



Moraga-Orinda Fire District

Board of Directors

AMENDED AGENDA

REGULAR MEETING

December 18, 2019

5:30 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

8:00 p.m. HOLIDAY RECEPTION

PLEASE NOTE NEW MEETING ADDRESS:

Hacienda Mosaic Room

2100 Donald Drive

Moraga, CA 94556

NOTICE OF TELECONFERENCE MEETING

Pursuant to Government Code Section 54953, Subdivision (b), this meeting will include teleconference participation by Board Member Gregory Baitx from:

**Fire Station 53
530 O'Hara Avenue
Oakley, CA 94561**

This Notice and Agenda will be posted at the teleconference location. Public comment on the agenda from this address shall be allowed pursuant to Government Code Section 54954.3.

1. OPENING CEREMONIES

- 1.1 Call the Meeting to Order
- 1.2 Roll Call

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. CLOSED SESSION

3.1 Public Employee Performance Evaluation

(Government Code Section 54957)

Public Employee Appointment Title: Fire Chief

3.2 Conference with Labor Negotiator

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Local 2700 United Clerical, Technical & Specialized Employees

4. RECONVENE THE MEETING

- 4.1 Call the Meeting to Order
- 4.2 Pledge of Allegiance

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

7. CONSENT AGENDA

7.1 Meeting Minutes – November 20, 2019 (regular)

Staff Recommendation: Approve and File

7.2 Monthly Incident Report for November 2019

Staff Recommendation: Approve and File

7.3 Monthly Check/Voucher Register – November 2019

Staff Recommendation: Approve and File

7.4 Monthly Financial Report – October 2019

Staff Recommendation: Approve and File

8. REGULAR AGENDA

8.1 Election of Board Officers

The Board of Directors will elect new Board Officers to be effective January 2, 2020.

Staff Recommendation: 1) Discuss; 2) Elect Board Officers to be effective January 2, 2020.

8.2 Appointment of Standing and Ad Hoc Committee Members and District Liaisons

The Board of Directors will appoint new Standing and Ad Hoc Committee members and District Liaisons to be effective January 2, 2020.

Staff Recommendation: 1) Discuss; 2) Appoint Standing and Ad Hoc Committee members and District liaisons to be effective January 2, 2020.

8.3 2020 Regular Board Meeting Schedule

Staff will present the 2020 Regular Board Meeting Schedule to the Board for review.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve a 2020 Regular Board Meeting Schedule.

8.4 Approval of Reclassification of 4.5 FTE District Aide Part Time Positions and 1 FTE Fuels Mitigation Crew Supervisor Part Time Positions to 3 FTE Fuels Mitigation Specialists Full Time Three Year Limited Term Positions and Monthly Base Salary Range for the Fuels Mitigation Specialist of \$3,613 to \$4,003

Staff will present information to the Board regarding the reclassification of 4.5 FTE District Aide Part Time Positions and 1 FTE Fuels Mitigation Crew Supervisor Part Time Positions to 3 FTE Fuels Mitigation Specialists Full Time Three Year Limited Term Positions and Monthly Base Salary Range for the Fuels Mitigation Specialist of \$3,613 to \$4,003.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the Reclassification of 4.5 FTE District Aide Part Time Positions and 1 FTE Fuels Mitigation Crew Supervisor Part Time Positions to 3 FTE Fuels Mitigation Specialists Full Time Positions and Approve Monthly Base Salary Range for the Fuels Mitigation Specialist of \$3,613 to \$4,003.

8.5 Discussion of Fire Flow Tax Revenue

Staff will present information regarding the use of fire flow tax revenue.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff.

8.6 Discussion of Station 43 Debt Options

Staff will present information to the Board regarding the District's Debt Options for Station 43.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff.

8.7 Review of the Budget Development Policy and Approval of the Annual Operating Budget Timeline Fiscal Year 2020

Staff will present information to the Board regarding the 2020 Budget Development Process and Timeline.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

8.8 Authorization to Pay Sales Tax and Change Orders and Approve Capital Projects Fund Budget Adjustment Increase in the Amount of \$14,252 for the Type VI Apparatus Purchase

Staff will present information to the Board regarding the Type VI apparatus purchase.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve an Additional \$14,252 to the Type VI Project.

8.9 Update on the Fire Code Adoption

Staff will present an update to the Board regarding the fire code adoption.

Staff Recommendation: 1) Information only

9. COMMITTEE REPORTS

9.1 Audit Ad Hoc Committee (Directors Jex and Danziger)

9.2 Finance Committee (Directors Danziger and Jorgens)

9.3 Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)

9.4 Fire Chief Performance Evaluation Ad Hoc Committee (Directors Baitx and Donner)

10 ANNOUNCEMENTS

10.1 Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d))

10.2 Questions and informational comments from Board members and Staff

10.3 Fire Chief Updates

10.3.1 Human Resources Update

10.4 Communications Received

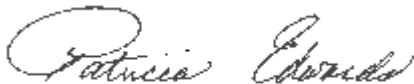
10.5 Future Agenda Items

10 ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on December 13, 2019, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Interim District Secretary/Clerk