organization: Employee Organization: Local
1230, International Association of Firefighters IAFF

3.2 Conference with Labor Negotiator

(Government Code Section 54957.6)
Agency Designated Rep: Jonathan Holtzman
Employee Organization: Unrepresented Employees

3.3 Conference with Labor Negotiator

(Government Code Section 54957.6)
Agency Designated Rep: Donna Williamson
Employee Organization: Moraga-Orinda Fire Chief
Officers' Association

4. RECONVENE THE MEETING (audio 6:49)

4.1 Call the Meeting to Order

4.2 Roll Call

President Jorgens reconvened the Moraga-Orinda Fire District Board of Directors' special business meeting at **10:59 a.m.** and requested an attendance roll call. Present were the following Directors and Staff:

President Jorgens	Director Donner	Gloriann Sasser, Admin. Services Director
Director Baitx	Director Jex	Jonathan Holtzman, District Council
Director Danziger	Dave Winnacker, Fire Chief	

5. REPORT OF CLOSED SESSION ACTION (audio 7:43)

President Jorgens stated that the Board took no reportable action on agenda items 3.1-3.3.

6. ADJOURNMENT

At **11:01 a.m.**, Director Donner motion and seconded by Director Danziger to adjourn the meeting. Said motion carried 5-0 roll call vote (Ayes: Baitx, Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: None; Abstain: None).

Marcia Holbrook

Marcia Holbrook,
District Secretary/District Clerk

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Moraga-Orinda Fire District
BOARD OF DIRECTORS
SPECIAL BOARD MEETING MINUTES
July 13, 2021

1. OPENING CEREMONIES

The Board of Directors convened a teleconference Open Session at **6:05 p.m.** on **July 13, 2021**, via the Zoom application <https://us02web.zoom.us/j/88011134812> webinar id: 880 1113 4812 and by phone 669-900-6833. Pursuant to Executive Order N-29-20, teleconferencing restrictions of the Brown Act have been suspended. MOFD is closely following the latest Public Health Order from the Contra Costa Health Services issued on March 17, 2020. At this time, all formal public meetings will continue remotely.

President Jorgens called the meeting to order and requested an attendance roll call. Present were the following Directors and Staff:

President Jorgens	Director Donner	Gloriann Sasser, Admin. Services Director
Director Baitx (Absent)	Director Jex	Jonathan Holtzman, District Council
Director Danziger	Dave Winnacker, Fire Chief	Donna Williamson, District Council

2. PUBLIC COMMENT (audio 0:52)

President Jorgens opened Public Comment on the closed session items. There were no requests to address the Board. President Jorgens closed Public Comment.

At **6:06 p.m.**, the Board adjourned to Closed Session.

3. CLOSED SESSION

3.1 Conference with Labor Negotiator

(Government Code Section 54957.6)
Agency Designated Rep: Donna Williamson
Employee Organization: Employee Organization: Local
1230, International Association of Firefighters IAFF

3.2 Conference with Labor Negotiator

(Government Code Section 54957.6)
Agency Designated Rep: Jonathan Holtzman
Employee Organization: Unrepresented Employees

3.3 Conference with Labor Negotiator

(Government Code Section 54957.6)
Agency Designated Rep: Donna Williamson
Employee Organization: Moraga-Orinda Fire Chief
Officers' Association

3.4. Conference with Labor Negotiator

(Government Code Section 54957.6)
Agency Designated Rep: Jonathan Holtzman
Employee: David Winnacker, Fire Chief

4. RECONVENE THE MEETING (audio 3:25)

4.1 Call the Meeting to Order

4.2 Roll Call

President Jorgens reconvened the Moraga-Orinda Fire District Board of Directors' special business meeting at **7:45 p.m.** and requested an attendance roll call. Present were the following Directors and Staff:

President Jorgens	Director Donner	Gloriann Sasser, Admin. Services Director
Director Baitx (Absent)	Director Jex	Jonathan Holtzman, District Council
Director Danziger	Dave Winnacker, Fire Chief	

5. REPORT OF CLOSED SESSION ACTION (audio 4:03)

President Jorgens stated that the Board took no reportable action on agenda items 3.1-3.4.

6. ADJOURNMENT

At **7:46 p.m.**, Director Danziger motion and seconded by Director Donner to adjourn the meeting. Said motion carried 4-0-1-0 roll call vote (Ayes: Danziger, Donner, Jex, and Jorgens; Noes: None; Absent: Baitx; Abstain: None).

Marcia Holbrook

Marcia Holbrook,
District Secretary/District Clerk

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MOFD Response Time Summary by Incident Type (grouped) for All Code 2 and Code 3 Responses.

Will only show Incident Types that are applicable. EMS/Rescue \ Structure Fires (actual type is in a structure) \ Vegetation Fires \ Other Types Grouped - Alarms/Hazards/Pub Svc/Etc... Data Is Based On Completed RMS Incident Report Data Entered by Company Officer. Resp. Data Based on "First Arriving Unit". "In District" = Moraga, Orinda, Canyon. "Out of District" = Lafayette & any Other City Aid Provided to.

	<i>June, 2021</i>										<i>Totals</i>
	All Others (Alarms / Pub Serv..)		EMS / Rescue		Structure Fires		Veg Fires		Vehicle Accidents		
	In District	Out of Dist.	In District	Out of Dist.	In District	Out of Dist.	In District	Out of Dist.	In District	Out of Dist.	
Incident Totals	54	3	145	4	2	2	1	1	12	2	226
Median Turnout	1.30	0.96	1.15	1.06	1.26	2.26	0.58	0.28	1.08	0.93	1.15
Median Resp Time	5.83	2.25	4.98	9.19	5.68	13.43	4.40	0.47	5.80	6.80	5.33
Resp Time (90th%)	10.95	8.65	9.00	14.80	6.37	20.48	4.40	0.47	8.42	9.43	9.57

Code 3 Response Time Summary by City and Incident Type. Times shown are based on the First Responding Units Arrival at Scene of Emergency.

		<i>June, 2021</i>			
		Incident Totals	Median Turnout	Median Resp Time	Resp Time (90th%)
Orinda	EMS / Rescue	78	1.28	4.98	8.72
	Structure Fires	2	1.26	5.68	6.37
	All Other Types	11	1.12	7.53	10.93
	Totals for City	91	1.28	5.37	9.03
Moraga	EMS / Rescue	49	1.00	4.43	6.73
	All Other Types	11	1.07	4.07	5.05
	Totals for City	60	1.02	4.18	6.33
Lafayette	EMS / Rescue	3	1.42	7.72	9.43
	Structure Fires	1	1.78	6.38	6.38
	Totals for City	4	1.57	7.52	9.43
Canyon	EMS / Rescue	2	1.52	11.10	14.15
	Totals for City	2	1.52	11.10	14.15
Overall Total		157	1.17	4.83	8.79

Response Totals By Incident Type

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Total
All Others (Alarms / Pub Service / Etc.)	100	118	105	98	82	95	79	82	73	103	102	99	1,136
EMS / Rescue	143	149	138	142	129	158	152	131	147	136	128	151	1,704
Structure Fires		3	4	3	4	2	1	2	1	1	4	4	29
Veg Fires	8	5	1	1	1	1				1	3	2	23
Vehicle Accidents	11	11	14	9	18	20	21	14	17	15	11	15	176
Grand Total	262	286	262	253	234	276	253	229	238	256	248	271	3,068

Incident Types

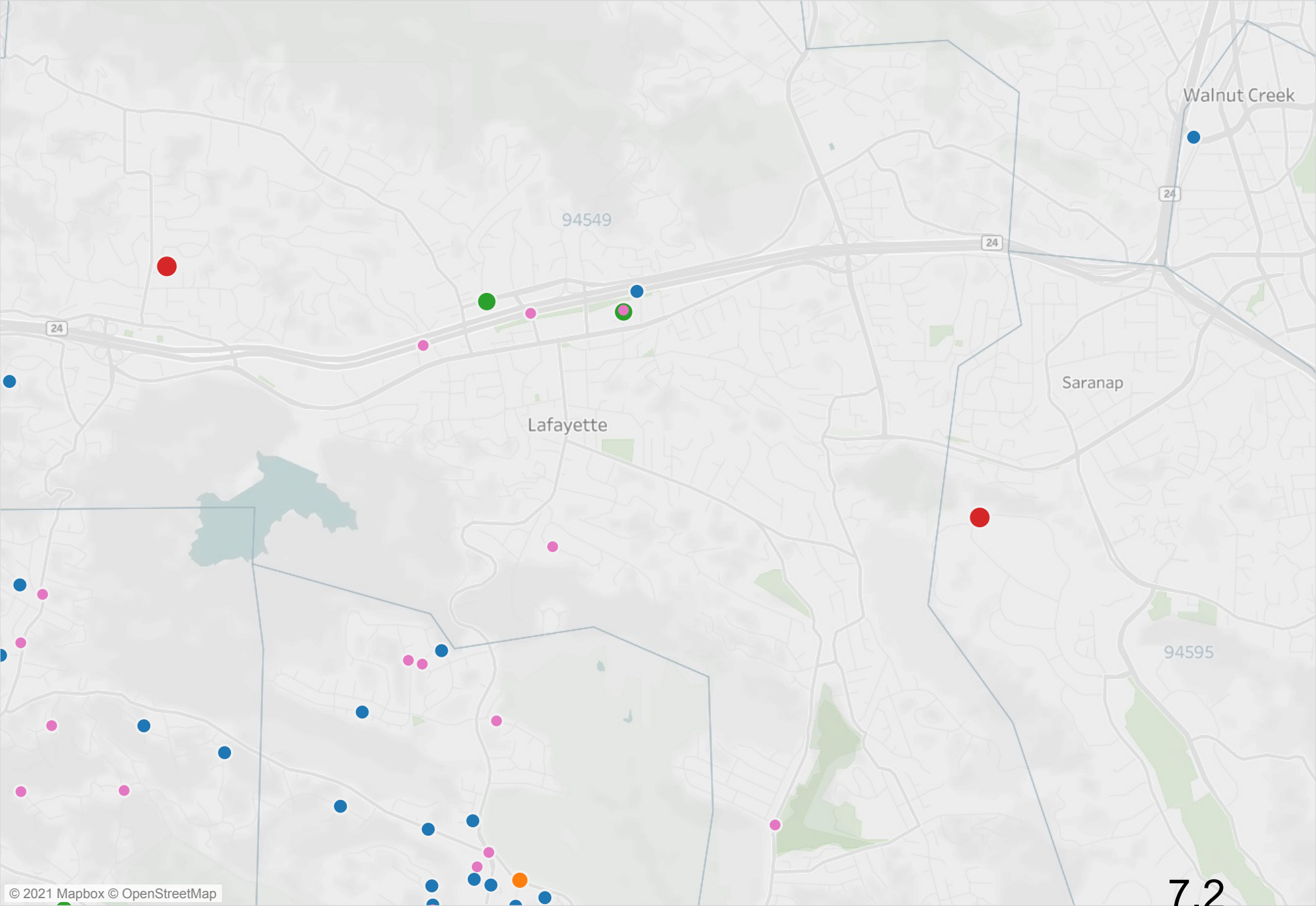
All Others (Alarms / Pub Service .. EMS / Rescue

Veg Fires

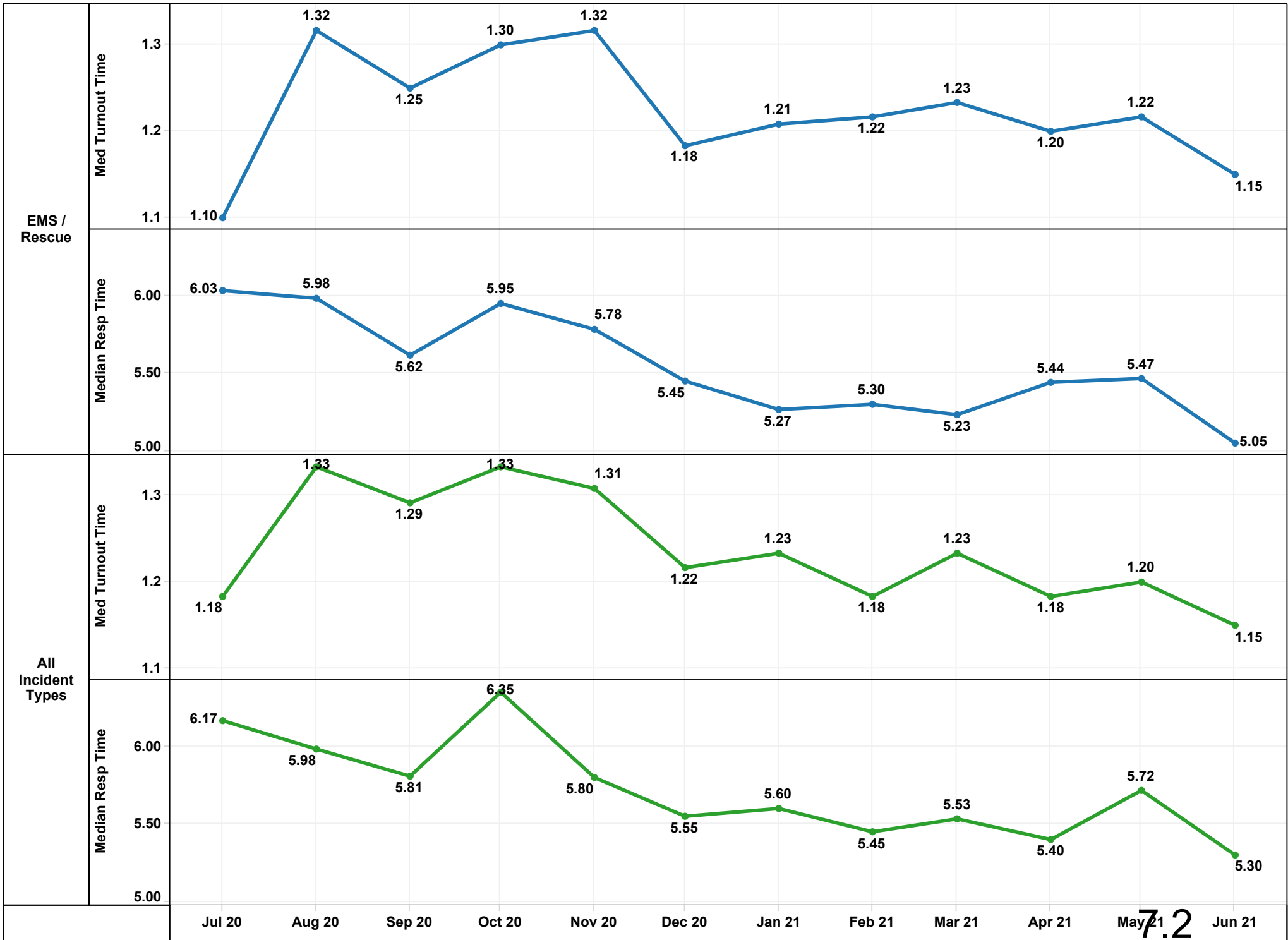
Vehicle Accidents

Structure Fires

Incident Location Map for MOFD June 2021



Run Chart for MOFD EMS / Rescue and All Incident Types for the last full 12 months. Median Turnout and Response Times By Month for First At Scene Units



7.2

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 6/1/2021 Through 6/30/2021

Check Register - June 2021

27 - Capital Projects Fund

Check Number	Check Date Name	Check Amount	Transaction Description
2021-0021	6/29/2021 Zonehaven Inc.	135,000.00	Zonehaven Evacuation Software
29942	6/24/2021 Corda Solar	<u>500.00</u>	Contract Signing - Solar Project
Total 27 - Capital Projects Fund		135,500.00	

50 - General Fund

Check Number	Check Date Name	Check Amount	Transaction Description
ACHCalpersDDJune	6/10/2021	194,373.17	CalPers - June
ACHCCERAMOPFAJune	6/10/2021	184,834.45	CCCERA/MOPFA/IAFF/Norcal - June
2020-14D	6/16/2021 FAIRA	37,432.42	Insurance Claims Deductibles
29957	6/24/2021 Renne Public Law Group, LLP	30,168.09	Legal Services - May 2021
ACHUSBank05.22.21	6/10/2021 U.S. Bank	16,664.56	Cal Card Payment for 5/24/21 Statement
	6/10/2021	16,235.40	Delta Dental - June
8411	6/3/2021 Definitive Networks, Inc.	16,092.00	ACH DNI - March
	6/24/2021 West Coast Code Consultants	11,517.50	In-House Plan Review - May
29901	6/10/2021 Bigger Tree Trucks	8,901.75	Chipper Lease
29911	6/10/2021 Red Cloud, Inc.	8,439.78	Replacement Batteries Portable Motorola Radios
	6/17/2021 Bound Tree Medical, LLC	7,347.83	Medical Supplies
29969	6/30/2021 Johnson Manufacturing	6,909.96	Truck Bed w/Installation on F250 - Stn41
29971	6/30/2021 L.N. Curtis & Sons	6,555.37	TDU Long Sleeve Shirts/Pants
29922	6/17/2021 L.N. Curtis & Sons	5,970.38	4.5NHF x6NHF Jumbo Low Profile Intake
29963	6/24/2021 Wittman Enterprises, LLC	5,117.07	Wittman ambulance biling - May
29887	6/3/2021 Liebert Cassidy Whitmore	4,522.00	Legal Services - April
29970	6/30/2021 Liebert Cassidy Whitmore	4,312.00	Labor Negotiations - May
	6/24/2021 West Coast Code Consultants	4,200.00	Fire Inspector - may
29913	6/10/2021 R.S. Hughes	3,639.00	Scott epic voice amps
	6/17/2021 Orinda Motors, Inc.	3,510.52	Unit 431 Brake replacement/batteries/steering
29929	6/17/2021 Sun Valley Heating & Air Conditioni	3,460.00	AC Unit replacement Stn 45 Basement Server Room
	6/30/2021 Kaiser Permanente	3,059.00	Refund - Incident 21003082 Clayton Hoover 01.09.21
29930	6/17/2021 Teleflex LLC	3,018.13	IO Needles - replacement expiration
	6/17/2021 Orinda Motors, Inc.	3,016.20	Unit 459 Replacement brakes and rotors, oil
	6/30/2021 Hunt & Sons, Inc.	2,900.64	Fuel Stn 41 06.22.21
29920	6/17/2021 CD Power	2,533.77	Station 45 Generator Service/Repair
29898	6/10/2021 American Fidelity Assurance	2,504.95	Flex FSA - June
29934	6/24/2021 Alameda County Fire Department	2,498.58	Repair for Units 455, 405, 444, 463, 461
29967	6/30/2021 Kaiser Permanente	2,387.28	Refund - Incident 20117794 Alexander Hunt 11.13.20
29904	6/10/2021 Goodyear Tire & Rubber Company	2,305.84	Replacement Tires E-43 Unit 441
	6/17/2021 Orinda Motors, Inc.	2,242.81	Unit 430 Oil Change, Brake Replace, tires, axle
29886	6/3/2021 Keenan & Associates	2,110.46	VSP/Life/Supplemental Life - June 2021
29917	6/17/2021 A T and T Mobility	2,002.05	Wireless 5/3-6/2/21
29892	6/3/2021 Sequoia Ecological Consulting, Inc.	1,883.75	CalFire Grant Figures
29962	6/24/2021 West Coast Code Consultants	1,875.00	Fire Insp. Scheduling - May
29903	6/10/2021 EBMUD	1,712.60	Water Service Stn 43 4/5-6/1/21
29894	6/10/2021 ADP, Inc.	1,683.75	Payroll processing Service April 30-May 30
29927	6/17/2021 Pacific Gas & Electric	1,675.51	Gas & Electric Stn 45 5/5-6/3/21
	6/17/2021 Orinda Motors, Inc.	1,674.57	Unit 454 Oil Change, Brakes, Rooters
	6/17/2021 Bound Tree Medical, LLC	1,655.86	Ofirmev 10mg
29968	6/30/2021 Hunt & Sons, Inc.	1,531.45	Fuel - Stn 44 06.16.21
29899	6/10/2021 American Fidelity	1,448.94	Supp Life
	6/30/2021 Hunt & Sons, Inc.	1,439.98	Fuel - Stn 45 06.16.21
	6/24/2021 ECMS, Inc.	1,424.68	PPE cleaning, inspections & repairs
29885	6/3/2021 Hunt & Sons, Inc.	1,336.68	Fuel Stn 41 05.19.21
	6/17/2021 Orinda Motors, Inc.	1,300.18	Unit 456 Oil change, Idler Pulley, Trans Service
	6/17/2021 Orinda Motors, Inc.	1,265.46	Unit 433 Brake and Transmission Service
29926	6/17/2021 Orinda Motors, Inc.	1,257.50	Unit 428 Replace 4x4 locking hubs
	6/24/2021 Pacific Gas & Electric	951.82	Gas & Electric Stn 42 5/6-6/6/21
29905	6/10/2021 Las Palmas	948.00	Refund of Inspection Overpayment - Inv 1836851-1
	6/3/2021 Hunt & Sons, Inc.	946.73	Fuel Stn 44 05.19.21
10548456	6/3/2021 Bandwidth.com, Inc.	913.50	Bandwith ACH May/June
29948	6/24/2021 Hunt & Sons, Inc.	874.51	Fuel Stn 41 6/8/21
29950	6/24/2021 Leader Emergency Vehicles	874.00	Ambulance partition doors - Covid
29939	6/24/2021 Jon Bensley	860.43	Strike Team Reimburse - OES HQ Covid 6/3-6/17/21
29914	6/10/2021 Staples Business Credit	860.20	Household Supplies

29943	6/24/2021 Dell Financial Services	845.24 Computer Lease
29919	6/17/2021 Bound Tree Medical, LLC	830.17 Cot sheet, suction cups
29881	6/3/2021 A T and T	787.66 Phone service 05-20-06.19.21
29921	6/17/2021 EBMUD	765.91 Water Service Stn 44 4/6-6/3/21
	6/24/2021 Pacific Gas & Electric	723.52 Gas & Electric Stn 41 5/6-6/6/21
	6/17/2021 Pacific Gas & Electric	692.66 Gas & Electric 5/6-6/4/21
29965	6/30/2021 State of California Department of In	675.00 Elevator Inspection Stn 43
29973	6/30/2021 Pacific Gas & Electric	666.13 Gas & Electric Stn 43 5.19.21 to 6.17.21
	6/3/2021 Pacific Gas & Electric	653.92 Gas & Electric Stn43 04.02-05.18.21
29954	6/24/2021 Otis Elevator	649.59 Elevator Maintenance Service Contract Stn 43 7/1-
	6/10/2021 Republic Services	634.16 Trash Service Stn45 June
29935	6/24/2021 Allied Propane Services, Inc	622.19 Commercial Propane
	6/30/2021 Hunt & Sons, Inc.	616.69 Fuel Stn 43 06.16.21
29912	6/10/2021 Republic Services	593.33 Trash Service Stn 41/42 June
29915	6/10/2021 David Winnacker	591.00 Strike Team Reimburse - OES HQ Covid 5/24-6/3/21
29938	6/24/2021 Bay Alarm Company	578.73 Quarterly Monitoring Service
	6/30/2021 Hunt & Sons, Inc.	568.12 Fuel Stn 42 06.16.21
	6/3/2021 Hunt & Sons, Inc.	554.65 Fuel Stn 42 05.19.21
	6/17/2021 Orinda Motors, Inc.	519.04 Unit 464 Replacement Steering Damper
	6/3/2021 Hunt & Sons, Inc.	512.93 Fuel Stn 45 05.19.21
29891	6/3/2021 Pitney Bowes Purchase Power	504.40 Postage on Pitney Bowes machine
29895	6/10/2021 Air Exchange Inc.	481.77 Service call stn 43
	6/24/2021 Minuteman Press	473.52 Window envelopes
29882	6/3/2021 A T and T Mobility	460.02 Phone Service 04.16-5.15.21
29964	6/30/2021 A T and T Mobility	460.02 Wireless Service 05.17-06.17.21
29949	6/24/2021 The Permanente Medical Group	452.00 Firefighter Physicals
29933	6/24/2021 Jacob Airola	418.20 Strike Team Reimburse - OES HQ Covid 6/7-6/14/21
29888	6/3/2021 Minuteman Press	377.91 Evacuation route letter/envelopes
	6/17/2021 Bound Tree Medical, LLC	367.98 Ofimev 10mg
29940	6/24/2021 Car Quest Auto Parts	360.25 Replacement Fluids for Apparatus
29945	6/24/2021 EBMUD	350.96 Water Service Stn 41 4/15-6/14/21
	6/17/2021 Bound Tree Medical, LLC	347.05 Extrication Collar, Underpad
29906	6/10/2021 L.N. Curtis & Sons	334.74 Dual Certified Pants
29907	6/10/2021 Minuteman Press	283.26 Vegetation Management flyers
29900	6/10/2021 Bay Area News Group	273.48 Legal Notices 5/12 5/28
29972	6/30/2021 Brian Oliver	260.00 L956 Class - Fire Training - Reimbursement
29936	6/24/2021 A T and T	254.84 Internet 5/12-6/11/21
29955	6/24/2021 Pacific Gas & Electric	252.57 Gas & Electric Admin 5/7-6/7/21
	6/3/2021 Hunt & Sons, Inc.	252.38 Fuel Stn 43 05.19.21
29928	6/17/2021 Smart Clean Building Maintenance	245.00 Monthly Cleaning Service - Admin
	6/10/2021 Airgas USA, LLC	238.60 Oxygen
29951	6/24/2021 Minuteman Press	238.40 Vegetation Management Flyer
29910	6/10/2021 Orinda Motors, Inc.	232.35 Service Medic 41 Unit 460
	6/10/2021 Orinda Motors, Inc.	232.35 Service Medic 45 Unit 459
29893	6/3/2021 Verizon Wireless	228.08 Wireless 04.24-05.23.21
29960	6/24/2021 TIAA Commercial Finance, Inc.	224.28 Copier Lease
	6/17/2021 Orinda Motors, Inc.	221.02 Unit 454 Install new battery
	6/17/2021 Orinda Motors, Inc.	218.93 Unit 456 Replace Battery
29946	6/24/2021 ECMS, Inc.	209.51 PPE cleaning, inspection & repairs
29897	6/10/2021 ALSCO - American Linen Division	207.72 Linen Service May
	6/3/2021 A T and T	202.95 Phone Service 05.20-06.19.21
29908	6/10/2021 Moraga Terrace Homeowners Asso	202.00 Refund Overpayment of Inspection Fee - Inv 1836853-1
29931	6/17/2021 Julie Weber	200.00 2021 Volunteer Uniform - new
	6/17/2021 Orinda Motors, Inc.	195.00 Unit 436 Replacement Rear Shocks
	6/24/2021 Bay Alarm Company	184.98 Quarterly Monitoring Service Stn 44
29916	6/17/2021 A T and T	175.96 Internet 5/1-5/31/21
	6/24/2021 West Coast Code Consultants	170.56 Senior Fire Inspector
	6/17/2021 Orinda Motors, Inc.	165.58 Unit 429 Oil Change and maintenance
	6/17/2021 Orinda Motors, Inc.	160.22 Unit 464 Oil change and Maintenance
	6/3/2021 ADT Security Services	154.12 Security services 5/9-7/8/21
	6/10/2021 ALSCO - American Linen Division	148.82 Linen Service Stn 41
29932	6/24/2021 ADT Security Services	142.06 Security Service 7/4-8/3/21
	6/17/2021 Pacific Gas & Electric	137.85 Gas & Electric Stn 42 5/7-6/7/21
29947	6/24/2021 Dan Elbanna	122.00 Reimbursement EMT - B recert
	6/10/2021 Republic Services	121.53 Trash Service Stn 43 June
	6/10/2021 Republic Services	121.53 Trash Service Stn 44 June
	6/17/2021 Orinda Motors, Inc.	120.74 Unit 451 Oil Change
	6/17/2021 Orinda Motors, Inc.	118.60 Unit 435 Brake Inspection
29937	6/24/2021 AT&T	100.94 Internet 6/10-7/9/21
29924	6/17/2021 Lawrence Olson	100.00 2021 Volunteer Uniform - returning
29959	6/24/2021 Julie Sparks	100.00 2021 Volunteer uniform - returning
29918	6/17/2021 Carol Bergren	98.49 Jacket and supplies
	6/3/2021 ADT Security Services	96.46 Security Services Admin 06.04-07.03.21
	6/10/2021 ALSCO - American Linen Division	95.78 Linen Service Stn 43
	6/10/2021 ALSCO - American Linen Division	95.78 Linen Service Stn 44
29884	6/3/2021 Comcast	90.20 Modem Stn 41 05.29-06.28.21

	6/3/2021 Comcast	90.20	Modem Stn 42 05.24-06.23.21
	6/3/2021 Comcast	90.20	Modem Stn 45 05.23-06.22.21
29941	6/24/2021 Comcast	90.20	Modem Station 44
29966	6/30/2021 Comcast	90.20	Stn 45 Internet
29944	6/24/2021 East Bay VIN Verification	85.00	VIN Verification 2019 Dodge Ram
29890	6/3/2021 Pacific Gas & Electric	81.63	Gas & Electric Stn 45 04.17-05.61.21
29883	6/3/2021 Biomedical Waste Disposal	79.00	Waste service - May - Stn 41
	6/3/2021 Biomedical Waste Disposal	79.00	Waste Service - Stn 45 - May
29902	6/10/2021 Biomedical Waste Disposal	79.00	Biomedical Waste pick up Stn 45
	6/10/2021 Biomedical Waste Disposal	79.00	Biomedical Waste Pickup Stn 41
29958	6/24/2021 Shred-it	75.56	Shredding Service
	6/24/2021 Pacific Gas & Electric	73.58	Gas & Electric Stn45 5/17-6/15/21
	6/10/2021 Airgas USA, LLC	67.23	Helium/Nitrogen
29923	6/17/2021 Office Depot	61.80	Folders/Trash bags/Pads
29896	6/10/2021 Airgas USA, LLC	61.65	Argon/Oxygen
29952	6/24/2021 Office Depot	59.21	Ink
29909	6/10/2021 Office Depot	58.78	Ink
29961	6/24/2021 Verizon Wireless	56.26	Wireless Service 5/11-6/10/21
	6/17/2021 Bound Tree Medical, LLC	54.75	Ondansetron 4mg
29956	6/24/2021 Pitney Bowes Purchase Power	52.73	Postage
29880	6/3/2021 ADT Security Services	42.99	Security Services 06.04-.07.03.21
	6/17/2021 Orinda Motors, Inc.	42.78	Unit 435 Wipers
	6/24/2021 Brian Oliver	39.31	Reimbursement - Velcro Tape
29953	6/24/2021 Brian Oliver	36.83	Gatorade/Water for fire prevention specialists
	6/17/2021 Office Depot	11.50	Paper clips
29889	6/3/2021 Pacific Office Automation	0.00	Copier

Total 50 - General Fund **668,980.83**

Report Total **804,480.83**

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary General Fund Actual to Budget 20/21
From 7/1/2020 Through 6/30/2021

	Current Period Actual	Budget \$	Budget \$ Variance	Percent Budget Remaining	Prior Year Current Period Actual	Prior Year Change	Prior Year % Change
Total Revenue	29,287,683.46	27,948,170.00	1,339,513.46	4.79%	25,283,323.73	4,004,359.73	15.84
Total Expenditures	26,657,185.64	28,388,746.00	1,731,560.36	6.10%	22,585,587.63	4,071,598.01	18.03
Excess of Revenues Over/ (Under) Expenditures	2,630,497.82	(440,576.00)	3,071,073.82	(697.06)%	2,697,736.10	(67,238.28)	(2.49)
Other Revenue-Strike Team Recovery	3,372,112.49	3,000,000.00	372,112.49	12.40%	424,783.39	2,947,329.10	693.84
Overtime - Strike Team	1,530,635.71	2,000,000.00	469,364.29	23.47%	263,607.88	1,267,027.83	480.65
Net Strike Team	1,841,476.78	1,000,000.00	841,476.78		161,175.51	1,680,301.27	

Revenue

Taxes

Property Tax-Current Secured	4010	22,092,636.26	22,084,673.00	7,963.26	0.04%	20,976,690.89	1,115,945.37	5.32
Property Tax-Supplemental	4011	434,060.38	300,000.00	134,060.38	44.69%	544,054.21	(109,993.83)	(20.22)
Property Tax-Unitary	4013	232,159.11	232,159.00	0.11	0.00%	228,633.18	3,525.93	1.54
Property Tax-Curr Unsecured	4020	697,743.69	665,000.00	32,743.69	4.92%	670,366.96	27,376.73	4.08
Prop Tax- Prior Secured	4030	(27,344.05)	(50,000.00)	22,655.95	(45.31)%	(55,359.09)	28,015.04	(50.61)
Prop Tax-Prior Supplement	4031	(21,101.58)	(40,000.00)	18,898.42	(47.25)%	(1,098.60)	(20,002.98)	1,820.77
Prop Tax Prior Unsecured	4035	10,683.72	(10,000.00)	20,683.72	(206.84)%	1,271.80	9,411.92	740.05
Total Taxes		23,418,837.53	23,181,832.00	237,005.53	1.02%	22,364,559.35	1,054,278.18	4.71

Use of Money & Property

Investment Earnings	4181	19,707.46	35,000.00	(15,292.54)	(43.69)%	172,976.85	(153,269.39)	(88.61)
Total Use of Money & Property		19,707.46	35,000.00	(15,292.54)	(43.69)%	172,976.85	(153,269.39)	(88.61)

Intergovernmental Revenue

Homeowners Relief Tax	4385	149,336.96	149,000.00	336.96	0.23%	148,796.08	540.88	0.36
Misc State Aid/ Grants	4435	50,000.00	50,000.00	0.00	0	0.00	50,000.00	100.00
State Mandated Costs Reimbursement	4436	11,171.30	11,171.00	0.30	0.00%	0.00	11,171.30	100.00
Intergovernmental Revenue-Federal Grants	4437	182,484.51	233,705.00	(51,220.49)	(21.92)%	458,044.85	(275,560.34)	(60.16)
Other/In Lieu of Taxes	4580	978.21	978.00	0.21	0.02%	967.52	10.69	1.10
Measure H-Emerg Med Ser Subsid	4896	85,248.13	85,248.00	0.13	0.00%	85,513.70	(265.57)	(0.31)
Total Intergovernmental Revenue		479,219.11	530,102.00	(50,882.89)	-9.60%	693,322.15	(214,103.04)	(30.88)

Charges for Service

Permits	4740	5,467.00	4,000.00	1,467.00	36.67%	1,506.00	3,961.00	263.01
Plan Review	4741	272,154.75	150,000.00	122,154.75	81.44%	212,061.00	60,093.75	28.34
Inspection Fees	4742	11,047.00	2,000.00	9,047.00	452.35%	18,129.00	(7,082.00)	(39.06)
Weed Abatement Charges	4744	52,549.00	52,549.00	0.00	0.00%	0.00	52,549.00	100.00
CPR/First Aid Classes	4745	0.00	0.00	0.00	0.00%	357.00	(357.00)	(100.00)
Reports/ Photocopies	4746	839.00	650.00	189.00	29.08%	298.75	540.25	180.84
Other Charges for Service	4747	1,014.00	1,000.00	14.00	1.40%	9,057.00	(8,043.00)	(88.80)
Total Charges for Service		343,070.75	210,199.00	132,871.75	63.21%	241,408.75	101,662.00	42.11

Charges for Service - Ambulance

Ambulance Service Fees	4898	1,220,095.60	1,100,000.00	120,095.60	10.92%	1,585,275.22	(365,179.62)	(23.04)
Ambulance Service Fee Reimbursements	4899	(18,390.24)	(100,000.00)	81,609.76	(81.61)%	(220,908.03)	202,517.79	(91.68)
Ambulance Collection Recovery Payments	4900	8,679.97	5,000.00	3,679.97	73.60%	29,191.95	(20,511.98)	(70.27)

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary General Fund Actual to Budget 20/21
From 7/1/2020 Through 6/30/2021

