



Moraga-Orinda Fire District

Board of Directors

CALL AND NOTICE OF A SPECIAL MEETING

July 18, 2017

5:30 p.m. CLOSED SESSION

6:15 p.m. OPEN SESSION

Hacienda Mosaic Room
2100 Donald Drive
Moraga, CA 94556

1. OPENING CEREMONIES
 - 1.1. Call the Meeting to Order
 - 1.2. Roll Call
 - 1.3. Core Values – Service, Honor, Integrity
2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
3. CLOSED SESSION
 - 3.1. **Public Employee Appointment**
(Government Code Section 54957)
Title: Interim Fire Chief
4. RECONVENE THE MEETING
 - 4.1. Call the Meeting to Order
5. REPORT OF CLOSED SESSION ACTION
6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
7. CONSENT AGENDA
 - 7.1. **Meeting Minutes – June 7, 2017, June 20, 2017, June 21, 2017 and July 12, 2017**
Staff Recommendation: Approve and File
 - 7.2. **Monthly Incident Report for June 2017**
Staff Recommendation: Approve and File
 - 7.3. **Monthly Check/Voucher Register for June 2017**
Staff Recommendation: Approve and File
 - 7.4. **Monthly Financial Report for June 2017**
Staff Recommendation: Approve and File
 - 7.5. **Claim Against the Moraga-Orinda Fire Protection District**
The District received a claim asserting that a District vehicle caused property damage.
Staff Recommendation: Reject the Claim in Accordance with FAIRA Policies
8. SPECIAL PRESENTATION
 - 8.1. **Proclamation Honoring the Rescue One Foundation for 40 Years of Support**
The Board will present a proclamation to the Rescue One Foundation in honor of their 40 years of support to the Moraga-Orinda Fire Protection District.
9. REGULAR CALENDAR
 - 9.1. **PARS OPEB Pre-Funding and Pension Rate Stabilization Trust Program Annual Client Review**
Staff will present information to the Board regarding the Annual OPEB Account Review.
Staff Recommendation: 1) No Action Required; For Information Only

- 9.2. **Adoption of Annual Operating Budget Fiscal Year 2017/18**
Staff will provide information to the Board regarding the Proposed Annual Operating Budget Fiscal Year 2017/18.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff
 - 9.3. **Approval to Submit a Letter of Support to FEMA SAFER Guidelines**
Staff will provide information to the Board regarding the letter of support to FEMA SAFER guidelines.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Direct staff to submit the letter of support to FEMA SAFER guidelines
 - 9.4. **Approve District Policy 11 – Board of Directors and Fire Chief Roles and Responsibilities Update**
The Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee will present information to the Board about proposed updates to District Policy 11.
Ad Hoc Committee's Recommendation: 1) Discuss; 2) Deliberate; 3) Approve an update to District Policy 11 – Board of Directors and Fire Chief Roles and Responsibilities
 - 9.5. **Recruitment Services for Fire Chief Position**
Staff will provide information to the Board regarding whether or not to use an executive search firm.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff
 - 9.6. **Establishment of a Fire Chief Recruitment Ad Hoc Committee**
Discuss formation of a Fire Chief Recruitment Ad Hoc Committee.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff
10. COMMITTEE REPORTS
- 10.1. **Finance Committee (Directors Anderson and Barber)**
 - 10.2. **Pension Review Ad Hoc Committee (Directors Barber and Jorgens)**
 - 10.3. **Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee (Directors Famulener and Jorgens)**
 - 10.4. **Audit Ad Hoc Committee (Director Jex)**
 - 10.5. **Long Range Financial Plan (LRFP) Ad Hoc Committee (Directors Barber and Jex)**
11. ANNOUNCEMENTS
- 11.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
 - 11.2. **Questions and informational comments from Board members and Staff**
 - 11.3. **District Updates for May 2017**

12. ADJOURNMENT

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54956

The date of posting is July 17, 2017.

MORAGA-ORINDA FIRE DISTRICT



Grace Santos
Clerk to the Board

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to