



# Moraga-Orinda Fire District

## Board of Directors

### REGULAR MEETING

October 21, 2020

**5:00 p.m. CLOSED SESSION**

**7:00 p.m. OPEN SESSION**

*Pursuant to Executive Order N-29-20, Teleconferencing Restrictions of the Brown Act have been suspended.*

#### **PLEASE NOTE TELECONFERENCE MEETING INFORMATION:**

To join the Meeting:

By Phone: 1-669-900-6833

Webinar ID: 821 7850 5268

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/82178505268>

Webinar ID:

821 7850 5268

**Public Participation** is encouraged by joining via the ZOOM link or the dial-in information above. You can access either via a smartphone or computer App (Zoom) or via phone. Public comment will remain open for a minimum of 1 minute to allow for potential digital processing delays to ensure that the public has sufficient time and opportunity to send in questions or comments.

Written Public Comment can be provided via email at [info@mofd.org](mailto:info@mofd.org). Emails will be read into the record by staff during public comment at their normal cadence and will be limited to a maximum of 3 minutes. To be read into the record, e-mail must contain in the subject line "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #" with the relevant agenda item indicated.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand or chat function. If participating by phone, dial \*9 to raise your hand. Staff will unmute participant to allow comment. Participants will be unmuted in the order of hands raised or chat request to comment.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

#### 1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

#### 2. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

#### 3. CLOSED SESSION

- 3.1. **Public Employee Performance Evaluation**  
(Government Code Section 54957)  
Public Employee Appointment Title: Fire Chief
- 3.2. **Conference with Labor Negotiator**  
(Government Code Section 54957.6)  
Agency Designated Representative: Jonathan Holtzman  
Employee Organization: Local 1230, International Association of Firefighters IAFF
- 3.2. **Conference with Labor Negotiator**  
(Government Code Section 54957.6)  
Agency Designated Representative: Jonathan Holtzman  
Employee Organization: Unrepresented Employees
- 3.3. **Conference with Labor Negotiator**  
(Government Code Section 54957.6)  
Agency Designated Representative: Jonathan Holtzman  
Employee Organization: Moraga-Orinda Fire Chief Officers' Association

4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order
- 4.2. Roll Call

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board..

7. PUBLIC HEARING

7.1. **Public Hearing to consider the proposed revision to the Schedule of Fees for District Services and Adoption of Resolution 20-14 Modifying a Schedule of Fees for District Services**

Open Public Hearing for the purpose of receiving public comment regarding proposed revision to the Schedule of Fees for District Services.

Staff Recommendation: 1) Open Public Hearing for the purpose of receiving public comment regarding proposed modification to the Schedule of Fees for District Services; 2) Discuss; 3) Close Public Hearing; 4) Adopt Resolution 20-14 modifying a Schedule of Fees for District Services.

7.2. **Public Hearing on Adoption of Urgency Ordinance 20-04 Requiring Electrical Utilities to Provide Notice of Work in High Fire-Risk Areas and Restricting Certain Electrical Utility Work During Red Flag Warning Periods**

Open Public Hearing for the purpose of receiving public comment regarding Urgency Ordinance 20-04.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Conduct a public hearing; 4) Waive the Reading; 5) Adopt Urgency Ordinance 20-04, Requiring Electrical Utilities to Provide Notice of Work in High Fire-Risk Areas and Restricting Certain Electrical Utility Work During Red Flag Warning Periods.

8. CONSENT AGENDA

8.1. **Meeting Minutes – September 16, 2020 (Regular)**

Staff Recommendation: Approve and File

8.2. **Monthly Incident Report – September 2020**

Staff Recommendation: Approve and File

8.3. **Monthly Check/Voucher Register - September 2020**

Staff Recommendation: Approve and File

8.4. **Monthly Financial Report - September 2020**

Staff Recommendation: Approve and File

9. PROCLAMATION

9.1. **Proclamation Honoring the Lamorinda Community Emergency Response Team**

The MOFD Board will present a proclamation honoring the Lamorinda Community Emergency Response Team for educating citizens about disaster preparedness and basic disaster response to emergency situations.

10. REGULAR AGENDA

10.1. **Approval of GASB 75 OPEB Valuation Report as of June 30, 2020**

Staff will present information to the Board regarding approval of the OPEB Valuation Report as of June 30, 2020.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the GASB 75 OPEB Valuation Report as of June 30, 2020.

10.2. **Quarter One Financial Update and Budget Review FY2021**

Staff will present information to the Board with a quarterly financial update

Staff Recommendation: 1) No action required; Informational purposes only

10.3. **Approval of increase in the amount not to exceed \$180,000 from \$90,000 with ArborWorks and Expert Tree Service in order to complete the lien work to abate fire hazards**

Staff will provide an update North Orinda Shaded Fuel Break Update and contractors used to complete the project.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the increased amount not to exceed to \$180,000 with ArborWorks and Expert Tree Service in order to abate fire hazards.

11. COMMITTEE REPORTS

11.1. **Finance Committee (Directors Danziger and Jorgens)**

11.2. **Facilities Ad Hoc Committee (Directors Baitx and Donner)**

11.3. **Joint Fire Ad Hoc Prevention Committee (Directors Danziger and Jorgens)**

12. ANNOUNCEMENTS

12.1. **Brief information only reports related to meetings attended by a Director at District expense**  
(Government Code Section 53232.3(d))

12.2. **Questions and informational comments from Board members and Staff**

12.3. **Fire Chief Updates**

12.3.1. **COVID-19**

12.3.2. **Human Resources**

12.3.3. **Fire Marshal**

12.4. **Communications Received**

12.5. **Future Agenda Items**

13. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on **October 16, 2020**, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook  
District Secretary/Clerk