Ground Emergency Medical Transportation	4901	<u>(32,518.00)</u>	<u>(40,000.00)</u>	<u>7,482.00</u>	<u>(18.70)%</u>	<u>(40,486.71)</u>	<u>7,968.71</u>	<u>(19.68)</u>
Total Charges for Service - Ambulance		1,177,867.33	965,000.00	212,867.33	22.06%	1,353,072.43	(175,205.10)	(12.95)
Other Revenue								
Other Revenue-Strike Team Recovery	4971	3,372,112.49	3,000,000.00	372,112.49	12.40%	424,783.39	2,947,329.10	693.84
Other Revenue & Financing Sources	4972	18,000.00	18,000.00	0.00	0.00%	18,000.00	0.00	0.00
Other Revenue-Misc.	4974	4,876.49	3,000.00	1,876.49	62.55%	11,560.65	(6,684.16)	(57.82)
Misc Rebates & Refunds	4975	3,412.61	3,000.00	412.61	13.75%	2,630.69	781.92	29.72
Sale of Surplus Property	4980	3,456.00	1,800.00	1,656.00	92.00%	402.50	3,053.50	758.63
Transfers In	4999	<u>447,123.69</u>	<u>237.00</u>	<u>446,886.69</u>	<u>188,559.78%</u>	<u>606.97</u>	<u>446,516.72</u>	<u>73,564.87</u>
Total Other Revenue		<u>3,848,981.28</u>	<u>3,026,037.00</u>	<u>822,944.28</u>	<u>27.20%</u>	<u>457,984.20</u>	<u>3,390,997.08</u>	<u>740.42</u>
Total Revenue		<u>29,287,683.46</u>	<u>27,948,170.00</u>	<u>1,339,513.46</u>	<u>4.79%</u>	<u>25,283,323.73</u>	<u>4,004,359.73</u>	<u>15.84</u>
Expenditures								
Salaries & Benefits								
Permanent Salaries	5011	9,726,288.91	10,100,000.00	373,711.09	3.70%	9,212,841.69	513,447.22	5.57
Temporary Salaries	5013	87,673.94	97,637.00	9,963.06	10.20%	170,256.89	(82,582.95)	(48.50)
Overtime	5014	1,922,002.40	1,850,000.00	(72,002.40)	(3.89)%	1,367,427.15	554,575.25	40.56
Deferred Compensation	5015	20,512.00	22,500.00	1,988.00	8.84%	21,050.00	(538.00)	(2.56)
Overtime - Strike Team	5016	1,530,635.71	2,000,000.00	469,364.29	23.47%	263,607.88	1,267,027.83	480.65
Contract Services	5018	150,695.45	135,000.00	(15,695.45)	(11.63)%	107,913.45	42,782.00	39.64
Worker's Compensation Recovery	5019	<u>(94,469.73)</u>	<u>(80,000.00)</u>	14,469.73	(18.09)%	<u>(109,535.94)</u>	15,066.21	(13.75)
Payroll Taxes -FICA,SUI	5042	194,368.51	210,000.00	15,631.49	7.44%	168,585.70	25,782.81	15.29
Payroll Processing Fees	5043	16,746.70	22,000.00	5,253.30	23.88%	16,633.05	113.65	0.68
Retirement Contributions	5044	5,330,832.18	5,500,000.00	169,167.82	3.08%	5,034,354.02	296,478.16	5.89
Life/Health Insurance-Permanent Employees	5060	1,379,562.23	1,435,000.00	55,437.77	3.86%	1,157,684.22	221,878.01	19.17
Employee's-Health Insurance Contribution	5061	<u>(189,823.24)</u>	<u>(185,000.00)</u>	4,823.24	(2.61)%	<u>(120,010.63)</u>	<u>(69,812.61)</u>	58.17
Retiree Health Insurance	5062	1,188,026.50	1,215,000.00	26,973.50	2.22%	1,212,222.88	(24,196.38)	(2.00)
Retiree-Health Insurance Contribution	5063	<u>(333,768.95)</u>	<u>(325,000.00)</u>	8,768.95	(2.70)%	<u>(337,906.83)</u>	4,137.88	(1.22)
Unemployment Insurance	5064	1,696.00	11,000.00	9,304.00	84.58%	4,203.99	(2,507.99)	(59.66)
Retiree-Health OPEB Contribution	5065	331,633.00	475,482.00	143,849.00	30.25%	559,108.00	(227,475.00)	(40.69)
Vision Insurance	5066	17,710.59	20,976.00	3,265.41	15.57%	18,984.89	(1,274.30)	(6.71)
Pension Rate Stabilization	5067	1,562,792.00	1,562,792.00	0.00	0.00%	0.00	1,562,792.00	100.00
Workers' Compensation Insurance	5070	<u>1,257,432.00</u>	<u>1,386,576.00</u>	<u>129,144.00</u>	<u>9.31%</u>	<u>1,189,418.00</u>	<u>68,014.00</u>	<u>5.72</u>
Total Salaries & Benefits		24,100,546.20	25,453,963.00	1,353,416.80	5.32%	19,936,838.41	4,163,707.79	20.88
Operating Expense								
Office Supplies	6100	9,258.56	8,400.00	(858.56)	(10.22)%	8,423.80	834.76	9.91
Postage	6101	3,173.05	3,000.00	(173.05)	(5.77)%	2,505.36	667.69	26.65
Books & Periodicals	6102	1,083.05	2,460.00	1,376.95	55.97%	3,500.93	(2,417.88)	(69.06)
Printer Ink Cartridges	6103	2,935.86	2,500.00	(435.86)	(17.43)%	2,117.31	818.55	38.66
Telephone/Communication	6110	63,134.11	47,200.00	(15,934.11)	(33.76)%	45,806.66	17,327.45	37.83
Dispatch/Comm Center Services w/ AVL MDT	6111	198,507.66	188,700.00	(9,807.66)	(5.20)%	192,903.43	5,604.23	2.91
Utilities- Sewer	6120	3,827.73	5,000.00	1,172.27	23.45%	4,625.17	(797.44)	(17.24)
Utilities-Garbage	6121	16,612.90	14,150.00	(2,462.90)	(17.41)%	15,468.68	1,144.22	7.40
Utilities-PG&E	6122	74,063.67	69,900.00	(4,163.67)	(5.96)%	72,793.29	1,270.38	1.75
Utilities-Water	6123	21,349.65	21,100.00	(249.65)	(1.18)%	19,778.09	1,571.56	7.95
Utilities-Medical Waste	6124	2,193.27	2,200.00	6.73	0.31%	2,130.95	62.32	2.92
Small Tools & Instruments	6130	10,723.18	8,000.00	(2,723.18)	(34.04)%	8,293.26	2,429.92	29.30
Minor Equipment/Furniture	6131	326.98	1,500.00	1,173.02	78.20%	4,712.54	(4,385.56)	(93.06)

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary General Fund Actual to Budget 20/21
From 7/1/2020 Through 6/30/2021

Computer Equipment & Supplies	6132	1,377.83	2,000.00	622.17	31.11%	2,256.89	(879.06)	(38.95)
Gas Power Chain Saw/Other Equipmen	6133	5,004.77	6,800.00	1,795.23	26.40%	3,621.97	1,382.80	38.18
Fire Trail Grading	6135	4,726.65	25,000.00	20,273.35	81.09%	23,641.45	(18,914.80)	(80.01)
Fire Fighting Equipment & Supplies	6137	5,414.00	7,000.00	1,586.00	22.66%	15,085.21	(9,671.21)	(64.11)
Fire Fighting Equipment-Hoses & Nozzles	6138	628.03	6,000.00	5,371.97	89.53%	19,631.50	(19,003.47)	(96.80)
Fire Fighting Equipment-Class A Foam	6139	7,785.96	15,000.00	7,214.04	48.09%	6,050.79	1,735.17	28.68
Medical & Lab Supplies	6140	105,696.76	115,000.00	9,303.24	8.09%	86,317.82	19,378.94	22.45
Food Supplies	6150	1,278.00	5,500.00	4,222.00	76.76%	6,392.68	(5,114.68)	(80.01)
Safety Clothing & Personal Supplies	6160	64,310.75	95,000.00	30,689.25	32.30%	99,118.75	(34,808.00)	(35.12)
Household Expense	6170	13,365.79	17,000.00	3,634.21	21.38%	15,101.07	(1,735.28)	(11.49)
Household Expense-Linen	6171	7,127.88	6,440.00	(687.88)	(10.68)%	6,967.60	160.28	2.30
Public & Legal Notices	6190	8,301.89	10,000.00	1,698.11	16.98%	8,730.21	(428.32)	(4.91)
Dues, Memberships & Professional Fees	6200	10,695.63	8,150.00	(2,545.63)	(31.23)%	8,057.50	2,638.13	32.74
EMT/Paramedic Licensure Fees	6201	3,679.00	4,000.00	321.00	8.03%	7,528.00	(3,849.00)	(51.13)
Rent & Leases (Equipment)	6250	26,206.38	30,500.00	4,293.62	14.08%	31,695.62	(5,489.24)	(17.32)
Computer Software & Maintenance	6251	63,267.09	76,600.00	13,332.91	17.41%	65,516.71	(2,249.62)	(3.43)
Website Development & Maintenance	6252	4,800.00	6,800.00	2,000.00	29.41%	9,375.00	(4,575.00)	(48.80)
EPA ID# Verification Fee	6264	0.00	150.00	150.00	100.00%	150.00	(150.00)	(100.00)
CCC HazMat Plan (CUPA)	6265	3,615.00	3,615.00	0.00	0.00%	462.00	3,153.00	682.47
BAAQMD & Environmental Health Fees	6266	389.00	900.00	511.00	56.78%	239.00	150.00	62.76
Air Monitor Maintenance & Replacement	6269	1,825.54	1,826.00	0.46	0.03%	0.00	1,825.54	100.00
Maintenance -- Equipment	6270	65,140.58	71,000.00	5,859.42	8.25%	142,968.28	(77,827.70)	(54.44)
Central Garage Repairs	6271	299,251.94	280,000.00	(19,251.94)	(6.88)%	262,443.43	36,808.51	14.03
Central Garage Gasoline & Oil	6272	71,077.35	65,000.00	(6,077.35)	(9.35)%	64,606.82	6,470.53	10.02
Central Garage Tires	6273	2,294.83	10,000.00	7,705.17	77.05%	9,111.19	(6,816.36)	(74.81)
Service/Repair Fuel System Dispensers	6274	2,645.00	2,500.00	(145.00)	(5.80)%	0.00	2,645.00	100.00
Aerial Ladder & Pump Testing	6275	0.00	1,000.00	1,000.00	100.00%	0.00	0.00	0.00
Smog Inspections	6276	360.00	500.00	140.00	28.00%	265.45	94.55	35.62
Air Compressor Quarterly Service	6278	0.00	6,000.00	6,000.00	100.00%	1,690.61	(1,690.61)	(100.00)
Hydro Test SCBA & Oxy Cylinder	6279	1,691.71	2,500.00	808.29	32.33%	0.00	1,691.71	100.00
Tank Testing	6280	0.00	1,120.00	1,120.00	100.00%	1,120.00	(1,120.00)	(100.00)
Maintenance -- Building	6281	63,511.49	91,000.00	27,488.51	30.21%	90,675.33	(27,163.84)	(29.96)
Maintenance -- Grounds	6282	13,050.34	12,400.00	(650.34)	(5.24)%	9,482.53	3,567.81	37.63
Meetings & Travel Expenses	6303	123.20	1,500.00	1,376.80	91.79%	2,006.49	(1,883.29)	(93.86)
Employee Assistance Program	6309	9,800.00	9,800.00	0.00	0.00%	9,800.00	0.00	0.00
Medical - Pre-Emp Processing and Annual Exams	6311	17,474.44	30,000.00	12,525.56	41.75%	8,333.07	9,141.37	109.70
Ambulance Billing Administration Fees	6312	51,961.75	60,000.00	8,038.25	13.40%	84,159.52	(32,197.77)	(38.26)
Outside Attorney Fees	6313	239,712.63	200,000.00	(39,712.63)	(19.86)%	139,475.98	100,236.65	71.87
CCC County Tax Administration Fee	6316	207,500.00	196,900.00	(10,600.00)	(5.38)%	192,987.00	14,513.00	7.52
Professional Services	6317	29,061.53	32,000.00	2,938.47	9.18%	29,462.00	(400.47)	(1.36)
Professional Services - Labor Negotiator	6318	31,147.00	75,000.00	43,853.00	58.47%	1,897.00	29,250.00	1,541.91
Professional Services - Technology	6319	161,596.67	205,452.00	43,855.33	21.35%	191,709.96	(30,113.29)	(15.71)
Professional Services - Pre-Employment Investigations	6320	8,680.50	5,000.00	(3,680.50)	(73.61)%	25,092.99	(16,412.49)	(65.41)
Professional Services - Promotional Exams & Recruitment	6321	2,061.31	2,000.00	(61.31)	(3.07)%	2,938.01	(876.70)	(29.84)
Professional Services-OPEB Actuarial Valuation	6322	0.00	0.00	0.00	0.00%	2,889.41	(2,889.41)	(100.00)
Exterior Hazard Removal	6323	78,490.00	75,000.00	(3,490.00)	(4.65)%	20,037.50	58,452.50	291.72
Professional Services-Prop Tax Audit & Forecasting	6326	7,200.00	7,350.00	150.00	2.04%	7,200.00	0.00	0.00
Professional Services	6327	0.00	14,000.00	14,000.00	100.00%	0.00	0.00	0.00

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary General Fund Actual to Budget 20/21
From 7/1/2020 Through 6/30/2021

Testing Materials & Training Props	6354	5,081.12	20,000.00	14,918.88	74.59%	18,188.64	(13,107.52)	(72.06)
Career Development Classes	6357	9,680.50	25,000.00	15,319.50	61.28%	15,498.31	(5,817.81)	(37.54)
Target Safety Online Training	6359	0.00	0.00	0.00	0.00%	9,515.00	(9,515.00)	(100.00)
Training & Education Classes-Paramedic & EMT CE	6360	10,794.00	10,000.00	(794.00)	(7.94)%	5,739.43	5,054.57	88.07
District Sponsored Training-Mandated	6361	5,795.73	20,000.00	14,204.27	71.02%	6,659.14	(863.41)	(12.97)
Election Expense	6465	11,879.59	20,000.00	8,120.41	40.60%	0.00	11,879.59	100.00
Recruiting Costs	6470	0.00	0.00	0.00	0.00%	70,750.00	(70,750.00)	(100.00)
Strike Team Supplies	6474	60,158.38	50,000.00	(10,158.38)	(20.32)%	9,294.33	50,864.05	547.26
Community Emergency Response Team	6475	3,750.91	8,000.00	4,249.09	53.11%	1,497.72	2,253.19	150.44
Exercise Supplies/Maint.	6476	2,210.10	4,000.00	1,789.90	44.75%	6,925.74	(4,715.64)	(68.09)
Recognition Supplies	6478	785.89	2,450.00	1,664.11	67.92%	1,750.22	(964.33)	(55.10)
Other Special Departmental Exp	6479	117,770.18	160,900.00	43,129.82	26.81%	155,516.53	(37,746.35)	(24.27)
Public Education Supplies	6480	274.33	1,000.00	725.67	72.57%	995.58	(721.25)	(72.45)
LAFCO	6482	14,773.69	14,774.00	0.31	0.00%	16,300.67	(1,526.98)	(9.37)
Emergency Preparedness Expense	6484	10,800.34	10,000.00	(800.34)	(8.00)%	5,263.22	5,537.12	105.20
Misc. Services & Supplies	6490	7,290.38	3,300.00	(3,990.38)	(120.92)%	23,163.15	(15,872.77)	(68.53)
Fire Chief Contingency	6491	86,573.16	250,000.00	163,426.84	65.37%	92,394.39	(5,821.23)	(6.30)
Property & Liability Insurance	6540	95,078.42	57,646.00	(37,432.42)	(64.93)%	45,781.00	49,297.42	107.68
Total Operating Expense		2,553,214.61	2,931,483.00	378,268.39	12.90%	2,584,584.88	(31,370.27)	(1.21)
Other Expense								
Bank Fees	7510	3,173.44	3,000.00	(173.44)	(5.78)%	3,604.00	(430.56)	(11.95)
County Tax Collection Fees	7530	251.39	300.00	48.61	16.20%	0.00	251.39	100.00
Fire Flow Tax Collection Fees	7531	0.00	0.00	0.00	0.00%	255.86	(255.86)	(100.00)
Claims Expense	7540	0.00	0.00	0.00	0.00%	60,304.48	(60,304.48)	(100.00)
Total Other Expense		3,424.83	3,300.00	(124.83)	(3.78)%	64,164.34	(60,739.51)	(94.66)
Total Expenditures		26,657,185.64	28,388,746.00	1,731,560.36	6.10%	22,585,587.63	4,071,598.01	18.03
Excess of Revenues Over/ (Under) Expenditures		2,630,497.82	(440,576.00)	3,071,073.82	(697.06)%	2,697,736.10	(67,238.28)	(2.49)

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary Capital Projects Fund Actual to Budget
From 7/1/2020 Through 6/30/2021

		Current Period Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Fire Flow Tax	4066	1,093,246.70	1,088,000.00	5,246.70	0.48%
Total Taxes		1,093,246.70	1,088,000.00	5,246.70	0.48%
Use of Money & Property					
Investment Earnings	4181	6,039.10	10,000.00	(3,960.90)	(39.61)%
Total Use of Money & Property		6,039.10	10,000.00	(3,960.90)	(39.61)%
Intergovernmental Revenue					
Misc State Aid/ Grants	4435	300,000.00	300,000.00	0.00	0.00%
Intergovernmental Revenue-Fed...	4437	0.00	300,000.00	(300,000.00)	(100.00)%
Total Intergovernmental Revenue		300,000.00	600,000.00	(300,000.00)	(50.00)%
Charges for Service					
Impact Mitigation Fees	4743	68,000.00	0.00	68,000.00	0.00%
Total Charges for Service		68,000.00	0.00	68,000.00	0.00%
Other Revenue					
Other Revenue & Financing So...	4972	53,257.89	53,258.00	(0.11)	(0.00)%
Sale of Surplus Property	4980	6,796.00	0.00	6,796.00	0.00%
Total Other Revenue		60,053.89	53,258.00	6,795.89	12.76%
Total Revenue		1,527,339.69	1,751,258.00	(223,918.31)	(12.79)%
Expenditures					
Other Expense					
Bank Fees	7510	149.00	200.00	51.00	25.50%
Fire Flow Tax Collection Fees	7531	11,582.14	14,000.00	2,417.86	17.27%
Apparatus/Vehicles-Fixed Asset...	7703	13,577.59	73,850.00	60,272.41	81.61%
Computer Equip & Software-Fix...	7704	135,000.00	300,000.00	165,000.00	55.00%
Buildings-Stations-Fixed Asset ...	7708	500.00	300,000.00	299,500.00	99.83%
Operating Transfers Out	7999	922,813.84	922,948.00	134.16	0.01%
Total Other Expense		1,083,622.57	1,610,998.00	527,375.43	32.74%
Total Expenditures		1,083,622.57	1,610,998.00	527,375.43	32.74%
Excess of Revenues Over/ (Under) Ex...		443,717.12	140,260.00	303,457.12	216.35%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary Debt Service Fund Actual to Budget
From 7/1/2020 Through 6/30/2021

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Property Tax-Current Secured	4010	3,884,311.00	3,884,311.00	0.00	0.00%
Total Taxes		3,884,311.00	3,884,311.00	0.00	0.00%
Use of Money & Property					
Investment Earnings	4181	140.47	500.00	(359.53)	(71.91)%
Total Use of Money & Property		140.47	500.00	(359.53)	(71.91)%
Other Revenue					
Transfers In	4999	922,813.57	922,948.00	(134.43)	(0.01)%
Total Other Revenue		922,813.57	922,948.00	(134.43)	(0.01)%
Total Revenue		4,807,265.04	4,807,759.00	(493.96)	(0.01)%
Expenditures					
Other Expense					
Pension Obligation Bond Principal Payment	7900	3,265,000.00	3,265,000.00	0.00	0.00%
Pension Obligation Bond Interest Payment	7901	359,527.50	359,527.00	(0.50)	(0.00)%
Apparatus Lease Principal Payment	7902	581,689.58	581,689.00	(0.58)	(0.00)%
Apparatus Lease Interest Payment	7903	19,559.74	19,560.00	0.26	0.00%
Lease Agreement Station 43 Principal	7906	256,000.00	256,000.00	0.00	0.00%
Lease Agreement Station 43 Interest	7907	65,564.25	65,699.00	134.75	0.21%
Transfers to Other Funds	7997	237.15	0.00	(237.15)	0.00%
Total Other Expense		4,547,578.22	4,547,475.00	(103.22)	(0.00)%
Total Expenditures		4,547,578.22	4,547,475.00	(103.22)	(0.00)%
Excess of Revenues Over/ (Under) Expenditures		259,686.82	260,284.00	(597.18)	(0.23)%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary NOSFB Fund Actual to Budget
From 7/1/2020 Through 6/30/2021

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Intergovernmental Revenue					
Misc State Aid/ Grants	4435	236,480.87	0.00	236,480.87	0.00%
Total Intergovernmental Revenue		236,480.87	0.00	236,480.87	0.00%
Total Revenue		236,480.87	0.00	236,480.87	0.00%
Expenditures					
Salaries & Benefits					
Temporary Salaries	5013	5,003.20	4,000.00	(1,003.20)	(25.08)%
Payroll Taxes -FICA,SUI	5042	175.47	306.00	130.53	42.66%
Total Salaries & Benefits		5,178.67	4,306.00	(872.67)	(20.27)%
Operating Expense					
Exterior Hazard Removal	6323	214,435.53	212,000.00	(2,435.53)	(1.15)%
Total Operating Expense		214,435.53	212,000.00	(2,435.53)	(1.15)%
Other Expense					
Operating Transfers Out	7999	446,886.54	0.00	(446,886.54)	0.00%
Total Other Expense		446,886.54	0.00	(446,886.54)	0.00%
Total Expenditures		666,500.74	216,306.00	(450,194.74)	(208.13)%
Excess of Revenues Over/ (Under) Expenditures		(430,019.87)	(216,306.00)	(213,713.87)	98.80%



Moraga-Orinda Fire District

QUARTERLY INVESTMENT REPORT						
JUNE 30, 2021						
Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest	Fiscal Year-to-Date
Cash	Contra Costa County	N/A	\$ 1,288,721	\$ 1,288,721	0.00%	\$ -
Cash	Citibank	N/A	695,479	695,479	0.00%	\$ -
Local Agency Investment Fund	Local Agency Investment Fund	N/A	13,712,060	13,713,197	0.33%	\$ 36,114
Money Market	Wells Fargo Government Money Market Fund	N/A	3,747,327	3,747,327	0.01%	\$ 172
Total			\$ 19,443,587	\$ 19,444,724		\$ 36,286
Average Weighted Yield	0.23%					
Market values obtained from monthly statements issued by Citibank and Wells Fargo Bank						
Sufficient funds exist to meet the District's financial obligations for the next six months using the County of Contra Costa's "Teeter Plan". In 1949, the California Legislature enacted an alteratvie method for the distribution of secured property taxes to local agencies known as the "Teeter Plan". The Teeter Plan is a tax distribution procedure by which secured tax rolls are distributed to the District on the basis of the tax levy, rather than on the basis of actual tax collections. While the County bears the risk of loss on delinquent taxes that go unpaid, it benefits from the penalties associated with these delinquent taxes when they are paid. In turn, the Teeter Plan provides the District with stable cash flow and the elimination of credit risk.						
The June 2021 investments are in accordance with the District adopted investment policy.						
Gloriann Sasser Administrative Services Director July 15, 2021						



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Gloriann Sasser, Administrative Services Director

DATE: July 21, 2021

SUBJECT: Item 8.1 – PARS OPEB Pre-Funding and Pension Rate Stabilization Trust Program Annual Client Review

BACKGROUND

The District pre-funds retiree healthcare benefits using an irrevocable trust. The District also sets aside money in a pension rate stabilization trust. The District participates in the Public Agency Retirement Services (PARS) Public Agencies Post-Employment Benefits Trust. PARS provides an annual client review of the trust program. Representatives from PARS and HighMark Capital Management will attend the Board meeting and present the annual review.

RECOMMENDATION

None – Information only

ATTACHMENTS

Attachment A – OPEB Pre-Funding Trust Program & Pension Rate Stabilization Program Client Review

PUBLIC
AGENCY
RETIREMENT
SERVICES

PARS

TRUSTED SOLUTIONS. LASTING RESULTS.



MORAGA-ORINDA FIRE PROTECTION DISTRICT

PARS 115 Trust – OPEB Prefunding Program and
Pension Rate Stabilization Program Client Review

July 21, 2021

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PARS 115 TRUST TEAM

Trust Administrator & Consultant



- Recordkeeping
- Sub-trust accounting
- Monitors plan compliance
- Processes contributions/disbursements
- Hands-on, dedicated support teams
- Coordinates all agency services

37 Years of Experience (1984-2021)	2,000+ Plans under Administration	1,000+ Public Agency Clients	430+ 115 Trust Clients	500K+ Plan Participants	\$6.0B Assets under Administration
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Trustee



- 5th largest commercial bank and one of the nation's largest trustees for Section 115 trusts
- Safeguard plan assets
- Oversight protection as plan fiduciary
- Custodian of assets

158 Years of Experience (1863-2021)	\$5.0T Assets under Administration
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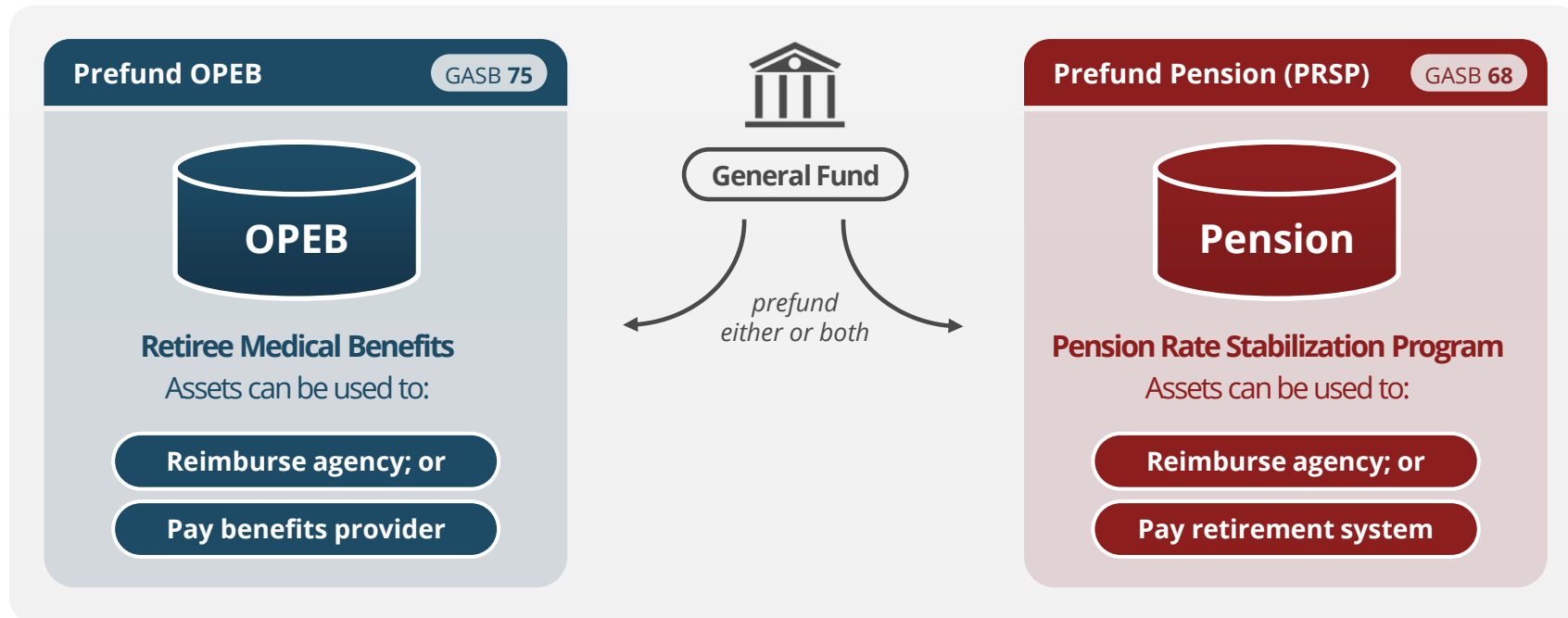
Investment Manager



- Investment sub-advisor to trustee U.S. Bank
- Investment policy assistance
- Uses open architecture
- Active and passive platform options
- Customized portfolios (with minimum asset level)

102 Years of Experience (1919-2021)	\$18.2B Assets under Management & Advisement
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PARS IRS-APPROVED SECTION 115 TRUST



Subaccounts

OPEB and pension assets are individually sub-accounted, and can be divided by dept., bargaining group, or cost center.



Financial Stability

Assets in the PARS Section 115 Combination Trust can be used to address unfunded liabilities.



Flexible Investing

Allows separate investment strategies for OPEB and pension subaccounts.



Anytime Access

Trust funds are available anytime; OPEB for OPEB and pension for pension.



Economies-of-Scale

OPEB and pension assets aggregate and reach lower fees on tiered schedule sooner – saving money!



No Set Up Cost or Minimums

No set-up costs, no minimum annual contribution amounts, and no fees until assets are added.

SUMMARY OF AGENCY'S OPEB PLAN

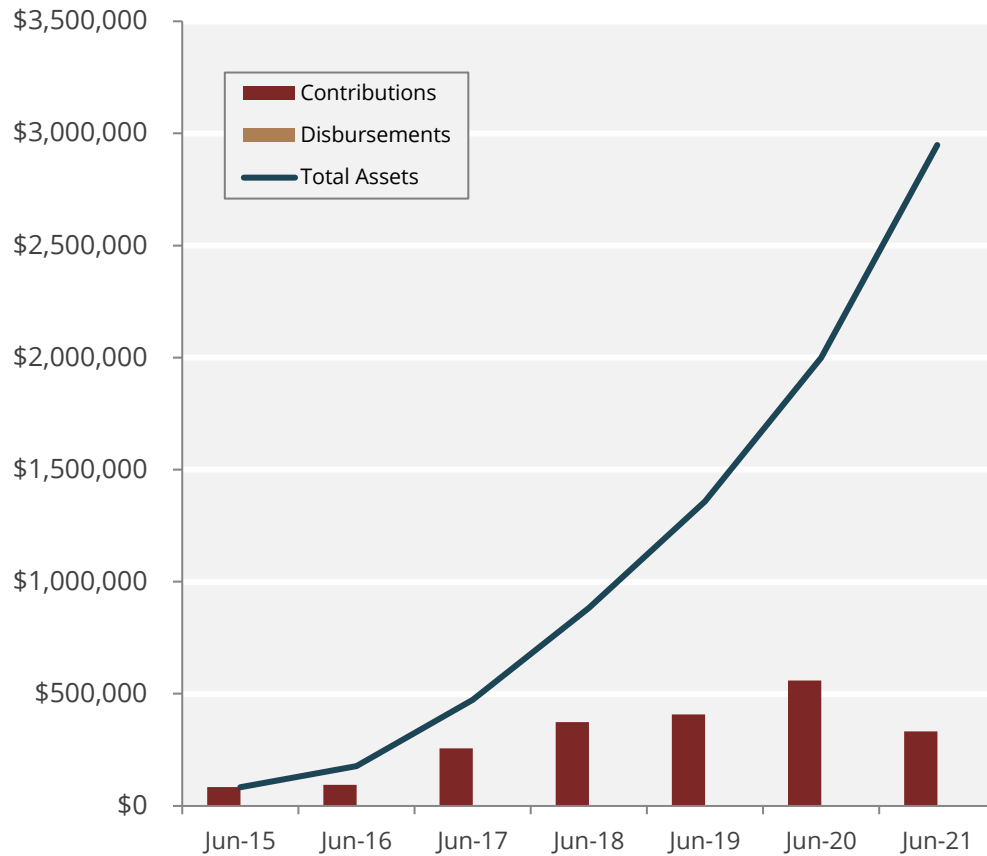
Plan Type:	IRC Section 115 Irrevocable Exclusive Benefit Trust
Trustee Approach:	Discretionary
Plan Effective Date:	April 1, 2015
Plan Administrator:	Administrative Services Director
Current Investment Strategy:	Capital Appreciation Index PLUS (Passive) Strategy; Individual Account

AS OF JUNE 30, 2021:

Initial Contribution:	May 2015: \$84,000
Additional Contributions:	\$2,022,474
Total Contributions:	\$2,106,474
Disbursements:	\$0
Total Investment Earnings:	\$873,068
Account Balance:	\$2,948,603

SUMMARY OF AGENCY'S OPEB PLAN

CONTRIBUTIONS, DISBURSEMENTS, AND TOTAL ASSETS AS OF JUNE 30, 2021



Plan Year Ending

Year	Contributions	Disbursements	Total Assets
Jun-15*	\$84,000	\$0	\$83,053
Jun-16	\$94,000	\$0	\$176,437
Jun-17	\$256,000	\$0	\$472,933
Jun-18	\$374,000	\$0	\$882,129
Jun-19	\$407,733	\$0	\$1,358,338
Jun-20	\$559,108	\$0	\$1,999,673
Jun-21	\$331,633	\$0	\$2,948,603

*Plan Year Ending June 2015 is based on 2 months of activity.

OPEB ACTUARIAL RESULTS

- We have received the actuarial report by Precision Actuarial Inc., LLC dated September 2, 2020 with a measurement date as of June 30, 2020. In the table below, we have summarized the results.

Demographic Study	Measurement Date: June 30, 2019	Measurement Date: June 30, 2020
Actives	59	59
Retirees	158	158
Total	217	217
Average Active Age	39.9	39.9
Average Active Agency Service	10.1	10.1

OPEB ACTUARIAL RESULTS

	Measurement Date: June 30, 2019 Discount Rate: 6.25%	Measurement Date: June 30, 2020 Discount Rate: 6.25%
Total OPEB Liability (TOL) <i>Actuarial Accrued Liability (AAL)</i>	\$16,208,975	\$16,234,172
Fiduciary Net Position <i>Actuarial Value of Assets</i>	\$1,358,338*	\$1,999,673*
Net OPEB Liability (NOL) <i>Unfunded Actuarial Accrued Liability (UAAL)</i>	\$14,850,637	\$14,234,499
Funded Ratio (%)	8.38%	12.32%
Actuarially Determined Contribution (ADC)	\$1,572,150 <i>for FY 2019-2020</i>	\$1,579,380 <i>for FY 2020-21</i>
Annual Benefit Payments (Pay-as-you-Go)	\$885,233 <i>for FY 2020-2021</i>	\$925,000 <i>for FY 2020-2021</i>

*As of June 30, 2021 assets at \$2,948,603.

Rule of thumb: For every one percent increase in the discount rate, the unfunded liability is lowered by 10-12%.

