



# Moraga-Orinda Fire District

## Board of Directors

REGULAR MEETING

February 20, 2019

**6:00 p.m. CLOSED SESSION**

**7:00 p.m. OPEN SESSION**

**PLEASE NOTE NEW MEETING ADDRESS:**

Hacienda Mosaic Room  
2100 Donald Drive  
Moraga, CA 94556

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. CLOSED SESSION

3.1. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jeff Sloan

Employee Organization: Local 2700 United Clerical, Technical & Specialized Employees

3.2. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jeff Sloan

Employee Organization: Moraga-Orinda Fire Chief Officers Association (MOFCOA)

3.3. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jeff Sloan

Employee Organization: Local 1230, International Association of Firefighters IAFF

3.4. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: David Winnacker, Fire Chief

Unrepresented Employees: Administrative Services Director, Fire Marshal, Human Resources Benefits Manager and Fire Inspector/Plans Examiner

4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order
- 4.2. Pledge of Allegiance

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

7. PROCLAMATIONS

7.1. **PROCLAMATION HONORING LIFE-SAVING EFFORTS OF COURTNEY NEWTON ON JANUARY 27, 2019**

Staff will present information regarding the life-saving CPR efforts of Courtney Newton at the Moraga Starbucks.

7.2. **PROCLAMATION HONORING VOLUNTEERS FROM THE LAMORINDA COMMUNITY EMERGENCY RESPONSE TEAM, MORAGA-ORINDA FIRE DISTRICT COMMUNICATIONS-SUPPORT UNIT AND THE LAMORINDA RADIO INTEREST GROUP**

Staff will present information honoring volunteers from the Lamorinda Community Emergency Response Team, Moraga-Orinda Fire District Communication-Support Unit and the Lamorinda Radio Interest Group.

8. CONSENT AGENDA

- 8.1. **Meeting Minutes – December 5, 2018, December 13, 2018 and December 19, 2018**
- 8.2. **Monthly Incident Report for January 2019**  
Staff Recommendation: Approve and File
- 8.3. **Monthly Check/Voucher Register – December 2018 and January 2019**  
Staff Recommendation: Approve and File
- 8.4. **Monthly Financial Reports – December 2018**  
Staff Recommendation: Approve and File
- 8.5. **Quarterly Treasurer’s Report**  
Staff Recommendation: Approve and File
- 8.6. **Quarterly Ambulance Report**  
Staff Recommendation: Approve and File

9. REGULAR AGENDA

- 9.1. **Approval of a Memorandum of Understanding between the District and the Moraga-Orinda Fire Chief Officers Association for the period July 1, 2018 – June 30, 2021; Approval of Salary Schedule Effective July 1, 2018**  
Staff will present information to the Board regarding the Memorandum of Understanding between the District and the Moraga-Orinda Fire Chief Officers Association for the period July 1, 2018 – June 30, 2021 and the Salary Schedule Effective July 1, 2018.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the Memorandum of Understanding between the District and the Moraga-Orinda Fire Chief Officers Association for the period July 1, 2018 – June 30, 2021 and Approve the Salary Schedule Effective July 1, 2018.
- 9.2. **Approval of a Memorandum of Understanding between the District and the United Clerical, Technical & Specialized Employees AFSCME, Local 2700 for the period July 1, 2018 – June 30, 2021; Approval of Salary Schedule Effective July 1, 2018**  
Staff will present information to the Board regarding the Memorandum of Understanding between the District and the United Clerical, Technical & Specialized Employees AFSCME, Local 2700 for the period July 1, 2018 – June 30, 2021 and the Salary Schedule Effective July 1, 2018.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the Memorandum of Understanding between the District and the United Clerical, Technical & Specialized Employees AFSCME, Local 2700 for the period July 1, 2018 – June 30, 2021 and Approve the Salary Schedule Effective July 1, 2018.
- 9.3. **Approval of Amended Memorandum of Understanding between the District and United Professional Fire Fighters of Contra Costa County I.A.F.F. Local 1230, AFL-CIO for the period July 1, 2018 – June 30, 2021 to Amend Language for the Janus Decision and Consideration of Dental Plan Contribution Language**  
Staff will present information to the Board regarding updated language for the Janus decision and consideration of updated language for the District’s dental plan contribution in an amendment to the Memorandum of Understanding between the District and United Professional Fire Fighters of Contra Costa County I.A.F.F. Local 1230, AFL-CIO for the period July 1, 2018 – June 30, 2021.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the amended Memorandum of Understanding between the District and United Professional Fire Fighters of Contra Costa County I.A.F.F. Local 1230, AFL-CIO for the period July 1, 2018 – June 30, 2021.
- 9.4. **Mid-Year Budget Review Fiscal Year 2019 and Approval of Budget Adjustment**  
Staff will present the Mid-Year Budget Review Fiscal Year 2019 and Approval of General Fund Revenue Budget Increase to the Board.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve an increase in the FY2019 General Fund revenue budget in the amount of \$681,856.
- 9.5. **Determine the Amount of the OPEB Trust Contribution and the Amount of the Pension Rate Stabilization Program Trust Contribution for Fiscal Year 2019 and Authorize the Transfer of District Funds to Complete the Trust Contributions**  
Staff will present information to the Board regarding the FY2019 OPEB trust contribution and pension rate stabilization trust contribution.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Determine the amount of the OPEB Trust Contribution and Pension Rate Stabilization Trust Contribution for Fiscal Year 2019 and Authorize the Transfer of District Funds to Complete the Trust Contributions.

9.6 **Review of the Budget Development Policy and Approval of the Annual Operating Budget Timeline Fiscal Year 2020**

Staff will present information to the Board regarding the Budget Development Policy and Annual Operating Budget Timeline Fiscal Year 2020.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction Regarding the Budget Development Policy and Approve the Annual Operating Budget Timeline Fiscal Year 2020

9.7 **Wildland Prevention Strategic Plan**

Staff will present information the Board regarding the Wildfire Prevention Strategic Plan.

Staff Recommendation: 1) No action required; Information only

9.8 **Evacuation Exercises Review**

Staff will present information regarding the Moraga and North Orinda evacuation exercises.

Staff Recommendation: 1) No action required; Information only

10 COMMITTEE REPORTS

10.1 **Finance Standing Committee (Directors Danziger and Jorgens)**

10.2 **Audit Ad Hoc Committee (Director Jex)**

10.3 **Long Range Financial Plan Ad Hoc Committee (Directors Donner and Jorgens)**

10.4 **Facilities Ad Hoc Committee (Directors Baitx and Donner)**

10.5 **Fire Chief Performance Evaluation Ad Hoc Committee (Directors Baitx and Donner)**

11 ANNOUNCEMENTS

11.1 **Brief information only reports related to meetings attended by a Director at District expense**  
(Government Code Section 53232.3(d))

11.2 **Questions and informational comments from Board members and Staff**

11.3 **Fire Chief Updates**

11.4 **Communications Received**

11.5 **Future Agenda Items**

12 ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on February 15, 2019, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



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Gloriann Sasser  
Administrative Services Director