SUMMARY OF AGENCY'S PENSION PLAN

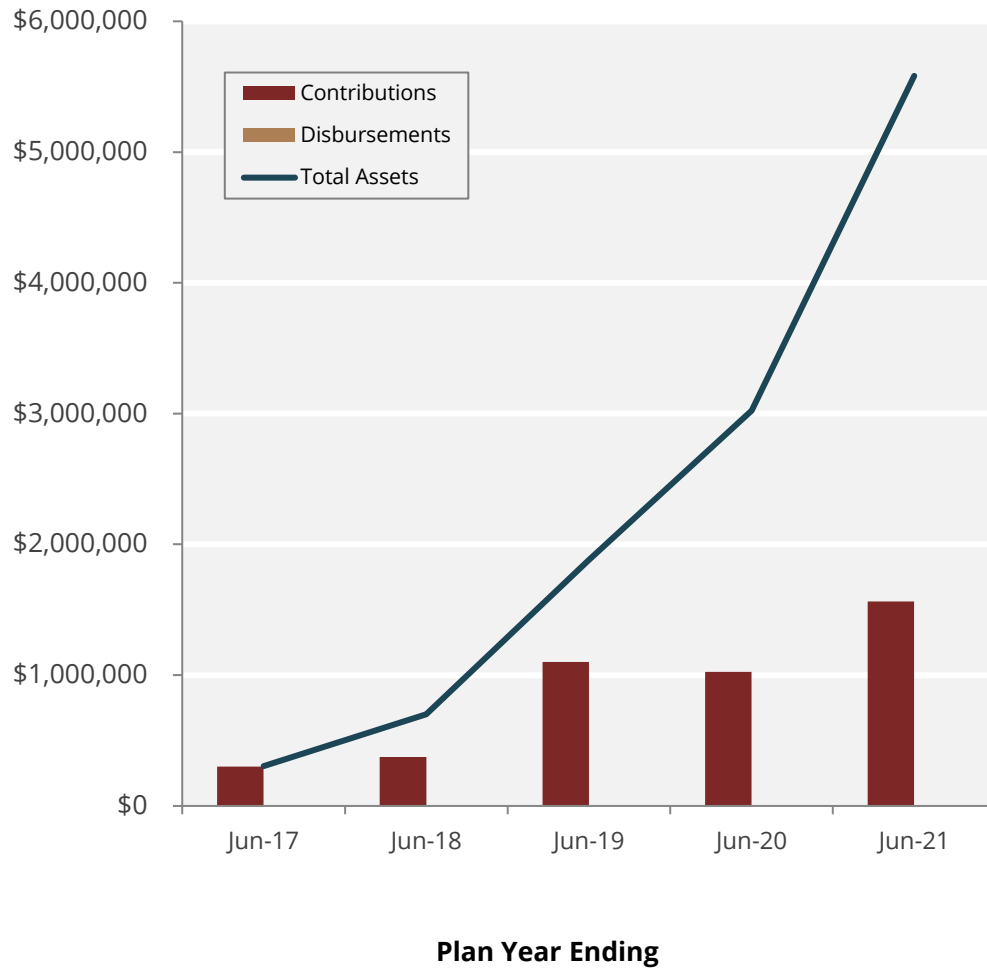
Plan Type:	IRC Section 115 Irrevocable Exclusive Benefit Trust
Trustee Approach:	Discretionary
Plan Effective Date:	January 19, 2017
Plan Administrator:	Administrative Services Director
Current Investment Strategy:	Capital Appreciation Index PLUS (Passive) Strategy; Individual Account

AS OF JUNE 30, 2021

Initial Contribution:	March 2017: \$300,000
Additional Contributions:	\$4,060,642
Total Contributions:	\$4,360,642
Disbursements:	\$0
Total Investment Earnings:	\$1,261,931
Account Balance:	\$5,582,483

SUMMARY OF AGENCY'S PENSION PLAN

CONTRIBUTIONS, DISBURSEMENTS, AND TOTAL ASSETS AS OF JUNE 30, 2021



Year	Contributions	Disbursements	Total Assets
Jun-17*	\$300,000	\$0	\$304,837
Jun-18	\$374,000	\$0	\$700,449
Jun-19	\$1,100,000	\$0	\$1,879,809
Jun-20	\$1,023,850	\$0	\$3,022,693
Jun-21	\$1,562,792	\$0	\$5,582,483

*Plan Year Ending June 2017 is based on 4 months of activity.



PENSION FUNDING STATUS

As of June 30, 2020, Moraga-Orinda Fire Protection District's CCCERA pension plan is funded as follows*:

Approx. Total Pension Liability (3.094% of total CCCERA)	\$206.0 M
Approx. Plan Fiduciary Net Position	\$179.3 M
Net Pension Liability	\$26.7 M
Funded Ratio	87.0%
Employer Contribution Amount (FY 19-20)	\$5.2 M (100% ADC)
Discount Rate (December 31, 2019)	7.00%

* Data from Agency's 2019-20 Comprehensive Annual Financial Report

Moraga-Orinda Fire Protection District

Second Quarter 2021

Presented by:
Andrew Brown, CFA

Economic and Market Forecasts - June 2021

	2021	2022
	Assumptions	Assumptions
GDP	5.8% - 7.5%	3.5% - 4.5%
S&P500 earnings	\$175 - \$195	\$205 - \$215
Unemployment	4.9% - 5.4%	4.1% - 4.8%
Core PCE Inflation	2.0% - 2.4%	1.9% - 2.3%
Fed Funds Target	0.0% - 0.25%	0.0% - 0.25%

Selected Period Performance

Moraga-Orinda FPD OPEB

Period Ending: 6/30/2021

	3 Months	Year to Date (6 Months)	1 Year	3 Years	5 Years	Inception to Date 06/01/2015
Cash Equivalents	.01	.01	.03	1.19	1.00	.85
<i>Lipper Money Market Funds Index</i>	.00	.00	.01	1.11	.95	.79
Total Fixed Income	1.68	-1.28	.00	4.98	3.07	3.11
<i>BBG Barclays US Aggregate Bd Index</i>	1.83	-1.60	-.33	5.34	3.03	3.28
Total Equities	6.98	14.45	42.13	15.05	15.43	11.50
Large Cap Funds	8.28	15.22	40.73	18.30	17.75	13.78
<i>S&P 500 Composite Index</i>	8.55	15.25	40.79	18.67	17.65	14.66
Mid Cap Funds	7.40	16.05	49.52	16.75	15.82	11.98
<i>Russell Midcap Index</i>	7.50	16.25	49.80	16.45	15.62	12.39
Small Cap Funds	4.06	17.77	61.55	12.91	15.47	12.05
<i>Russell 2000 Index</i>	4.29	17.54	62.03	13.52	16.47	12.19
International Equities	5.09	9.45	35.24	9.98	11.25	6.85
<i>MSCI EAFE Index</i>	5.17	8.83	32.35	8.27	10.28	5.98
<i>MSCI EM Free Index</i>	5.05	7.45	40.90	11.27	13.03	7.81
RR: REITS	11.61	21.28	33.74	11.00		
<i>Wilshire REIT Index</i>	12.84	22.78	37.52	10.06	6.36	8.04
Total Managed Portfolio	5.74	10.46	30.29	13.27	12.34	9.48

Performance Inception: 6/01/2015

Returns are gross of fees unless otherwise noted. Returns for periods over one year are annualized. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured, have no bank guarantee, and may lose value. *The performance aggregate represents from June 1, 2015 to February 28, 2017 investment in account 6746019210 PARS/PRHCP Capital Appreciation HM Plus. From March 1, 2017 to August 31, 2018 the Plan was invested in account 6746050111 PARS/PRSP Capital Appreciation Index. Plan dollars were transferred on September 1, 2018 into account 6746059400, and maintained the same investment objective of capital appreciation index.

Asset Allocation – OPEB Plan - 6746059400

As of June 30, 2021

Current Asset Allocation		Investment Vehicle		
Equity	78.93%		Range: 65%-85%	\$2,327,272.06
Large Cap Core	23.53%	IVV	iShares Core S&P 500 ETF	\$693,890.88
Large Cap Value	9.61%	IVE	iShares S&P 500 Value ETF	\$283,468.80
Large Cap Growth	9.15%	IVW	iShares S&P 500 Growth ETF	\$269,828.30
Mid Cap Core	5.73%	IWR	iShares Russell Mid-Cap ETF	\$169,018.92
Small Cap Value	5.12%	IWN	iShares Russell 2000 Value ETF	\$151,016.47
Small Cap Growth	5.47%	IWO	iShares Russell 2000 Growth ETF	\$161,143.73
International Core	11.14%	IEFA	iShares Core MSCI EAFE ETF	\$328,560.54
Emerging Markets	7.13%	VWO	Vanguard FTSE Emerging Markets ETF	\$210,288.32
Real Estate	2.04%	VNQ	Vanguard Real Estate ETF	\$60,056.10
Fixed Income	19.96%		Range: 10%-30%	\$588,548.70
Short-Term	2.27%	VFSUX	Vanguard Short-Term Investment-Grade Adm	\$66,990.28
Intermediate-Term	16.41%	AGG	iShares Core US Aggregate Bond ETF	\$483,924.68
High Yield	1.28%	VWEAX	Vanguard High-Yield Corporate Adm	\$37,633.74
Cash	1.10%		Range: 0%-20%	\$32,565.13
	1.10%	FGZXX	First American Government Oblig Z	\$32,565.13
TOTAL	100.00%			\$2,948,385.89

Selected Period Performance Moraga-Orinda FPD Pension Period Ending: 6/30/2021

	3 Months	Year to Date (6 Months)	1 Year	3 Years	Inception to Date 04/01/2017
Cash Equivalents	.01	.01	.03	1.34	1.23
<i>Lipper Money Market Funds Index</i>	.00	.00	.01	1.11	1.07
Total Fixed Income	1.68	-1.27	.01	4.97	3.71
<i>BBG Barclays US Aggregate Bd Index</i>	1.83	-1.60	-.33	5.34	4.00
Total Equities	6.97	14.49	42.18	14.99	14.28
Large Cap Funds	8.27	15.13	40.62	18.22	16.78
<i>S&P 500 Composite Index</i>	8.55	15.25	40.79	18.67	17.30
Mid Cap Funds	7.40	15.85	49.26	16.60	15.25
<i>Russell Midcap Index</i>	7.50	16.25	49.80	16.45	15.15
Small Cap Funds	4.06	17.82	61.62	12.88	13.71
<i>Russell 2000 Index</i>	4.29	17.54	62.03	13.52	14.26
International Equities	5.08	9.40	35.18	9.86	9.69
<i>MSCI EAFE Index</i>	5.17	8.83	32.35	8.27	8.94
<i>MSCI EM Free Index</i>	5.05	7.45	40.90	11.27	11.43
RR: REITS	11.61	21.00	33.43	10.96	8.71
<i>Wilshire REIT Index</i>	12.84	22.78	37.52	10.06	8.41
Total Managed Portfolio	5.73	10.06	29.82	12.94	11.66

Performance Inception: 4/01/2017

Returns are gross of fees unless otherwise noted. Returns for periods over one year are annualized. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured, have no bank guarantee, and may lose value. * The performance aggregate represents from April 1, 2017 to August 31, 2018 investment in account 6746050111 PARS/PRSP Capital Appreciation Index. Plan dollars were transferred on September 1, 2018 into account 6746059401, and maintained the same investment objective of capital appreciation index.

Asset Allocation – Pension Plan - 6746059401

As of June 30, 2021

Current Asset Allocation		Investment Vehicle		
Equity	78.94%		Range: 65%-85%	\$4,406,748.43
Large Cap Core	23.54%	IVV	iShares Core S&P 500 ETF	\$1,313,835.52
Large Cap Value	9.62%	IVE	iShares S&P 500 Value ETF	\$536,819.04
Large Cap Growth	9.15%	IVW	iShares S&P 500 Growth ETF	\$510,855.52
Mid Cap Core	5.73%	IWR	iShares Russell Mid-Cap ETF	\$319,971.12
Small Cap Value	5.12%	IWN	iShares Russell 2000 Value ETF	\$285,953.25
Small Cap Growth	5.47%	IWO	iShares Russell 2000 Growth ETF	\$305,456.20
International Core	11.14%	IEFA	iShares Core MSCI EAFE ETF	\$622,011.74
Emerging Markets	7.13%	VWO	Vanguard FTSE Emerging Markets ETF	\$398,146.61
Real Estate	2.04%	VNQ	Vanguard Real Estate ETF	\$113,699.43
Fixed Income	19.96%		Range: 10%-30%	\$1,113,909.22
Short-Term	2.27%	VFSUX	Vanguard Short-Term Investment-Grade Adm	\$126,847.09
Intermediate-Term	16.41%	AGG	iShares Core US Aggregate Bond ETF	\$916,296.85
High Yield	1.27%	VWEAX	Vanguard High-Yield Corporate Adm	\$70,765.28
Cash	1.10%		Range: 0%-20%	\$61,415.13
	1.10%	FGZXX	First American Government Oblig Z	\$61,415.13
TOTAL	100.00%			\$5,582,072.78

MORAGA-ORINDA FPD

For Period Ending June 30, 2021

LARGE CAP EQUITY FUNDS

Fund Name	1-Month Return	3-Month Return	Year-to-Date	1-Year Return	3-Year Return	5-Year Return	10-Year Return
iShares S&P 500 Growth ETF	5.66	11.87	14.20	41.11	22.87	21.61	17.08
iShares Core S&P 500 ETF	2.33	8.54	15.23	40.75	18.64	17.61	14.78
iShares S&P 500 Value ETF	-1.18	4.96	16.18	39.27	12.96	12.36	11.67

MID CAP EQUITY FUNDS

iShares Russell Mid-Cap ETF	1.45	7.43	16.15	49.53	16.29	15.44	13.06
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SMALL CAP EQUITY FUNDS

iShares Russell 2000 Value ETF	-0.63	4.49	26.53	72.96	10.09	13.46	10.72
iShares Russell 2000 Growth ETF	4.66	3.87	8.90	51.18	15.87	18.74	13.59

INTERNATIONAL EQUITY FUNDS

iShares Core MSCI EAFE ETF	-1.35	5.22	9.14	33.89	8.50	10.75	--
Vanguard FTSE Emerging Markets ETF	1.44	5.16	8.91	38.82	11.66	11.96	3.93

REAL ESTATE FUNDS

Vanguard Real Estate ETF	2.62	11.66	21.37	34.33	11.92	7.06	9.72
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BOND FUNDS

iShares Core US Aggregate Bond ETF	0.72	1.82	-1.64	-0.37	5.29	2.97	3.33
Vanguard Short-Term Investment-Grade Adm	-0.05	0.68	0.21	2.13	4.18	2.80	2.61
BBgBarc US Agg Bond TR USD	0.70	1.83	-1.60	-0.33	5.34	3.03	3.39
Vanguard High-Yield Corporate Adm	1.02	2.42	2.33	11.64	7.07	6.47	6.24
ICE BofA US High Yield Mstr II Index	1.37	2.77	3.70	15.62	7.15	7.30	6.53

Source: SEI Investments, Morningstar Investments

Returns less than one year are not annualized. Past performance is no indication of future results. The information presented has been obtained from sources believed to be accurate and reliable. Securities are not FDIC insured, have no bank guarantee and may lose value.



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Dave Winnacker, Fire Chief

DATE: July 21, 2021

SUBJECT: **Item 8.2 – Resolution 21-07 Establishing the FY2021/22 Fire Flow Tax Rates for the Orinda and Moraga Service Zones**

Background

At the June 2021 board meeting during discussion of Item 9.1 two Directors requested a future agenda item to review MOFD's fire flow tax.

This topic has previously been addressed on several occasions, including a comprehensive report presented as Item 8.5 at the June 15, 2016 regular board meeting. A copy of that staff report is attached (attachment A). Prior reviews of this issue have not resulted in changes to the District's revenue model or accounting.

Prior to the creation of the District, the Moraga Fire District instituted a fire flow tax capped at \$.06. In August 1992, in anticipation of state budget cuts and to preserve enhanced service levels voters approved increasing the fire flow cap to no greater than \$.30 via Resolution 92-04. The anticipated funding reductions did not occur and fire flow tax was not increased beyond the previous levels.

In 1997, as a condition associated with the District's formation, Orinda voters approved a fire flow tax capped at \$.06 to match the Moraga fire flow tax. Since the establishment of the Orinda Service Zone fire flow tax, rates have been the same in both zones with the exception of 2006-2007. From Resolution 06-07:

"WHEREAS, the District Chief has recommended that the Board adopt this resolution to establish the fire flow tax at a rate of 5.0 cents, in the Moraga Service Zone and 6.0 cents in the Orinda Service Zone for fiscal year 2006/2007. The funds derived from the additional one-cent charged in the Orinda zone are to be used exclusively for the improvement of the underground water delivery system in the Orinda zone;"

Following the failure of a ballot measure in Orinda to raise funds for the purpose of underground water pipe replacement, the fire flow tax was established at \$.05 in both zones the following year.

The table below shows the fire flow tax rate and revenue collected:

Moraga-Orinda Fire Protection District					
Fire Flow Tax Information					
By Service Zone					
Fiscal Year	Tax Rate Moraga Service Zone	Revenue Moraga Service Zone	Tax Rate Orinda Service Zone	Revenue Orinda Service Zone	Total Revenue
2020-21	\$0.06	\$540,442	\$0.06	\$552,804	\$1,093,246
2019-20	0.06	539,384	0.06	549,231	1,088,615
2018-19	0.06	536,303	0.06	547,942	1,084,245
2017-18	0.06	534,126	0.06	546,471	1,080,597
2016-17	0.06	533,984	0.06	542,754	1,076,738
2015-16	0.06	530,351	0.06	539,863	1,070,214
2014-15	0.06	534,908	0.06	533,380	1,068,288
2013-14	0.06	535,768	0.06	535,979	1,071,747
2012-13	0.06	534,675	0.06	534,613	1,069,288
2011-12	0.06	534,740	0.06	533,023	1,067,763
2010-11	0.06	534,747	0.06	533,222	1,067,969
2009-10	0.06	533,568	0.06	531,320	1,064,888
2008-09	0.06	533,341	0.06	533,420	1,066,761
2007-08	0.05	443,197	0.05	441,566	884,763
2006-07*	0.05	434,988	0.06	525,195	960,183
2005-06	0.05	447,749	0.05	445,606	893,355
2004-05	0.05	442,624	0.05	442,307	884,931
2003-04	0.05	438,781	0.05	432,008	870,789
2002-03	0.05	451,783	0.05	434,747	886,530
2001-02	0.05	445,262	0.05	439,917	885,179
2000-01	0.05	432,418	0.05	426,694	859,112
1999-00	0.05	430,922	0.05	424,690	855,612
1998-99	0.06		0.06		1,032,158
1997-98	0	0	0.06	496,983	496,983
Total		<u>\$10,924,061</u>		<u>\$11,523,735</u>	<u>\$23,479,955</u>

* In 2006-2007 the fire flow tax was increased in Orinda by Resolution 06-07
Source: Comprehensive Annual Financial Report, audited financial statements and District records

Following the District’s creation, separate accounting was maintained for the two service zones. Of note, as shown in the attached map (attachment B), the service zones do not follow the City and Town limits as portions of Orinda were previously served by the Moraga Fire District. There are 840 parcels with an Orinda address in the Moraga Service Zone. On July 1, 1997, the Board

adopted Resolution 97-10 initiating proceedings to establish service zones in accordance with the conditions specified by LAFCO in the District's formation documents.

On June 22, 1999, the Board adopted Resolution 99-03 combining the financial operating and capital accounts of the Moraga and Orinda Service Zones. It was determined that it was in the public interest to combine the financial operating and capital accounts into Districtwide financial operating and capital accounts due to undue administrative burden and duplication of accounting practices. The resolution did not otherwise affect the status of the Moraga and Orinda Service Zones.

On June 22, 1999, the Board adopted Resolution 99-04 finding that the operating and capital accounts of the Moraga and Orinda Service Zones benefit both Service Zones of the District. The resolution stated the District provides for prevention and suppression services on an integrated basis throughout the District and in medical and automatic aid situations and provides those and other emergency life and property saving services on an integrated basis. The provision of the services is based on the availability and use of the equipment and facilities of the respective Service Zones. Therefore, the Board declared the operating and capital accounts of the Moraga and Orinda Service Zones, when allocated, benefit both the Service Zones.

With the exception of a brief period in 2018-2019, fire flow tax revenue has been used to fund the capital projects fund. This fund is used to purchase major mobile items such as fire apparatus, SCBAs, and radios. It is also used to fund fire station upgrades and construction. Since the District's formation, this last category notably includes major seismic upgrades to Station 45 and construction of Stations 42, 44, and 43.

Tax Equity

Property tax in California is inherently inequitable as a result of Proposition 13. Based on date of purchase or re-assessment, there are many instances of parcels paying as much as 10 times that of their neighbors with like property. For tax purposes, property appreciation is only realized when an existing property is sold or undergoes a re-assessment event such as a major remodel. Having reviewed MOFD's formation documents, there is no indication of a formula or other assessment of each service zone's "fair share". In the absence of such information, staff is unable to offer an answer to the question of tax equity.

With the exception of the fire flow taxes included on the table above, by Board direction the District does not account for tax collection by service zone. There are 35 tax reference areas in the District with differing property tax allocations (attachment C), making an accounting by zone or City and Town borders exceedingly challenging. If the Board desires to account for revenue from subsets of the District, this will require either reassignment of staff from core functions, creation of a new position or contracted services via HdL.

The chart below compares population, housing units, and assessed value in Moraga and Orinda over time. Due to the availability of census data, 1990 and 2000 were used to bracket the District's formation in 1997. Of note, as shown in attachment B, the District's service zones do not follow the City and Town boundaries. Further, assessed value does not fully describe Fire District Ad Valorem tax receipts as each Tax Reference Area has a different allocation formula and assessed value increases are localized based on new construction, major remodels, or property transfers.

	Population	Number of Housing Units	Assessed Value		Population	Number of Housing Units	Assessed Value
Orinda 1990:	16,707	6308	*See Note	Moraga 1990:	16,131	5687	*See Note
Orinda 2000:	17,599 (+892)	6744	*See Note	Moraga 2000:	16,375 (+244)	5760	*See Note
Orinda 2020:	20,136 (+2537)	7167 (2019)	7,393,956,615	Moraga 2020:	17,963 (+1588)	5892	4,493,281,160

*Staff contacted Gus Kramer, the Contra Costa County Assessor in an attempt to determine assessed valuation of secured and unsecured property in Orinda and Moraga and learned such data has not been retained for 1990, 1997, and 2000.

While staff defers to the Board on matters of policy, and tax equity is certainly such a matter, if there is a desire to assess relative cost for service, viewing the District as a monolithic whole or as individual parcels appears to be the logical basis. The question of fairness is complex and would require budgeting for and hiring an external consultant who could consider such factors as response times, number and nature of incidents, housing type and density, water supply, fire hazard severity zones, long term disability and worker's compensation associated with major events and other elements raised by the community, board members, elected bodies, and the consultant's experience in prior studies.

Fire Flow Tax Rate Established Deadline

For the County Auditor Controller to levy fire flow tax for FY21-22, the District must provide data by 10 August. For staff to provide this data, a resolution must be adopted by the Board at a regular meeting.

Recommendation

Discuss, deliberate, adopt Resolution 21-07 establishing fire flow tax rate(s) for the Orinda Service Zone and Moraga Service Zone.

Attachments

Attachment A – Item 8.5 June 2016 Regular Meeting

Attachment B – Service Zone Map

Attachment C – Tax Reference Areas Map

Attachment D - Item 9.1 June 2021 – Resolution 21-07 Establishing the FY2021/22 Fire Flow Tax Rates for the Orinda and Moraga Service Zones

Attachment E - Resolution 21-07 - Adopting Fire Flow Tax Rates of Six Cents (\$.06) in the Moraga Service Zone and Six Cents (\$.06) in the Orinda Service Zone for Fiscal Year 2021/22

Attachment F – Correspondence Received. Town of Moraga, Opposition to an Increase in the Fire Flow Tax Rate for the Moraga Fire Flow Tax Zone



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Gloriann Sasser, Administrative Services Director

DATE: June 15, 2016

SUBJECT: Item 8.5 – Analysis of Funding Equity Between Taxpayers of Orinda and Moraga

BACKGROUND

At the May 9, 2016 Finance Committee meeting, the Finance Committee directed staff to analyze perceived funding inequities between taxes paid and services received by the taxpayers of Orinda and Moraga. It is necessary to review the history of the District when considering this issue. This Staff Report includes as attachments the actual historical documents reviewed. Whenever possible, actual language from the historical documents is used and noted with *italics*.

In August 1996, the City of Orinda and the Town of Moraga each approved a Resolution of Application to the Contra Costa County Local Agency Formation Commission Requesting Reorganization of the Orinda Fire Protection District and the Moraga Fire Protection District (see Attachment A.) Both Resolutions state the following:

- *Authorization to levy a special tax, or fire flow tax, as previously approved by the electorate in the Moraga Fire Protection District, shall be continued, with the tax proceeds utilized solely to fund activities in the former Moraga Fire Protection District service area.*
- *Authorization to levy a special tax, or fire flow tax, in the area formerly served by the Orinda Fire Protection District shall be submitted to the electorate for approval in March 1997, with the proceeds of any approved tax utilized solely to fund activities in the former Orinda Fire Protection District service area.*

There is no reference in either Resolution to property taxes; the only reference is to the fire flow tax.

On August 30, 1996, an application to the Local Agency Formation Commission Requesting Reorganization of the Moraga and Orinda Fire Protection Districts was submitted by the City of Orinda and Town of Moraga (see Attachment B.) The application states the following:

- *Section IC1 – The successor agency shall establish separate service zones coterminous with the boundaries of the existing OFPD and the MFPD.*
- *Section IE – The new combined District is proposed to be funded through the property tax entitlements currently existing for both the Moraga and Orinda Fire Protection Districts, augmented by a special tax previously authorized by voters in Moraga, and to be presented to voters in Orinda. The new combined District will also receive funds through the emergency medical services assessment (Measure H), and through miscellaneous fees for service.*

- Section VA3 – *Because there currently exist two dependent special districts with different funding levels and mechanisms, the District will establish separate service zones. This service plan specifically proposes that, because Orinda does not have a paramedic program, requires an additional investment in station facilities, capital equipment and has not previously levied a fire flow tax, that such service zones be maintained for a minimum period of four years. Beyond the initial four year period, the service zones will be maintained until the governing board for the new combined District determines that services, equipment and infrastructure are comparable throughout the service area.*
- Section VA4 – *Once the Board of Directors has determined that services are fully integrated and the fire flow tax can be equalized throughout the District, the Board may dissolve the service zones to combine personnel, equipment, and funds into a single zone. This may require a reaffirmation of the fire flow tax ordinance throughout the combined District.*
- Section VIB – *All property taxes which would otherwise be allocated by the Contra Costa County Auditor – Controller separately to the Moraga Fire Protection District and to the Orinda Fire Protection District would be allocated to the new combined District upon its formation and in each year thereafter.*
- Section VIC – *All fund balances which have accumulated as a result of property taxes, or any other taxes, fees, or levies, collected by or on behalf of either the Moraga Fire Protection District or the Orinda Fire Protection shall be transferred from the County to the new combined District. The new combined District will deposit such monies into separate funds based on their origin (MFPD or OFPD), and maintain separate funds for these capital and operating reserves for a minimum of four years.*

Based on the above, the intent of the City of Orinda and the Town of Moraga was:

- To have one combined District with no service zones
- All property taxes and fund balances would be combined
- Fire flow tax would be equalized throughout the District

On October 9, 1996, the Local Agency Formation Commission (LAFCO) adopted Resolution 96-27 making determinations and approving the Moraga-Orinda Fire Protection District Consolidation (see Attachment C.) The Resolution included the following related to taxes:

- Item 5 – *All property taxes currently received by the individual districts shall be received by the successor district.*
- Item 11e – *Authorization to levy a special tax, or fire flow tax, as previously approved by the electorate in the Moraga Fire Protection District shall be continued, with the tax proceeds utilized solely to fund activities in the former Moraga Fire Protection District service area.*
- Item 11f – *Authorization to levy a special tax, or fire flow tax, in the area formerly served by the Orinda Fire Protection District shall be submitted to the electorate for approval in March 1997, with the proceeds of any approved tax utilized solely to fund activities in the former Orinda Fire Protection District service area.*

On January 14, 1997, the Contra Costa County Board of Supervisors adopted Resolution 97/16, ordering the Moraga-Orinda Fire Protection District Consolidation subject to confirmation by the voters. Exhibit D to said Resolution included the Ballot Measures that had to be approved in order to complete the consolidation (see Attachment D.)

On June 3, 1997, the voters approved all of the necessary ballot measures to confirm the consolidation, adopt a special tax in Orinda, approve an appropriation limit, and elect directors (see Attachment E.) The ballot measures approved by the voters read as follows:

- *Shall the order adopted on January 14, 1997 by the Board of Supervisors of Contra Costa County to order the consolidation of the Orinda Fire Protection District and the Moraga Fire Protection District into a single district known as the Moraga-Orinda Fire Protection District be confirmed, subject to the terms and conditions specified in the order, including the election of the District directors by five geographical divisions?*
- *Shall the appropriation limit of the consolidated new Moraga-Orinda Fire Protection District, as established by the Local Agency Formation Commission of Contra Costa County by combining the appropriations limits of the Orinda Fire Protection District and the Moraga Fire Protection District, be confirmed at \$11,944,423, with annual adjustments for changes in cost of living and population?*
- *Shall Ordinance 97-1, as adopted by Resolution 97-16, of the Contra Costa County Board of Supervisors, be approved to authorize a special tax on property on the secured tax roll in order to provide additional funds for fire protection, prevention and suppression and emergency medical services, equipment and related facilities, including water distribution facilities for fire suppression purposes, with the proceeds of such tax being restricted to use in the Orinda area?*

Based on the ballot language, the Orinda fire flow tax was restricted to use in the Orinda service area. There was no restriction on any property taxes in the ballot language.

The election material included arguments and rebuttals in favor of the consolidation (Attachment F). The election material stated:

- *Fire protection dollars Orindans pay will stay in Orinda*
- *The County has neglected Orinda's fire protection needs, while squandering millions of Orinda taxes on fire services in other cities.*
- *Local control of our fire services, with local taxing authority, is the only way we can ensure that (Orinda's) tax dollars will be used in our city, now, and in the future.*

While the election material arguments and rebuttals likely were appropriate at the time, the statements were somewhat general and did not differentiate between fire flow tax restrictions and property taxes in accordance with the City and Town Resolutions, the LAFCO application, LAFCO Resolution and actual ballot measures. The ballot measures were approved and the District was formed.

On July 1, 1997, the Board adopted Resolution 97-10 initiating proceedings to establish service zones in accordance with the conditions imposed by LAFCO (Attachment G.)

On September 23, 1997, the Board adopted Resolution 97-16 establishing a capital improvement fund for the Moraga Service Zone (Attachment H.) The purpose of the new fund was for the use and expenditure for capital improvements within the Moraga Service Zone.

On June 22, 1999, the Board adopted Resolution 99-03 *combining the financial operating and capital accounts of the Moraga and Orinda Service Zones* (Attachment I.) It was determined that it was *in the public interest to combine the financial operating and capital accounts into District-wide financial operating and capital accounts due to undue administrative burden and*

duplication of accounting practices. The resolution did not otherwise affect the status of the Moraga and Orinda Service Zones.

On June 22, 1999, the Board adopted Resolution 99-04 *finding that the operating and capital accounts of the Moraga and Orinda Service Zones, when allocated, benefit both Service Zones of the District* (Attachment J.) The resolution stated *the District provides for prevention and suppression services on an integrated basis throughout the District and in medical and automatic aid situations and provides those and other emergency life and property saving services on an integrated basis. The provision of the services is based on the availability and use of the equipment and facilities of the respective Service Zones.* Therefore, the Board declared *the operating and capital accounts of the Moraga and Orinda Service Zones, when allocated, benefit both the Service Zone from which the allocation occurs and the Service Zone from which allocation does not occur.*

Based on the above, the District provides services on an integrated basis and accounts for financial operating and capital accounts on a combined, District-wide basis.

SERVICE ZONES

The separate service zones were established coterminous with the boundaries of the previous Orinda and Moraga Fire Protection Districts. The previous Moraga Fire Protection District included a part of Orinda. Therefore the Moraga Service Zone includes part of Orinda. The Service Zones do not follow the boundaries of the City or Town.

APPROPRIATIONS LIMIT

The ballot measure regarding the appropriations limit is significant. Article XIIB of the California Constitution requires the District to annually adopt an appropriations limit. The appropriations limit restricts the amount of money the District can appropriate or budget from government proceeds of taxes. The ballot measure passed by the voters combined the two separate District's limits into one new limit because the District was formed to be one combined district. There was no differentiation between how much money could be appropriated in Orinda or Moraga. There was one consolidated District with one spending limit.

ADOPTED BUDGETS AND AUDITED FINANCIAL STATEMENTS

Staff reviewed the financial records of the District. The adopted budget for FY1998/99 included a General Operating Fund budget for a Moraga Zone and an Orinda Zone (property taxes and operating expenditures) along with a Capital Outlay Fund for both zones (fire flow taxes and capital expenditures). The adopted budgets for 1999/2000 to the present included one combined budget with no separations by service zone. This is consistent with Resolutions 99-03 and 99-04 which combined the operating and capital accounts.

The audited financial statements from FY1997/98 accounted for a Moraga Zone and Orinda Zone for all finances: assets, liabilities, operating and capital revenue and expenditures. From FY1998/99 to the present, all finances were combined and there was no separation of zones in the audited financial statements. This is also consistent with Resolutions 99-03 and 99-04 which combined the operating and capital accounts.

FIRE FLOW TAX

When the District was formed, the intent was that the fire flow tax would be equalized throughout the District. Staff reviewed the fire flow tax rates for the last 7 years (Attachment K). The fire flow tax rate has been 6 cents in both the Moraga and Orinda Service Zones. The fire flow tax rate is equal.

CONCLUSION

Based on the above, when the District was established the intent was to operate one combined fire protection district. Since 1999, per Board resolutions, the District has provided all services on an integrated basis to the Moraga-Orinda Fire District.

RECOMMENDATION

None – information only

ATTACHMENTS

1. Attachment A – Resolution No. 44-96 and Resolution No. 32-96
2. Attachment B – Application to the Local Agency Formation Commission Requesting Reorganization of the Moraga and Orinda Fire Protection Districts
3. Attachment C – Resolution No. 96-27
4. Attachment D – Resolution No. 97/16
5. Attachment E – Resolution No. 97/339
6. Attachment F – Orinda Fire Protection District Measures A, B, C
7. Attachment G – Resolution No. 97-10
8. Attachment H – Resolution No. 97-16
9. Attachment I – Resolution No. 99-03
10. Attachment J – Resolution No. 99-04
11. Attachment K – Fire Flow Tax Information

BEFORE THE CITY COUNCIL OF THE CITY OF ORINDA

In the Matter of:

Approving an application to the)
Contra Costa County Local Agency)
Formation Commission requesting)
reorganization of the Orinda)
Fire Protection District and)
Moraga Fire Protection District)

Resolution No. 44-96

WHEREAS, the City of Orinda desires to initiate proceedings pursuant to the Cortese-Knox Local Government Reorganization Act of 1985, commencing with Section 56000 of the California Government Code, for reorganization of the Orinda Fire Protection District and the Moraga Fire Protection District into a single district called the Moraga-Orinda Fire Protection District; and

WHEREAS, notice of intent to adopt this resolution of application has not been given to each interested and each subject agency; and

WHEREAS, the territory proposed to be reorganized is inhabited, and includes all of the territory currently within the Orinda Fire Protection District and Moraga Fire Protection District, as shown on Exhibit A, attached; and

WHEREAS, the proposed reorganization is consistent with the sphere of influence of the Orinda Fire Protection District and Moraga Fire Protection District, and the spheres of influence of the Town of Moraga and the City of Orinda; and

WHEREAS, the terms and conditions proposed for the reorganization are as follows:

1. The Moraga-Orinda Fire Protection District shall establish separate service zones coterminous with the boundaries of the existing Moraga Fire Protection District and Orinda Fire Protection District.

2. The Moraga-Orinda Fire Protection District shall be governed by a five member Board of Directors directly elected by divisions (Government Code 56844 (n) and Health and Safety Code 13846).

3. The authorization to levy a special tax, or fire flow tax, as previously approved by the electorate in the Moraga Fire Protection District, shall be continued, with the tax proceeds utilized solely to fund activities in the former Moraga Fire Protection District service area (Government Code Section 56844 (t)).

4. The authorization to levy a special tax, or fire flow tax, in the area formerly served by the Orinda Fire Protection District shall be submitted to the electorate for approval in March 1997, with the proceeds of any approved tax utilized solely to fund activities in the former Orinda Fire Protection District service area (Government Code Section 56844 (b)).

5. The LAFCO order for consolidation shall be submitted for approval by the electorate within the boundary of the new combined District (Government Code Section 56844). As noted in condition (4) above, an election will also be required for the special tax in the Orinda service zone.

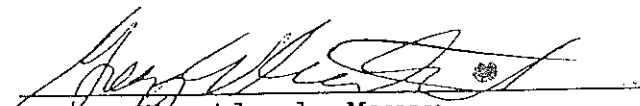
6. In the event that either (a) the special tax as noted in condition (4) above is not approved by at least 2/3 of the voters voting in the election, and does therefore, not become effective, or (b) approval for consolidation of the two districts as noted in condition (5) above is not provided by a majority of the voters voting in the election, then the reorganization requested in this application will not take effect.


7. The effective date of the consolidation shall be no later than July 1, 1997.


NOW, THEREFORE, THIS Resolution is hereby adopted and approved by the City Council of the City of Orinda and the Local Agency Formation Commission is hereby requested take proceedings for the reorganization of the Orinda Fire Protection District and the Moraga Fire Protection District, according to the terms and conditions stated above and in the manner provided by the Cortese-Knox Local Government Reorganization Act of 1985.

ADOPTED by the City Council of the City of Orinda at a meeting of said Council held on the 13th day of August, 1996, by the following vote:

- AYES: Councilmembers Hawkins, Littlehale, Tabor and Wheatland
- NOES: None
- ABSENT: Councilmember Abrams


Gregg Wheatland, Mayor

Attest:

Mary R. Ellsworth, City Clerk

CERTIFIED A TRUE COPY

MARY R. ELLSWORTH
Clerk of the City of Orinda, CA
8-29-96

RESOLUTION 32-96

A RESOLUTION OF APPLICATION
TO THE CONTRA COSTA COUNTY
LOCAL AGENCY FORMATION COMMISSION
REQUESTING REORGANIZATION OF THE

Orinda Fire Protection District
and
Moraga Fire Protection District

WHEREAS, the Town of Moraga desires to initiate proceedings pursuant to the Cortese-Knox Local Government Reorganization Act of 1985, commencing with Section 56000 of the California Government Code, for reorganization of the Orinda Fire Protection District and the Moraga Fire Protection District into a single district called the Moraga-Orinda Fire Protection District; and

WHEREAS, notice of intent to adopt this resolution of application has not been given to each interested and each subject agency; and

WHEREAS, the territory proposed to be reorganized is inhabited, and includes all of the territory currently within the Orinda Fire Protection District and Moraga Fire Protection District, as shown on Exhibits 1, 2 and 3 attached; and

WHEREAS, the proposed reorganization is consistent with the sphere of influence of the Orinda Fire Protection District and Moraga Fire Protection District, and the spheres of influence of the Town of Moraga and the City of Orinda; and

WHEREAS, the terms and conditions proposed for the reorganization are as follows:

1. The Moraga-Orinda Fire Protection District shall establish separate service zones coterminous with the boundaries of the existing Moraga Fire Protection District and Orinda Fire Protection District.

2. The Moraga-Orinda Fire Protection District shall be governed by a five member Board of Directors directly elected by divisions (Government Code 56844 (n) and Health and Safety Code 13846)

3. The authorization to levy a special tax, or fire flow tax, as previously approved by the electorate in the Moraga Fire Protection District, shall be continued, with the tax proceeds utilized solely to fund activities in the former Moraga Fire Protection District service area (Government Code Section 56844 (t)).

4. The authorization to levy a special tax, or fire flow tax, in the area formerly served by the Orinda Fire Protection District shall be submitted to the electorate for approval in March 1997, with the proceeds of any approved tax utilized solely to fund activities in the former Orinda Fire Protection District service area (Government Code Section 56844 (b)).

5. The LAFCO order for consolidation shall be submitted for approval by the electorate within the boundaries of each of the current districts (Orinda Fire Protection District and Moraga Fire Protection District) which would be included in the new combined District (Government Code Section 56844). As noted in condition (4) above, an election will also be required for the special tax in the Orinda service zone.

6. IN the event that either (a) the special tax as noted in condition (4) above is not approved by at least 2/3 of the voters voting in the election, and does therefore, not become effective or, (b) approval for consolidation of the two districts as noted in conditions (5) above is not provided by a majority of the voters voting in each election, then the reorganization requested in this application will not take effect.

7. The effective date of the consolidation shall be no later than July 1, 1997.

NOW, THEREFORE, THIS Resolution is hereby adopted and approved by the Town Council of the Town of Moraga and the Local Agency Formation Commission is hereby requested take proceedings for the reorganization of the Orinda Fire Protection District and the Moraga Fire Protection District, according to the terms and conditions stated above and in the manner provided by the Cortese-Knox Local Government Reorganization Act of 1985.

PASSED AND ADOPTED by the Town Council of the Town of Moraga at its meeting of August 21, 1996, by the following vote:

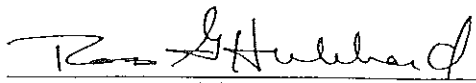
AYES: Mayor Cherie T. Grant, Vice Mayor Michael Majchrzak, Councilmember James J. Sweeny and Councilmember Michael Harris

NOES: None

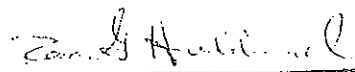
ABSTAIN: None

ABSENT: Councilmember Frank Sperling III

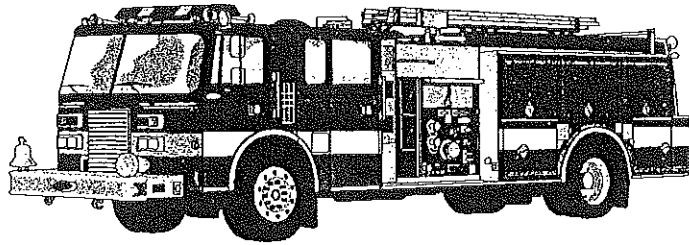

Cherie T. Grant, Mayor


Ross G. Hubbard, Town Clerk

CERTIFIED
To be a true copy


Town Clerk

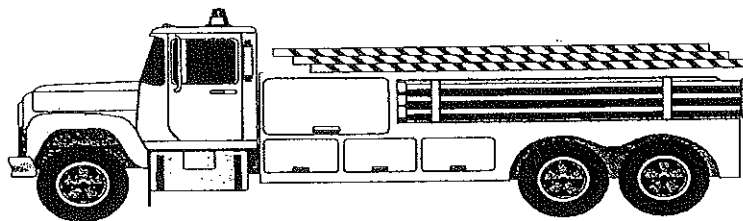
8.2A



Application to the Local Agency Formation Commission
Requesting Reorganization of the Moraga and Orinda
Fire Protection Districts

Master Service Delivery Plan

10/9/86 - copy by LAFIC 6-0



August 30, 1996

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PREFACE

FIRE AND EMERGENCY MEDICAL PROTECTION SERVICES IN MORAGA AND ORINDA COMMUNITIES VISION OF THE YEAR 2006

A single call to 9-1-1 will bring an ambulance or a fire truck rushing to your doorstep and paramedics or firefighters will be in action in less than five minutes. Throughout Orinda and Moraga, a common fire protection district will serve the citizens with services which are acknowledged as the best in Contra Costa County, or even the State.

Under the proposed reorganization, fire and emergency rescue services will work equally throughout the combined district, from Tilden Park to the rural community of Canyon. Experts in emergency medical services will be within easy reach of the entire population of the district, and trained and experienced firefighters stand ready for all emergencies including residential and commercial fires, medical emergencies, wildland fires, and other hazardous conditions.

In the year 2006, the Moraga-Orinda Fire Protection District will be a single service area, governed by a Board of Directors locally elected at large from the District. Funding for the District will come primarily from property taxes in general, but a special fire flow tax will be available to fill in the gaps in any year's budget. Such a tax will be equalized throughout the District.

Earlier in the life of the District fire flow taxes were uneven while the historical Moraga and Orinda Fire Protection Districts propelled their service delivery to new expanded emergency response action. At the time, stations in one of the districts were in need of repairs, equipment was separated by artificial, historical district boundaries, and personnel were separated into two groups, those in the Orinda District and those in the Moraga District. Some Orinda residents were in the Moraga Fire District receiving services different than their neighbors across the street or across Town.

Within the Fire District of 2006, all stations in the District will meet seismic and general safety standards, regardless of their location in the District. All personnel, over 60 paramedics and firefighters, will work under a common administration with training,

personnel administration, legal services, fire prevention services, and incident response being directed by a Fire Chief chosen by and responsible to the locally elected Board of Directors. Equipment will be available for the mutual benefit of all citizens of the District and will be maintained and replaced as needed, rather than being deferred based on insufficient finances. The water distribution system will be fully adequate to meet fire suppression needs in all areas of the District.

In order to transform the existing Orinda Fire Protection District and Moraga Fire Protection District into the Vision of 2006 for the Fire Protection Services in Orinda and Moraga, the attached application to the Local Agency Formation Commission is being submitted. The application deals with a need for change in order to preserve and enhance fire and emergency medical services within our communities, and it outlines the issues required for transition from two entities, formerly dependent on the decisions of the County Board of Supervisors, to a single comprehensive Fire Protection District governed locally by the people whom it serves.

I. Executive Summary

A. Overview of Proposed Reorganization

In response to concerns identified by residents of their respective communities, the Moraga Town Council and the Orinda City Council each appointed special citizen-based committees to study fire suppression and emergency medical response capabilities in the Moraga and Orinda Fire Protection Districts. The specific charge to each of these committees was to review the current organizational structure as well as various alternatives, and recommend to the Councils which structure could deliver fire and paramedic services within the Town of Moraga and the City of Orinda in the most cost-effective manner.

Working independently of one another, each committee studied numerous organizational alternatives, and each recommended to their respective Town/City Councils that an **INDEPENDENT MORAGA - ORINDA FIRE PROTECTION DISTRICT** be formed to encompass all of the areas currently within the Moraga Fire Protection District (MFPD) and the Orinda Fire Protection District (OFPD) service boundaries.

After providing their recommendations to the Moraga and Orinda Town/City Councils, a working group of the two committees, together with representatives of the Moraga Town Council, the Orinda City Council, the MFPD Board of Commissioners, and the OFPD Board of Commissioners worked jointly to prepare this LAFCO application which could serve as the first step toward implementing the committees' recommendation. As part of the process to prepare and review this application, the subcommittee reviewed underlying assumptions and service plans with Commissioners from both the Moraga and Orinda Fire Protection District boards, management, and firefighters, from both of the Districts, and interested residents within the service boundary of the proposed reorganization.

The proposal to consolidate the two Districts with the levels of service described in this application will improve fire and paramedic services in the area in a way that will enhance the emergency response network for all of Contra Costa County.

B. Legal Context

1. Applicable Law

This application is being submitted pursuant to the Cortese-Knox Act, Government Code section 56000 et seq. The application is submitted by the Town of Moraga and City of Orinda as affected local agencies under section 56014.

2. Environmental Documentation

The proposed reorganization is Categorically Exempt from CEQA.

C. Legal Summary of Proposed Reorganization

The nature of the application is a consolidation of the Moraga Fire Protection District and the Orinda Fire Protection District with the new combined District to be renamed the Moraga-Orinda Fire Protection District (Government Code section 56800).

Specific conditions of this reorganization requested by the applicants are that:

1. The successor agency shall establish separate service zones coterminous with the boundaries of the existing OFPD and the MFPD;
2. The new combined District shall be governed by a five member Board of Directors directly elected on a district basis (Government Code section 56844(n)).
3. The authorization to levy the special tax, previously approved by the electorate in the MFPD, shall be continued, with the tax proceeds utilized solely to fund activities in the former MFPD service area (Government Code section 56844(t));
4. The authorization to levy a special tax in the area formerly served by the OFPD shall be submitted to the electorate for approval in March 1997, with the proceeds of any approved tax utilized solely to fund activities in the former OFPD service area (Government Code section 56844(b));
5. The LAFCO order for consolidation shall be submitted for approval by the electorate within the boundaries of each of the current districts (Orinda Fire Protection District and Moraga Fire Protection District) which would be included in the new combined District (Government Code Section 56844). As noted in condition (4) above, an election will also be required for the special tax in the Orinda service zone.

6. In the event that either (a) the special tax as noted in conditions (4) above is not approved by at least 2/3 of the voters voting in the election, and does therefore, not become effective or (b) approval for consolidation of the two districts as noted in condition (5) above is not provided by a majority of the voters voting in each election, then the reorganization requested in this application will not take effect.
7. The effective date of the consolidation shall be July 1, 1997.

D. Justification for Proposed Reorganization

1. Efficient Services and Orderly Development

The reason for this proposal is to allow more cost-effective application of existing, locally-generated resources to provide a higher level of fire protection and emergency medical response services in the Orinda and Moraga area.

Specific benefits of the reorganization are as follows:

- a. The establishment of a District governed by a Board of local Moraga and Orinda residents who are directly elected by the citizens of Moraga and Orinda and which is administered by locally based Chief Officers, whose sole focus is the needs of the citizens of the District.
- b. Consolidation of Moraga and Orinda fire and paramedic services into a single service provider. Potential benefits of combining the two smaller districts include: shared managerial and administrative costs, increased backup response, greater advancement opportunities for personnel, reduced overtime costs, and coordinated disaster planning.
- c. Coordinated paramedic services in both Orinda and Moraga with enhanced service through reduced response times into the Orinda area.
- d. Potential improved paramedic service response, in the West Contra Costa County Emergency Medical Services contract zone, by transferring responsibility for paramedic service in the Orinda area into the Moraga contract zone.
- e. Enhanced fire and paramedic back-up capability for both Orinda and Moraga.
- f. Development of a system for fire suppression and emergency medical services which matches the needs and constraints dictated by community design and local topography.

2. **Consistency with LAFCO Standards**

The proposed reorganization is consistent with LAFCO goals (Government Code section 56001) to:

- a. "... encourage orderly growth and development, which are essential to the social, fiscal, and economic well-being of the state;"
- b. promote "... logical formation and determination of local agency boundaries;"
- c. encourage services which "reflect local circumstances, conditions, and limited financial resources;"
- d. reduce the number of governmental agencies.

E. **Financial Resources**

The new combined District is proposed to be funded through the property tax entitlements currently existing for both the Moraga and Orinda Fire Protection Districts, augmented by a special tax previously authorized by voters in Moraga, and to be presented to voters in Orinda. The new combined District will also receive funds through the emergency medical services assessment (Measure H), and through miscellaneous fees for service.

II. Background and Setting

A. Introduction

In January 1995, the Moraga Town Council appointed a committee to study the existing Moraga Fire Protection District and to review alternative organizational structures which could provide fire protection and paramedic services within the Town of Moraga. Members of the Moraga Fire Committee were:

Bob Merritt, Chair
Mike Cory
Bill Combs
Mike Majchrzak
Richard Olsen

In February 1995, the Orinda City Council appointed the Orinda Fire Protection and Emergency Services Advisory Committee to study organizational alternatives, and to make recommendations to the City Council concerning fire prevention, fire suppression requirements and methodologies, and the provision of related emergency services. The decision to establish the Committee followed the November 1994 election at which Orinda voters rejected by a 5,503 to 2,652 (67.5% to 32.5%) margin the proposed dissolution of the Orinda Fire Protection District and concurrent annexation of OFPD territory to the Contra Costa Fire District. Members of the Orinda Committee were:

Carl Weber, Chair
Peter Wilson, Vice-Chair
Robert Evanhoe
John Laye
Robert Nielsen
Judy Shallat
Tom Wright

Following their research and analysis, each committee reached their conclusion, and, in late 1995, made separate recommendations to their appointing Councils, that an independent Moraga/Orinda Fire Protection District be formed to encompass the territories currently served by the Moraga Fire Protection District and the Orinda Fire Protection District.

After providing their recommendations to the Moraga and Orinda Town/City Councils, a subcommittee of the two committees, together with representatives of the Moraga

Town Council, the Orinda City Council, the MFPD Board of Commissioners, and the OFPD Board of Commissioners worked jointly to prepare this LAFCO application. Members of the Joint Committee and the their respective bodies are:

Joyce Hawkins	Orinda City Council
Allan Tabor	Orinda City Council
Michael Majchrzak	Moraga Town Council
Frank Sperling	Moraga Town Council
Gordon Nathan	Moraga Fire Commission
John Wyro	Orinda Fire Commission
Carl Weber, Chair	Orinda Fire Committee
Pete Wilson	Orinda Fire Committee
Michael Cory	Moraga Fire Committee
Richard Olsen, Vice Chair	Moraga Fire Committee

As part of the process to prepare and review this application, the subcommittee reviewed underlying assumptions and service plans with Commissioners from both the Moraga and Orinda Fire Protection District boards, management, and firefighters, from both of the Districts, and interested residents within the service boundary of the proposed reorganization.

B. Methodology for Analysis of Service Alternatives and Proposed Consolidation

In evaluating organizational alternatives for providing fire services to residents within the Moraga and Orinda Fire Protection Districts, the working committee utilized five basic criteria. These criteria were:

1. To preserve for Moraga and initiate for Orinda a high-quality paramedic program with response times equal to or better than current Moraga standards.
2. To maintain fire suppression capability at levels equal to or better than that which Moraga and Orinda have experienced in the recent past, and, in particular, prior to retirement of their chief officers and the implementation of functional integration.
3. To provide the fire and paramedic services in an economical manner.
4. To provide local management, including a chief of fire and paramedic services.
5. To maintain funding stability through the judicious use of available funding mechanisms as authorized by State law and/or the Moraga and Orinda voters.

C. Background and History

1. Description of Moraga Fire Protection District

The Moraga Fire Department was organized by the County Board of Supervisors on June 22, 1946, as a volunteer unit within the Eastern Fire Protection District. In 1968, at the request of the community, the County Board created the Moraga Fire Protection District. Two years later, in 1970, the community decisively rejected an attempted annexation by the Consolidated Fire District by vote of more than 2 to 1.

In 1977, the Moraga District established Contra Costa's first firefighter/paramedic program with trained paramedics responding to all medical emergencies. Since 1980, when continuation of their highly successful paramedic program was threatened by revenue reductions caused by Proposition 13, Moragans twice voted overwhelmingly to support their program with a district-wide fire flow tax. Since that time, in addition to funding paramedic service, revenues from the fire flow tax have allowed the Moraga District to purchase additional emergency medical and fire suppression equipment and to provide seismic safety improvements to its two fire stations. The private, non-profit Rescue One Foundation also provides valuable financial assistance to the paramedic program.

2. Description of Orinda Fire Protection District

The Orinda Fire Protection District was established by the County Board of Supervisors on February 6, 1933 following a vote of the citizens of the Orinda area. The County Board appointed a five member commission of local residents to oversee District operations and recommend a tax rate. Initially, Orinda firefighters were local volunteers, but by 1940 the district began employing paid firefighters.

After the passage of Proposition 13 in 1978, the State Legislature created the Special District Augmentation Fund to give counties greater control over fire district revenues. From 1979 to 1993, the Contra Costa Board of Supervisors transferred from the Orinda district to fire districts in the eastern part of the county between two and a half and three million dollars of tax revenues which would otherwise have been spent in Orinda to improve facilities, purchase new equipment and improve services. In 1993, the Legislature eliminated the Special District Augmentation Fund. Subsequently, the Association of County Auditor-Controllers and the Department of Finance promulgated guidelines which would

permit a return to source of tax revenues within the taxing limits established by Proposition 13.

In 1993, the County Board of Supervisors retired the fire chiefs of both Orinda and Moraga and ordered that the two districts be "functionally integrated" with the Contra Costa County Fire Protection District (Con Fire). The result of this directive was a transfer of management responsibilities from Orinda and Moraga to the Con Fire headquarters in Pleasant Hill, and the chief of Con Fire thus became the acting chief for both Orinda and Moraga.

In May 1994, the Local Agency Formation Commission of Contra Costa County, acting on an application from the Board of Supervisors, ordered the Orinda Fire District dissolved and the district merged with the Consolidated District. Within 30 days thereafter, more than 25% of Orinda voters submitted written demands for an election on the issue of a forced merger. In response, the county scheduled an election and on November 8, 1994, by a margin of more than 2 to 1 (5503 to 2652), Orinda rejected dissolution of its fire district and merger with Con Fire.

D. Description of Service Area

1. Service Boundaries

The Moraga Fire Protection District currently serves all of the Town of Moraga, a portion of the City of Orinda, and a significant part of the County's unincorporated area to the south and west of Town. The Orinda Fire Protection District serves all of the City of Orinda, except that which is served by the MFPD, and approximately 50 residences on the easterly edge of the City limit which are serviced by the Contra Costa County Fire Protection District. The OFPD also serves a portion of the County's unincorporated area, including lands owned by the East Bay Municipal Utility District and the East Bay Regional Park District.

The service boundary of the proposed reorganization is the combined territory currently served separately by the Moraga Fire Protection District and the Orinda Fire Protection District. The combined territory of the Moraga and Orinda Fire Protection Districts encompasses an area of approximately 63 square miles. The sphere of influence for the new combined District is coterminous with its proposed service boundary. Appendix D provides a boundary map for the proposed reorganization.

The applicants believe that, in addition to the proposed service boundary described above, it would be logical to extend this service boundary to include the small area within the City of Orinda currently served by the Contra Costa County Fire Protection District (as referenced above) in the new combined District. Although this additional boundary change is not currently being proposed as part of this application, it would seem to be a beneficial service plan modification should it be proposed by residents within that area, or otherwise ordered by LAFCO.

2. Topography and Natural Features

The land included in the proposed reorganization is a nearly built out residential area, with large undeveloped lands, including watershed and public open space, both on the perimeter and interspersed throughout the developed areas, and compact, predominantly local serving, commercial areas. There are major undeveloped ridge lines and hillsides within the proposed service boundary, and heavy tree cover and other vegetation dominating most residential lots. Vegetation on watershed lands and public open space consists predominantly of native grasses and oaks. The total number of land parcels in the combined fire and paramedic service boundary is approximately 13,200 (6,900 Moraga and 6,300 for Orinda).

3. Non-Natural Features

In addition to residential and commercial structures, man-made features impacting fire and paramedic services include Highway 24, which traverses the center of the existing OFPD service boundary, the Orinda Bay Area Rapid Transit (BART) station located at the intersection of Highway 24 and Camino Pablo, St. Mary's College, the Moraga Country Club, the Orinda Country Club, and several senior residential communities. Other man-made factors affecting fire service delivery are a pre-dominance of steep, narrow streets and, in parts of the Orinda service area, inadequate water supply for fire suppression purposes.

4. Population and Demographics

The population to be served by the successor fire and paramedic service agency is approximately 34,000 (1990 Census). The MFPD currently serves approximately 18,000 residents, including a 1,385 resident student population at St. Mary's College. The OFPD currently serves approximately 16,000 residents and 6,100 residential units. Population growth in the proposed service area has leveled off, with total remaining population growth through development of infill and adjacent land area not expected to exceed 10 percent of the area's current population.

5. Applicability of the Bates Bill

Due to combined factors including large areas of wildland/urban interface, steep terrain with narrow roadway access, and significant fuel-loading factors, over ninety percent (90%) of the entire incorporated City limits of the City of Orinda included within the Orinda Fire Protection District service area has been classified by the State as a "Very Severe Fire Hazard Zone." There is no similar designation within the Moraga Fire Protection District.

III. Current Service Delivery Levels

A. Service Overview

The Moraga Fire Protection District operates three companies -a paramedic rescue ambulance company, an engine company, and a paramedic engine company - from its two stations located within the Town of Moraga. The Orinda Fire Protection District operates three engine companies from three stations located in the City of Orinda.

Staffing levels vary slightly between the two districts. Moraga staffs each shift with eight fire fighters, but may operate with as few as seven due to vacations and sick leave. Moraga's staffing plan includes three firefighter/paramedics on each shift. In addition, it maintains a reserve force of approximately fourteen firefighters. Orinda maintains a minimum staffing of nine fire fighters per shift (three at each station). Both Districts typically use overtime to maintain engine company staffing levels.

In addition to the above staffing, a battalion chief is based in Orinda, and supervises the on-duty firefighters in Lamorinda, including both the firefighters in Moraga and Orinda, and the (Con Fire) firefighters at Lafayette's three stations.

Within the two Districts, all five fire stations are similarly equipped. Each has one fire engine plus one quick attack wildland fire unit per station. Moraga maintains two paramedic equipped rescue ambulances while Orinda has one EMT-equipped rescue ambulance. Moraga also has one multiple use pumper-aerial ladder truck, and a water tanker truck. Orinda maintains a reserve pumper, and an OES pumper. A detailed listing of apparatus currently owned and operated by each of the two districts is included in Section III.G. of this application.

Total staffing in the two Districts has changed since 1993 when the County began to functionally integrate management and code enforcement staffing within Con Fire while not replacing personnel that retired. In particular, two chiefs, two assistant chiefs and one fire marshal position formerly serving the Districts were deleted. In mid-1996, two new battalion chief positions were created, one in each District.

For FY 1996-97, there is a combined total of 62.5 authorized full-time equivalent positions for the two Districts. A summary of full-time equivalent positions by classification is as shown in Table I on the following page.

TABLE I

**Moraga and Orinda Fire Protection Districts
FY 1996-97 Authorized Staffing Levels**

<u>Position Classification</u>	<u>Moraga</u>	<u>Orinda</u>	<u>Total</u>
Battalion Chief	1	1	2
Captain/Paramedic	3	0	3
Fire Captain	3	9	12
Senior Firefighter/Paramedic	6	0	6
Senior Firefighter	3	9	12
Firefighter/Paramedic	6	2*	8*
Firefighter	3	13	16
	-----	-----	-----
Subtotal	25	34	59
	-----	-----	-----
Paramedic Subtotal	15	2*	17*
	-----	-----	-----
Fire Marshal		1	1
Secretary - Advanced	0.5	1	1.5
Clerk	0.5	0.5	1
	-----	-----	-----
Subtotal	1	2.5	3.5
	-----	-----	-----
District Totals	26	36.5	62.5

* Projected vacancies will allow the Orinda Fire Protection District to reclassify two more existing positions from Firefighter to Firefighter/Paramedic within the next year, making a total of 4 Firefighter/Paramedics in Orinda, and 19 in the new combined District.

In addition to the staffing levels indicated in this table, each of the two Districts pays for a share of management services from Con Fire. For FY 1995-96, the cost for such management services was \$70,000 for Moraga and \$90,000 for Orinda (\$160,000 jointly).

B. Governance

Both the Moraga and Orinda Fire Protection Districts are governed by the Contra Costa County Board of Supervisors. The Board appoints a five-member Board of Commissioners for each District to serve as a local advisory body.

C. Dispatch and Communications

Dispatch and communication services are provided by the Contra Costa Consolidated dispatch center, with costs for these services invoiced to the two Districts. For FY 1995-96, the cost for dispatch services was \$42,000 for Moraga and \$53,000 for Orinda (\$95,000 jointly).

D. Fire Response

1. Description of Services

The fire suppression philosophy for both the Moraga and Orinda Fire Protection Districts is one of strong, rapid deployment of appropriate resources to all emergency service calls. The performance standard for both Districts is a first unit response within five minutes of such an emergency service call for 90 percent of the incidents.

2. Current Services Standards

Table A-1 in the Appendix to this service plan provides a summary of the fire service delivery standards for the Moraga and Orinda Districts, and, for purposes of comparison, the standard response for the Contra Costa County Fire Protection District. Response information is provided for both structure fires and wildland fires in these districts. As shown in Table A-1, all three Districts have similar service responses, with the Moraga Fire Protection District having somewhat larger staffing levels for both structure and wildland fires.

E. Emergency Medical Response

1. Description of Services

The current emergency medical response for the Moraga and Orinda Fire Protection Districts differ significantly.

For the MFPD, the first unit on scene is either a paramedic rescue ambulance or a paramedic engine company. The paramedic rescue ambulance is staffed by two firefighter-paramedics, and the paramedic engine company is staffed by 2 firefighter-emergency medical technicians (EMT's) and one firefighter-paramedic (PM). (Note: EMT's are trained in all facets of basic life support, while paramedics are certified in all skills and procedures necessary to provide advanced life support as part of an EMS system.) The Moraga paramedic rescue unit also transports patients to an acute care hospital. Backup emergency medical ambulance is provided by American Medical Emergency Response-West AMR.

For the OFPD, the first responder is an EMT engine staffed with three EMT's. The first paramedic ambulance response is provided by AMR, under contract with Contra Costa County through the Emergency Medical Services program, staffed with two paramedics.

2. Current Service Standards

Table A-2 in the Appendix to this service plan provides a summary of the emergency medical service delivery standards for the Moraga and Orinda Districts, and, for purposes of comparison, the standard response for the Contra Costa County Fire Protection District. Response information is provided for first responder and paramedic services. As shown in this Table, a paramedic response time for Moraga (engine-based or paramedic rescue ambulance) is significantly less than that for Orinda for all emergency medical incidents. (Source: Contra Costa County Health Services Department)

F. Fire Prevention/Public Education

Fire prevention services, including code enforcement and exterior hazard control, are currently provided by a single Fire Marshal serving both the Moraga and Orinda Fire Protection Districts. Plan checking and inspection services are provided on a fee-supported basis by Con Fire. A fire inspector is domiciled at the Orinda Fire Station and provides services to Moraga and Orinda. The Districts receive an approximate combined \$25,000 in fees for plan check and inspection service.

Public education, including visits to local elementary, intermediate and high schools, annual fire station open houses, classes in CPR, first aid, and development of neighborhood emergency response teams (NERT), is an integral part of the services provided by both Districts.

G. Facilities and Apparatus

The Moraga Fire Protection District has two fire stations, an administrative facility, and training grounds. Orinda Fire has three stations, with one station having administrative offices.

Table A-3 in the Appendix to this service plan provides a detailed inventory of apparatus owned and operated by each of the two Districts, including the year in which the apparatus was placed into service, its estimated useful life, and its current estimated value.

H. Reserve Capability

The Moraga Fire Protection District currently has fourteen (14) reserve firefighters. The Orinda Fire Protection District currently has twelve (12) reserve communications personnel, but currently has no reserve firefighters.

I. Automatic Aid

Each of the two Districts has automatic aid response agreements with Con Fire, the East Bay Regional Park District, and with one another. The Orinda Fire Protection District is currently developing an automatic aid agreement with the City of Oakland.

J. Support Services

1. Administrative Support

In addition to the direct administrative and clerical support included in the staffing level for the two districts, the MFPD and OEPD receive administrative support from Contra Costa County. These services, which include County administration (approximately \$30,000 combined for the two Districts), County purchasing (\$4,000 combined), and County Counsel (\$12,000 combined) are billed to the two Districts. The total cost for the two Districts for these administrative support functions was approximately \$46,000 in FY 95-96.

2. Maintenance

Non-routine maintenance of apparatus for the two Districts (i.e., that which is not performed by station personnel) is provided by Con fire and billed to each of the Districts.

3. Training

Ongoing training of personnel for the two Districts is currently done in conjunction with Con Fire.

4. Personnel/Recruitment

Personnel administration services are provided by Contra Costa County and are billed to the two Districts. For FY 1995-96, the cost for personnel administration was \$13,000 for Moraga and \$17,000 for Orinda (\$30,000 jointly).

K. Evaluation of Existing Service Delivery System

In evaluating the existing service delivery system for fire and paramedic services within the Moraga and Orinda Fire Protection Districts, it may be useful to utilize the five basic criteria identified by the working committee to analyze organizational alternatives. These criteria, in the context of evaluating existing services, are:

1. To preserve for Moraga and initiate for Orinda a high-quality paramedic program with response times equal to or better than the current Moraga standard.

Paramedic response times in Moraga are excellent, with the first paramedic response within five (5) minutes for 90% of all incidents. Backup paramedic ambulance service in Moraga (provided by AMR) has an inadequate response time capability.

Paramedic response in Orinda is inadequate. Given current AMR basing practices, it is unlikely that a paramedic response time within the 6 - 10 minute "critical period" can ever be attained in Orinda. Average emergency ambulance response times by AMR between 1991 and 1995 were between ten (10) and twelve (12) minutes.

2. To maintain fire suppression capability at levels equal to or better than that which Moraga and Orinda have experienced in the past, and, in particular, prior to retirement of their chief officers and the implementation of functional integration.

Fire suppression personnel and services, as measured by service quality and response times, in both Moraga and Orinda are excellent. There is increasing concern over the lack of investment in facilities and apparatus in the Orinda

service area, which will impair fire suppression capabilities in the future. In particular, Orinda needs to plan for the replacement of two engines in the near future, and needs to upgrade its stations for both seismic stability and fire safety.

3. To provide fire and paramedic services in an economical manner.

The cost-effectiveness of fire and paramedic services are improved through the proposed consolidation in a number of potential ways. Four examples include:

- Paramedic/firefighter programs, such as that operated in Moraga, are generally viewed as being a long-term cost-effective approach to both fire suppression and emergency medical services. Such a program can be implemented effectively in Orinda through the proposed consolidation, while also upgrading backup paramedic ambulance response in Moraga.
- Paramedic services in the West Contra Costa County Emergency Medical Services contract zone may become more cost-effective by transferring responsibility for paramedic service in the Orinda area into the new Moraga-Orinda contract zone.
- There are potential cost savings and other advantages by combining the two smaller fire protection districts which include: shared managerial and administrative costs, increased backup response, greater advancement opportunities for personnel, reduced overtime costs, and coordinated disaster planning.
- An existing disadvantage of the two smaller districts is that both rely on a relatively high overtime expense to achieve required shift staffing levels. The staffing flexibility offered by consolidating the two helps reduce overtime costs.

4. To provide local management, including a chief of fire and paramedic services.

While the recent implementation of the Lamorinda battalion has increased the degree of local supervision, the applicants assert that services could be enhanced with a return to local management, experienced in the delivery of fire and paramedic services through a firefighter/paramedic program, and more thoroughly familiar with service needs and operating terrain in the two communities.

5. To maintain funding stability through the judicious use of available funding mechanisms as authorized by State law and/or the Moraga and Orinda voters.

There is a genuine concern over the long-term funding stability for fire and paramedic services in Moraga and Orinda under the current governing and operating structure. In a report to the County Board of Supervisors dated August 1, 1995, the County Administrator identified

. . . the existence of significant funding problems in certain merit system County fire districts projected for FY 1996-97 and beyond that will require substantial budget and service reductions and/or the identification of new additional revenue sources.

Moraga is in a position to augment services with their voter-approved fire flow tax. Their willingness to do so in the future may diminish as a consequence of the loss of local management of their fire service. While Orindans may consider the adoption of a similar fire flow tax, they have, historically, been unwilling to approve a tax without a local governing board (1992), and have soundly rejected a proposed consolidation into the larger financial concerns of Con Fire (1994).

The County Administrator's report further stated that,

(A)although Moraga and Orinda are projected to be in better financial condition (than Con Fire), it should be remembered that the (cost) projections (on which this conclusion is based) do not allow for any increased operating costs or capital.

This statement suggests that a firefighter/paramedic program will not be implemented in Orinda under the current financial/organizational structure, and limits the possibility that necessary facility and equipment upgrades can be made in Orinda.

IV. Proposed Service Delivery Plan

A. Service Overview

Under the proposed reorganization, the combined district would maintain the existing basic configuration and fire suppression capabilities, operating from the five existing stations in Moraga and Orinda. The major differences in service levels which are proposed are increased on-site management (chief and battalion chief) and implementation of a firefighter/paramedic service response in Orinda, with a resulting increase in backup paramedic service for Moraga.

Total proposed staffing levels for the new combined District is as indicated in Table II. An organization chart is provided in Appendix B to this service plan.

TABLE II

**Combined Moraga - Orinda Fire Protection District
FY 1997-98 Projected Staffing Levels**

<u>Position Classification</u>	<u>1996-97 Combined</u>	<u>1997-98 Projected</u>
Fire Chief	0	1
Battalion Chief	2	3
Captain/Paramedic	3	3
Fire Captain	12	12
Senior Firefighter/Paramedic	6	6
Senior Firefighter	12	12
Firefighter/Paramedic	8	10
Firefighter	16	14
Subtotal	59	61
Paramedic Subtotal	17	19
Fire Marshall	1	1
Secretary - Advanced	1.5	1.5
Clerk-Typist	1	1
Subtotal	3.5	3.5
New Combined District Totals	62.5	64.5

B. Governance

The new combined District would be governed by a five-member Board of Directors. This service plan proposes that, initially, Directors be elected on a district basis to recognize the importance of geographical representation immediately following consolidation of the two Districts. After the initial transition period, this plan would propose that Directors be elected on an at-large basis.

C. Dispatch and Communications

Dispatch and communication services are proposed to continue to be provided by Contra Costa County Fire Protection District dispatch center on a contractual basis.

D. Fire Response

1. Description of Services

The fire suppression philosophy for the new combined District is not expected to change from that of the two existing separate Districts. The performance standard for the new combined District is a first unit response within five minutes of an emergency service call for 90 percent of all such emergency service incidents.

2. Proposed Service Response Standards

Because no significant changes from current fire service levels are anticipated, the prior referenced Table A-1, in the Appendix to this service plan, provides an accurate summary of the fire service delivery standards for the new combined District. Staffing levels for wildland fires may improve with the proposed expanded number of reserve firefighters.

E. Emergency Medical Response

1. Description of Services

The emergency medical service level for Orinda within the new combined District is proposed to be significantly higher compared to that currently available. In particular, the service plan contemplates an expanded number of engine-based paramedics and at least one additional paramedic ambulance/rescue unit for the current OFPD service area. Thus, throughout the new combined District, the first unit on scene will be either a paramedic rescue ambulance or an engine-based paramedic unit. This is identical to the service level currently existing for Moraga.

2. Proposed Service Standards

The service standard for the new combined District will be to provide paramedic response (engine-based or paramedic rescue) within 5 minutes in 90 percent of all emergency medical incidents. Backup capabilities will also improve for the new combined District with the availability of at least two locally-based paramedic rescue ambulance units and an increased number of trained paramedics. The proposed service level of the new combined District will also provide for the paramedic rescue ambulance units to transport patients to an acute care hospital.

F. Fire Prevention/Public Education

Fire prevention services, including code enforcement and exterior hazard control, would be provided by the Fire Marshal serving the combined Moraga and Orinda Fire Protection Districts. Plan checking and inspection services are proposed to be provided on a fee-supported/contract basis by Con Fire as is presently. All public education services currently provided would be continued.

G. Facilities and Apparatus

Two Orinda fire stations (43 and 44) will be retrofitted with fire safe roofing materials, and all three Orinda stations will undergo a seismic retrofit. In addition, minor improvements and fire safety landscaping will be installed at all Moraga and Orinda stations.

Table A-4 in the Appendix to this service plan provides a detailed inventory of apparatus to be owned and operated by the new combined District on a five-year pro forma basis. The table includes the year in which the apparatus has been or is expected to be placed into service, its estimated useful life, and its current estimated value. Note the differences between Tables A-3 and A-4 in reflecting the equipment replacement schedule (identified as "year purchased" in the Tables) proposed in this service plan.

H. Reserve Capability

This service plan proposes that the existing reserve program for the separate Moraga and Orinda Fire Protection Districts (14 reserve firefighters, 12 communication personnel) be expanded by the addition of 14 reserve firefighters, to encompass the entire proposed service boundary.

I. Automatic Aid and Mutual Aid

All existing automatic and mutual aid agreements (except that between Moraga and Orinda) would continue, including those with Con Fire, the East Bay Regional Park District, and, if finalized, the City of Oakland.

J. Support Services

1. Administrative Support

All administrative support functions previously provided by Contra Costa County (general administration, purchasing, legal services) would be provided within the new combined District.

2. Maintenance

Non-routine maintenance of apparatus for the new combined District (i.e., that which is not performed by station personnel) would be provided on a contract basis.

3. Training

The new combined District will develop training programs and policies to meet ongoing fire and emergency medical service needs. The applicants expect that the new combined District may continue to work with Con Fire to develop training programs and utilize training facilities in a manner which is mutually beneficial. This service plan also propose that training record keeping procedures be enhanced, consistent with ISO guidelines.

4. Personnel/Recruitment

Personnel administration and recruitment would be provided within the new combined District.

V. Proposed Transition Plan

A. Transition to Proposed Service Level

In making their recommendations, the citizen-based committees from Moraga and Orinda each acknowledged that, currently, there are both real and perceived differences in existing service levels between the Moraga and Orinda Fire Protection Districts. These differences include paramedic staffing levels, ambulance response times, equipment capabilities and station seismic safety, and the fact that Moraga has a voter-approved fire flow tax to augment funding for operations and equipment purchases.

As a result, this application includes the transition plan described below to address these service level differences and to describe the process for complete organizational and service consolidation.

1. Fire Response Implementation Plan

As previously described in this service plan, no major changes to current fire response service levels are proposed as a result of the transition to the new combined District. The Moraga and Orinda Fire Districts currently function with integrated management. Significant activities affecting fire service response which are anticipated, and which are provided for in the financial projections, include:

- Seismic upgrades for fire stations in Orinda;
- Purchase of one new Orinda-based engine (scheduled for FY 1997-98);
- Implementation of enhanced firefighter reserve program in Orinda.

This service plan anticipates full funding for three battalion chief positions; however the governing board and management of the new combined District may wish to consider both the advantages and disadvantages of keeping intact a "Lamorinda battalion", as currently existing with shared funding between the new combined District and the Contra Costa County Fire Protection District.

2. Emergency Medical Response Implementation Plan

As previously described in this service plan, significant changes to current emergency medical response service levels are proposed as a result of the transition to the new combined District. Significant activities affecting emergency medical service response which are anticipated, and which are provided for in the financial projections, include:

- Amending the existing contract between the Moraga Fire Protection District and Contra Costa County for the new combined District to become the emergency medical service provider for the combined Moraga-Orinda service boundary;
- Reclassifying a minimum of two Orinda firefighters to firefighter-paramedics by July 1997, and reclassifying an additional two firefighters in the new combined District to firefighter-paramedic by FY 1997-98;
- Purchase of one new advanced life support ambulance for the Orinda service zone (scheduled for fiscal year 1997-98).

3. Establishment of Service Zones

Because there currently exist two dependent special districts with different funding levels and mechanisms, the District will establish separate service zones. This service plan specifically proposes that, because Orinda does not have a paramedic program, requires an additional investment in station facilities, capital equipment and has not previously levied a fire flow tax, that such service zones be maintained for a minimum period of four (4) years. Beyond the initial four year period, the service zones will be maintained until the governing board for the new combined District determines that services, equipment and infrastructure are comparable throughout the service area.

4. Dissolution of Service Zones

Once the Board of Directors has determined that services are fully integrated and the fire flow tax can be equalized throughout the District, the Board may dissolve the service zones to combine personnel, equipment, and funds into a single zone. This may require a reaffirmation of the fire flow tax ordinance throughout the combined District.

5. Election of Directors At Large

After the Board of Directors of the new District have dissolved the service zones, it may present to the voters a measure to change the election of Directors from division (district), to election of Directors at large.

B. Status of Fire Flow Tax in Moraga and Orinda Service Areas

In 1980, over two-thirds of the voters within the Moraga Fire Protection District service boundaries authorized the levy of a special tax, to be calculated on the basis of risk of fire (fire flow), with the maximum amount currently authorized at 30 cents per "risk factor" unit. The rate is set annually by recommendation of the District's

Board of Fire Commissioners to the District's Board of Directors (the County Board of Supervisors) and is collected by the County in conjunction with the annual property taxes. The ordinance authorizing the tax states that:

The revenues raised by this tax are to be used solely for the purposes of obtaining, furnishing, operating, and maintaining fire suppression equipment or apparatus, for paying the salaries and benefits of firefighting personnel, and for such other fire protection or prevention expenses as are deemed necessary by the Moraga Fire Protection District.

The service plan for the new combined District proposes that the fire flow tax in the Moraga Fire Protection District service area be continued with proceeds of the tax to be used to fund the Moraga service zone as described in paragraph (V.A.3.) above.

Because no comparable tax exists in the Orinda Fire Protection District, this service plan proposes that a similar fire flow tax ordinance with a maximum rate of \$0.06 per risk factor unit be presented to Orinda voters in March 1997, and that two-thirds voter approval of this tax be specified as condition of LAFCO approval of this application.

The proposed ordinance would specify that the proceeds of the tax be used for funding fire suppression, fire prevention, paramedic service activities, equipment, and facilities, including improvements to the water distribution system, for fire suppression purposes.

The maximum fire flow tax rate represents a cap on the amount of tax that can be levied. The experience of the Moraga Fire Protection District has shown that the actual tax imposed any given year may be less than the maximum, depending upon district revenue, expenditures, and accumulated reserves. It is anticipated that after the initial period of four (4) years, and barring unforeseen financial demands, the fire flow tax in the Orinda Service Zone will be reduced to reflect completion of the paramedic development plan, reduction in the rate of capital expenditures, and full integration of personnel and equipment with the Moraga Service Zone. The two major foreseen issues that may have an impact in the Orinda Service Zone on the tax, beyond the four year period, are the station seismic retrofitting and water supply infrastructure. This tax would only be assessed if needed for the prudent and efficient operation of the District.

The tax rates for both the Moraga and Orinda service zones would be annually established, with the maximum allowed in the respective service zones, by a majority vote of the Board of Directors.

C. Status of Personnel and Employment Agreements

The new combined District will honor any employment agreements for personnel employed by either the Moraga Fire Protection District or the Orinda Fire Protection District and who desire to be employed with the new combined District.

VI. Financial Analysis

A. Financial Summary

This section of the application describes the financial resources which are available to fund the services provided by the new combined District, and the projected expenditures based on assumptions previously described in the service delivery plan and transition plan. Based on a projection of revenues and expenditures, and subject to approval of a special tax in the existing Orinda Fire Protection District service area to fund such services, the new combined District will be able to provide the services described in this plan.

B. Property Tax Revenue Transfer

All property taxes which would otherwise be allocated by the Contra Costa County Auditor - Controller separately to the Moraga Fire Protection District and to the Orinda Fire Protection District would be allocated to the new combined District upon its formation and in each year thereafter.

C. Transfer of Operating and Capital Reserve Funds

All fund balances which have accumulated as a result of property taxes, or any other taxes, fees, or levies, collected by or on behalf of either the Moraga Fire Protection District or the Orinda Fire Protection District shall be transferred from the County to the new combined District. The new combined District will deposit such monies into separate funds based on their origin (i.e., MFPD or OFPD), and maintain separate funds for these capital and operating reserves for a minimum of four (4) years.

D. Measure H Funds

In 1988, the voters of Contra Costa County passed Measure H, which authorized enhancements to the emergency medical services system, including increased paramedic ambulance service, additional medical training and equipment for firefighter first responders, and an improved EMS communications system. The Board of Supervisors formed County Service Area EM-1 to levy charges, not to exceed \$10 annually for a single family residence, to fund these system improvements. The Moraga Fire District, as an emergency ambulance responder under the County EMS program, currently receives approximately \$58,000 to provide such emergency medical services by contract through the Countywide emergency medical services assessment. The Orinda Fire Protection District currently receives \$7,000 in such revenues. This service plan proposes that the new combined District

receive larger contract payments commensurate with providing such service in the expanded Moraga - Orinda service area (estimated at \$116,000 annually). --

E. Ambulance Transport Fees

The financial analysis for the Orinda Service Zone within the new combined District (Tables A-5.3 and A-5.5) includes a conservative estimate of ambulance transport fees for the Orinda service zone only. Charging ambulance transport fees is consistent with current practice by AMR in providing ambulance service for the Orinda Fire Protection District. Such fees that are collected only within the Orinda service zone would be used to support the cost of such services in the Orinda service zone and would provide a partial offset to the proposed fire flow tax. The Moraga Fire Protection District has traditionally not charged transport fees for ambulance services. This application acknowledges the existing differences on this issue between the two proposed service zones and recommends that the existing Moraga system of ambulance transport fees be continued in boundaries currently encompassed by the Moraga Fire Protection District after the combined District is established.

F. Transfer of Other Assets and Liabilities

All other assets (including land and improvements) and liabilities existing as of formation of the new combined District, which are the result of the activities or purchase by either the Moraga Fire Protection District or the Orinda Fire Protection District shall be transferred to the new combined District.

G. Facilities and Apparatus Transfer

All facilities, equipment, and other apparatus existing as of formation of the new combined District, which are in either the Moraga Fire Protection District or the Orinda Fire Protection District shall be transferred to the new combined District.

H. Projected Annual Operating Revenues and Expenditures

Table A-5 in the Appendix to this service plan provides a summary of the projected operating revenues, operating expenditures, and fund balances during the first three years of the new combined District operations. The table provides summary data separately for each service zone (Moraga and Orinda), and for the new combined District.

As shown in this table, the new combined District can operate effectively to provide the proposed services within the maximum special tax rate currently authorized within the Moraga Fire District and proposed to be levied in the Orinda service area.

I. Capital Costs

1. Ongoing Equipment Replacement Costs

As shown in Table A-5, the operating budget for the new combined District shows an annual accumulation of \$278,600 to be set aside for future replacement of equipment, based on the estimated useful life of this equipment.

2. Anticipated Facility Costs

No new facilities are proposed to be constructed or acquired as part of this service plan. The service plan contemplates a seismic retrofit of all three stations in Orinda, together with replacement of roofs as necessary with fire safe materials. (This has already been completed for the two Moraga stations.) An estimate of the cost to retrofit these three stations is estimated to be \$ _____, and is included in the financial projections, prior to the LAFCO hearing.

3. Water System Upgrades

A key factor impairing fire service delivery in some areas of the Orinda service zone is inadequate water supply for fire suppression purposes. This service plan allows for a portion of the fire flow tax proceeds generated from the Orinda service zone of the new combined District to be used, together with funding from other responsible agencies, to contribute to the cost of upgrading the water distribution system in Orinda to improve fire suppression capabilities.

J. Financing Plan for Capital Expenditures

Proposed capital expenditures are indicated in the financial projections for the new combined District. New capital purchases for the Orinda zone include one new engine and one new ALS ambulance to be funded by the Orinda-zone fire flow tax. The fire flow tax in Orinda will also fund the seismic upgrade for the three fire stations in Orinda, as described above.

K. Appropriations Limit

The appropriations limit (the "Gann Limit") for both the Moraga and Orinda Fire Protection Districts (\$5,304,960. and \$6,639,463. for Moraga and Orinda respectively

for FY 1996-97) would be combined to establish the base year Gann Limit for the new combined District.

Appendices

- A. Tables
 - A-1 Fire Service Delivery Standards
 - A-2 Emergency Medical Service Delivery Standards
 - A-3 Valuation of Apparatus for the Moraga and Orinda Fire Protection Districts (1996)
 - A-4 Valuation of Apparatus for the Moraga and Orinda Fire Protection Districts (2001 Projected)
 - A-5 Projected Statement of Revenues, Expenditures, and Changes in Fund Balances for the Combined Moraga-Orinda Fire Protection District
- B. Organization Chart for Combined Moraga and Orinda Fire Protection Districts
- C. Resolutions of Application to LAFCO
- D. Proposed Service Area Boundary Maps
- E. Proposed Voting Division Map

Table A-1

Fire Service Delivery Standards

Response Type	Contra Costa Fire		Orinda Fire		Moraga Fire		Staffing
	Units	Staffing	Units	Staffing	Units	Staffing	
Structure (Residential)	E,E,E,E,BC	13	E,E,E,E,BC	12 or 13	E,E,E,E,R,BC	12 or 14	
Structure (Commercial)	E,T,E,E,BC	13	E,E,T,E,BC	12 or 13	E,E,T,E,R,BC	12 or 14	
Wildland (Structure)	E,W,E,E,BC	13	E,W,E,E,BC	12* or 13	E,W,E,E,R,PW***,BC	17	
Wildland (Rural)	E,W,W,WT,BC	13	E,W,W,WT,BC	12* or 13	E,W,W,WT,PW***,BC	14	

*E-41, T-41, PW-41 or TA-41 with 2 personnel

**Without R-41 response due to previous EMS transport

***PW-41 with 3 Reserve Firefighters (0800-2000 hours during wildland season)

- E=Engine
- T=Truck
- W=Wildland Unit (Tanker or Power Wagon)
- WT=Water Tender
- R=Fire District Rescue Unit
- BC=Battalion Chief
- PW=Power Wagon

Table A-2

Current EMS Deliver Standards

District	1st Responder	Ambulance	Personnel	Paramedic Ambulance Response Times
Moraga Fire District	Paramedic Engine (1) or Paramedic Rescue	1 Paramedic Rescue	2-3 Paramedics and 2-3 EMTs	4.8 minutes (3)
Orinda Fire District	1 EMT Engine or EMT Rescue	1 Paramedic Ambulance (private)	6 EMTs and 2 Paramedics (2)	11.2 minutes (3)
Contra Costa Fire District	EMT Engine	1 Paramedic Ambulance (Private)	3 EMTs and 2 Paramedics (2)	N/A

(1) Depending on Zone - R-41 or PE-42

(2) Private ambulance paramedics

(3) Per Contra Costa County Health Services Department Ambulance Dispatch Report for 1995

TABLE A-3

APPARATUS 1996

Moraga and Orinda Fire Protection Districts

UNIT	UNIT #	DEPT	DATE ACQ	DATE REPL	USE LIFE	REPLACE COST	\$NEEDED THROUGH 6-30-97	\$NEEDED FY 96/97	YRS LEFT	VALUE 1996
ENGINES										
E41*	412	M	1996	2016	20	325,000	0	16,250	20	325,000
E42	411	M	1988	2008	20	325,000	130,000	16,250	12	195,000
E45A	443	O	1976	1996	20	325,000	325,000	16,250	0	0
E44	438	O	1981	2001	20	325,000	243,750	16,250	5	81,250
E45	440	O	1996	2016	20	325,000	0	16,250	20	325,000
E43	446	O	1980	2000	20	325,000	260,000	16,250	4	65,000
OES237	237	O	1989	2009	20	N/A	0	0	13	0
TRUCKS										
T41	418	M	1981	2006	25	460,000	276,000	18,400	10	184,000
WILDLAND UNITS										
TA41	413	M	1984	2009	25	275,000	132,000	11,000	13	143,000
PW41	416	M	1988	2008	20	75,000	30,000	3,750	12	45,000
PW42	417	M	1989	2009	20	75,000	26,250	3,750	13	48,750
PW43	437	O	1982	2002	20	75,000	52,500	3,750	6	22,500
PW44	444	O	1976	1996	20	75,000	75,000	3,750	0	0
V45	442	O	1988	2008	20	75,000	30,000	3,750	12	45,000
RESCUE UNITS										
R41	415	M	1994	2009	15	130,000	17,333	8,667	13	112,667
R41A	414	M	1987	2002	15	130,000	78,000	8,667	6	52,000
R45	439	O	1979	1994	15	130,000	147,333	8,667	-2	0
STAFF UNITS										
C41	422	M	1990	2000	10	20,000	12,000	2,000	4	8,000
BC4	423	M	1991	2001	10	30,000	15,000	3,000	5	15,000
BC4	431	O	1983	1993	10	30,000	39,000	3,000	-3	0
C45	432	O	1988	1998	10	20,000	16,000	2,000	2	4,000
FM	430	O	1983	1993	10	20,000	26,000	2,000	-3	0
UTILITY VEHICLES										
U42	419	M	1988	2003	15	28,000	14,933	1,867	7	13,067
U45	445	O	1970	1985	15	28,000	48,533	1,867	-11	0
SPECIALIZED VEHICLES										
TRT	N/A	M	1992	2017	25	0	0	0	21	0
CV45	459	O	1978	2003	25	30,000	21,600	1,200	7	8,400
GRAND TOTAL						3,656,000	2,016,233	188,583		1,639,767
TOTAL MORAGA						1,873,000	731,517	93,600		1,141,483
TOTAL ORINDA						1,783,000	1,284,717	94,983		498,283
* E41 & E45 TO BE REPLACED 1996										

TABLE A-4

APPARATUS 2001

Moraga and Orinda Fire Protection Districts

UNIT	UNIT #	DEPT	DATE ACQ	DATE REPL	USE LIFE	REPLACE COST	\$NEEDED THROUGH 6-30-2002	\$NEEDED FY 2001/02	YRS LEFT	VALUE 2001
ENGINES										
E41	412	M	1996	2016	20	325,000	81,250	16,250	15	243,750
E42	411	M	1988	2008	20	325,000	211,250	16,250	7	113,750
E45A	443	O	1976	1996	20	325,000	325,000	16,250	-5	0
E44	438	O	1981	2001	20	325,000	325,000	16,250	0	0
E45	440	O	1996	2016	20	325,000	81,250	16,250	15	243,750
E43	446	O	1998	2018	20	325,000	48,750	16,250	17	276,250
OES237	237	O	1989	2009	20	N/A	0	0	8	0
TRUCKS										
T41	418	M	1981	2006	25	460,000	368,000	18,400	5	92,000
WILDLAND UNITS										
TA41	413	M	1984	2009	25	275,000	187,000	11,000	8	88,000
PW41	416	M	1988	2008	20	75,000	48,750	3,750	7	26,250
PW42	417	M	1989	2009	20	75,000	45,000	3,750	8	30,000
PW43	437	O	1982	2002	20	75,000	71,250	3,750	1	3,750
W44	444	O	1976	1996	20	75,000	75,000	3,750	-5	0
W45	442	O	1988	2008	20	75,000	48,750	3,750	7	26,250
RESCUE UNITS										
R41	415	M	1994	2009	15	130,000	60,667	8,667	8	69,333
R41A	414	M	1987	2002	15	130,000	121,333	8,667	1	8,667
R45	439	O	1999	2014	15	130,000	17,333	8,667	13	112,667
STAFF UNITS										
C41	422	M	2000	2010	10	20,000	2,000	2,000	9	18,000
BC4	423	M	1991	2001	10	30,000	30,000	3,000	0	0
BC4	431	O	1983	1993	10	30,000	30,000	3,000	-8	0
C45	432	O	1998	2008	10	20,000	6,000	2,000	7	14,000
FM	430	O	1996	2006	10	20,000	10,000	2,000	5	10,000
UTILITY VEHICLES										
U42	419	M	1988	2003	15	28,000	24,267	1,867	2	3,733
U45	445	O	1970	1985	15	28,000	28,000	1,867	-16	0
SPECIALIZED VEHICLES										
TRT	N/A	M	1992	2017	25	0	0	0	16	0
CV45	459	O	1978	2003	25	30,000	27,600	1,200	2	2,400
GRAND TOTAL						3,656,000	2,273,450	188,583		1,382,550
TOTAL MORAGA						1,873,000	1,179,517	93,600		693,483
TOTAL ORINDA						1,783,000	1,093,933	94,983		689,067

Glossary for Apparatus 1996 (Table A3) and Apparatus 2001 (Table A4)

Unit = vehicle designation used on fire services personnel which gives descriptive identification to vehicle, i. e. E41 equal E for engine 41 for company.

Unit # = maintenance and accounting vehicle number

Dept = Department which is in possession of equipment, either Moraga (M) or Orinda (O).

Date Acq. = Date vehicle was put into service.

Date Repl. = Date which vehicle should be or should have been replaced based on the useful life of the vehicle, according to standards used by Contra Costa County fire agencies.

Use Life = Useful life of vehicle according to standards used by Contra Costa County fire agencies.

Replace Cost = Estimated current value replacement cost of vehicle.

\$Needed thru 6-30-97/6-30-2002 = Amount of money needed to fully fund equipment replacement based on scheduled replacement times and estimated replacement costs.

\$Needed FY 96/97- FY2001/2002 = Amount of money which must be set aside in each year in order to maintain a fully funded equipment replacement schedule assuming stated replacement times and replacement costs.

Yrs Left = Number of years left prior to replacement assuming stated replacement times.

Value 1996/2001 = Current value of equipment assuming a straight line depreciation of equipment based on useful life and replacement costs.

Table A-5-1

MORAGA - ORINDA COMBINED FIRE DISTRICT**MORAGA SERVICE ZONE**

(without fire flow tax levy)

	Preliminary		Forecast 97/98	Forecast 98/99	Forecast 99/00
	Budget 96/97	Trend			
Beginning Fund Balance	1,786,593		1,810,695	1,650,399	1,512,505
<u>Income</u>					
Property Taxes	3,177,044	3.0%	3,272,355	3,370,526	3,471,642
Fire Flow Taxes	0		0	0	0
FFTF Interest Income	111,000		105,000	99,000	93,000
Measure H Funds	58,000		58,000	58,000	58,000
Services	975		1,000	1,000	1,000
Transfer from Reserves			160,296	137,894	131,716
Other	0		0	0	0
Total Income	3,347,019		3,596,651	3,666,420	3,755,358
<u>Operating Expenses</u>					
Salaries & Benefits	2,763,480	2.5%	2,832,567	2,903,381	2,975,966
1/2 Chief	0	2.5%	77,769	79,713	81,706
1/2 B/C (3rd)	0	2.5%	68,931	70,654	72,421
Services & Supplies (1)	479,487	2.5%	491,474	503,761	516,355
Legal Services	0		25,000	18,000	18,000
Insurance	0		20,000	20,000	20,000
ConFire Admin Savings (2)	0		-102,690	-102,690	-102,690
Other Charges	32,950		33,000	33,000	33,000
Capital Outlay (Operating)	47,000		47,000	47,000	47,000
Start-Up Costs			10,000	0	0
Equip. Replacement Fund	0		93,600	93,600	93,600
Total Operating Expenses	3,322,917		3,596,651	3,666,420	3,755,357
Operating Surplus or (Deficit) (3)	24,102		0	0	0

Table A-5 . 2

MORAGA SERVICE ZONE (continued)

(without fire flow tax levy)

	Preliminary Budget 96/97	Trend	Forecast 97/98	Forecast 98/99	Forecast 99/00
Equipment Purchases	0		0	0	0
Total Expenditures	3,322,917		3,596,651	3,666,420	3,755,357
Operating Fund Balance	1,810,695		1,650,399	1,512,505	1,380,789
Cumulative Equipment Reserve	0		93,600	187,200	280,800
Total Fund Balance	1,810,695		1,743,999	1,699,705	1,661,589
Value of In-Service Apparatus	1,141,483		1,047,883	954,283	860,683

Notes:

(1) Services and supplies includes the cost of administrative services presently provided by Contra Costa County and ConFire increased 2.5% per year for inflation. These costs are for Training, \$1,095; Property Tax Administration \$39,595; Auditor Charges, \$13,601; Personnel Charges, \$11,731; Purchasing Charges, \$2,259; and Fire Prevention Charges, 24,106.

(2) ConFire administrative savings represent the cost of those administrative services currently provided by Contra Costa County and ConFire which would be assumed by the new combined district. These savings are: County Administrative Charges, \$13,397; Legal Charges, \$5,256; and Fire District Management, \$75,873. Total Administrative Charges to be saved are \$94,526, as shown in the 1996/97 MFPD Budget.

(3) The actual preliminary budget shows a deficit of \$144,898 which has been offset by additional income from interest earned on the fire flow tax fund and measure H returns amounting to \$169,000.

Table A-5.3

MORAGA - ORINDA COMBINED FIRE DISTRICT**ORINDA SERVICE ZONE**

Assumes Fire Flow Tax of 0.04 per unit

	Preliminary		Forecast 97/98	Forecast 98/99	Forecast 99/00
	Budget 96/97	Trend			
Beginning Fund Balance	905,642		675,208	758,566	882,725
Income					
Property Taxes	4,365,388	3.0%	4,496,350 ✓	4,631,240	4,770,177
Fire Flow Taxes	0		368,000	368,000	368,000
FFTF Interest Income					
Measure H Funds (1)			58,000	58,000	58,000
Ambulance Transport Fees (2)			50,000 ✓	50,000	50,000
Services	14,248		2,000 ✓	2,000	2,000
Other	0		0	0	0
Total Income	4,379,636		4,974,350	5,109,240	5,248,177
Operating Expenses					
Salaries & Benefits	3,734,260	2.5%	3,827,616 ✓	3,923,307	4,021,390
1/2 Chief	0	2.5%	77,769 ✓	79,713	81,706
1/2 B/C (3rd)	0	2.5%	68,931 ✓	70,654	72,421
Paramedic Costs			36,399 ✓	65,291	66,923
Paramedic Training/Overtime			21,000 ✓	10,765	
New Reserve Program			36,000 ✓	14,000	14,000
Services & Supplies (3)	588,310	2.5%	603,018 ✓	618,093	633,546
Legal Services	0		25,000 ✓	18,000	18,000
Insurance	0		20,000 ✓	20,000	20,000
ConFire Admin Savings (4)	0	2.5%	-117,242 ✓	-117,242	-117,242
Other Charges	37,500		37,500 ✓	37,500	37,500
Capital Outlay (Operating)	65,000		60,000 ✓	60,000	60,000
Start-Up Costs			10,000 ✓	0	0
Equip.Replacement Fund	185,000		185,000 ✓	185,000	185,000
Total Operating Expenses	4,610,070		4,890,991	4,985,082	5,093,243
Operating Surplus or (Deficit)	-230,434		83,358	124,159	154,935

Table A-5 . 4

ORINDA SERVICE ZONE (continued)

Assumes Fire Flow Tax of: 0.04 per unit)

	Preliminary Budget 96/97	Trend	Forecast 97/98	Forecast 98/99	Forecast 99/00
Equipment Purchases					
Seismic Improvements (5)					
Water Supply Improvements (5)					
Engine			325,000		
ALS Ambulance				130,000	
Total - Equipment	0		325,000	130,000	0
Total Expenditures	4,610,070		5,215,991	5,115,082	5,093,243
Cumulative Operating Balance	675,208		758,566	882,725	1,037,659
Cumulative Equipment Reserve	185,000		45,000	100,000	285,000
Total Fund Balance	860,208		803,566	982,725	1,322,659
Value of In-Service Apparatus	498,283		728,300	763,317	668,334

Notes:

(1) Assumes Orinda becomes a Paramedic contracting agency in place of AMR.

(2) Ambulance transport fee represent user fees collected from individuals patients. The revenues are a conservative estimate only and for purposes of this financial forecast, are assumed to be collected only in the Orinda Service Zone.

(3) Services and supplies includes the cost of administrative services presently provided by Contra Costa County and ConFire increased 2.5% per year for inflation. These costs are for: Training, \$1,533; Land Info. System Fees, \$3,600 Property Tax Administration, \$54,000 Auditor Charges, \$14,391; Personnel Charges, \$16,425; Purchasing Charges, \$1,890; and Fire Prevention Charges, \$12,621. These cost total \$104,860 and are part of the \$603,018 forecast for FY 97/98.

(4) ConFire administrative savings represent the cost of those administrative services currently provided by Contra Costa County and ConFire which would be assumed by the new combined district These savings are: County Administrative Charges, \$18,470; Legal Charges, \$7,227; and Fire District Management, \$89,545. Total Administrative Charges to be saved are \$117,242, as shown in the 1996/97 OFFPD Budget the 1996/97 OFFPD Budget.

(5) The budget does not reflect the costs of the required seismic retrofitting of the three (3) Orinda stations or any contribution by the District to a solution for inadequate water supply infrastructure. As these costs become known and programs developed to deal with them, the additional \$0.02 under the cap not accounted for in the budget would be available.

Table A-5.5

MORAGA - ORINDA COMBINED FIRE DISTRICT

COMBINED SERVICE ZONES

Assumes Fire Flow Tax of: 0.04 per unit in Orinda)

	Preliminary		Forecast 97/98	Forecast 98/99	Forecast 99/00
	Budget 96/97	Trend			
Beginning Fund Balance	2,692,235		2,485,903	2,408,965	2,395,230
<u>Income</u>					
Property Taxes	7,542,432	3.0%	7,768,705	8,001,766	8,241,819
Fire Flow Taxes	0		368,000	368,000	368,000
FFTF Interest Income	111,000		105,000	99,000	93,000
Measure H Funds (1)	58,000		116,000	116,000	116,000
Ambulance Transport Fees (2)	0		50,000	50,000	50,000
Services	15,223		3,000	3,000	3,000
Transfer from Reserves	0		160,296	137,894	131,716
Other	0		0	0	0
Total Income	7,726,655		8,571,001	8,775,660	9,003,535
<u>Operating Expenses</u>					
Salaries & Benefits	6,497,740	2.5%	6,660,183	6,826,688	6,997,355
1/2 Chief	0	2.5%	155,538	159,426	163,412
1/2 B/C (3rd)	0	2.5%	137,862	141,309	144,841
Paramedic Costs	0		36,399	65,291	66,923
Paramedic Training/OT	0		21,000	10,765	0
New Reserve Program	0		36,000	14,000	14,000
Services & Supplies (3)	1,067,797	2.5%	1,094,492	1,121,854	1,149,901
Legal Services	0		50,000	36,000	36,000
Insurance	0		40,000	40,000	40,000
ConFire Admin Savings (3)	0		-219,932	-219,932	-219,932
Other Charges	70,450		70,500	70,500	70,500
Capital Outlay (Operating)	112,000		107,000	107,000	107,000
Start-Up Costs	0		20,000	0	0
Equip.Replacement Fund	185,000		278,600	278,600	278,600
Total Operating Expenses	7,932,987		8,487,642	8,651,501	8,848,600
Operating Surplus or (Deficit)	-206,332		83,359	124,159	154,935

Table A-5 .6

COMBINED SERVICE ZONES (continued)

Assumes Fire Flow Tax of: 0.04 per unit in Orinda)

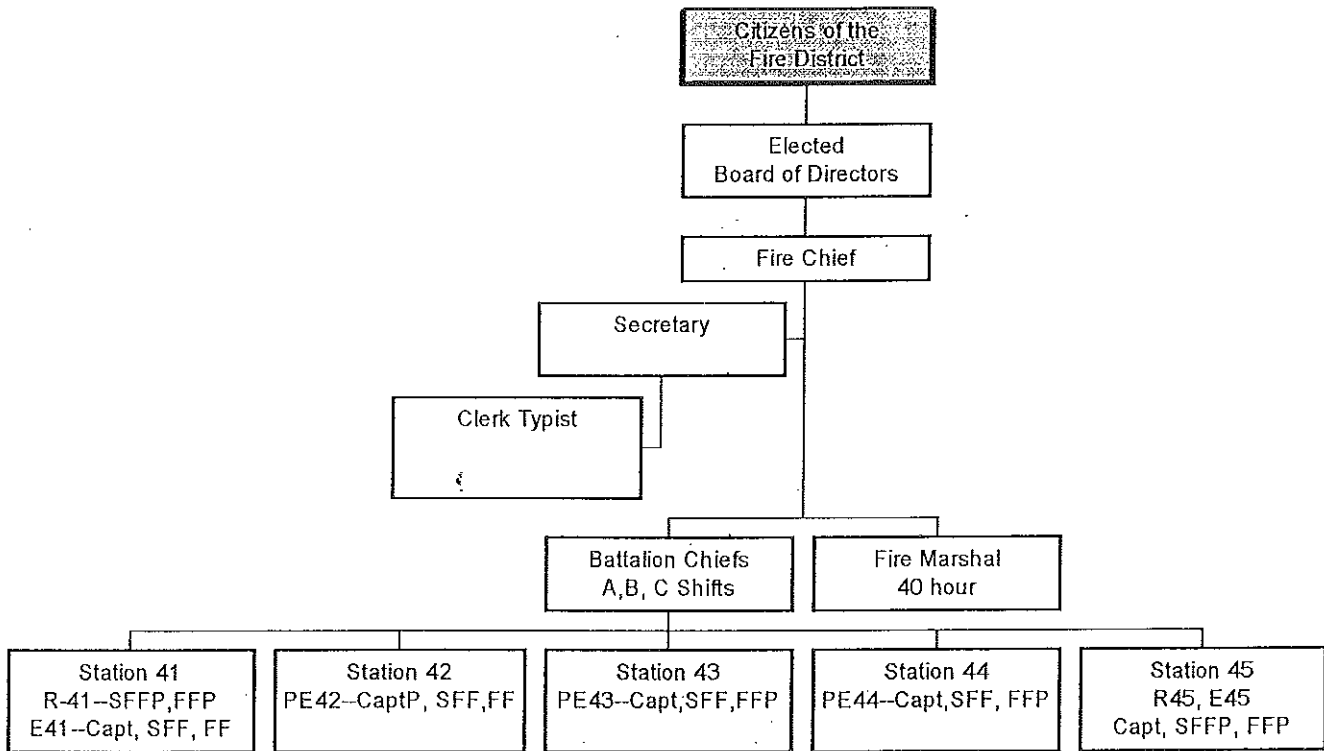
	Preliminary Budget 96/97	Trend Forecast 97/98	Forecast 98/99	Forecast 99/00
Equipment Purchases				
Seismic Improvements (4)				
Water Supply Improvements (4)				
Engine	0	325,000	0	0
ALS Ambulance	0	0	130,000	0
Total - Equipment	0	325,000	130,000	0
Total Expenditures	7,932,987	8,812,642	8,781,501	8,848,600
Operating Fund Balance	2,485,903	2,408,965	2,395,230	2,418,448
Cumulative Equipment Reserve	185,000	138,600	287,200	565,800
Total Fund Balance	2,670,903	2,547,565	2,682,430	2,984,248
Value of In-Service Apparatus	1,639,766	1,776,183	1,717,600	1,529,017

Notes:

- (1) Assumes Orinda becomes a Paramedic contracting agency in place of AMR.
- (2) Ambulance transport fee represent user fees collected from individuals patients. The revenues are a conservative estimate only and for purposes of this financial forecast, are assumed to be collected only in the Orinda Service Zone.
- (3) See notes for individual service zones for discussion of Services and Supplies and ConFire Administrative Savings
- (4) The budget does not reflect the costs of the required seismic retrofitting of the three (3) Orinda stations or any contribution by the District to a solution for inadequate water supply infrastructure. As these costs become known and programs developed to deal with them, the additional \$0.02 under the cap not accounted for in the budget would be available.

Appendix B

Moraga-Orinda Fire Protection District



Key:

CaptP = Captain Paramedic	R_# = Rescue Units
SFFP = Senior Firefighter Paramedic	E_# = Engine Units
FFP = Firefighter paramedic	PE_# = Paramedic/ Engine Units
SFF = Senior Firefighter	
FF = Firefighter	

BEFORE THE CITY COUNCIL OF THE CITY OF ORINDA

In the Matter of:

Approving an application to the)
Contra Costa County Local Agency)
Formation Commission requesting)
reorganization of the Orinda)
Fire Protection District and)
Moraga Fire Protection District)

Resolution No. 44-96

WHEREAS, the City of Orinda desires to initiate proceedings pursuant to the Cortese-Knox Local Government Reorganization Act of 1985, commencing with Section 56000 of the California Government Code, for reorganization of the Orinda Fire Protection District and the Moraga Fire Protection District into a single district called the Moraga-Orinda Fire Protection District; and

WHEREAS, notice of intent to adopt this resolution of application has not been given to each interested and each subject agency; and

WHEREAS, the territory proposed to be reorganized is inhabited, and includes all of the territory currently within the Orinda Fire Protection District and Moraga Fire Protection District, as shown on Exhibit A, attached; and

WHEREAS, the proposed reorganization is consistent with the sphere of influence of the Orinda Fire Protection District and Moraga Fire Protection District, and the spheres of influence of the Town of Moraga and the City of Orinda; and

WHEREAS, the terms and conditions proposed for the reorganization are as follows:

1. The Moraga-Orinda Fire Protection District shall establish separate service zones coterminous with the boundaries of the existing Moraga Fire Protection District and Orinda Fire Protection District.

2. The Moraga-Orinda Fire Protection District shall be governed by a five member Board of Directors directly elected by divisions (Government Code 56844 (n) and Health and Safety Code 13846).

3. The authorization to levy a special tax, or fire flow tax, as previously approved by the electorate in the Moraga Fire Protection District, shall be continued, with the tax proceeds utilized solely to fund activities in the former Moraga Fire Protection District service area (Government Code Section 56844 (t)).

4. The authorization to levy a special tax, or fire flow tax, in the area formerly served by the Orinda Fire Protection District shall be submitted to the electorate for approval in March 1997, with the proceeds of any approved tax utilized solely to fund activities in the former Orinda Fire Protection District service area (Government Code Section 56844 (b)).

5. The LAFCO order for consolidation shall be submitted for approval by the electorate within the boundary of the new combined District (Government Code Section 56844). As noted in condition (4) above, an election will also be required for the special tax in the Orinda service zone.

6. In the event that either (a) the special tax as noted in condition (4) above is not approved by at least 2/3 of the voters voting in the election, and does therefore, not become effective, or (b) approval for consolidation of the two districts as noted in condition (5) above is not provided by a majority of the voters voting in the election, then the reorganization requested in this application will not take effect.


7. The effective date of the consolidation shall be no later than July 1, 1997.


NOW, THEREFORE, THIS Resolution is hereby adopted and approved by the City Council of the City of Orinda and the Local Agency Formation Commission is hereby requested take proceedings for the reorganization of the Orinda Fire Protection District and the Moraga Fire Protection District, according to the terms and conditions stated above and in the manner provided by the Cortese-Knox Local Government Reorganization Act of 1985.

ADOPTED by the City Council of the City of Orinda at a meeting of said Council held on the 13th day of August, 1996, by the following vote:

- AYES: Councilmembers Hawkins, Littlehale, Tabor and Wheatland
- NOES: None
- ABSENT: Councilmember Abrams


Gregg Wheatland, Mayor

Attest:

Mary R. Ellsworth, City Clerk

CERTIFIED TRUE COPY

MARY R. ELLSWORTH
Clerk of the City of Orinda, CA
829-96

4. The authorization to levy a special tax, or fire flow tax, in the area formerly served by the Orinda Fire Protection District shall be submitted to the electorate for approval in March 1997, with the proceeds of any approved tax utilized solely to fund activities in the former Orinda Fire Protection District service area (Government Code Section 56844 (b)).

5. The LAFCO order for consolidation shall be submitted for approval by the electorate within the boundaries of each of the current districts (Orinda Fire Protection District and Moraga Fire Protection District) which would be included in the new combined District (Government Code Section 56844). As noted in condition (4) above, an election will also be required for the special tax in the Orinda service zone.

6. IN the event that either (a) the special tax as noted in condition (4) above is not approved by at least 2/3 of the voters voting in the election, and does therefore, not become effective or, (b) approval for consolidation of the two districts as noted in conditions (5) above is not provided by a majority of the voters voting in each election, then the reorganization requested in this application will not take effect.

7. The effective date of the consolidation shall be no later than July 1, 1997.

NOW, THEREFORE, THIS Resolution is hereby adopted and approved by the Town Council of the Town of Moraga and the Local Agency Formation Commission is hereby requested take proceedings for the reorganization of the Orinda Fire Protection District and the Moraga Fire Protection District, according to the terms and conditions stated above and in the manner provided by the Cortese-Knox Local Government Reorganization Act of 1985.

PASSED AND ADOPTED by the Town Council of the Town of Moraga at its meeting of August 21, 1996, by the following vote:

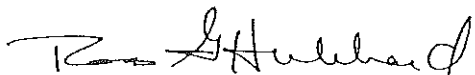
AYES: Mayor Cherie T. Grant, Vice Mayor Michael Majchrzak, Councilmember James J. Sweeny and Councilmember Michael Harris

NOES: None

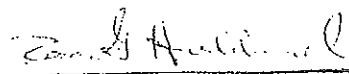
ABSTAIN: None

ABSENT: Councilmember Frank Sperling III


Cherie T. Grant, Mayor


Ross G. Hubbard, Town Clerk

CERTIFIED
To be a true copy


Town Clerk

8.2A

RESOLUTION 32-96

A RESOLUTION OF APPLICATION
TO THE CONTRA COSTA COUNTY
LOCAL AGENCY FORMATION COMMISSION
REQUESTING REORGANIZATION OF THE

Orinda Fire Protection District
and
Moraga Fire Protection District

WHEREAS, the Town of Moraga desires to initiate proceedings pursuant to the Cortese-Knox Local Government Reorganization Act of 1985, commencing with Section 56000 of the California Government Code, for reorganization of the Orinda Fire Protection District and the Moraga Fire Protection District into a single district called the Moraga-Orinda Fire Protection District; and

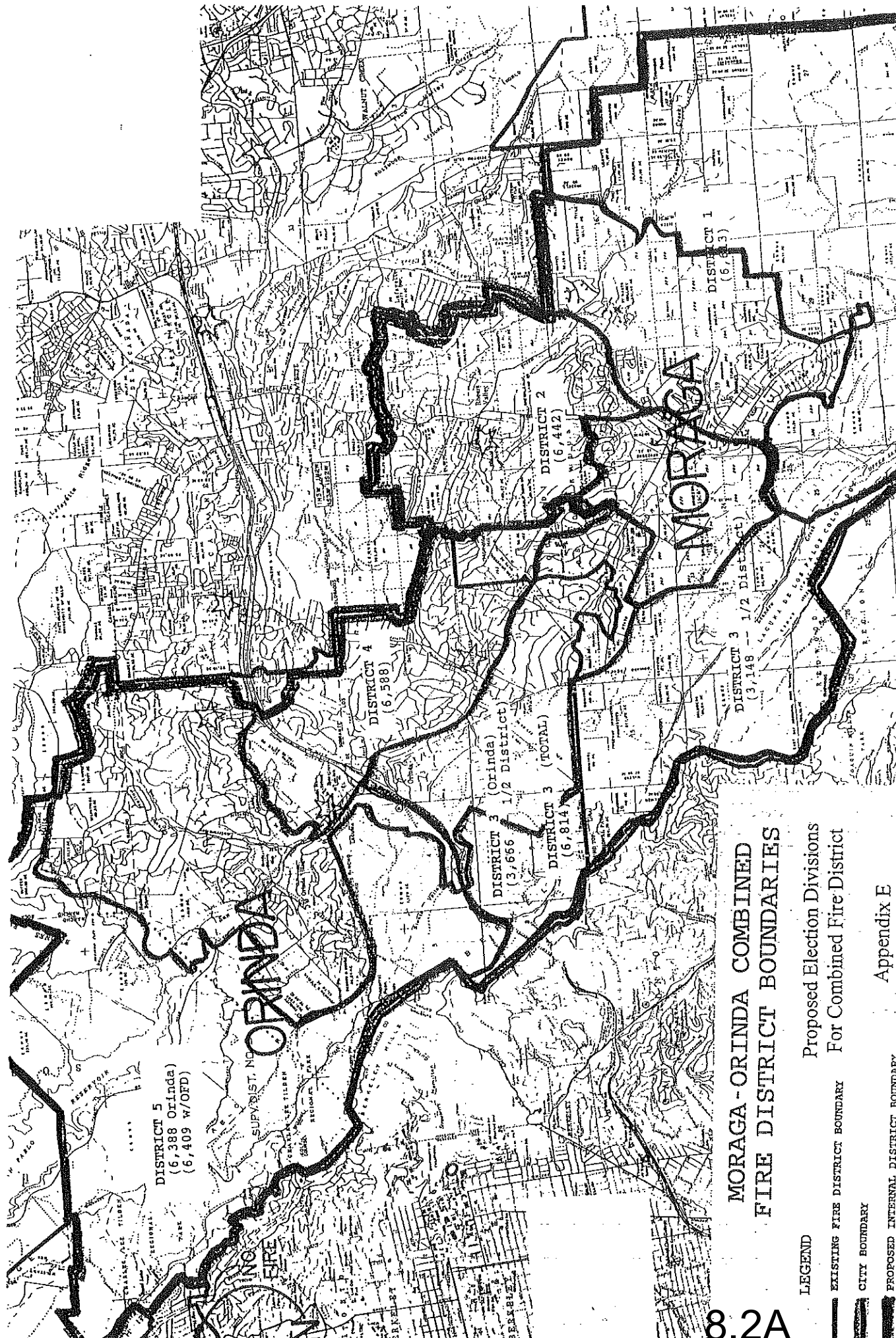
WHEREAS, notice of intent to adopt this resolution of application has not been given to each interested and each subject agency; and

WHEREAS, the territory proposed to be reorganized is inhabited, and includes all of the territory currently within the Orinda Fire Protection District and Moraga Fire Protection District, as shown on Exhibits 1, 2 and 3 attached; and

WHEREAS, the proposed reorganization is consistent with the sphere of influence of the Orinda Fire Protection District and Moraga Fire Protection District, and the spheres of influence of the Town of Moraga and the City of Orinda; and

WHEREAS, the terms and conditions proposed for the reorganization are as follows:

1. The Moraga-Orinda Fire Protection District shall establish separate service zones coterminous with the boundaries of the existing Moraga Fire Protection District and Orinda Fire Protection District.
2. The Moraga-Orinda Fire Protection District shall be governed by a five member Board of Directors directly elected by divisions (Government Code 56844 (n) and Health and Safety Code 13846)
3. The authorization to levy a special tax, or fire flow tax, as previously approved by the electorate in the Moraga Fire Protection District, shall be continued, with the tax proceeds utilized solely to fund activities in the former Moraga Fire Protection District service area (Government Code Section 56844 (t)).



DISTRICT 5
 (6,388 Orinda)
 (6,409 w/OPD)

ORINDA

SUPERVIST. NO. 1

DISTRICT 4
 (6,588)

DISTRICT 3 (Orinda)
 (3,666 1/2 District)

DISTRICT 3 (TOTAL)
 (6,814)

DISTRICT 2
 (6,442)

MORAGA

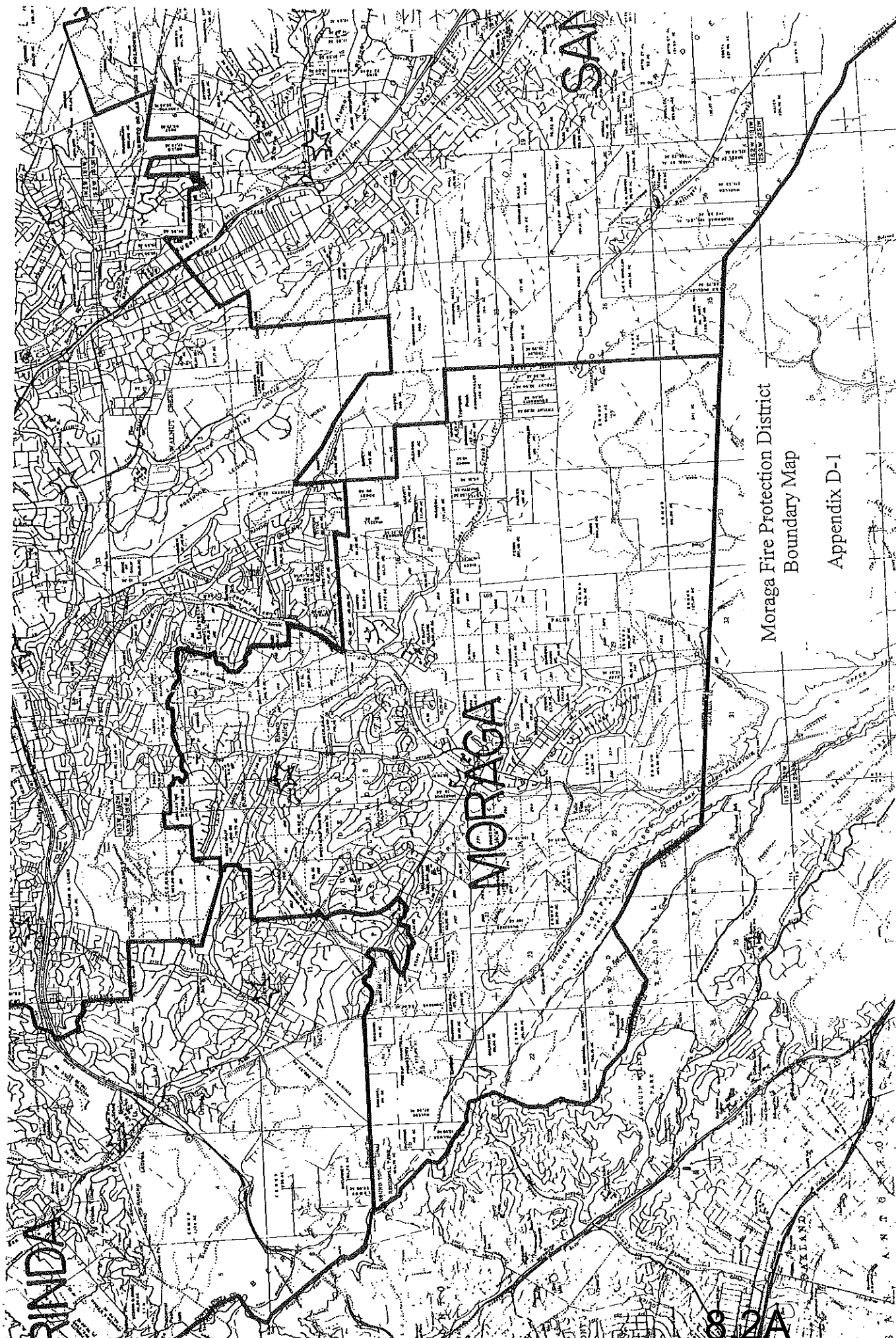
DISTRICT 1
 (6,442)

DISTRICT 3 - 1/2 DISTRICT
 (3,148)

**MORAGA-ORINDA COMBINED
 FIRE DISTRICT BOUNDARIES**

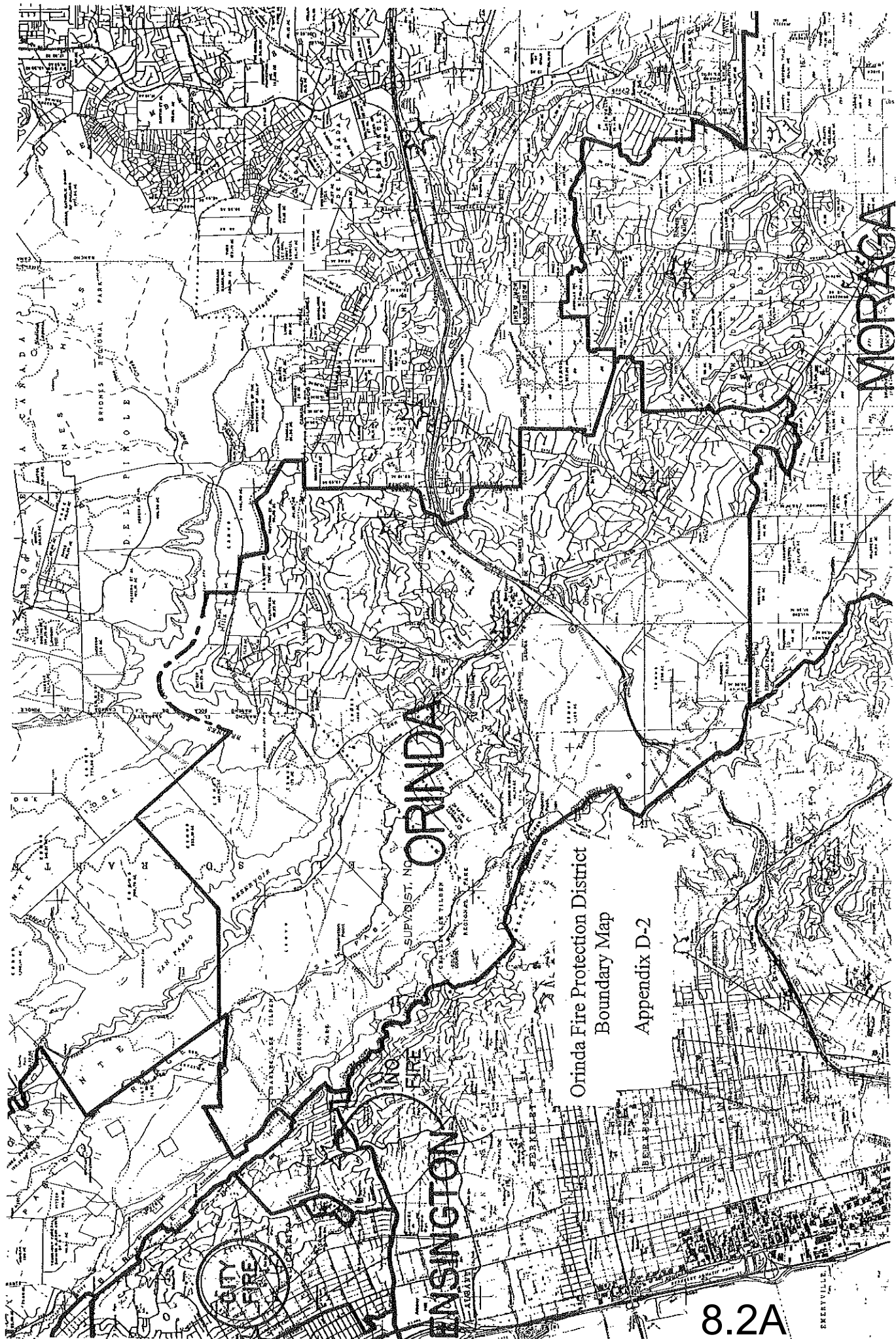
Proposed Election Divisions
 For Combined Fire District

- LEGEND**
- EXISTING FIRE DISTRICT BOUNDARY
 - CITY BOUNDARY
 - PROPOSED INTERNAL DISTRICT BOUNDARY



Moraga Fire Protection District
Boundary Map
Appendix D-1

0.25



Orinda Fire Protection District
Boundary Map
Appendix D-2

RESOLUTION NO. 96-27

RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION
OF THE COUNTY OF CONTRA COSTA
MAKING DETERMINATIONS AND APPROVING THE MORAGA-ORINDA
FIRE PROTECTION DISTRICT CONSOLIDATION

RESOLVED, by the Local Agency Formation Commission of the County of Contra Costa, State of California, that

WHEREAS, a proposal for the consolidation of the Moraga Fire Protection District (MFPD) and the Orinda Fire Protection District (OFPD) has been filed with the Executive Officer of this Commission pursuant to Title 5, Division 3, commencing with Section 56000 of the Government Code; and

WHEREAS, the Executive Officer has reviewed the proposal and prepared a report, including her recommendation thereon, the proposal and report having been presented to and considered by this Commission; and

WHEREAS, this Commission called for and held a public hearing on the proposal on October 9, 1996, and at the hearing this Commission heard and received all oral and written protests, objections and evidence which were made, presented or filed, and all persons present were given an opportunity to hear and be heard with respect to this proposal and the report of the Executive Officer; and

WHEREAS, the Moraga and Orinda City Councils, as applicant for the proposed consolidation, found the proposed consolidation to be Categorically Exempt (Class 20) from the provisions of the California Environmental Quality Act (CEQA).

NOW, THEREFORE, the Local Agency Formation Commission of the County of Contra Costa DOES HEREBY RESOLVE, DETERMINE, ORDER AND FIND as follows:

1. That the effective date of the proposed consolidation will be July 1, 1997, and that will be the date of recordation with the Contra Costa County Clerk by LAFCO;
2. That the boundaries of the proposed consolidated district shall be as shown on the proposal map attached herein as Exhibit A;
3. That the name of the new successor district will be the Moraga-Orinda Fire Protection District;
4. That the appropriations limit of the consolidated district for 1997 shall be \$11,944.423;
5. Pursuant to Section 56842(d), direct that all property taxes currently received by the individual districts shall be received by the successor district;

6. That the proposed consolidation is supported by the intent of the Cortese-Knox Local Government Reorganization Act of 1985 as stated in Section 56001 of the Government Code;
7. That the affected territory is legally inhabited;
8. That the spheres of influence of the current Moraga and Orinda Fire Protection Districts be combined to create one sphere of influence for the new consolidated district;
9. That the proposal is designated as "Moraga-Orinda Fire Protection District Consolidation (LAFCO 96-27)";
10. That the proposal is Categorically Exempt (Class 20) from the provision of CEQA;
11. That the proposal be subject to the following conditions:
 - a) The Moraga-Orinda Fire Protection District shall establish separate service zones coterminous with the boundaries of the existing Moraga Fire Protection District and Orinda Fire Protection District;
 - b) The Moraga-Orinda Fire Protection District shall be governed by a five-member Board of Directors directly elected by divisions (Government Code 56844(n) and Health and Safety Code 13846);
 - c) The new district shall honor any employment agreements for personnel employed by either the Moraga Fire Protection District or the Orinda Fire Protection District who desire to be employed with the new combined district;
 - d) All equipment, assets, liabilities, facilities, property, cash, fund balances, or other fiscal matters of the participating districts shall accrue to the new district;
 - e) The authorization to levy a special tax, or fire flow tax, as previously approved by the electorate in the Moraga Fire Protection District shall be continued, with the tax proceeds utilized solely to fund activities in the former Moraga Fire Protection District service area (Government Code Section 56844(t));
 - f) The authorization to levy a special tax, or fire flow tax, in the area formerly served by the Orinda Fire Protection District shall be submitted to the electorate for approval in March 1997, with the proceeds of any approved tax utilized solely to fund activities in the former Orinda Fire Protection District service area (Government Code Section 56844(b));
12. That the LAFCO order for consolidation shall be submitted for approval by the electorate within the boundaries of each of the current districts (Moraga and Orinda Fire Protection Districts) which would be included in the new combined district. As noted in condition 11(f), an election will also be required for the special tax in the Orinda service zone;

- 13. That in the event that either a) the special tax as noted in condition 11(f) is not approved by at least 2/3 of the voters voting in the election, or b) approval for consolidation of the two districts is not provided by a majority of the voters voting in each election, then the proposed consolidation shall not become effective and shall be terminated;
- 14. That the Contra Costa County Board of Supervisors is designated the Conducting Authority. Said Board shall conduct subsequent proceedings with notice, hearing and subject to election;
- 15. That the Executive Officer is hereby authorized and directed to mail certified copies of this resolution as provided in Section 56853 of the Government Code.

PASSED AND ADOPTED this 9th day of October 1996, by the following vote:

AYES: Commissioners Bishop, Jameson, McNair, Menesini, Uilkema and Meadows

NOES: None

ABSTAIN: Commissioner DeSaulnier

I hereby certify that this is a correct copy of a resolution passed and adopted by this Commission on the date aforesaid.

Date: 10/25/96

Annamaria Perrella
 Annamaria Perrella, Executive Officer

- a) The Moraga-Orinda Fire Protection District shall establish separate service zones coterminous with the boundaries of the existing Moraga Fire Protection District and Orinda Fire Protection District;
- b) The Moraga-Orinda Fire Protection District shall be governed by a five-member Board of Directors directly elected by divisions as specified in Exhibit B hereto (Government Code 56844(n) and Health and Safety Code 13846);
- c) The new district shall honor any employment agreements for personnel employed by either the Moraga Fire Protection District or the Orinda Fire Protection District who desire to be employed with the new combined district;
- d) All equipment, assets, liabilities, facilities, property, cash, fund balances, or other fiscal matters of the participating districts shall accrue to the new district;
- e) The authorization to levy a special tax, or fire flow tax, as previously approved by the electorate in the Moraga Fire Protection District shall be continued, with the tax proceeds utilized solely to fund activities in the former Moraga Fire Protection District service area (Government Code Section 56844(t));
- f) The authorization to levy a special tax, or fire flow tax, in the area formerly served by the Orinda Fire Protection District shall be submitted to the electorate for approval in June of 1997, with the proceeds of any approved tax utilized solely to fund activities of the Orinda Fire Protection District service area (Government Code Section 56844(b)).

6. The affected territory will be taxed for any existing bonded indebtedness of any annexing districts. The regular county assessment roll will be used for the collection of taxes and assessments in any territory annexed.

7. The purpose of the boundary change is to provide better and more efficient fire protection and emergency medical (paramedic) services to the affected territory.

8. This boundary change is categorically exempt (Class 20) under the California Environmental Quality Act ("CEQA").

9. This Board hereby accepts the representations of the consolidation proponents and finds that the five divisions set forth in Exhibit B attached hereto are as nearly equal in population as possible and comply with Health and Safety Code Section 13846. The selection, nomination and election of the Board of Directors of the new consolidated District shall be conducted as provided in the Uniform District Election Law (Elections Code Secs. 10500 et. seq.) for each of the five Divisions, with the candidate who is a resident voter in each Division and receives the highest number of votes in the Division being elected.

10. Pursuant to Government Code Section 57077(a), this Board finds that insufficient protests were filed to require termination of proceedings and, therefore, hereby ORDERS the Moraga-Orinda Fire Protection District Consolidation to be effective July 1, 1997, subject to the terms and conditions specified herein and to confirmation by the voters as hereinafter set forth.

11. At such time as confirmed by the voters, the Clerk of this Board shall transmit a certified copy of this Resolution, along with a remittance to cover any applicable fees as proved by Section 54902.5 of the Government Code, to the Executive Officer of the Local Agency Formation Commission, with a request that the Executive Officer complete the boundary change by filing a Certificate of Completion and Statement of Boundary Change.

12. The Board Clerk shall file a certified copy of this Resolution with the County Clerk (Registrar of Voters and elections official) on or before the 125th day prior to the June 3, 1997 election. Candidates for division directors shall pay for the publication of their statements of qualifications pursuant to Elections Code Section 13307. (Elec. C. Sec. 10509.)

13. Elections

Pursuant to Government Code Sections 7902.7(c), 57077(a)(2), 57100(a), and 57103(a), this Board hereby calls a special election to be held June 3rd, 1997 on the following questions in the following areas, requiring the approvals noted:

a. Moraga Fire Protection District Measure:

- 1) By majority vote of the voters in the area of the Moraga Fire Protection District, confirmation of the Moraga-Orinda Fire Protection District Consolidation, with two separate service zones conforming to the boundaries of the current Moraga Fire Protection District and Orinda Fire Protection District and with Directors elected from five Divisions as specified in Exhibit B hereto, subject to approval of Items 13.a.2), 13.b.1) and 13.b.4), infra.
- 2) By majority vote of the voters in the combined area of the Moraga Fire Protection District and Orinda Fire Protection District, approval of an appropriations limit for fiscal year 1997-8 for the new Moraga-Orinda Fire Protection District at \$11,944,423.
- 3) Election of a Director from each Division in the area of the Moraga Fire Protection District as specified in Exhibit B hereto, with the candidate receiving the highest number of votes in each Division being elected.

b. Orinda Fire Protection District Measure

- 1) By majority vote of the voters in the area of the Orinda Fire Protection District, confirmation of the Moraga-Orinda Fire Protection District Consolidation, with two separate service zones conforming to the boundaries of the current Moraga Fire Protection District and Orinda Fire Protection District and with Directors elected from five Divisions as specified on the map of Exhibit B hereto, subject to the approval of Items 13.a.1), supra, and Items 13.b.2) and 13.b.4), infra.
- 2) By majority vote of the voters in the combined area of the Moraga Fire Protection District and Orinda Fire Protection District, approval of an appropriations limit for fiscal year 1997-8 for the new Moraga-Orinda Fire Protection District at \$11,944,423.
- 3) Election of a Director from each Division in the area of the Orinda Fire Protection District as specified in Exhibit B, with the candidate receiving the highest number of votes in each Division being elected.
- 4) By two-thirds vote of the voters in the area of the Orinda Fire Protection District, approval of a fire-flow special tax, as specified in Exhibit C hereto, for the zone to be covered by the area of the Orinda Fire Protection District, the proceeds of such tax to be used solely to fund activities in the area of the former Orinda Fire Protection District.

14. Pursuant to Government Code Sections 57133(h), 57134, 57135 and 57137, the specific language of the aforementioned ballot measures shall be as set forth in Exhibit D hereto.

15. The precincts and the polling places for the elections shall be timely determined in accordance with normal procedures by the Elections Department, so as to have precincts conforming to the map of Exhibit B and ballot measures of Exhibit D.

16. Adoption of Fire Flow Special Tax

Pursuant to Government Code Sections 50077(a),(c) and 53978 and acting as the conducting authority on behalf of the District to be formed, this Board hereby adopts the Fire Flow Special Tax ordinance of Exhibit C hereto, which Ordinance shall be submitted for approval of the voters as specified hereinabove.

17. Within five days of the call of the special elections pursuant hereto, the Clerk of this Board shall transmit a notification of election call to the Executive Officer of the Local Agency Formation Commission, in conformance with the requirements of Government Code Section 57144.

18. The County Clerk (Elections Department) and the Clerk of this Board are hereby authorized and directed to take all actions necessary or appropriate to implementing this Resolution, including:

a. Concerning the Consolidation:

- 1.) Publishing, posting, and mailing in a timely manner the notices of election required by Government Code Sections 57130 and 57131 and Health and Safety Code Section 13827;
- 2.) In a timely manner:
 - a.) Determining and fixing reasonable dates prior to the election for arguments to be submitted, in accordance with Government Code Section 57146(a),
 - b.) Publishing notice of the date for submission of arguments, in accordance with Government Code Section 57146(b),
 - c.) Receiving and selecting arguments and rebuttal arguments on the questions submitted to the voters, in accordance with Government Code Sections 57145 and 57147,
 - d.) Assembling, printing and mailing the ballot pamphlet, in accordance with Government Code Section 57148, and
 - e.) Conducting and reporting the canvas of the ballots cast, in accordance with Government Code Section 57149.

b. Concerning the elections for division directors:

- 1.) Conducting the District division director elections in accordance with the provisions of the Uniform District Election Law (Elections Code Sections 10500 et seq) and Government Code Section 57139 and Health and Safety Code Section 13828, except where otherwise required by Elections Code Section 10503; and
- 2.) Having forms available for declarations of candidacy for District division director offices in a timely manner at least 113 days prior to the June 3rd, 1997 election. (Elec. C. Secs. 10510+10511.)

ATTEST: Phil Batchelor, Clerk of the
Board of Supervisors and
County Administrator

By: 
Deputy

cc: Barbara Lee, Elections Manager
Annamaria Perrella, LAFCO Executive Officer
Phil Batchelor, County Administrator
Attn: Terry McGraw
Chief, Orinda Fire Protection District
Chief, Moraga Fire Protection District
City Manager, City of Orinda
City Manager, City of Moraga
Victor J. Westman, County Counsel
Jean Maglio, Clerk of the Board

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THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

Adopted this Order on June 24, 1997, by the following vote:

AYES: Supervisors Rogers, Uilkema, Gerber, Canciamilla and DeSaulnier

NOES: None

ABSENT: None

ABSTAIN: None

SUBJECT: Confirming Voter Approval)
of the Order for)
Consolidation of the)
Moraga and Orinda Fire)
Protection Districts into the)
Moraga-Orinda Fire)
Protection District)
)
)
)


RESOLUTION NO. 97/ 339

(Gov. Code §§ 57077(a)(2),
57175, 57176, 57177.5(a))

Acting as conducting authority under the Cortese-Knox Act (Gov. C. Secs. 56000 et seq.), the Board of Supervisors of Contra Costa County RESOLVES that:

1. On January 14, 1997, this Board adopted Resolution 97/16, ordering the Moraga-Orinda Fire Protection District Consolidation (LAFC Res. 96-27), subject to confirmation by the voters. Exhibit D to said Resolution included the Ballot Measures that had to be approved in order to complete the Consolidation.
2. On June 3, 1997, the voters approved all of the aforesaid Ballot Measures by votes sufficient to confirm the Consolidation, adopt a special tax, approve an appropriations limit, and elect directors. The results of the votes are as set forth in Exhibit A hereto.
3. This Board hereby confirms that the voters have approved and confirmed the Moraga-Orinda Fire Protection District Consolidation, approved Ordinance 97-1 adopting a special tax in the area of the former Orinda Fire Protection District, approved an appropriations limit of \$11,944,423 (with annual adjustments for changes in cost of living and populaion) for the new Moraga-Orinda Fire Protection District, and elected directors from five geographical divisions in the new District, all in accordance with the votes set forth in Exhibit A hereto. The Directors elected are as shown on Exhibit A hereto.

ATTEST: Phil Batchelor, Clerk of the
Board of Supervisors and
County Administrator

By: 
Deputy

cc: Steve Weir, County Clerk and Elections Officer
Annamaria Perrella, LAFCO Executive Officer
Phil Batchelor, County Administrator
Attn: Terry McGraw
Chief, Orinda Fire Protection District
Chief, Moraga Fire Protection District
City Manager, City of Orinda
City Manager, City of Moraga
Victor J. Westman, County Counsel
Jean Maglio, Clerk of the Board

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Exhibit A

Votes on Ballot Measures

I. For the area of the Orinda Fire Protection District:

A. Consolidation, requiring majority vote approval in the area of each current Fire Protection District:

"Shall the order adopted on January 14, 1997 by the Board of Supervisors of Contra Costa County to order the consolidation of the Orinda Fire Protection District and the Moraga Fire Protection District into a single district known as the Moraga-Orinda Fire Protection District be confirmed, subject to the terms and conditions specified in the order, including the election of District directors by five geographical divisions ?"

Votes For: 3909 Votes Against: 793 Total Votes: 4702

B. Approval of Appropriations Limit (requiring majority vote in the combined area of the current Orinda and Moraga Fire Protection Districts):

" Shall the appropriations limit of the consolidated new Moraga-Orinda Fire Protection District, as established by the Local Agency Formation Commission of Contra Costa County by combining the appropriations limits of the Orinda Fire Protection District and the Moraga Fire Protection District, be confirmed at \$11,944,423, with annual adjustments for changes in cost of living and population?"

Votes For: 3888 Votes Against: 801 Total Votes: 4689

C. Special Tax, requiring two-thirds approval in the area of the current Orinda Fire Protection District:

"Shall Ordinance 97-1, as adopted by Resolution 97- 16 of the Contra Costa County Board of Supervisors, be approved to authorize a special tax on property on the secured tax roll in order to provide additional funds for fire protection, prevention and suppression and emergency medical services, equipment and related facilities, including water distribution facilities for fire suppression purposes, with the proceeds of such tax being restricted to use in the Orinda area ?"

Votes For: 3726 Votes Against: 969 Total Votes: 4695

II. For the area of Division Five :

Election of one division director in the area of Division Five (candidate receiving highest number of votes is elected):

"For the position of Director of the Moraga-Orinda Fire Protection District, Division Five (vote for one):

Name: John Wyro was the sole candidate.

Elected: John Wyro, to be appointed as if elected

III. For the area of Division Four :

Election of one division director in the area of Division Four (candidate receiving highest number of votes is elected):

"For the position of Director of the Moraga-Orinda Fire Protection District, Division Four (vote for one):

Name: Peter Scurr was the sole candidate.

Elected: Peter Scurr, to be appointed as if elected

IV. For the area of Division Three:

Election of one division director in the area of Division Three (candidate receiving highest number of votes is elected):

"For the position of Director of the Moraga-Orinda Fire Protection District, Division Three (vote for one):

Name: Ray Fish, Jr. Votes For: 630

Name: Robert I. Recker, Jr. Votes For: 491

Name: Pete Wilson Votes For: 696

Elected: Pete Wilson

V. For the area of the Moraga Fire Protection District:

A. Consolidation, requiring majority vote approval in the area of each current Fire Protection District:

"Shall the order adopted on January 14, 1997 by the Board of Supervisors of Contra Costa County to order the consolidation of the Orinda Fire Protection District and the Moraga Fire Protection District into a single district known as the Moraga-Orinda Fire Protection District be confirmed, subject to the terms and conditions specified in the order, including the election of District directors by five geographical divisions ?"

Votes For: 3325 Votes Against: 1573 Total Votes: 4898

B. Approval of Appropriations Limit (requiring majority vote in the combined area of the current Orinda and Moraga Fire Protection Districts):

" Shall the appropriations limit of the consolidated new Moraga-Orinda Fire Protection District, as established by the Local Agency Formation Commission of Contra Costa County by combining the appropriations limits of the Orinda Fire Protection District and the Moraga Fire Protection District, be confirmed at \$11,944,423, with annual adjustments for changes in cost of living and population?"

Votes For: 3367 Votes Against: 1477 Total Votes: 4844

VI. For the area of Division Two:

Election of one division director in the area of Division Two (candidate receiving highest number of votes is elected):

"For the position of Director of the Moraga-Orinda Fire Protection District, Division Two (vote for one):

Name: Michael T. Corey was the sole candidate.

Elected: Michael T. Corey, to be appointed as if elected

VII. For the area of Division One:

Election of one division director in the area of Division One (candidate receiving highest number of votes is elected):

"For the position of Director of the Moraga-Orinda Fire Protection District, Division One (vote for one):

Name: Gordon L. Nathan was the sole candidate.

Elected: Gordon L. Nathan, to be appointed as if elected

VIII. For the combined area of the current Orinda and Moraga Fire Protection Districts:

Totals for IB. and VB., above, Approval of Appropriations Limit (requiring majority vote in the combined area of the current Orinda and Moraga Fire Protection Districts):

Votes For: 7255 Votes Against: 2278 Total Votes: 9533

C: ormorballotmeasz.doc (6/11/97)

**ORINDA FIRE
PROTECTION DISTRICT**

MEASURES A, B, C

TUESDAY, JUNE 3, 1997

"Arguments in support or opposition of the proposed measure are the opinions of the authors."

**IMPARTIAL ANALYSIS OF PROPOSED CONSOLIDATION OF THE
MORAGA AND ORINDA FIRE PROTECTION DISTRICTS INTO THE NEW
MORAGA-ORINDA FIRE PROTECTION DISTRICT, INCLUDING ANALYSIS OF A
PROPOSED ORINDA SERVICE ZONE FIRE FLOW SPECIAL TAX**

Consolidation of the current Moraga and Orinda Fire Protection Districts into a new successor district, to be known as the Moraga-Orinda Fire Protection District, will become effective July 1, 1997 if the voters approve the requisite measures in the June 3rd, 1997 election. The intent of the Consolidation, as specified by the proponents, is to provide more efficient fire protection and emergency medical (paramedic) services throughout the area of the two current Districts, with local governance.

The new District would include separate Moraga and Orinda Service Zones, coterminous with the current Moraga and Orinda Districts. The new District would assume control of the operations, personnel and assets of the current Districts and would provide services throughout the two Zones. The Consolidation measure must be approved by a majority of those voting in *each* of the current Districts if the new District is to be formed.

Further, the Consolidation cannot occur unless two-thirds of those voting in the area of the Orinda Service Zone approve a measure authorizing a fire flow special tax for the exclusive benefit of the Orinda Service Zone, similar to the current fire flow special tax in the Moraga Fire Protection District. If the new District is formed, the current Moraga District tax would be continued for the exclusive benefit of the Moraga Service Zone.

Reflecting the risk of fire to a parcel, the fire flow special tax is calculated by multiplying a fire risk factor for each parcel (determined according to "fire flow" formulas) by a rate set each year for the Zone by the District's Governing Board, depending on financial need. Similar to the uses allowed for the Moraga Service Zone tax proceeds, the proceeds of the new Orinda Service Zone tax could be used only to fund fire protection, prevention and suppression and emergency medical services, equipment and related facilities.

The Moraga District has levied rates from zero to six cents over the past five years. The *maximum* rate that could be levied in the Orinda Service Zone would be six cents. Given the fire flow formulas and rates of six cents, the annual cost of the special tax for a typical 2500 square foot frame home in the new District would be approximately \$80.

The new District would receive the property taxes currently received by the Orinda and Moraga Fire Protection Districts, along with voter-approved fire flow special taxes. If the new District is to be able to spend the proceeds of these taxes, a majority of those voting throughout the area of the new District must approve a measure affirming the appropriations limit set for the new District by the Local Agency Formation Commission. That limit is the combined appropriations limits of the current two Districts, which is \$11,944,423 for fiscal year 1997-8, adjusted for inflation each year thereafter.

At the election on the Consolidation measure, a new five member governing board must be selected for the new District, one member being elected from each of five geographical divisions of equal population.

The above statement is an impartial analysis of the proposed consolidation of the Moraga and Orinda Fire Protection Districts into the new Moraga-Orinda Fire Protection District. If you desire copies of Local Agency Formation Commission Resolution 96-27 approving the consolidation, Board of Supervisors Resolution 97-16 ordering the consolidation subject to confirmation of the voters, or Board Ordinance No. 97-1 adopting the Orinda Service Zone fire flow special tax subject to voter approval, please call the Elections Department at (510) 646-4166 and copies will be mailed to you at no cost.

**ORINDA FIRE PROTECTION DISTRICT
SPECIAL MERGER MEASURE A ELECTION
TUESDAY, JUNE 3, 1997**

"Arguments in support or opposition of the proposed measure are the opinions of the authors."

MEASURE A

"Shall the order adopted on January 14, 1997 by the Board of Supervisors of Contra Costa County to order the consolidation of the Orinda Fire Protection District and the Moraga Fire Protection District into a single district known as the Moraga-Orinda Fire Protection District be confirmed, subject to the terms and conditions specified in the order, including the election of District directors by five geographical divisions?"	YES	
	NO	

**ARGUMENT IN FAVOR OF MEASURE A
ORINDA FIRE PROTECTION DISTRICT
SPECIAL MERGER MEASURE A ELECTION
TUESDAY, JUNE 3, 1997**

Join the Orinda City Council, Orinda Fire Commission, Orinda Chamber of Commerce, and Orinda Association and vote YES on Measures A, B and C.

It may save your life.

By putting paramedics on every Orinda fire engine and merging fire services with Moraga, we take control of the health and safety decisions that most affect our lives.

A YES vote on these three measures will

- **Put paramedics on every Orinda fire engine**
 Currently paramedics must come all the way from Walnut Creek.
 Orinda-based paramedics will cut 11 minute average response time to 5 or 6 minutes.

 "Every minute saved greatly increases survival rates for cardiac, choking and severe allergic reaction victims."
 Gary Hallam, MD Emergency Room.
- Insure that **fire protection dollars Orindans pay will stay in Orinda**
 Merger means a locally elected unpaid fire commission will control our fire protection money, not the County Supervisors in Martinez.

 "We must never again let the Supervisors spend \$2.8 million of Orinda's money elsewhere in the County, ignoring Orinda's needs."
 Sargent Littlehale, Mayor
 City of Orinda
- Insure that **Orinda keeps 3 fire stations** and current staffing levels

- **Make local fire commissioners responsible for our local needs**
 Many of our problems such as overdue replacement of our aging equipment, critical seismic repair to our fire houses and need for paramedic firefighters are due to County neglect. This measure takes control from the Board of Supervisors and places it in the hands of local citizens.

Measures A, B and C must all pass for this to become a reality.

Bring long-needed paramedics
 and the highest level of fire services for the fewest dollars to Orinda.

Vote YES on A, B and C

Allan Tabor, Mayor Pro-Tem
 City of Orinda

Joyce Hawkins, Councilmember
 City of Orinda

Robert I. Recker Jr., President
 Orinda Fire Commission

Peter F. Erlin, President
 Orinda Chamber of Commerce

Aldo P. Guidotti
 Former Councilmember, City of Orinda

**REBUTTAL TO ARGUMENT IN FAVOR OF
 MEASURE A
 ORINDA FIRE PROTECTION DISTRICT
 SPECIAL MERGER MEASURE A ELECTION
 TUESDAY, JUNE 3, 1997**

NO fire protection or paramedic improvement will result from merger. In fact the first fire response would be shattered for Battalion 4 would be DOM (dead on merger).

Battalion 4, consists of 9 engine companies from Moraga, Lafayette, County and Orinda under the command of Orinda resident Battalion Chief Greg Holm. This team trains, responds to emergencies as one cohesive unit. Merger would reduce this strike force by 4 units, the county and Lafayette companies.

Fire-fighters are aware of the hazards and risks of their profession and are very concerned that reducing the battalion's effectiveness could jeopardize their safety, efficiency and morale.

This merger will cause losses and degradation of many services to Orinda and Moraga, such as:

Superior training facilities that have intensive specialized programs.

Elimination of resource back up provided by Battalion 1, 2, 7 and 8.

The improved E.M.S. delivery system.

Loss of the two Fire Inspectors.

All planning matters relating to land development.

Plans review for building construction
 (a blow that could hurt the proposed Gateway development).

All field inspection activities, forms, permits, database information and records.

Fire investigation/arson unit, weed abatement contracts.

The loss of 50 plus years of the county's fire-fighting experience, pool of reserve personnel, equipment and resources would be devastating to fire and medical paramedics in areas being merged.

VOTE NO!

Edmund J. Coyne

James M. Taylor

Daniel F. Murphy

Gilbert K. Dong, Jr.

David P. Leimone

Committee For Fire Safety And Paramedics

**ARGUMENT AGAINST MEASURE A
ORINDA FIRE PROTECTION DISTRICT
SPECIAL MERGER MEASURE A ELECTION
TUESDAY, JUNE 3, 1997**

The merger of the Moraga and Orinda Fire Departments will in no way solve the fire related problems of Orinda, which are:

Inadequate fire water supply, \$53,000,000 estimated to upgrade.

252 obsolete fire hydrants needing replacing.

State Fire Marshal designation of "VERY HIGH FIRE HAZARD SEVERITY AREA".

50 tons of fire fuel load per acre.

Professional firefighters of both district state:

"WE OPPOSE THIS PROPOSAL.

Firefighting is a labor intensive job that requires close coordination among all involved. Any substantial fire requires engines from other parts of the county to respond. Currently as part of a county-wide team we train together and plan for efficient operations. Breaking apart this team would jeopardize efficiency of operations and the morale of the personnel. We have full access to resources that are unavailable to a smaller department such as large training facilities, experts in arson investigation, code enforcement, hazardous materials incidents and special rescue situations."

Moraga does not have Orinda's problems but Moraga will be assuming Orinda's liabilities.

With merger all of Moraga Fire **PROPERTY TAXES** will be pooled with Orinda's. Moragans might have to pay once again their .30¢ fire flow tax to replace property taxes diverted to Orinda?

Moraga's fire insurance rates might increase to Orinda's fire risk level.

Orinda has started a paramedic program with 3 firefighter paramedics expanding to 12 and will purchase a \$130,000 rescue ambulance.

Neither merger or the **FIRE FLOW TAX** is needed to maintain the excellent services that Orinda

now enjoys. Nor are they needed to replace equipment or to seismic retrofit fire stations under option 1 and certainly not needed for emergency medical services.

VOTE NO ! LET US IN ORINDA SAVE OUR TAX DOLLARS FOR A BOND ISSUE THAT WILL RESOLVE THE \$53,000,000 water pipe replacement issue.

Edmund J. Coyne James M. Taylor Daniel F. Murphy
Gilbert K. Dong, Jr. David P. Leimone

Committee For Fire Safety And Paramedics

**REBUTTAL TO ARGUMENT AGAINST MEASURE A
ORINDA FIRE PROTECTION DISTRICT
SPECIAL MERGER MEASURE A ELECTION
TUESDAY, JUNE 3, 1997**

Don't be fooled by the smoke screen created by those who oppose local control.

Fire safety and emergency care for our seniors, school children and families should not be dependent on an insensitive and distant fire bureaucracy in Martinez.

Yes on Measure A will:

- Establish paramedic services at our three fire stations,
- Merge our fire services with Moraga, and,
- Give us local control over the quality and responsiveness of life saving care.

That is why the Orinda City Council and Orinda Fire Commission voted unanimously to support Measure A.

Water supply and hydrant upgrade issues are best solved by locally elected and accountable Fire Commissioners and City Councilmembers. Do you trust the county fire bureaucrats or your local community leaders to get the job done right at the lowest cost?

A merger will **not** reduce firefighter's training or mutual aid in the event of an emergency. This is a scare tactic without any basis in fact.

"Orinda's firefighters will continue to be as experienced and well trained as any fire district in the county."

Dave Evans
Orinda Fire Chief, Ret'd.

The County has neglected our fire protection needs, while squandering millions of Orinda taxes on fire services in other cities.

Beware! After years of hollow promises by the County's fire Chieftains, don't be surprised by election eve promises to set things right.

Please join the Orinda Association and Chamber of Commerce in voting **Yes on A, B and C: Local**

control and paramedics we can count on!

Robert I. Recker Jr.
President
Orinda Fire Commission

Allan Tabor
Mayor Pro Tem
City of Orinda

Peter F. Erlin
President
Orinda Chamber of Commerce

Joyce Hawkins
Councilmember
City of Orinda

Aldo P. Guidotti
Former Mayor
City of Orinda

**ORINDA FIRE PROTECTION DISTRICT
SPECIAL APPROPRIATIONS LIMIT
MEASURE B ELECTION
TUESDAY, JUNE 3, 1997**

"Arguments in support or opposition of the proposed measure are the opinions of the authors."

MEASURE B

"Shall the appropriations limit of the consolidated new Moraga-Orinda Fire Protection District, as established by the Local Agency Formation Commission of Contra Costa County by combining the appropriations limits of the Orinda Fire Protection District and the Moraga Fire Protection District, be confirmed at \$11,944,423, with annual adjustments for changes in cost of living and population?"	YES	
	NO	

**ARGUMENT IN FAVOR OF MEASURE B
ORINDA FIRE PROTECTION DISTRICT
SPECIAL APPROPRIATIONS LIMIT
MEASURE B ELECTION
TUESDAY, JUNE 3, 1997**

Vote YES on Measures A, B and C

Together they will bring paramedics to Orinda and give us control over the health and safety issues that most effect our lives.

Measure B sets the spending limit for the new merged Fire District. Measure B protects taxpayers by containing spending within existing limits. That limit is determined by combining the already existing spending limits of the Orinda and Moraga Fire Protection Districts.

Orinda voters must approve this spending limit by voting YES on Measure B.

The Orinda City Council, Orinda Fire Commission, Orinda Chamber of Commerce, and the Orinda Association all support this measure.

"Measures A, B and C together will insure that Orinda Fire protection dollars are used for our critical needs, including paramedics, seismic upgrading of our fire stations and

replacing our aging fire equipment.”

Joyce Hawkins, councilmember
Orinda City Council

“Measures A, B and C together will give us an effective fire safety system with local people in control, people who know Orinda - our streets and our needs.”

Aldo Guidotti, former councilmember
City of Orinda

“Measures A, B and C will give us local control so that we will have Orinda Paramedics at our door 5-6 minutes sooner than the current out-of-town ambulance service. Local paramedics will honor our request for transport to the hospital of our choice and to one properly equipped to handle our emergency needs.”

Jeffrey Wolf, Orinda MD

Vote YES on Measures A, B and C.

Gregg Wheatland, Councilmember
City of Orinda

Laura Abrams, Councilmember
City of Orinda

Carl Weber, Chairman
Orinda Fire Protection & Emergency Service Committee

Sue Severson, Community Volunteer
Disaster Preparedness

Midge Zischke
Orinda Association Volunteer of the Year

**ARGUMENT AGAINST MEASURE B
ORINDA FIRE PROTECTION DISTRICT
SPECIAL APPROPRIATIONS LIMIT
MEASURE B ELECTION
TUESDAY, JUNE 3, 1997**

None filed.

**ORINDA FIRE PROTECTION DISTRICT
SPECIAL TAX MEASURE C
TUESDAY, JUNE 3, 1997**

“Arguments in support or opposition of the proposed measure are the opinions of the authors.”

MEASURE C

“Shall Ordinance 97-1, as adopted by Resolution 97-16 of the Contra Costa County Board of Supervisors, be approved to authorize a special tax on property on the secured tax roll in order to provide additional funds for fire protection, prevention and suppression and emergency medical services, equipment and related facilities, including water distribution facilities for fire suppression purposes, with the proceeds of such tax being restricted to use in the Orinda area?”	YES	
	NO	

**ARGUMENT IN FAVOR OF MEASURE C
ORINDA FIRE PROTECTION DISTRICT
SPECIAL TAX MEASURE C ELECTION
TUESDAY, JUNE 3, 1997**

Take control of the health and fire safety issues that most affect our lives.

Bring paramedics to Orinda by voting YES on Measures A, B and C.

The Orinda City Council, Orinda Fire Commission, Orinda Chamber of Commerce and Orinda Association all support these measures that will -

PUT A PARAMEDIC ON EVERY FIRE ENGINE

"A paramedic at your door 5 to 6 minutes sooner than the current response time is a critical difference in a life or death situation such as heart attack, choking or severe trauma."

Gary Hallam MD, Emergency Room Physician

REPLACE AGING FIRE AND AMBULANCE VEHICLES

"When Orinda's 20 year old failing fire equipment must be replaced, money will have been set aside to do so"

Robert I. Recker Jr., President
Orinda Fire Commission

SEISMICALLY REPAIR OUR FIRE STATIONS

"Passage of this measure means Orinda can scismically reinforce our fire stations, so they will be operational when the next earthquake hits."

Lily Regelson
Neighborhood Disaster Coordinator

Measure C authorizes a paramedic and fire safety tax.

It sets a 6 cent rate cap on this levy that is related to *house size*, not lot size nor assessed valuation.

The maximum an owner of a 2500 square foot house would pay is \$81 per year, \$6.75 a month, less than the price of a movie ticket!

Our local fire commission will have authority to lower and even eliminate the tax in years when additional revenues are not needed.

The rate cap can never be raised without a 2/3 majority vote by Orindans.

Funds raised by this measure will be spent only in Orinda for Orinda's needs.

Remember, all three measures must pass to bring paramedics to Orinda and take local control of our emergency medical and fire needs.

Vote YES on Measures A, B and C

Sargent Littlehale, Mayor
City of Orinda

Linda Landau, President
Orinda Association

Richard Heggie
Former Councilmember, City of Orinda

Amy Worth
Citizen of the Year 1997

Cynthia Powell
Community Volunteer

**REBUTTAL TO ARGUMENT IN FAVOR OF MEASURE C
ORINDA FIRE PROTECTION DISTRICT
SPECIAL TAX MEASURE C ELECTION
TUESDAY, JUNE 3, 1997**

NO on fire flow tax! Why ?

FACT: Orinda does not need additional taxes to carry out it's operational responsibility, paramedic program, replacing aging equipment, retrofitting fire stations, (see the proposed 5 year budget for Orinda Fire Department, at Orinda stations and library).

FACT: Orinda's assessed value for property taxes on 7,228 homes, businesses and parcels - \$2,051,363,769 - 7/96. Gateway development will add \$500,000,000 + to the tax rolls. Orinda's tax rate of 22¢ provides ample funds. The revenue from Gateway would be greater than the fire flow tax.

FACT: Fire-fighting **PARAMEDIC PROGRAM** is already implemented in Orinda.

FACT: Orinda's property tax revenues **CAN NOT** be touched by County Supervisors. They stay in Orinda.

FACT: Orinda's and Moraga's fire-fighters oppose this merger. They fear the reduction of Battalion 4 effectiveness, loss of back up and fire related services, a **REAL CONCERN**.

FACT: Orinda has a new \$325,000 fire engine. It has budgeted for two additional engines, rescue ambulance, all with existing revenues.

FACT: Orinda's Commissioners have constantly stated that they will have no part in replacing EBMUD'S old pipes. Our fire water supply is our biggest problem - save any additional tax dollars for a bond issue that would eliminate the **RED TOPPED** fire hydrants.

Hard to believe that a newly elected Moraga's District Directors of this merger would be sympathetic to Orinda's real problems namely fire water supply, replacing fire hydrants and excessive fire fuel load. Moraga does not have Orinda's fire related problems.

VOTE NO !

Edmund J. Coyne

James M. Taylor

Daniel F. Murphy

Gilbert K. Dong, Jr.

Richard J. Townsend

Committee For Safety And Paramedics

**ARGUMENT AGAINST MEASURE C
ORINDA FIRE PROTECTION DISTRICT
SPECIAL TAX MEASURE C ELECTION
TUESDAY, JUNE 3, 1997**

DOES ORINDA NEED A FIRE FLOW TAX?

NO , IT DOES NOT!

Orinda Fire Protection District has a tax rate of 22¢ which is sufficient for it's operational budget, replace fire engines, upgrade equipment, provide paramedic services and seismic retrofit the 3 fire stations so that in the event of earthquake equipment can exit and respond to emergencies.

The Contra Costa County Fire Protection District submitted to the County Board of Supervisors a proposed budget to provide fire protection and enhanced emergency medical (Paramedic) services to Orinda as an alternative to the proposed consolidation of the Orinda and Moraga fire departments.

This projected budget includes the district's capital needs, seismic retrofitting improvements (option 1) , two engines at \$325,000 each, a \$130,000 rescue ambulance and other fire equipment.

It includes \$250,000 for paramedic pay differential, medical supplies, paramedic recertification, skill maintenance expenses and other related costs. Starting with 3 paramedic-firefighters which will increase as vacancies occur to 12.

The fund balance projected at end of FY 2000-01 - \$131,520 indicates that all can be accomplished **"WITHOUT THE NEED FOR AN ADDITIONAL TAXING AUTHORITY"**.

Every home in Orinda can stand seismic retrofitting but we will not tear our house down and rebuild. It is therefore unreasonable to suggest that all three station be demolished and rebuilt when the present facilities will serve adequately.

The \$500,000,000 Gateway development will provide additional tax revenues that will greatly enhance the financial picture.

Why should we pay an unnecessary fire tax when the real need is replacing Orinda's small 60 year old corroded water pipes and hydrants owned by EBMUD that do not provide adequate fire water supply? Our tax dollars can better be used to fund a \$53,000,000 bond issue to resolve this critical problem.

VOTE NO ON FIRE FLOW TAX.

Edmund J. Coyne

James M. Taylor

Daniel F. Murphy

Gilbert K. Dong, Jr.

Richard J. Townsend

Committee For Safety And Paramedics

**REBUTTAL TO ARGUMENT AGAINST MEASURE C
ORINDA FIRE PROTECTION DISTRICT
SPECIAL TAX MEASURE C ELECTION
TUESDAY, JUNE 3, 1997**

No one disputes Orinda's need for paramedics, modern equipment and seismic upgrading of fire stations. The question is, whom do you trust to get the job done; the County's Fire Bureaucracy or the people of Orinda.

Local control of our fire services, with local taxing authority, is the only way we can ensure that:

- Our tax dollars will be used in our city, now, and in the future.
- Paramedic hiring, equipment upgrades and seismic repairs will be undertaken immediately, and in a fiscally responsible way,
- All activities will be accountable to the residents of Orinda.

"The fire merger of Orinda and Moraga is not only fiscally sound, it is also operationally sound"

Walt Luhn
Orinda Assistant Fire Chief, Ret'd.

For years, we appealed to the County to fund paramedics in our fire stations, saving precious emergency minutes. The County bureaucrats ignored our requests, and spent millions of Orinda fire taxes in other communities.

We've had enough of the County's hollow budget proposals, broken promises and election eve pledges.

Orindans voted for Cityhood because the County had a long track record of abusing our tax dollars and failing to be responsive to our unique needs. For that same reason, we voted two-to-one against County Fire's attempted power grab in 1994.

Yes on A, B, C will return local control of our emergency care services and taxing authority to the people of Orinda. We must no longer settle for second best when people's lives are at stake.

Sargent Littlehale
Mayor
City of Orinda

Richard G. Heggie
Former Mayor
City of Orinda

Cynthia Powell
Community Volunteer

Linda Landau
President
Orinda Association

RESOLUTION NO. 97-10

**RESOLUTION OF THE MORAGA-ORINDA FIRE
DISTRICT INITIATING PROCEEDINGS TO
ESTABLISH SERVICE ZONES**

WHEREAS, the creation of the Moraga-Orinda Fire District ("District") was subject to certain conditions imposed by the Local Agency Formation Commission of Contra Costa County including that the District shall establish separate service zones coterminous with the boundaries of the District's predecessors, the Moraga Fire Protection District and the Orinda Fire Protection District;

WHEREAS, the District is authorized to formulate zones of service under the provisions of Health & Safety Code section 13950 et seq., a portion of the Fire Protection District Law of 1987;

NOW THEREFORE, the Board of Director of the Moraga-Orinda Fire District resolves as follows:

1. To find it is in the best interests of the District to initiate, consistent with the provisions of Health & Safety Code section 13950, the formulation of service zones the areas of which are coterminous with the boundaries of the predecessor Districts to the District, the Moraga Fire Protection District and the Orinda Fire Protection District; and,
2. To authorize this District Staff to take such steps as are necessary to formulate such service zones as soon as possible.

PASSED, APPROVED and ADOPTED this 1st day of July, 1997 at the regular meeting of the District Directors held on July 1, 1997, at 1280 Moraga Way, Moraga, California 94556, on motion made by Director Peter S. Wilson, seconded by Director Gordon Nathan and duly carried with the following roll call vote.

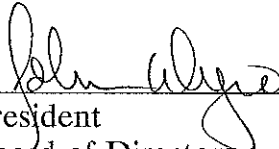
AYES: Directors Cory, Nathan, Scurr, Wilson, and Wyro

NOES:

ABSENT:

ABSTAIN:

Dated: July 1, 1997



President
Board of Directors

ATTEST:

Ardi Freeman
Clerk to the Board

APPROVED AS TO FORM:

William D. Ross
William D. Ross, District Counsel

APPROVED AS TO CONTENT:

[Signature]
District Chief

RESOLUTION NO. 97-16

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MORAGA-ORINDA FIRE DISTRICT ESTABLISHING A CAPITAL IMPROVEMENT FUND CONSISTENT WITH HEALTH & SAFETY CODE SECTION 13902 FOR THE MORAGA SERVICE ZONE

WHEREAS, the Moraga-Orinda Fire District ("District") desires to establish a capital improvement fund consistent with Health & Safety Code section 13902 for the Moraga Service Zone within the District; and,

WHEREAS, the District has current and future needs for capital outlays for the construction and maintenance of capital improvements and equipment for the Moraga Service Zone, including, but not limited to, Service Zone fire stations, fire apparatus and related equipment for firefighters;

NOW, THEREFORE, BE IT RESOLVED, that the District establishes a Moraga Service Zone capital improvement fund for capital outlays as authorized by Health & Safety Code section 13902 for use and expenditure by the District within the Moraga Service Zone for the construction, operation and maintenance of capital improvements to District facilities and equipment within the Moraga Service Zone, including but not limited to, the fire station, fire apparatus and related equipment for firefighters; and,

BE IT FURTHER RESOLVED, that upon adoption a certified copy of this resolution shall be forwarded to the County of Contra Costa Auditor-Controller.

PASSED AND ADOPTED this 23rd day of September, 1997 at the regular meeting of the District Directors held on September 23, 1997, at 1280 Moraga Way, Moraga, California 94556, on motion made by Director Cory, seconded by Director Nathan and duly carried with the following roll call vote.

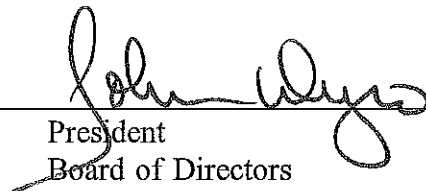
AYES: Directors Cory, Nathan, Scurr, Wilson and Wyro.

NOES: None

ABSENT: None

ABSTAIN: None

Dated: September 23, 1997



President
Board of Directors

ATTEST:

Carol Lavielle
Clerk to the Board

APPROVED AS TO FORM:

William D. Ross
William D. Ross, District Counsel

APPROVED AS TO CONTENT:

Mel Deardorff
Mel Deardorff, District Chief

RESOLUTION NO. 99-03

A RESOLUTION OF THE BOARD DIRECTORS OF THE MORAGA-ORINDA FIRE DISTRICT COMBINING THE FINANCIAL OPERATING, AND CAPITAL ACCOUNTS OF THE MORAGA AND ORINDA SERVICE ZONES

WHEREAS, the Moraga-Orinda Fire District ("District") is divided into the Moraga Service Zone and the Orinda Service Zone, which are coterminous with the former boundaries of the predecessor dependent fire districts, the Moraga Fire Protection District and the Orinda Fire Protection District, to the District; and,

WHEREAS, the District currently maintains separate financial operating, and capital accounts for the Moraga and Orinda Service Zones; and,

WHEREAS, as a result of the maintenance of separate financial operating, and capital accounts for each Service Zone, the District currently allocates each legally incurred obligation of the District to the Moraga Service Zone and Orinda Service Zone, respectively, creating an undue administrative burden, due to the duplication of described accounting practices; and,

WHEREAS, it is in the public interest to combine the financial operating, and capital accounts for the Moraga and Orinda Service Zones into District-wide financial operating, and capital accounts;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Moraga-Orinda Fire District as follows:

1. That the financial operating, and capital accounts for the Moraga and Orinda Service Zones shall be combined into single financial operating, and capital accounts; and,
2. This action shall not otherwise affect the status of the Moraga Service Zone and the Orinda Service Zone, which shall continue to exist pursuant to Resolution No. 97-16 of the Contra Costa County ("County") Board of Supervisors, acting as the Board of the County Local Agency Formation Commission, and the Fire Protection District Law of 1987, Chapter 10 (Health and Safety Code section 13950 et seq.).

PASSED, APPROVED and ADOPTED this 22nd day of June, 1999 at a regular meeting of the District Board of Directors held on June 22, 1999, at 1280 Moraga Way, Moraga, California 94556, on motion made by Director Wilson, seconded by Director Scurr, and duly carried with the following roll call vote.

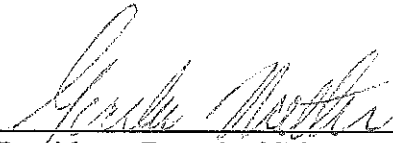
AYES: Directors Ho, Scurr, Wilson, Wyro & President Nathan

NOES: None

ABSENT: None

ABSTAIN: None

Dated: June 22, 1999



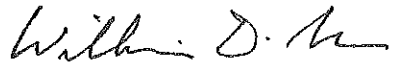
President, Board of Directors

ATTEST:



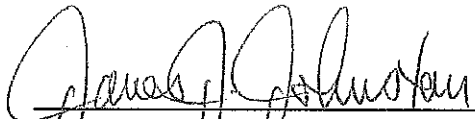
Clerk to the Board

APPROVED AS TO FORM:



William D. Ross, District Counsel

APPROVED AS TO CONTENT



James J. Johnston, District Chief

RESOLUTION NO. 99-04

A RESOLUTION OF THE BOARD DIRECTORS OF THE MORAGA-ORINDA FIRE DISTRICT FINDING THAT THE OPERATING AND CAPITAL ACCOUNTS OF THE MORAGA AND ORINDA SERVICE ZONES, WHEN ALLOCATED, BENEFIT BOTH SERVICE ZONES OF THE DISTRICT

WHEREAS, the Moraga-Orinda Fire District ("District") is divided into the Moraga Service Zone and the Orinda Service Zone, which are coterminous with the former boundaries of the predecessor dependent fire districts, the Moraga Fire Protection District and the Orinda Fire Protection District to the District; and,

WHEREAS, the District currently maintains separate financial operating and capital accounts for the Moraga Service Zone and the Orinda Service Zone and desires for administrative purposes to combine these accounts into a single account in order to improve administrative efficiency and service to the public; and,

WHEREAS, the District provides for prevention and suppression services on an integrated basis throughout the District and in medical and automatic aid situations provides those and other emergency life and property saving services on an integrated basis. The provision of these services are based on the availability and use of the equipment and facilities of the respective Service Zones;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Moraga-Orinda Fire District as follows:

The Board of Directors of the Moraga-Orinda Fire District finds and declares that the respective operating and capital accounts of the Moraga and Orinda Service Zones, when allocated, benefit both the Service Zone from which the allocation occurs and the Service Zone from which allocation does not occur.

PASSED, APPROVED and ADOPTED this 22nd day of June, 1999 at a regular meeting of the District Board of Directors held on June 22, 1999, at 1280 Moraga Way, Moraga, California 94556, on motion made by Director Wilson, seconded by Director Wyro, and duly carried with the following roll call vote.

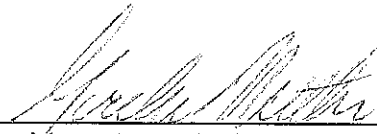
AYES: Directors Ho, Scurr, Wilson, Wyro and President Nathan

NOES: None

ABSENT: None

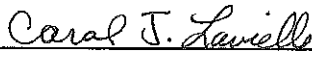
ABSTAIN: None

Dated: June 22, 1999



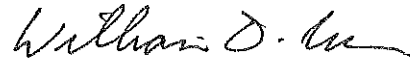
President, Board of Directors

ATTEST:



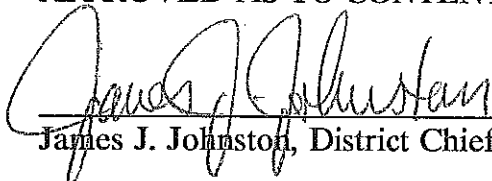
Coral J. Lavielle
Clerk to the Board

APPROVED AS TO FORM:



William D. Ross, District Counsel

APPROVED AS TO CONTENT

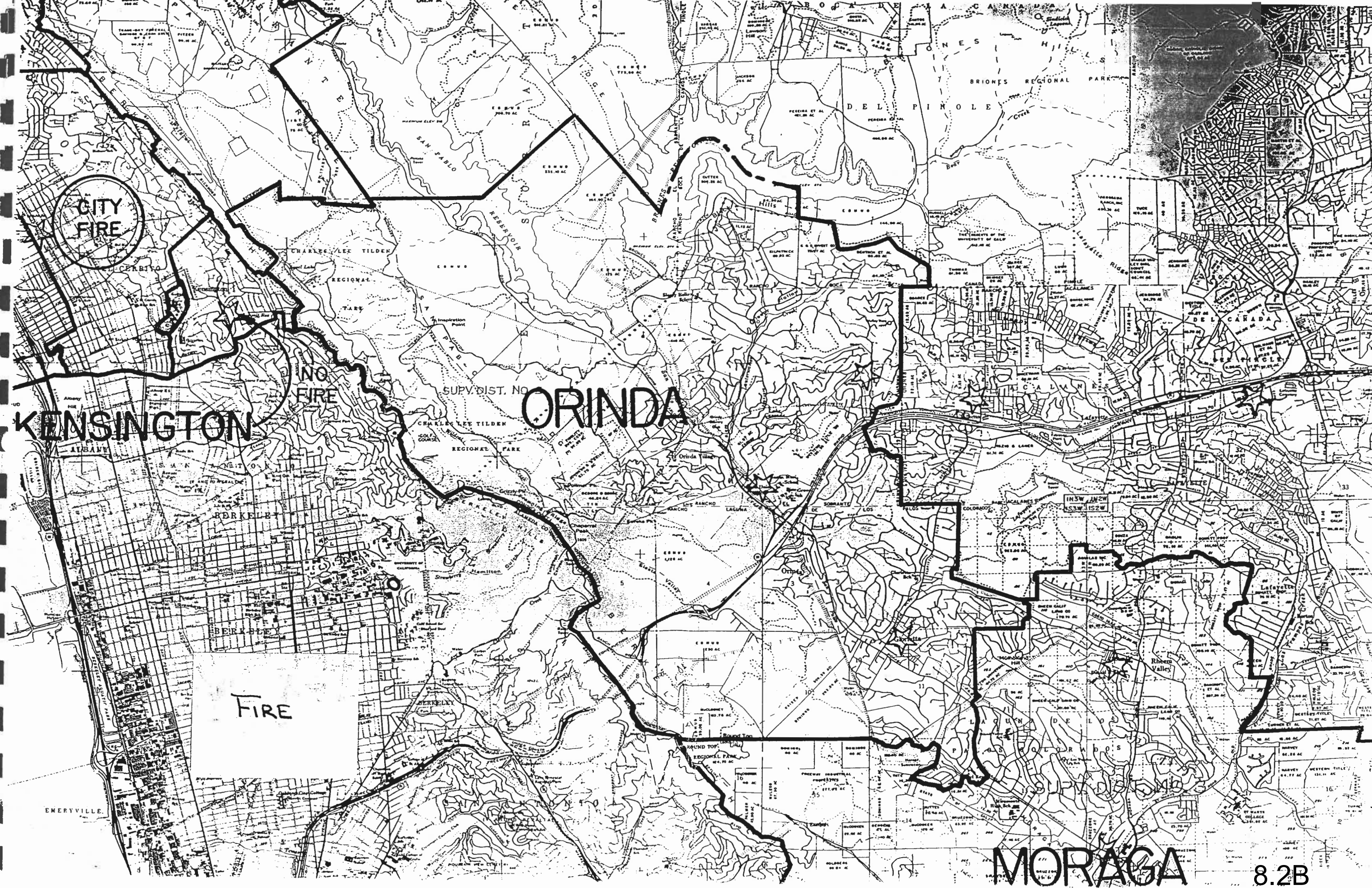


James J. Johnston, District Chief

**Moraga-Orinda Fire Protection District
Fire Flow Tax Information
By Service Zone**

<u>Fiscal Year</u>	<u>Tax Rate Moraga Service Zone</u>	<u>Revenue Moraga Service Zone</u>	<u>Tax Rate Orinda Service Zone</u>	<u>Revenue Orinda Service Zone</u>	<u>Total Revenue</u>
2015-16	\$0.06	\$530,351	\$0.06	\$539,863	\$1,070,214
2014-15	0.06	534,908	0.06	533,380	1,068,288
2013-14	0.06	535,768	0.06	535,979	1,071,747
2012-13	0.06	534,675	0.06	534,613	1,069,288
2011-12	0.06	534,721	0.06	533,042	1,067,763
2010-11	0.06	534,747	0.06	533,222	1,067,969
2009-10	0.06	<u>533,568</u>	0.06	<u>531,320</u>	<u>1,064,888</u>
Total		<u><u>\$3,738,738</u></u>		<u><u>\$3,741,419</u></u>	<u><u>\$7,480,157</u></u>

Source: Comprehensive Annual Financial Report and District records



CITY FIRE

NO FIRE

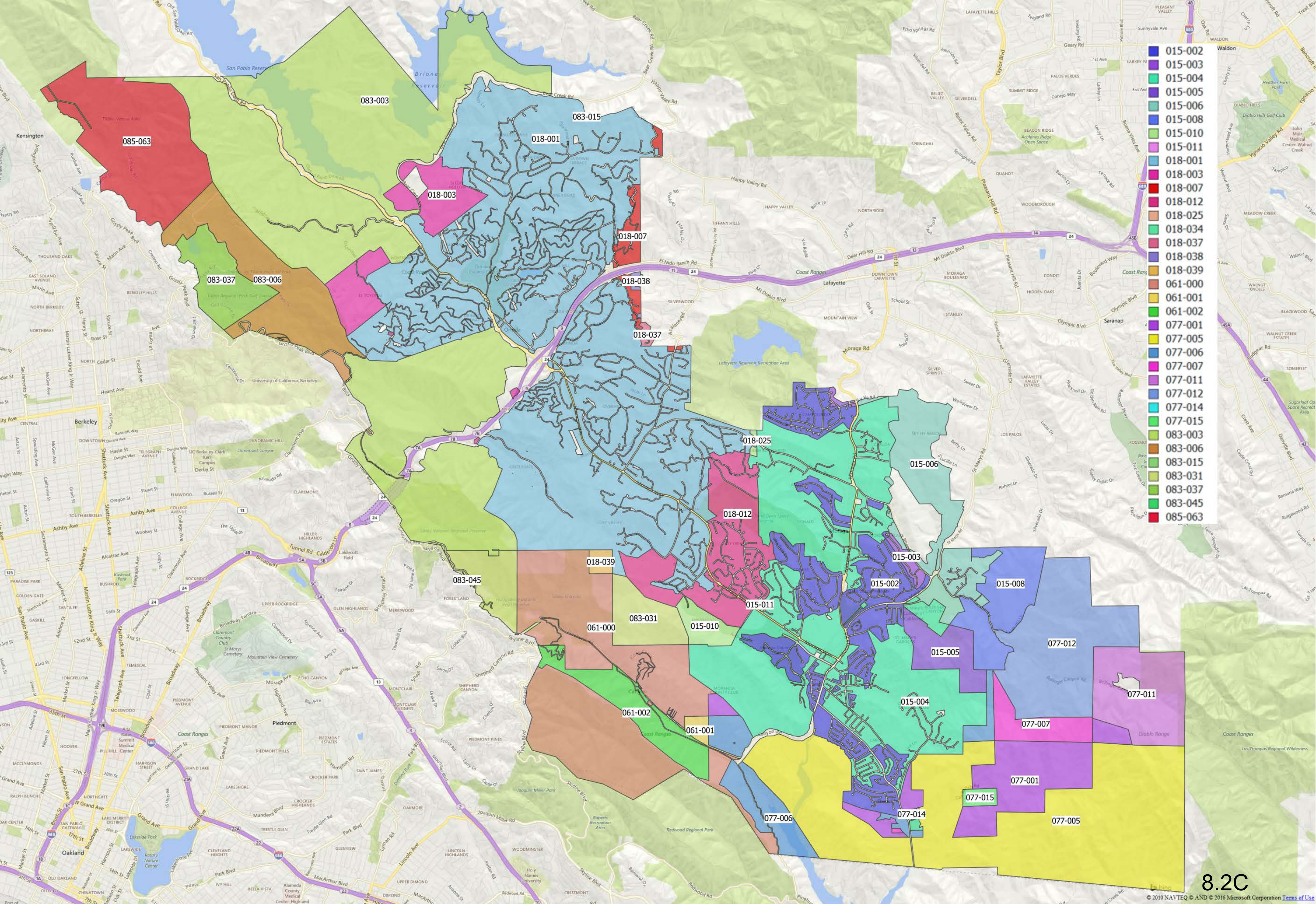
FIRE

ORINDA

KENSINGTON

MORAGA

8.2B



- 015-002
- 015-003
- 015-004
- 015-005
- 015-006
- 015-008
- 015-010
- 015-011
- 018-001
- 018-003
- 018-007
- 018-012
- 018-025
- 018-034
- 018-037
- 018-038
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- 061-000
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- 061-002
- 077-001
- 077-005
- 077-006
- 077-007
- 077-011
- 077-012
- 077-014
- 077-015
- 083-003
- 083-006
- 083-015
- 083-031
- 083-037
- 083-045
- 085-063



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Gloriann Sasser, Administrative Services Director

DATE: June 16, 2021

SUBJECT: **Item 9.1 – Resolution 21-07 Establishing the FY2021/22 Fire Flow Tax Rates for the Orinda and Moraga Service Zones**

BACKGROUND

Every year the District is required to set the rate for the Fire Flow Tax in each of the District's two service zones. In order to place the tax on the County Assessor's rolls for fiscal year 2021/22, the tax rate must be established by Board action and then levied against each parcel. Upon formation of the District in 1997, the rate was established at \$.06. This continued the fire flow tax in the Moraga Fire District that preceded the formation of MOFD and extended it to Orinda. This same rate was in effect in 1998 when portions of East Orinda were annexed. On several occasions the fire flow has been set at \$.05, however it is has been set at \$.06 since at least 2013.

The current year FY2020/21 Fire Flow Tax Rate was established at six cents (\$.06) in both Moraga and Orinda and yielded:

	Orinda Service Zone	Moraga Service Zone	Total 2020/21
Fire Flow Tax Revenue	\$552,804	\$540,442	\$1,093,246

RECOMMENDATION

Staff recommends the Board adopt Resolution No. 21-07 adopting the Fire Flow Tax rate of six cents (\$.06) in both the Moraga and Orinda service zones.

ATTACHMENT

1. Attachment A – Resolution 21-07 - Adopting Fire Flow Tax Rates of Six Cents (\$.06) in the Moraga Service Zone and Six Cents (\$.06) in the Orinda Service Zone, for Fiscal Year 2021/22

RESOLUTION NO. 21-07

RESOLUTION OF MORAGA-ORINDA FIRE DISTRICT ("DISTRICT") ADOPTING FIRE FLOW TAX RATES OF SIX CENTS (\$.06) IN THE MORAGA SERVICE ZONE AND SIX CENTS (\$.06) IN THE ORINDA SERVICE ZONE, FOR FISCAL YEAR 2021/22

WHEREAS, prior to 1997, the existing fire flow tax rate for what is presently the Moraga Service Zone of the Moraga - Orinda Fire District ("District") was set at a range from zero (\$0.00) to thirty cents (\$0.30) for the predecessor to the District the dependent Moraga Fire Protection District; and

WHEREAS, by Resolution 97-16 of the Contra Costa County Board of Supervisors dated January 14, 1997, the continuation of the fire flow tax within the Moraga Service Zone of the District was made a condition of approval for the consolidation of the two dependent predecessor districts (Moraga Fire Protection District and Orinda Fire Protection District) to form the District; and,

WHEREAS, in 1997, the City of Orinda submitted a ballot measure in the regular statewide election of June 3, 1997, for adoption of a new fire flow tax in what is now the Orinda Service Zone of the District; and,

WHEREAS, the fire flow tax for the Orinda Service Zone was approved by two-thirds of the voters at the June 3, 1997 election in an amount not to exceed six cents (\$0.06), and the fire flow tax was lawfully adopted under both Article XIII A (adopted by Proposition 13) and Article XIII D (adopted by the passage of Proposition 218) of the State Constitution; and,

WHEREAS, the District's respective fire flow taxes are special taxes on property on the secured tax roll, which provide additional funds for fire protection, prevention and suppression and emergency medical services, equipment and related facilities, including water distribution facilities, for fire suppression purposes and for paying the salaries and benefits of firefighting personnel; and,

WHEREAS, the specific amount of the fire flow tax in both the Moraga Service Zone and the Orinda Service Zone of the District is to be determined annually by the District Board of Directors at a regularly scheduled meeting held prior to the end of July; and,

WHEREAS, on or about this date, the District Board considered the establishment of the rate of the fire flow special tax for the Orinda Service Zone and the Moraga Service Zone of the District, for Fiscal Year 2021/22; and,

WHEREAS, the District Chief has recommended that the Board adopt this resolution to establish the fire flow tax at a rate of 6.0 cents, in the Moraga Service Zone and 6.0 cents in the Orinda Service Zone for fiscal year 2021/22 and,

NOW THEREFORE BE IT RESOLVED, the District Board hereby adopts and approves the continuation of the fire flow tax rate of 6.0 cents for the Moraga Service Zone and 6.0 cents for the Orinda Service Zone in Fiscal Year 2021/22.

PASSED, APPROVED and ADOPTED this 21st day of July, 2021 at a regular meeting of the District Board of Directors held virtually on July 21, 2021, on motion made by Director _____, seconded by Director _____, and duly carried with the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: **July 21, 2021**

Resolution: **21-07**

Craig Jorgens, President
Board of Directors

I certify that this is a full, true and correct copy of the original document which is on file in my office, and that was passed and adopted by the Moraga-Orinda Fire Protection District on the date shown.

ATTEST:

Marcia Holbrook
District Secretary/District Clerk



Town of Moraga

MAYOR'S OFFICE

July 14, 2021

Board of Directors
Moraga-Orinda Fire District
1280 Moraga Way
Moraga, CA 94556

RE: Opposition to an Increase in the Fire Flow Tax Rate for the Moraga Fire Flow Tax Zone

Dear MOFD Chair Jorgens and Board Directors:

We understand that at your Board meeting of July 21, 2021 you will discuss the Fire Flow Tax and adopt the rates for Fiscal Year 2021/22. We also understand that a question has been raised by a Board member as to whether the rate paid by property owners in the Moraga Fire Flow Tax (FFT) zone (which includes all of the Town of Moraga as well as 840 parcels in the City of Orinda and additional parcels in unincorporated Contra Costa County), should be increased. On behalf of our constituents, we firmly oppose the imposition of a rate that is higher for property owners in the Moraga FFT zone than property owners in the Orinda FFT zone.

Funding of MOFD has been addressed multiple times, including as documented in the June 15, 2016 MOFD staff report entitled "Analysis of Funding Equity Between Taxpayers of Orinda and Moraga." This report states that the intent at formation was to have an integrated fire district with no separation by service zone and an equalized Fire Flow Tax throughout the district. MOFD's actions in 1999 to combine the financial operating and capital accounts reflects MOFD's commitment to integrated fire services.

Reverting to separate accounting for the Moraga and Orinda Fire Flow Tax zones may result in a finding that property owners in the Moraga FFT zone pay relatively more for their share of service due to the higher cost of providing service in the Orinda FFT zone due to multiple factors. These factors include the following: large portions of the Orinda FFT zone are in a CAL FIRE designated very high fire hazard severity zone; emergency responses to many properties in the Orinda FFT zone are impeded due to the rural, narrow and hilly nature of many roads; the necessity of ongoing extensive fire prevention work in North Orinda; inadequate water supply issues in parts of North Orinda; and, that three of the five MOFD fire stations are in Orinda. The higher fire insurance rates that many who live in the Orinda FFT zone pay is a clear indication of why those who live in the Orinda FFT zone should actually pay more for the fire services that MOFD provides.

There is no articulated basis for assessing property owners in the Moraga FFT zone a higher Fire Flow Tax. We are aware of no analysis that shows that property owners in the Moraga FFT zone are not contributing their fair share to MOFD. Nor are we aware of funding shortfalls or the need to fund capital improvements for property owners in the Moraga FFT zone.

MOFD's 2016 "Analysis of Funding Equity Between Taxpayers of Orinda and Moraga" explored funding equity and concluded that the intent of MOFD was to provide integrated fire services and that MOFD has provided all services on an integrated basis. We oppose another study that would divert funding and staff resources away from the mission of fire protection and emergency medical services.

On behalf of our constituents, we urge the MOFD Board to approve a continued 6 cent Fire Flow Tax rate for property owners in both the Orinda and Moraga Fire Flow Tax Zones and not spend taxpayer dollars on an expensive analysis to explore changes to the integrated system to deliver fire services that benefits ratepayers in all areas of the Moraga-Orinda Fire District.

Sincerely,



Mike McCluer, Mayor
Town of Moraga



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Gloriann Sasser, Administrative Services Director

DATE: July 21, 2021

SUBJECT: Item 8.3 – Adopt Resolution 21-14 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy.

Background

The District has a Fund Balance Policy (Policy) that requires annual review by the Board. Staff has reviewed the Policy and recommends no changes (Attachment A).

Fund Balance Components – GASB 54

GASB 54 requires the following components of fund balance:

- **Nonspendable** – Fund balance that cannot be spent because it is either not in a spendable form or it is legally or contractually required to be maintained intact. For example, the District has prepaid items amounts of fund balance that are nonspendable. This is the most restrictive category of fund balance.
- **Restricted** – Fund balance that can be spent only for a specific purpose as stipulated by constitution, legislation or an external resource provider. The fund balance in the District's Debt Service Fund is classified as restricted because the District's taxable pension obligation bonds agreements legally require the District to maintain these resources for the payment of debt obligations. Fund balance from money placed in the District's pension trust fund account is classified as restricted because the money is externally restricted by the requirements of the trust.
- **Committed** – Fund balance that can be spent only for a specific purpose as determined by formal action taken by the Board of Directors. The Policy establishes one category of Committed Fund Balance for capital projects.
- **Assigned** – Fund balance that is intended to be used for specific purposes but do not meet the criteria to be classified as restricted or committed. The Board is required to delegate authority to an official to assign amounts to be used for specific purposes. The Policy establishes two categories of Assigned Fund Balance: for a subsequent year's budget deficit or for other categories as determined by the fire chief or administrative services director.
- **Unassigned** – All spendable amounts not contained in the other classifications.

Minimum Fund Balance – Risk Analysis

The Policy states the District will maintain a minimum fund balance of unrestricted fund balance in the General Fund of at least 17% of budgeted General Fund revenue at fiscal year-end with a goal of achieving a 50% year-end General Fund balance in the long term. The General Fund is the District's main operating fund. The financial health of the General Fund is critical to District financial sustainability and financial health. It is fiscally prudent to maintain a reasonable amount of unrestricted minimum fund balance in the General Fund in order to have reserves available for near-term operating contingencies. It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks.

The appropriate level of fund balance for a government agency depends on the amount of risk the government agency faces. The District's revenue stream has been relatively stable. Over the last fifteen years, property tax revenue has increased every year except three (2008, 2012 and 2013). In the three years of decline, the largest revenue decrease was \$357K. However, due to the financial effects of COVID-19 the District experienced short term revenue uncertainty in the areas of ambulance fees and plan review/permit/inspection fees. There is also some long term uncertainty regarding property tax revenue which is the District's most important revenue source.

The majority of the District's expenditures are salaries and benefits. Salaries expenditures are primarily controlled by the Board through labor agreements and the addition or reduction of positions. Health insurance expenditures for active employees and retirees are capped by the District and controlled.

Pension expenditures are not controlled by the Board and are volatile. Pension expenditures are highly susceptible to economic changes, to actuarial assumption changes and CCCERA Board actions. The District faces risk in the area of pension costs. In order to mitigate this risk, the District established a pension rate stabilization trust fund to set aside money to pre-fund pension costs.

Another risk area to consider is unfunded liabilities. Unfunded liabilities are the extent to which the actuarial accrued liability of a plan exceeds the assets of the plan. The District has unfunded liabilities for pension and for retiree health insurance. For pension unfunded liabilities, CCCERA requires the District to pay down the unfunded liability using an 18-year closed amortization period and 7% discount rate. Pension rate stabilization trust funds can only be used to pay for pension costs. In the event of a significant increase in pension costs, the District could use the money set aside in the pension rate stabilization trust fund to offset a pension cost increase.

For retiree health insurance unfunded liabilities, the District has made significant progress to mitigate this risk area. In 2013, the District capped the amount the District pays for retiree health benefits and significantly reduced retiree health benefits to the minimum for new hires. In 2015, the District established a trust fund and began to pre-fund other post-employment benefits (OPEB.) Both of these steps reduced the District's unfunded liabilities for retiree health and reduced risk. In addition, District funding policy is to pre-fund the full annual required contribution.

The District's infrastructure is another area to consider. The primary risk areas of infrastructure for the District are buildings. Station 41 and Administration are past due for significant improvements. Station 45 also will require significant improvements in the future. The District's long term capital plan identifies necessary improvements and replacements over the next 10 years. However, capital projects have been deferred and there is uncertainty regarding when the District will fund these capital projects. The District has property insurance that covers many areas

of infrastructure risk. In the event of an earthquake the District is exposed to some infrastructure risk due to the age of Stations 41, 45, and the Administration Building.

The District's CCCERA pension costs, unfunded liabilities for pension and OPEB obligations, and capital replacement are the highest risk areas for the District.

Minimum Fund Balance – General Fund

The Government Finance Officers Association (GFOA) recommends a minimum of no less than two months of general fund operating revenues or expenditures (17%.) District Policy is to maintain a minimum fund balance of unrestricted fund balance in the General Fund of at least 17% of budgeted General Fund revenue at fiscal year-end with a goal of achieving a 50% year-end General Fund balance in the long term.

Recommendation

The District has made significant progress toward mitigating its high risk areas of pension costs and unfunded liabilities. COVID-19 continues to cause some financial uncertainty for the District. Capital projects have been deferred and the financial effects of COVID-19 on revenue, pension costs and unfunded liabilities are unknown and potentially significant. Staff recommends the District continue to maintain a minimum fund balance of unrestricted fund balance in the General Fund of at least 17% of budgeted General Fund revenue at fiscal year-end with a goal of achieving a 50% year-end General Fund. No changes to the Policy are recommended at this time.

Recommended Action

- 1) Discuss 2) Deliberate 3) Adopt Resolution 21-14 classifying the various components of fund balance as defined in Governmental Accounting Standards Board Statement No. 54 and adopting a revised fund balance policy.

ATTACHMENTS

Attachment A – Moraga-Orinda Fire District Policy 12 - Fund Balance Policy
Attachment B – Resolution 21-14 and Fund Balance Policy



Approved at the Board Meeting of July 21, 2021

Moraga-Orinda Fire District Policy 12

Fund Balance Policy

Purpose:

The Fund Balance Policy establishes a policy for reporting fund balance classifications, establishes prudent reserve requirements and establishes a hierarchy of fund balance expenditures in conformance with Governmental Accounting Standards Board guidelines.

Policy:

The District will report fund balance in accordance with Governmental Accounting Standards Board Statement No. 54. The following five components will be used:

1. Nonspendable Fund Balance
2. Restricted Fund Balance
3. Committed Fund Balance
4. Assigned Fund Balance
5. Unassigned Fund Balance

The District will maintain a Minimum Fund Balance of unrestricted fund balance in the General Fund of at least 17% of budgeted General Fund revenue at fiscal year-end with a goal of achieving a 50% year-end General Fund balance in the long term.

The District will report the following amounts as Committed Fund Balance at fiscal year-end:

- Capital Projects – Fund balance derived from the Fire Flow Tax is committed to pay for District capital improvement projects as approved by the Board of Directors. The amount is equal to the fund balance in the Capital Projects Fund.

The Fire Chief or Administrative Services Director is designated to determine and define the amounts of those components of fund balance that are classified as “Assigned Fund Balance”. The District will report the following amounts as Assigned Fund Balance:

- Budgetary Deficit – Fund balance committed to pay for the subsequent year’s budget deficit. The amount is equal to the projected excess of budgeted expenditures over budgeted revenues by fund.
- Other Assigned Fund Balance categories as determined by the Fire Chief or Administrative Services Director.

The District considers restricted amounts to have been spent prior to unrestricted amounts when an expenditure is incurred for purposes for which both are available. Committed, assigned and unassigned amounts, in this order, are considered to be spent when an expenditure is incurred for purposes for which either is available.

The Board will review this policy on an annual basis.

RESOLUTION NO. 21-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MORAGA-ORINDA FIRE PROTECTION DISTRICT CLASSIFYING THE VARIOUS COMPONENTS OF FUND BALANCE AS DEFINED IN GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 54 AND ADOPTING A REVISED FUND BALANCE POLICY

WHEREAS, the Moraga-Orinda Fire Protection District Board of Directors hereby finds and declares the following:

- The Governmental Accounting Standards Board has issued Statement No. 54 entitled “Fund Balance Reporting and Governmental Fund Type Definitions” which is applicable to the Moraga-Orinda Fire Protection District.
- This Board of Directors desires to classify the various components of fund balance reported by the Moraga-Orinda Fire Protection District as defined in Governmental Accounting Standards Board Statement No. 54.

THEREFORE, be it resolved by the Moraga-Orinda Fire Protection District Board of Directors the following:

- The Board of Directors hereby defines the various components of fund balance as reported by the District as presented in the attached Fund Balance Policy.
- The Board of Directors hereby adopts the attached Fund Balance Policy.
- The classification and reporting of fund balance components as required by Governmental Accounting Standards Board Statement No. 54 will continue to be effective during subsequent fiscal years.
- The Board of Directors designates the Fire Chief or Administrative Services Director as the official to determine and define the amounts of those components of fund balance that are classified as “Assigned Fund Balance”.
- Resolution 21-14 supersedes Resolution 20-10.

PASSED, APPROVED and ADOPTED this 21th day of July 2021, at the regular meeting of the District Board of Directors held virtually, on a motion made by Director ___ and seconded by Director ___, and duly carried with the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Resolution 21-14

Dated: July 21, 2021

Craig Jorgens, President
Board of Directors

ATTEST:

Marcia Holbrook
District Clerk

Attachment A: Moraga-Orinda Fire District (Policy 12) Fund Balance Policy
(Approved at the Board Meeting of July 21, 2021)



Moraga-Orinda Fire District

TO: Board of Directors
FROM: Dave Winnacker, Fire Chief
DATE: July 21, 2021
SUBJECT: Item 8.4 – September and December 2021 Board Meeting Dates

BACKGROUND

At the December 16, 2020 board meeting, the board approved the 2021 regular board meeting schedule which included the dates of September 15 and December 15, 2021. The board also directed staff to place on the July 2021 agenda to discuss requests received from Directors to move the September 15 and December 15, 2021 board meetings to different dates.

RECOMMENDATION

- 1) Discuss; 2) Deliberate; 3) Provide direction to Staff regarding the September and December 2021 board meeting dates



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Dave Winnacker, Fire Chief

DATE: July 21, 2021

SUBJECT: **Item 8.5 – Planning for Return to In-Person Board Meetings and the Option to Provide Virtual Public Access to Public Meetings Beginning October 2021**

BACKGROUND

On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending teleconferencing restrictions of the Brown Act due to the COVID-19 pandemic.

On March 20, 2020, the Moraga-Orinda Fire District held its first virtual public board meeting. Subsequently all formal public meetings continued to meet remotely via the Zoom application which allowed full verbal and written public participation.

In June 2021 an Executive Order was issued that requires public agencies to return to in-person public meetings effective October 1, 2021. Any local agency meetings taking place after that time must ensure physical public access to all meeting locations. Beginning October 2021, the District will hold all public meetings in person as required by State law.

At the June 2021 board meeting, a member of the board requested an agenda item to discuss future board meetings. Staff has begun to plan for the return to in-person meetings, following over a year of all-virtual meetings because of the COVID-19 pandemic.

Public participation at board meetings increased during the pandemic when board meetings were held virtually. While the District is required to hold all public meetings in person beginning October 2021, the District may also provide additional access to the public via a virtual option. Virtual public meeting access is not required by State law following a return to in person meetings beginning October 2021. Staff requests board direction regarding whether the District should provide optional virtual public access to public meetings beginning in October 2021. Virtual public access will require District investment in new equipment and will be challenging to offer as the District does not own a meeting space and rotates meeting locations on a monthly basis.

DIGITAL BOARD MEETING AGENDAS AND PACKETS

One of the goals for FY2022 is to implement digital board meeting agendas and packets in order to improve accessibility and efficiency. The District has contracted with Granicus to implement Peak Agenda Management software. The software implementation process has started and the first digital agenda and packet is scheduled for the October 2021 board meeting. The software is designed for board members to electronically access the agenda and packet during board

meetings using a laptop or tablet. The District does not currently provide a laptop or tablet to board members.

CHALLENGES WHEN HOLDING PUBLIC MEETINGS IN PERSON AND VIRTUALLY AT THE SAME TIME

The District does not own a room to hold public board meetings. As a result, the District uses rooms that belong to other public agencies which are not always available. Several different locations are used due to scheduling conflicts. In addition, the District attempts to hold public meetings in both Moraga and Orinda on a rotating basis. The District has to use portable audio equipment to record board meetings and is required to move the equipment back and forth between the Administration office and the meeting locations. The District also has to store all equipment at Administration where there are space limitations. The District is reliant on the internet system that is available at the various board meeting locations. The District does not own video equipment and does not provide laptops or other technology devices to board members for use at public meetings.

Hosting public meetings in person and virtually at the same time will require the following:

- A room that is large enough for board members and staff to spread out sufficiently so there is no audio feedback. The District also needs to provide a large enough room to allow for social distancing/COVID safety protocols. Many of the rooms the District has used in the past will likely be too small (Sarge Littlehale Room in Orinda, Moraga Library Community Room.)
- Stable wireless Internet access with adequate bandwidth and connectivity
- Laptops or tablets with built-in cameras and microphones for each board member or,
- Centralized camera capable of covering all board members at the same time

PUBLIC MEETING OPTIONS BEGINNING OCTOBER 2021

Staff has identified three options for hosting public meetings as follows:

1. In-person only, no remote participation (pre-pandemic standard)
 - Meeting will be audio recorded only using existing District-owned equipment
 - District will need to use a large room in order to provide adequate social distancing
 - Up to two board members could participate in the public meeting via telephone as long as three other board members attend the public meeting in-person (pre-pandemic standard)
 - Fiscal Impact: None
2. In-Person and Virtual Public Access and Participation using Zoom Room
 - Requires wireless Internet access with adequate bandwidth and connectivity
 - Requires purchase of technology equipment which may include an encoder, camera, audio and/or cart
 - Requires Zoom Room software annual subscription
 - The room size would need to be smaller in order to capture the sound which may result in social distancing issues

- Requires a dedicated computer with camera pointing at the board
 - Up to two board members could virtually participate in the public meeting from an out-of-town location via Zoom or telephone as long as three other board members attend the public meeting in-person
 - Fiscal Impact: \$20,000 - \$30,000. The budget does not include this project. A budget adjustment would be necessary.
3. In-Person and Virtual Public Access and Participation using Zoom
- Requires wireless Internet access with adequate bandwidth and connectivity
 - Requires purchase of laptops/tablets for each board member
 - Requires a large room to prevent audio feedback
 - Each board member joins the Zoom virtual meeting via the laptop/tablet in front of them. Each board member/speaker must be muted and only one person can talk at a time. Audio feedback will happen if multiple people are not muted.
 - A laptop/tablet could be placed at the podium for an in-person public speaker to speak
 - Up to two board members could virtually participate in the public meeting from an out-of-town location via Zoom or telephone as long as three other board members attend the public meeting in-person
 - Fiscal Impact: \$10,000 - \$20,000. The budget does not include this project. A budget adjustment would be necessary.

BOARD DIRECTION REQUESTED AND NEXT STEPS

The District is required to hold all public meetings in person beginning October 2021. Staff requests board direction regarding the following beginning October 2021:

1. Virtual public access to public meetings
2. In order to provide technology stability and allow staff to test board meeting equipment, it would be helpful and possibly necessary to hold all public meetings at the same meeting location such as the City of Orinda Council Chambers, Town of Moraga Council Chambers, Saint Mary's College, Joaquin Moraga Intermediate School Auditorium or Library. This may result in room rental costs and/or staff time costs from other agencies.
3. Use of Zoom Room (multiple people can talk at the same time) versus Zoom (only one speaker at a time)

If the board directs staff to provide virtual public access to public meetings, staff will bring additional details, cost information and a budget adjustment for approval at the August 2021 board meeting.

RECOMMENDATION

1) Discuss; 2) Deliberate; 3) Provide direction to staff regarding the option to provide virtual public access to public meetings beginning October 2021.



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Dave Winnacker, Fire Chief

DATE: July 21, 2021

SUBJECT: Item 8.6 - Approval of Salary Schedule and Increase in District Contributions for Medical Insurance for Unrepresented Employees Effective July 1, 2021

Background

Historically District employees receive annual salary increases. The District has employee classifications that are unrepresented and not covered by a Memorandum of Understanding or separate employment contract. The last salary increase for these unrepresented employees was 2% effective July 1, 2020.

Staff recommends unrepresented employees receive a 2% wage increase effective July 1, 2021. This is consistent with the prior fiscal year. The salary schedule has been updated to reflect a 2% salary increase (Attachment A).

The District's monthly contribution for medical insurance for unrepresented employees is a fixed dollar amount and has not increased since January 1, 2019. During that time Kaiser insurance rates have increased 5.9%. Employees have borne the cost of the increase as the District contribution is fixed. Staff recommends the District increase the employer contribution for unrepresented employees (excluding the Fire Chief) effective July 1, 2021 to a fixed dollar amount equal to 90% of the Kaiser rate as follows:

Kaiser Permanente	EMPLOYEE ONLY			EMPLOYEE + 1			EMPLOYEE + 2 or more		
	Employee Share	District Share	Total Premium	Employee Share	District Share	Total Premium	Employee Share	District Share	Total Premium
Current Rates 87.8%	\$ 98.64	\$ 715.00	\$813.64	\$ 198.28	\$1,429.00	\$1,627.28	\$ 257.46	\$1,858.00	\$2,115.46
Proposed to 90%	80.64	733.00	813.64	162.28	1,465.00	1,627.28	211.46	1,904.00	2,115.46
Difference	\$ (18.00)	\$ 18.00	\$ -	\$ (36.00)	\$ 36.00	\$ -	\$ (46.00)	\$ 46.00	\$ -

Fiscal Impact

The projected FY2022 total cost of the salary and medical insurance increase is \$32,270.

Recommended Action

- 1) Discuss 2) Deliberate 3) Approve Salary Schedule and Increase in District Contributions for Medical Insurance for Unrepresented Employees Effective July 1, 2021 as follows:
 - a. Employee only: \$ 733 per month
 - b. Employee +1: \$1,465 per month
 - c. Employee +2 or more: \$1,904 per month

Attachments

Attachment A – Salary Schedule Monthly – Unrepresented Employees Effective July 1, 2021

**MORAGA ORINDA FIRE DISTRICT
SALARY SCHEDULE MONTHLY
UNREPRESENTED EMPLOYEES
EFFECTIVE JULY 1, 2021**



CLASSIFICATION	RANGE	BASE SALARY	FIRE RETIREMENT ALLOTMENT	TOTAL BASE SALARY	EDUCATIONAL INCENTIVE	HOURLY RATE	OVERTIME RATE	UNIFORM PAY
FIRE CHIEF		\$20,693.75	\$810	\$21,503.75		\$124.06		
ADMINISTRATIVE SERVICES DIRECTOR	Maximum Minimum	15,988 13,187	626 516	16,614 13,703	\$415.35 342.58	95.85 79.06		
FIRE MARSHAL	Maximum Minimum	16,050 13,572	628 531	16,678 14,103	416.95 352.58	96.22 81.37		\$80
HUMAN RESOURCES BENEFITS MANAGER	Maximum Minimum	9,103 7,510	356 294	9,459 7,804	236.48 195.10	54.57 45.02		
FUELS MITIGATION PROGRAM MANAGER	Maximum Minimum	8,844 7,283	346 285	9,190 7,568		53.02 43.66	\$79.53 65.49	
FINANCE MANAGER	Maximum Minimum	8,234 6,776	322 265	8,556 7,041	213.90 176.03	49.36 40.62		
DISTRICT SECRETARY/ DISTRICT CLERK	5 4 3 2 1	8,234 7,840 7,468 7,114 6,776	322 307 292 279 265	8,556 8,147 7,760 7,393 7,041		49.36 47.00 44.77 42.65 40.62	74.04 70.50 67.16 63.98 60.93	
PAYROLL TECHNICIAN	5 4 3 2 1	7,604 7,240 6,895 6,567 6,256	298 284 270 257 245	7,902 7,524 7,165 6,824 6,501		45.59 43.41 41.34 39.37 37.51	68.39 65.12 62.01 59.06 56.27	
OFFICE SPECIALIST CONFIDENTIAL	5 4 3 2 1	6,830 6,505 6,196 5,900 5,619	268 255 243 231 220	7,098 6,760 6,439 6,131 5,839		40.95 39.00 37.15 35.37 33.69	61.43 58.50 55.73 53.06 50.54	
FUELS MITIGATION SPECIALIST	3 2 1	4,166 3,958 3,760	163.00 155.00 148.00	4,329 4,113 3,908		24.98 23.73 22.55	37.47 35.60 33.83	



Moraga-Orinda Fire District

Office of the Fire Marshal

Fire Prevention Report

June 2021

Number/Types of Complaints:

- Dead tree – **75**
- Exterior Hazard – **127**
- Property Transfer Inspections – **477**
 - Property Transfer Initial Pass-**240**
 - Property Transfer Initial Fail-**237**

Exterior Hazard Inspections 2021:

- Number of Assessments – **1798**
- Initial Pass – **578** / Initial Failed – **1220**
- Number of pre-citations – **10**
- Number of Notice to abate – **137**
- Number of abatement hearings – **3**
- Number of citations – **0**

Number of Failed Properties Moved to Weed Abatement Hearings 2020: 21

- Number of properties ordered to abate– **21**
- Number of properties abated– **7** / Total Cost District Funded Work: **\$36,960**
- Number of properties moved to Lien Assessment Hearing – **6**
- Total Amount Liens placed: **\$31,490**

Number of Failed Properties Moved to Weed Abatement Hearings 2021: 3

- Number of properties ordered to abate – **3**
- Number of properties abated – **0**
- Number of properties abated – **0** / Total Cost District Funded Work: **\$**
- Number of properties moved to Lien Assessment Hearing – **0**
- Total Amount Liens placed: **\$**

Chipping:

YTD– **67** Days, **309** Tons

- Number of days– **20**
- Total estimated material removed– **49**

State Mandated Inspections:

- E Occupancy– **1**
- R-2 Occupancy– **0**
- B Occupancy– **0**

PLAN REVIEW:

2020- 296

2021-

January– 55

February– 20

March– 40

April– 44

May– 22

June– 44

July-

August-

September-

October-

November-

December-

CURRENT PROJECTS

- Chipper and Chipper Truck purchase
- Inspections & follow up
- Working on AB 2911 Compliance for CAL FIRE

PLAN FOR THIS QUARTER:

- Inspection
- Citations
- Abatement hearings